



# Minutes

Community Development  
Committee  
Tuesday 23 January 2018  
Lithgow City Council  
Committee Room  
4.00 – 5.00 pm

Community Development Committee	
Item Number	Agenda
1	Welcome, Present & apologies
2	Previous Minutes
3	Business Arising from Previous Minutes
4	Financial Assistance
5	John Wellings Award
6	Australia Day Awards
7	Update on Current projects
8	General Business

**ITEM: 1      WELCOME, PRESENT AND APOLOGIES**

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**Present:**      Cllr Cassandra Coleman, Rachael Young, Paul Phillips, Annette Staines, Glenda Anthes, Leanne Walding and Bryan Williamson.

**Apologies:**    Mayor Lesslie

**Officers:**      Matthew Johnson, Kristy Lenon and Summar Hipworth (for Item 3 only).

**Declaration of Interests:**      NIL

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**ACTION**

**THAT**

The present and apologies and declaration of interests be noted.

**MOVED:**      Glenda Anthes                      **SECONDED:**      Paul Phillips  
**Carried**

**ITEM: 2      PREVIOUS MINUTES**

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The minutes of the previous meeting were endorsed by three members present and reported to Council on 27 November 2017.

**ACTION**

**THAT**

The endorsement of the previous minutes by three members present and their reporting to Council on 27 November 2017 be noted.

**MOVED:**      Glenda Anthes                      **SECONDED:** Annette Staines  
**Carried**

**ITEM: 3      BUSINESS ARISING FROM PREVIOUS MINUTES**

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**3.1 Australia Day Awards**

Last year's Citizenship Award categories were circulated to the Committee for comment and were endorsed without change for the 2018 Awards.

**3.2 Pigeons**

This matter was referred to Council's Operations Director for consideration by Council's Operations Committee.

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**ACTION**

**THAT**

The Business arising from the previous minutes be noted.

**MOVED:** Bryan Williamson  
**Carried**

**SECONDED:** Rachael Young

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**ITEM: 4 FINANCIAL ASSISTANCE**

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**SUMMARY**

The list of applications received for Round 2 Non-Recurrent Financial Assistance was forwarded to the Committee for its consideration at the meeting.

**COMMENTARY**

Eight (8) applications have been received to the value of \$19,064.01

The Committee resolved to recommend to Council that seven (7) projects to the value of \$16,168 be approved.

**RECOMMENDATION TO COUNCIL**

**THAT** Council:

Approve \$16,168 Round 2 Non-Recurrent Financial assistance to the following seven (7) projects:

	<b>Organisation and Project</b>	<b>Amount Recommended</b>
<b>1.</b>	<b>Gindaay Youth Centre</b> “Journey to the Heart”.	\$2,000
<b>2.</b>	<b>YMCA NSW</b> Skate Park Leagues Lithgow	\$2,981
<b>3.</b>	<b>Lithgow Theatre Group</b> One Act Play Festivals	\$3,000
<b>4.</b>	<b>Lithgow &amp; District Family History Society Inc.</b> Faces behind the Facade	\$3,000

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	<b>Organisation and Project</b>	<b>Amount Recommended</b>
5.	<b>Mitchell Conservatorium</b> Scholarship Program for 2018	\$2,000
6.	<b>Capertee District Progress Association</b> BBQ Area permanent roof covering	\$2,604
7.	<b>Kanimbla Valley Sports Club</b> Rate rebate	\$583
	<b>TOTAL</b>	<b>\$16,168</b>

**MOVED:** Paul Philips    **SECONDED:** Bryan Williamson  
**Carried**

**ITEM: 5        Johns Wellings Award**

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**SUMMARY**

The Lithgow Branch of the National Trust has requested that consideration be given to Council running the annual John Wellings award.

**COMMENTARY**

The Lithgow Branch of the National Trust has received Financial Assistance from Council for a number of years to run the annual John Wellings award, named in honour of former Rydal resident John Wellings who was a former President of the Lithgow Branch of the National Trust. The establishment of the Award program was first considered by Council a number of years ago at which time it was resolved that it be run by the National Trust with some financial assistance from Council.

The annual awards program is promoted to schools across the Lithgow region with students submitting their entries on historical themes. Small awards of between \$50 and \$200 are given.

The National Trust has requested that consideration be given to Council running the annual awards itself as the National Trust, a volunteer organisation, is finding the administration of the awards too time consuming. Furthermore Council has only funded 50% of the cost of the awards with the National trust having to fund the remaining 50%.

The Committee resolved to recommend to Council that Council directly run the awards program in 2018 and beyond.

