



LITHGOW CITY COUNCIL

AGENDA

FINANCE AND SERVICES COMMITTEE  
MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

01 JULY 2008

AT 6.30pm

# AGENDA

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**PRESENT**

**QUESTIONS FROM THE PUBLIC GALLERY - NIL**

**PRESENTATIONS - NIL**

**CONFIRMATION OF THE MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING OF COUNCIL HELD ON 6<sup>TH</sup> MAY 2008**

**DECLARATION OF INTEREST**

**NOTICES OF MOTION - NIL**

**NOTICES OF RESCISSION - NIL**

**CORRESPONDENCE AND REPORTS**

General Manager Reports

Regional Services Reports

Community and Corporate Services Report

**REPORTS FROM DELEGATES** - Pact Meeting

**COMMITTEE MEETINGS** - Environmental Advisory Committee

**CLOSED REPORTS - NIL**

**QUESTIONS OF AN URGENT NATURE**

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## GENERAL MANAGER REPORTS

### ITEM:1            GM - 01/07/08 - IRONFEST 2008

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#### REFERENCE

NIL

#### SUMMARY

Correspondence has been received from Ironfest thanking Lithgow City Council for its support in 2008.

#### COMMENTARY

Correspondence has been received by Lithgow City Council from Ironfest in relation to the 2008 event.

Ironfest Inc Committee would like to thank Lithgow City Council for its support of this year's Ironfest.

Ironfest was held over three days this year, with an action packed program of events that included the usual jousting and colonial re-enactments, but also some new events such as a wood-chopping competition, a two-up game and the Cooke Street Plaza Stage.

Ironfest 2008 attracted over 10,000 visitors over three days. This visitation represented an increase of over 30% on 2007 and resulted in an injection of over \$2 million into the local economy.

Local community groups including the Lithgow SES, Lithgow Lions, the Quota Club of Lithgow, the Mid West Axeman's Association, Mountains Archers, the Lithgow City Brass Band, the Highland Pipe Band and the Gumnut Long Day Care Centre all participated in Ironfest in 2008.

In 2009, in keeping with our "Cirque De Soleil" 2020 vision, we will be significantly expanding our program of events to include an event in Canberra.

#### POLICY IMPLICATIONS

NIL

#### FINANCIAL IMPLICATIONS

NIL

#### LEGAL IMPLICATIONS

NIL

#### RECOMMENDATION

**THAT** the information be noted.

## REGIONAL SERVICES REPORTS

**ITEM:2            REG - 1/07/2008 - ADVICE ON FLUORIDATION OF LITHGOW'S WATER SUPPLY**

**REPORT BY: ACTING GROUP MANAGER REGIONAL SERVICES - STEPHEN DARLINGTON**

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### **REFERENCE**

Policy and Strategy Committee meeting of 3 April 2006  
Policy and Strategy Committee meeting of 6 August 2007  
Ordinary meeting of 17 September 2007  
Min: 07-489 Ordinary Meeting of Council of 19 November 2007

### **SUMMARY**

To advise Council of correspondence received from the Centre for Oral Health Strategy regarding approval for Lithgow City Council to fluoridate Lithgow's water supply.

### **COMMENTARY**

The Fluoridation of Public Waters Advisory Committee (FPWSAC) considered the request by Lithgow City Council to fluoridate Lithgow's public water supply at its meeting of 15 May 2008. Lithgow City Council's consultative process was acknowledged and general discussion was held concerning the request to fluoridate. Lithgow City Council's decision was commended.

The FPWSAC unanimously agreed to recommend that fluoride should be introduced into Lithgow's water supplies. The advice of the FPWSAC to gazette Lithgow will be recommended to the Director General as soon as possible.

Lithgow City Council is commended in taking this important public health initiative. The adjustment of fluoride levels in the water supply to 1 part per million will provide the Lithgow Community with proven benefits that have been available to the greater majority of NSW for over 50 years.

