



# MINUTES

## Rural Land Study Project Steering Committee

17 February 2015

12.00 noon

Name of Committee	
Item Number	Agenda
1	Welcome/present/apologies
2	Terms of Reference
3	Draft Consultancy Brief
4	Project Timetable
5	Next Meeting

## MINUTES – RURAL LANDS STUDY PROJECT STEERING COMMITTEE

17 February 2015



### ITEM: 1 PRESENT AND APOLOGIES

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**PRESENT:** The Mayor - Councillor Maree Statham, Deputy Mayor – Councillor Ray Thompson, Councillor Wayne McAndrew, Jenna McNabb – Department of Planning and Environment (by telephone for part of the meeting)

**APOLOGIES:** General Manager – Roger Bailey, Ashley Albury - Department of Planning and Environment

**OFFICERS:** Group Manager Environment and Development - Andrew Muir, Strategic Landuse Planner – Sherilyn Hanrahan

**DECLARATION OF INTERESTS:** The Mayor advised that she does own 'Rural Land' and if future deliberations of the committee have the potential to impact on her land then she may need to consider her involvement on the committee.

### ITEM: 2 TERMS OF REFERENCE

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The committee discussed the Terms of Reference that it is to operate within. The Committee was of a collective view that the task it has to overee is very important and should be undertaken in a comprehensive manner.

**COMMITTEE ACTION** – The Terms of Reference for the Rural Lands Study Project Steering Committee be noted.

**MOVED:** Clr Ray Thompson

**SECONDED:** Clr Wayne McAndrew

### ITEM: 3 DRAFT CONSULTANCY BRIEF

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The committee held a discussion on the draft consultancy brief for the engagement of a consultant to carry out the study. The committee considered the question as to what the scope of the brief should be and what it seeks to get out of the study. It was agreed that a narrow scope without considering wider rural planning issues would not be the appropriate course of action as the likely deficiencies could jeopardise the course of any future Planning proposal. The Committee was of a view that the draft brief should be amended and consider a three tiered approach involving:

- A review of the Current Strategy and Policy Position
- Preparation of a settlement strategy
- Preparation of a draft Planning Proposal

The committee accepted that this may impact on the delivery timetable for the study.

**COMMITTEE ACTION** – A revised consultancy brief be drafted and be brought back to the committee for consideration once prepared.

**MOVED:** Clr Ray Thompson

**SECONDED:** Clr Wayne McAndrew

**ITEM 4: PROJECT TIMETABLE**

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Given the Committees view that the Study must be comprehensive in scope it was considered premature to finalise a timetable at this stage. The committee was of a view that an extended timetable for completion of the study was far more preferable than a deficient study that could jeopardise a future Planning Proposal.

**COMMITTEE ACTION** – That the timetable for the Rural Lands Study be further considered following endorsement of the revised consultancy brief.

**MOVED:** Clr Wayne McAndrew

**SECONDED:** Clr Ray Thompson

**ITEM 5: NEXT MEETING:**

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**Next Meeting:** To be advised following preparation of the revised consultancy brief

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**There being no further business the meeting closed at 1.00pm**