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| **Administration Building:** | **Telephone:** | 02 6354 9999 |
| 180 Mort Street LITHGOW NSW 2790 | **Email:** | [council@lithgow.nsw.gov.au](mailto:council@lithgow.nsw.gov.au) |
| **Postal Address:** | **Website:** | [council.lithgow.com](http://council.lithgow.com) |
| PO Box 19 LITHGOW NSW 2790 |

Logo, company name

Description automatically generated

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| **APPLICATION FOR CERTIFICATE OF COMPLIANCE**  **SECTION 22D OF THE SWIMMING POOLS ACT 1992** |

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| **Applicant(s) Details** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Name:** | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| **Contact No:** | | | | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | |
| **Email:** | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | | |
| **Landowner(s) Details** | | | | | | | | | | | | | | | | | | | | | | | | |
| **Registered Owner Name:** | | | | | | | | | | Click or tap here to enter text. | | | | | | | | | | | | | | |
| **Contact No.** | | | | | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | |
| **Email:** | | | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | |
| Address of land on which activity is to be carried out | | | | | | | | | | | | | | | | | | | | | | | | |
| **Lot:** | Click or tap here to enter text. | | | | | | | | | | | | | | **Deposited Plan/Strata Plan:** | | | | | | Click or tap here to enter text. | | | |
| **No:** | Click or tap here to enter text. | | | | | | | | | | | **Street:** | | Click or tap here to enter text. | | | | | | | | | | |
| **Suburb:** | | | Click or tap here to enter text. | | | | | | | | | | | | | | | | | | | | | |
| **Prepared By:** | | | | | Click or tap here to enter text. | | | | | | | | | | | | | **Date:** | | Click or tap to enter a date. | | | | |
| **Details of the Swimming Pool and/or SPA Pool** | | | | | | | | | | | | | | | | | | | | | | | | |
| Date of Construction/Installation: | | | | | | | | | | | Click or tap to enter a date. | | | | | | | | | | | | | |
| Development Application Ref (*If Applicable*): | | | | | | | | | | | | | Click or tap here to enter text. | | | | | | | | | | | |
| Description of Pool: | | | | | | | | Click or tap here to enter text. | | | | | | | | | | | | | | | | |
| **NSW Government Swimming Pool Register** | | | | | | | | | | | | | | | | | | | | | | | | |
| What type of pool is it? | | | | | | | | | | | Choose an item. | | | | | | | | | | | | | |
| Is your swimming pool and/or spa pool registered? | | | | | | | | | | | | | | | | | | | | YES | |  | NO |  |
| If YES, what is the pool number? | | | | | | | | | | | Click or tap here to enter text. | | | | | | | | | | | | | |
| **Access For Inspection**  *Access to the swimming pool (external or internal pool) for inspection must be made available.* | | | | | | | | | | | | | | | | | | | | | | | | |
| I give permission to Council’s Officer to enter the property for an inspection? | | | | | | | | | | | | | | | | | | | | YES | |  | NO |  |
| Signature of owner(s): | | | | | | | | | Click or tap here to enter text. | | | | | | | Date: | Click or tap to enter a date. | | | | | | | |
| **To Be Completed By Council** | | | | | | | | | | | | | | | | | | | | | | | | |
| Date Received: | | | | | | | Click or tap to enter a date. | | | | | | | | | Receipt No: | | |  | | | | | |
| Receipted By: | | | | | | |  | | | | | | | | | Amount Paid: | | |  | | | | | |
| Property No: | | | | | | |  | | | | | | | | | Date Paid: | | |  | | | | | |
| Application No: | | | | | | |  | | | | | | | | |  | | | | | | | | |
| **The information on this form is being collected to allow Council to process your application and/or carry out its statutory obligations. All information collected will be held by Council and will only ne used for the purpose for which it was collected. An individual may view their personal information and may correct any errors.** | | | | | | | | | | | | | | | | | | | | | | | | |

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| **GENERAL INFORMATION** |
| Section 22D of the Swimming Pools Act 1992  *Local Authority must grant certificate of compliance if swimming pool complies with part 2 of the Act*   1. The owner of any premises on which a swimming pool is situated may apply to the local authority for a certificate of compliance with respect to the swimming pool. 2. If satisfied that the swimming pool complies with the requirements of this Part, the local authority must issue to the applicant a certificate to the effect that, as at the date on which it is issued, the swimming pool complies with those requirements. 3. The issue of a certificate under this section does not prevent the local authority from later giving a direction under section 23 in respect of the swimming pool concerned. 4. For the purposes only of any appeal proceedings arising in connection with an application under this section, the local authority is taken to have refused the application if it has not finally determined the application within 6 weeks after the application was made.   Part 5 of the Swimming Pool Regulations 2018  *Inspections and Certificates*   1. A local authority may impose a fee on an application for a certificate of compliance under section 22D of the Act. 2. An application made to a local authority under section 22D of the Act is to be in the form approved by that authority. 3. The form must contain a statement to the effect that: (a) the applicant is entitled to appeal to the Land and Environment Court against the local authority’s refusal of the application, and (b) the local authority’s failure to determine the application within 6 weeks after it is made is taken, for the purposes of any such appeal, to be a refusal of the application. 4. A local authority that refuses to issue a certificate under section 22D of the Act in respect of a swimming pool must cause notice of its decision to be served on the owner of the premises in or on which the swimming pool is situated. 5. Such a notice: (a) must give reasons for the decision, and (b) must state that the owner of the premises is entitled to appeal to the Land and Environment Court from the decision.   Fees  The application and inspection fees for this certificate of compliance as outlined in the Swimming Pool Regulation and Council’s latest Fees and Charges.  Privacy  The information provided in this application and supporting documentation is required to enable it to be assessed by Council and relevant State agencies. The information may be advertised to the public for comment and the public may be entitled to inspect the application and any associated documents under Section 12 of the Local Government Act 1993. Additionally, an image of the application and any associated documents may be placed on Council’s website for public access. In collecting, using and disclosing the information on this form, Council is bound by the obligations of the Privacy & Personal Information Protection Act 1998.  Rights Of Appeal   1. You are entitled to appeal to the Land & Environment Court should Council determine to refuse the application. 2. For the purpose of the appeal proceedings arising in connection with an application under Section 22D of the Swimming Pools Act 1992, Council is taken to have refused the application if it has not finally determined the application within 6 weeks of the application being made. 3. Such an appeal must be made within 28 days after the date on which the decision was made or in taken to have been made. |