### **POLICY IMPLICATIONS**

Nil.

### **FINANCIAL IMPLICATIONS**

Nil.

### **LEGAL IMPLICATIONS**

Nil.

### **RECOMMENDATION**

**THAT** the information be received.

**ITEM:3            REG - 01/07/08 - SCHOOL ZONE FLASHING LIGHTS**

**REPORT FROM: DEVELOPMENT ENGINEER – PAUL CREELMAN**

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**SUMMARY**

Correspondence has been received from the Roads and Traffic Authority notifying Council that flashing lights are to be installed at the Williwa Street pedestrian crossing outside St Josephs School, Portland.

**COMMENTARY**

The issue of flashing lights at school crossings has been raised through Council as an important safety feature that should be installed at all school crossings. Unfortunately the Roads and Traffic Authority (RTA) have limited funding for the flashing lights in this years budget but they will be installed in all school zones over a four year period. St Josephs School on Williwa Street at Portland has been included to have the lights installed in this year's budget with the flashing lights due to be installed later this year.

It is important to recognise that with only 35 sites across the state getting the flashing lights in the first round of funding, St Josephs School, Portland has been recognised as a priority.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Nil

**ATTACHMENTS**

1. Notification letter from the RTA

**RECOMMENDATION**

**THAT** the information be received and approval given.

**ITEM:4            REG - 01/07/08 - 099/08DAC - CENTRELINK - NEW SIGNAGE - 174  
MORT STREET LITHGOW**

**REPORT BY: STEPHEN DARLINGTON – ACTING GROUP MANAGER REGIONAL  
SERVICES**

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### **SUMMARY**

This report is to inform and seek a resolution from Council for a development application for new signage Centrelink Building in Mort Street.

### **COMMENTARY**

Council is the owner of land described as Lot 25 Sec 1 DP 2308 & Lot 26 Sec 1 DP 2308, being known as the Centrelink Building, 174 Mort Street, Lithgow. Currently, Council is in receipt of a development application from Centrelink who are seeking approval for removal of existing and installation of new signage on the exterior of the building.

The first proposed sign measures 7.4 metres long by 430mm high. The sign is proposed to be cut in 2.4 metre long sections. The sign is to be directly fixed to the awning with digitally printed graphics applied to the face.

A second sign is to be installed under the awning of the building and measures 2 metres wide by 400mm high. The proposed sign is double sided with digitally printed graphics applied to the face

The proposal is permissible in the zone and complies with the aims and objectives outlined in Council's Local Environmental Plan 1994.

### **POLICY IMPLICATIONS**

Council's Policy **Development Applications by Councillors and Staff and Relatives or on Council Owned Land** requires that this application be referred to Council or its appropriate committee for consideration and determination and that no aspect of the application be dealt with under delegated authority.

### **FINANCIAL IMPLICATIONS**

There are no financial implications.

### **LEGAL IMPLICATIONS**

In determining a development application, a consent authority is required to take into consideration the matters of relevance under Section 79C of the Environmental Planning and Assessment Act 1979. These matters have been addressed in the attached Section 79(C) report.

### **ATTACHMENTS**

1. 79C Report.

## RECOMMENDATION

**THAT** the information be received and Council approve the application subject to the following conditions:

- 1 That the development be carried out in accordance with the application, Statement of Environmental Effects, accompanying information, plans submitted with the application and any further information provided during the process unless otherwise amended by the following conditions.
- 2 All building work must be carried out in accordance with the provisions of the Building Code of Australia.
- 3 Prior to the commencement of any works on site, the applicant shall advise Council of any damage to property controlled by Council which adjoins the site including kerbs, gutters, footpaths, walkways, reserves and the like. Failure to identify existing damage will result in all damage detected after completion of the building work being repaired at the applicant's expense.
- 4 The installation of the fascia sign and under awning sign are to be carried out in accordance with certification from Davron Engineering.

