



10. PROPERTY MANAGEMENT

Policy 10.14

PROPERTY LEASES

Version 2

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10.14 Property Leases

OBJECTIVE:

To ensure that leases for Council properties are executed in a timely manner.

POLICY:

The Council delegates authority to the General Manager to negotiate and execute leases having regard to the following:

- The market rent;
- The outgoings on the property;
- An assessment of the condition of the property;
- Advice from Council's appointed property agent

Requests to vary rental amounts by greater than 10% of the assessed market rental or market opinion provided by Council's nominated property agent shall be reported to Council for its determination.

Applications to lease any property for any period of time must be made to and considered by the General Manager I. If approved, a standard lease or agreement will be executed by the lessee and the General Manager prior to the occupation of the property.

Compliance with Council's Policy – Land (Council) – Leases – Legal Costs must also be achieved.

Maintained by Department:	Economic Development & Environment	Approved by:	Council	Exhibition: Feb2007	
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