## **RECOMMENDATION TO COUNCIL**

**THAT** Council: Resolve to run the John Wellings Award and allocate funding in each Operational plan to meet the award costs.

**MOVED:** Glenda Anthes  
**Carried**

**SECONDED:** Annette Staines

## **ITEM: 6 AUSTRALIA DAY AWARDS**

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### **SUMMARY**

A list of nominations received for the Australia Day 2018 Citizenship Awards has been forwarded to the committee for its consideration.

### **COMMENTARY**

Council has called for nominations for the Australia Day 2018 Citizenship Awards in the following categories:

Young Volunteer Of The Year (no nominations received)  
Open Volunteer Of The Year  
Young Citizen Achievement Award (no nominations received)  
Open Citizen Achievement Award  
Service To The Community – Organisation Award  
Recognition Of Outstanding Events Of The Year

The Committee has delegation from Council to make these awards.

As the 12 December 2017 meeting was cancelled due to lack of a quorum, the Committee was asked to nominate by email its choices for each award, with the following receiving majority support:

Young Volunteer – Emma Martin  
Open Volunteer(s) – Donna White and Kerry Guerin  
Young Citizen – Hayden Joshua Way  
Open Citizen – Beverley Coombs  
Organisation – LPS Special Education Unit  
Outstanding Event – Walk N Talk

### **ACTION**

**THAT:** The Australia Day awards be awarded as follows:

Young Volunteer – Emma Martin  
Open Volunteer(s) – Donna White and Kerry Guerin  
Young Citizen – Hayden Joshua Way  
Open Citizen – Beverley Coombs  
Organisation – LPS Special Education Unit

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Outstanding Event – Walk N Talk

**MOVED:** Paul Phillips  
**Carried**

**SECONDED:** Rachael Young

**ITEM: 7 UPDATE ON CURRENT PROJECTS**

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**SUMMARY**

An update will be provided on projects currently underway in Community and Culture including Blast Furnace Masterplan works and the Adventure Playground.

**COMMENTARY**

A report was provided on current projects:

**Blast Furnace Upgrade works:** works are close to completion and the site will be re-opened for public access from early February. Some works to install lighting and toilets will continue until 30 June.

**Lithgow Ability Awards:** An update was given on the success of the recent Lithgow Ability Awards. The Awards received 25 nominations over 10 categories. There were approximately 60 people in attendance; including performers from the Mitchell Conservatorium and the Lithgow Uke Group. The awards were well received, with many attendees stating how privileged they felt to be either nominated or in attendance; noting the enjoyable atmosphere and flow of the day. The awards were also well received by the Councillors in attendance, who commended staff for their efforts in organising the awards, and congratulating the nominees for their outstanding work.

**Adventure Playground:** Design work and construction specifications are close to complete. Council is yet to hear of the outcome of a funding submission to stronger Country Communities Program. Roads and Maritime services have reviewed the Traffic, Parking and Pedestrian Access study for the playground and has consented to the proposal subject to implementing the study recommendations in relation to additional parking and signage.

**ACTION**

The Committee asked that mitigation measures be further investigated by Council's Operations Committee to improve pedestrian access and safety for those crossing the highway to use the playground.

**RECOMMENDATION TO COUNCIL**

**THAT** Council: Note the update on current projects.

**MOVED:** Annette Staines  
**Carried**

**SECONDED:** Bryan Williamson

**ITEM: 8      GENERAL BUSINESS**

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**8.1 Community Citizen Award proposal from 2LT**

2LT has approached Council regarding partnering with them to deliver the Community Citizen Award to Lithgow. A commitment of \$400 per month was requested which would be used for advertising, seeking nominations, judging and awards.

**Action**

The committee discussed the proposal and concluded that at this time Council was not able to support the awards due to existing commitments to similar awards.

**8.3 Antony Symons**

The Committee discussed a request that Council give consideration to supporting the establishment of an artist residence and exhibition space at Antony Symons' Rydal Sculpture garden.

**Action**

The Committee decided not to recommend support for the proposal at this time due to the complexity of issues and potential costs involved.