### **Requirements prior to commencement of works**

- 5 Prior to commencing any construction works, Council is to be notified at least two days prior of the intention to commence building works, in accordance with Section 81A(2)(c) of the Act in Form 7 of Schedule 1 of the Regulations
- 6 Prior to the commencement of any works on the land, a sign/s must be erected in a prominent position on the site:
  - a) Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person can be contacted outside working hours.
  - b) Stating that unauthorised entry to the work site is prohibited and
  - c) Showing the name, address and telephone number of the principle certifying authority for the work.

The sign/s are to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed

- 7 To ensure structural integrity, the maintenance of minimum health standards, the management of the buildings surrounds and the protection of the environment, compliance certificates are to be issued at significant stages throughout the construction period. These stages are:
  - a) Completion of the development and sign off to all conditions of the consent including landscaping, prior to occupation and use.

Note: forty-eight (48) hours notice shall be given to Council prior to inspections.

- 8 Any damage to the existing awning from the installation of the sign is to be repaired, adequately flashed and waterproofed to Council's satisfaction



**Public Safety Requirements**

- 9 The applicant is to submit the following details to Council's Development Engineer for approval at least one (1) week prior to the installation of the signage;
  - a) Date/time when the works will be carried
  - b) Traffic and pedestrian control plan.
  - c) Protection of public safety measures whilst signs are being erected.
  - d) Copies of public liability insurance.
- 10 Prior to the commencement of any works, a hoarding or fence must be erected between the work site and a public place if the work involved in the development is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or if the building involves the enclosure of a public place in accordance with Work Cover requirements.
- 11 The works site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.

**ITEM:5            REG - 01/07/08 - LITHGOW LOCAL GOVERNMENT WATER USAGE**

**REPORT BY: STRATEGIC ENGINEER – LEANNE KEARNEY**

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**REFERENCE**

Nil.

**SUMMARY**

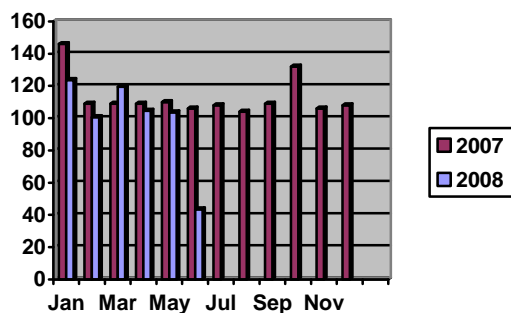
Comparison of water usage figures for 2007 and 2008 within the Lithgow Local Government area.

**COMMENTARY**

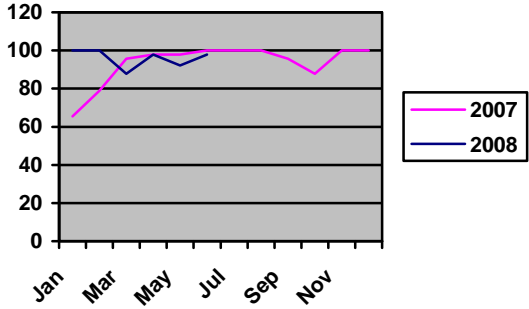
Lithgow Local Government Area Water Usage, including use from Farmers Creek Dam and Fish River Water Supply as at 16 June 2008. It should be noted that Council's maximum annual allocation of water from the Fish River Water Supply is 2,092 megalitres, and to date, Council has utilised 735 megalitres of water from this supply, equating to approximately 35% of its annual allocation (allocation issued per financial year, not calendar year).

