



MINUTES

Environmental Advisory Committee
8 November 2017
4.45 pm Hartley Building

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation Of Minutes of Previous Meeting
3	Hassan's Walls POM briefing
4	Business Arising
5	General Business
6	Next Meeting

**ENVIRONMENTAL ADVISORY COMMITTEE
MEETING MINUTES
WEDNESDAY 9th AUGUST 2017**

ITEM 1 – WELCOME/PRESENT/APOLOGIES

PRESENT: Councillor S Lesslie, Councillor C Coleman, J Favell, Councillor C Hunter & T Kidd.

APOLOGIES: P Evans, D Roebuck, S Graves and Councillor S Ring.

OFFICERS: A Muir – Director, Economic Environment & Development, D Cupitt – Team Leader Environment, Robyn Goddard (Minutes).

DECLARATION OF INTEREST: Nil.

ITEM 2 - CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

COMMITTEE ACTION

THAT the Minutes of the meeting of 9th August 2017 be taken as read and confirmed.

MOVED: Councillor C Coleman

SECONDED: J Favell

THAT the Minutes of the meeting of 9th August 2017 be taken as read and confirmed.

CARRIED

ITEM 3 – UPDATE ON THE HASSAN’S WALLS PLAN OF MANAGEMENT

COMMENTARY - Sherilyn Hanrahan (Strategic Planner) presented a briefing on the final Hassan’s Walls Plan of Management.

COMMITTEE ACTION:

THAT – the Environmental Advisory Committee received the presentation and thanked Sherilyn and staff for the work done on this Plan of Management.

MOVED: Councillor C Coleman

SECONDED: Councillor S Lesslie

CARRIED

ITEM 4 – BUSINESS ARISING

SUMMARY

1. Tree Planting in The Urban Environment

Andrew Muir commented that he was not sure if there is a street tree plan at this time. The latest one is about 15 years old.

2. Weed control Upper Macquarie County Council

A second letter was sent to Upper Macquarie Country Council with no response as yet. Julie Favell also mentioned that she is on the committee for the Community Nursery. Andrew Muir commented that a letter needs to be sent to the Environmental Advisory Committee stating this.

3. Solar Panels on Lithgow City Council Administration Building Quotes

Julie Favell asked if there is an update on the tendering process. Andrew Muir apologized as it was a question without notice due to him being in training all day and didn't know it was on the agenda. He will look into this.

COMMITTEE ACTION:

THAT – A new plan to be undertaken by the operations committee and the Environmental Advisory Committee to provide input and advice to the plan.

An update on the proposed solar panel project for the Lithgow City Council Administration Building to be presented at the next meeting.

MOVED: Councillor C Coleman

SECONDED: Councillor S Lesslie

CARRIED

ITEM 5 – GENERAL BUSINESS

SUMMARY

Blue Star Award – Councillor C Coleman raised this at the last Council meeting to pass congratulations onto staff.

Council's Current Environmental Projects – Landcare Event Flyer Spring 2017 was tabled.

COMMENTARY –

Farmers Creek – Councillor C Hunter asked about the African Love Grass in the riparian area; is there any maintenance for this area. Trish Kidd commented that a delivery plan needs to be done for APA money.

Review of Environmental Factors Process -Julie Favell asked what the REF process is. What does Council do for endangered species?

The process is to identify threatened species, test of significance, consult with OEH and National Parks and appropriate flora and fauna assessments are to be undertaken.

Trish Kidd made a comment that when she drives through Hartley Valley with subdivisions being approved that the roadside area is being cleared on private property of trees. Could this be looked at with the development approval process? There is no roadside vegetation plan at this stage at Lithgow City Council. This is to be placed on the next agenda for the next meeting.

ITEM 6 - NEXT MEETING

The next scheduled meeting of the EAC is Wednesday 7th February 2018 at 4.00pm in the Hartley Meeting Room.

There being no further business the meeting closed at 17:00



MINUTES

Environmental Advisory Committee
 7 February 2018
 4.00 pm Hartley Building

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies
2	Confirmation Of Minutes of Previous Meeting
3	Roadside Vegetation Policy
4	Renewable Energy Action Plan
5	Request letter of support for Local Landcare Initiative
6	Request Clarification of New Concrete Pathway at Lake Pillans wetland
7	Unlocked Gate into Sheedy's Gully
8	Update on the Proposed Solar Panel Project LCC Administration Building
9	General Business
10	Next Meeting

**ENVIRONMENTAL ADVISORY COMMITTEE
MEETING MINUTES
WEDNESDAY 7TH FEBRUARY 2018**

ITEM 1 – WELCOME/PRESENT/APOLOGIES

PRESENT: Councillor C Coleman, C Hunter, Councillor S Ring, D Roebuck, S Graves.