**8.3 2018 Meeting Schedule**

**Action**

It was agreed that the Committee meet on the second Tuesday of every second month from 4.00-5.00pm in the Council Committee Room as follows:

March 13  
May 8  
July 10  
September 11  
November 13

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Meeting Closed 4.42pm

Next Meeting Tuesday 13 March from 4.00-5.00pm in the Council Committee Room

**From:** Lithgow City Council  
**Sent:** Wed, 13 Sep 2017 10:58:06 +1000  
**To:** Technology One Connect  
**Subject:** FW: Wellings Award

#ECMBODY

**Bethany Thurlow** | Records Officer

Records | [Lithgow City Council](#)

Phone: (02) 6354 9999 | Fax: (02) 6351 4259

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**From:** Ramsay Moodie [mailto:████████████████████]  
**Sent:** Wednesday, 13 September 2017 10:40 AM  
**To:** summer.hipworth@lithgow.nsw.gov.au  
**Cc:** kathrynnewton████████████████████; 'Celia Ravesi'; Danny and Robyn Whitty; Lithgow City Council  
**Subject:** Wellings Award

Hi Summer

I have been in comms with Mathew regarding the funding of the Wellings Award the Heritage program for schools that the NT administers for council. This year's award was funded by \$400 in the Sept 2016 community grants program and \$400 in the April round.

As back ground I have been in comms with Andrew M when he was acting GM as follows;

**From:** [Ramsay Moodie](#)  
**Sent:** Sunday, March 19, 2017 9:54 PM  
**To:** [Andrew Muir](#)  
**Cc:** [Kathryn Newton](#) ; [Celia Ravesi](#) ; [Danny and Robyn Whitty](#)  
**Subject:** John Wellings Heritage Awards

Dear Andrew

A number of years ago Council proposed the establishment of a heritage awards program for school children as an element of its Management Plan relating to Heritage. The administration of this program, a quite time consuming process, was accepted by the local Branch of the National Trust whose membership represented a source of volunteers ready and willing to be involved in administering such a program. In a move agreed by Council, the award was named the John Wellings Award, recognising the life work of a former president of the local Branch of the National Trust who was both an inspired and internationally acknowledged educationalist and a lover of our local heritage.

The award is promoted. early in the school year each year as a National Trust/LithgowCity Council initiative, to schools across the region, entries being sought on the subject chosen for that year. Subjects are designed to engage children in a class discussion or reflection on aspects of our region's rich heritage. For example last year's theme was "Who do You think they Are" – focusing on important people from Lithgow, the year before it was "Buildings Then and Now". Each year in August the Mayor announces the awards at a ceremony hosted by the National Trust in the Lithgow Library and the whole event is promoted to the local press by our publicity officer. The existence of the Wellings Award as a Council initiative is acknowledged in many of Council's plan and strategy publications.



The Wellings Awards provide prizes of \$200 down to \$50 for the two divisions (primary and secondary) with small awards also going to the schools from which winning entries are submitted. Originally Lithgow City Council funded the awards in full (about \$800) and cheques for the winners were written by Council. As time has progressed the funding of the awards has become the subject of a grant under the Council's Community Grants program and as this program itself has been constrained the award we received has been cut by 50% apparently reflecting a policy adopted whereby all or most applicants were to receive only half of the amount sought for their project. This has led to a progressive reduction in the amount we have been able to award or has been boosted on an adhoc basis through us seeking other sponsorship. This is an odd situation when one considers that the John Wellings Award is a Council initiative, not a National Trust "project." National Trust has been forced to find sponsors to subsidise Council in addition to administering the program on Council's behalf.

We believe the Wellings Award is a Council initiative and should be fully funded by Council. In the October Community Grant Round last year we applied for funding in the sum of \$400 on the grounds that it would only be eligible for 50% of the required funding for the program (this funding itself hasn't yet been confirmed but approval is anticipated). We intend to apply for a similar amount in the April Round this year which will provide the additional funding to fully fund the 2017 program. If that further funding is not available we will have to review the viability of the award program for the future.

Assuming Council's continued support of the program in 2018 we intend to apply for full funding of the 2018 program in the October round of grants, say \$900. We will do this in order that we have the certainty of funding before we commence promotion of the program.

We would also like to propose that the cheques for the prize winners be drawn by Council rather than Council funding us and then National Trust cheques being drawn for the winners as has become the practice in the last couple of years. We believe that the awarding of Council cheques would be a far more effective way of ensuring that councils funding of the program is properly appreciated by all.

I would appreciate receiving your agreement to the principle that this program should be fully funded as a Council program and your acceptance that the winners should receive Council cheques for their prize.

Regards

Ramsay Moodie



I think the principle that Council should fully fund this is accepted, what we didn't agree was how. Andrew had suggested that it should be a budget item and not be the subject of community grant applications. I did discuss this with Mathew but he didn't conclude a position as we were firstly trying to resolve this years funding where we wanted council cheques for the award and I had to arrange to get back from NT headquarters the \$400 from the Sept 2016 grant that had been paid to the NT.

Can you please help? Do we need to make an application in the community grant process or has budget provision been made?

Regards

Ramsay Moodie