	2007					2008				
	Farmers Creek Dam Level (%)	Oberon Dam Level (%)	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	TOTAL (ML)	Farmers Creek Dam Level (%)	Oberon Dam Level (%)	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	TOTAL (ML)
Jan	65.4	21.5	146.2	93.9	240.1	100	20.2	123.6	103.2	226.8
Feb	78.9	20.8	109.5	72.0	181.5	100	19.3	100.7	64.5	165.2
Mar	95.6	19.7	108.8	59.4	168.2	87.8	18.1	119.4	72.7	192.1
Apr	97.9	17.8	108.8	75.8	184.6	97.9	16.7	104.7	51.1	155.8
May	97.9	17.0	110.4	52.8	163.2	92.2	16.1	103.6	55.3	158.9
Jun	100	18.0	106.2	51.0	157.2	97.9	15.8	43.5	39.3	82.8
Jul	100	23.7	107.7	67.9	175.6					
Aug	100	24.2	104.2	49.0	153.2					
Sep	95.6	23.7	109.4	53.8	163.2					
Oct	87.8	23.0	132.3	80.3	212.6					
Nov	100	22.4	106.5	53.9	160.4					
Dec	100	21.6	107.8	44.7	152.5					
<b>TOTAL</b>			<b>1,357.8</b>	<b>754.5</b>	<b>2,112.3</b>			<b>595.5</b>	<b>386.1</b>	<b>981.6</b>

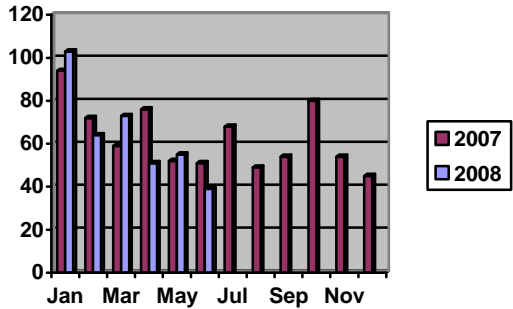
Farmers Creek Dam Usage (ML)



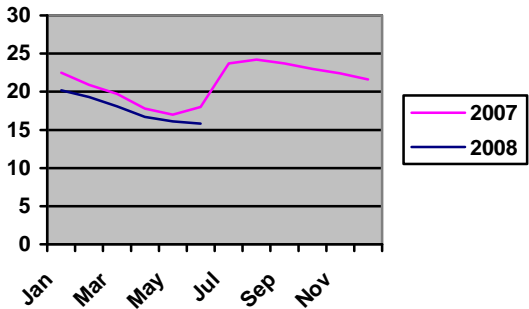
Farmers Creek Dam Storage Levels (%)



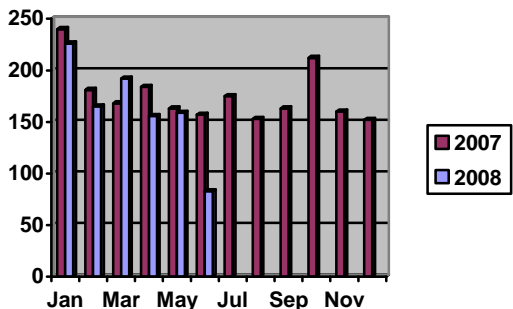
Fish River Water Supply Usage (ML)



Oberon Dam Storage Levels (%)



Total Water Consumption in Lithgow LGA (ML)



Farmers Creek Dam is currently at 97.9% capacity and Oberon Dam is currently at 15.8% of its full capacity (as at 16 June 2008).

**POLICY IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

Nil.

**LEGAL IMPLICATIONS**

Nil.

**ATTACHMENTS**

Nil.

**RECOMMENDATION**

THAT the information be received.

**ITEM:6            REG - 01/07/08 - RATE VARIATION FOR PROPERTY NUMBER 99974  
(174 BELLS ROAD LITHGOW)**

**REPORT BY:       STRATEGIC ENGINEER – LEANNE KEARNEY**

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**REFERENCE**

At Council's meeting held on 5 May 2005, Council accepted a report regarding the proposed changes to the rating charges to comply with 'Best Practice'.