APOLOGIES: J Favell, T Kidd, P Evans.

OFFICERS: A Muir – Director Economic Environment & Development, D Cupitt – Team Leader Environment, R Goddard (Minutes).

DECLARATION OF INTEREST: Nil.

MOVED: Councillor C Coleman

SECONDED: Councillor S Ring

ITEM 2 - CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

COMMITTEE ACTION

THAT - the Minutes of the meeting of 8th November 2017 be taken as read and confirmed.

MOVED: Councillor C Coleman

SECONDED: C Hunter

CARRIED

ITEM 3 – ROADSIDE VEGETATION POLICY

COMMENTARY – Consideration be given for Lithgow City Council to develop a Roadside Vegetation Management Plan. Council does not currently have a Roadside Vegetation Policy.

RECOMMENDATION – the Environmental Advisory Committee recommends that Council supports the preparation of a Roadside Vegetation Policy and that the sum of \$30,000.00 be included in the draft budget for 2018-2019 and work with the Local Land Services to match \$ for \$ for this project.

MOVED: Councillor S Ring

SECONDED: Councillor C Coleman

CARRIED

ITEM 4 – RENEWABLE ENERGY ACTION PLAN

COMMENTARY: Consideration to be given for Lithgow City Council to develop a Renewable Energy Action Plan. J Favell was not at this meeting to speak in regards to this.

THAT – This matter be deferred and put on the agenda for the next meeting on 9th May 2018.

MOVED: Councillor C Coleman

SECONDED: Councillor S Ring

CARRIED

ITEM 5 – REQUEST LETTER FOR SUPPORT FOR LOCAL LANDCARE INITIATIVE

SUMMARY - The NSW Local Landcare Coordinator Initiative (LLCI) was funded by the NSW Government from 2015-June 2019. This funding has been very significant in our region.

COMMENTARY – A Part time person is working at the Council currently. Draft letters were tabled at the meeting.

THAT- Letters be sent to the Federal and State Members for the continuation of funding for LLC initiatives. The Mayor be requested to sign the letters after being approved by the Director of Economic Development & Environment.

MOVED: Councillor C Coleman

SECONDED: Councillor S Ring

CARRIED

ITEM 6 – REQUEST CLARIFICATION OF A NEW CONCRETE PATHWAY AT LAKE PILLANS WETLAND

Summary - As per Australian Standards, walking tracks need to be classified as either Class One Track through to Classes 5 or 6, and signposted accordingly in order to communicate the grade, difficulty, hazards, regulations etc on track head signs to visitors. The track classification also then dictates the required maintenance regime of the track.

RECOMMENDATION – This be referred to the Operations Committee for investigation.

MOVED: Councillor S Ring

SECONDED: S Graves

CARRIED

ITEM 7 – UNLOCKED GATE INTO SHEEDY’S GULLY

COMMENTARY: The gate into Sheedy’s Gully is no longer being locked. This has opened up both the lower end of the Hassan’s Walls Reserve and the horse club amenities to increased attention and potential for vandalism.

THAT- The information provided by the Director of Economic Development and Environment on negotiations with the developer in regards to the upgrading of the access to the Pony Club be noted and a Council Officer be requested to approach the Pony Club to ensure that the gate is kept locked.

MOVED: Councillor C Coleman

SECONDED: D Roebuck

CARRIED

ITEM 8 – UPDATE ON THE PROPOSED SOLAR PANEL PROJECT - LITHGOW CITY COUNCIL ADMINISTRATION BUILDING

SUMMARY- A budget bid has been made for an amount to be included in the 2018/19 budget for the installation of a solar system at the Administration Building. The work will proceed in the 2018/19 financial year. A consultant has been engaged to provide a report for the Administration Building, Lithgow Library and the Jim Robson Aquatic Centre. The matter is still ongoing. Replacement LED street lighting to be considered by Council.

NOTED – the information on the proposed solar panel project be noted.

ITEM 9 – GENERAL BUSINESS

SUMMARY –

1. **Street Tree Planting –**
A brief discussion on street tree planting. A recommendation to Operations Committee as per previous minutes.
2. **Level 3 Water Restrictions –**
How do these restrictions apply to Council? Councillor S Ring said that Council has to abide by these restrictions when they are in place and the matter was raised at the recent operations meeting.
3. **Replacement of Trees on sports field at Portland -**
Councillor C Coleman reported that there is no shade at Saville Park adjacent to the Portland Pool due to the trees being removed. Several residents have approached her in regards to the replacement trees.

THAT – The possible replacement of trees at Saville Park with a suitable species be referred to the Operations Committee.

CARRIED

ITEM 10 - NEXT MEETING

The next scheduled meeting of the EAC is Wednesday 9th May 2018 at 4.00pm in the Hartley Meeting Room.

There being no further business the meeting closed at 5 pm.