**SUMMARY**

Council has received a request from the owner of Property Number 99974 (174 Bells Road, Lithgow) for a review of their current Sewerage Discharge Factor, currently applied as part of the 'Best Practice' rating charges, as well as a refund for the amount overcharged since these charges were introduced in the 2005/2006 financial year.

**COMMENTARY**

In 2005/2006, Council adopted the guideline limits set by the Department of Water and Energy (formerly the Department of Land & Water Conservation (DLWC)) through the 'Natural Competition Policy' to improve the effectiveness of non-metropolitan water, sewerage and liquid trade waste services, resulting in 'Best Practice' pricing being introduced throughout NSW to result in fair sharing of the costs provided by the service.

The main components are an 'Access Charge' on the rate notice and a 'Usage Charge' on the 'Water / Sewerage Account', and a 'Trade Waste' account to be processed through Council Accounts Receivable system for business activities.

Sewerage usage charges are determined by defined calculations set in the 'Water Supply, Sewerage and Trade Waste Pricing Guidelines 2002'. In general, these charges are a percentage of between 60% and 95% of the water used, and are charged as outgoing sewerage (therefore a Sewerage Discharge Factor), depending on the category of the business.

The owner of Property Number 99974 (174 Bells Road, Lithgow) has requested that Council amend this current Sewerage Discharge Factor of 95% to 2%, as well as refund the amounts previously paid in excess of this amount.

In general, Council has applied an across the board sewer discharge factor of 95%, however, Property Number 99974 (174 Bells Road, Lithgow) is currently the site of a Concrete Batching Plant, and in accordance with the 'Water Supply, Sewerage and Trade Waste Pricing Guidelines 2002' should have a Sewer Discharge Factor of only 2%, as the vast majority of water used on site leaves the site as part of the business practice, and is not discharged into Council's sewerage system.

Since these charges were introduced in 2005/2006, the owner has accumulated (and paid in full) the following charges in relation to Sewerage Usage:

Date	Water Use (kL)	95% Sewer Use	Sewer Charge @ \$0.98 per kL	2% Sewer Usage	Sewer Charge @ \$0.98 per kL	Difference
19.10.05	710	674	\$ 661.50	14	\$ 13.72	\$ 647.78
16.3.06	515	489	\$ 479.22	10	\$ 9.80	\$ 469.42
2.6.06	308	292	\$ 287.14	6	\$ 5.88	\$ 281.26
19.10.06	523	496	\$ 486.91	10	\$ 9.80	\$ 477.11
25.1.07	448	425	\$ 417.09	9	\$ 8.82	\$ 408.27
2.5.07	326	309	\$ 303.51	6	\$ 5.88	\$ 297.63
14.8.07	395	375	\$ 367.74	8	\$ 7.84	\$ 359.90
21.11.07	417	396	\$ 388.23	8	\$ 7.84	\$ 380.39
7.2.08	300	285	\$ 279.30	6	\$ 5.88	\$ 273.42
15.5.08	395	375	\$ 367.74	8	\$ 7.84	\$ 359.90
<b>TOTAL</b>						<b>\$3,955.08</b>

It would seem appropriate to vary the Sewer Discharge Factor for Property Number 99974 from 95% to 2% whilst the property is being operated as a Concrete Batching Plant, and refund the owner \$3,955.08 for this period.

**POLICY IMPLICATIONS**

Nil.

**FINANCIAL IMPLICATIONS**

A refund of \$3,995.08 will be required to be provided to the owner of Property Number 99974 (174 Bells Road, Lithgow).

**LEGAL IMPLICATIONS**

Nil.

**ATTACHMENTS**

Nil.

**RECOMMENDATION**

**THAT**

1. Council vary the Sewer Discharge Factor for Property Number 99974 from 95% to 2% whilst the property is being operated as a Concrete Batching Plant; and
2. Council provide the owner of Property Number 99974 (174 Bells Road, Lithgow) with a refund of \$3,955.08.

**ITEM:7            REG - 01/07/08 - SURPLUS FENCING SURROUNDING TARANA RESERVOIR, TARANA**

**REPORT BY: STRATEGIC ENGINEER – LEANNE KEARNEY**

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**REFERENCE**

Nil.

**SUMMARY**

To determine a request from a community member interested in purchasing the previous, dilapidated fence surrounding the Tarana Reservoir, Tarana.

**COMMENTARY**

Council has received a written submission from Mr Eric Holt, requesting Council consider his offer to purchase some of the dilapidated corrugated iron fencing surrounding the Tarana Reservoir, Tarana.

Tarana Reservoir is an ingound, open roofed reservoir, providing Tarana residents with an untreated, non-potable water supply pumped from Fish River. The date that the original corrugated iron fencing was installed is unknown, however, is believed to be prior to 1980. This fencing was replaced some time later (the date of this replacement is also unknown, possibly in the late 1990's) with a barbed wire fence due to the dilapidated condition of the original fencing. The original corrugated iron fence was not removed during this project.

Market forces and impact on return from the sale of the asset will not be applicable to this request, as the asset no longer has a useful purpose to Council, and is considered to be surplus materials that are in an inoperative condition.

The asset serves no purpose to the community, as it was replaced several years ago, and therefore does not have any strategic worth or long term benefit to the community.

It would seem appropriate for Council to allow Mr Holt to remove the fencing at his own expense, and for Mr Holt to retain the old fencing materials, at a cost of \$95.00, which will offset the cost to Council for expenditure incurred in relation to the Department of Natural Resources water licence for one (1) year. The cost to Council of removing and disposing of the fencing materials is estimated at \$600.00, which has not been budgeted for in either the current or future years Annual Management Plan. The current asset represents a nil value, due to current dilapidated condition and depreciated value since installation.

**POLICY IMPLICATIONS**

This request has been determined in accordance with Council's Asset Disposal Policy.

**FINANCIAL IMPLICATIONS**

The sale of this asset will allow Council to fund the licence renewal fee of \$95.00, money to be used for licence application to be paid for next financial year.

**LEGAL IMPLICATIONS**

Nil.

**ATTACHMENTS**

Nil.

**RECOMMENDATION**

**THAT** Council allow Mr Eric Holt to remove and retain the fencing at his own expense, at a cost of \$95.00, which will offset the cost to Council for expenditure incurred in relation to the Department of Natural Resources water licence for one (1) year.



## COMMUNITY AND CORPORATE SERVICES REPORTS

### ITEM:8            COMM - 01/07/08 - FINANCIAL ASSISTANCE REQUESTS

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#### REFERENCE

- Minute 07-258 - Extraordinary Meeting 28 June 2007
- Minute 07-289 - Council Meeting 16 July 2007
- Minute 07-360 - Council Meeting 20 August 2007
- Minute 07-402 - Finance and Services Committee Meeting 3 September 2007
- Minute 07-424 - Council Meeting 17 September 2007
- Minute 07-455 - Council Meeting 15 October 2007
- Minute O08-32 – Council Meeting 17 March 2008

#### SUMMARY

This report summarises submissions for financial assistance from the community that have been received since the adoption of the Management Plan for activities to be carried out in the 2008/09 financial year.

#### COMMENTARY

The Council provides Financial Assistance to non-for-profit community groups. The Council has set aside some \$90,000 in total in the 2008/09 – 2010/11 financial year. Some \$49,300 has been allocated with \$40,700 available for allocation throughout the year.

The following applications have been received and are presented for consideration.

Organisation	Request	Officer recommendation
Combined District Kart Club	Request for a donation equivalent to the value of rates of \$2064. The general rates component is \$1305 with the rest being for water, sewer and waste. The Club brings visitors to the area; as well they support local businesses and causes such as raising funds for Breast Cancer.	That a donation of \$500 be provided to the Combined District Kart Club.
First Portland Scout Group	Request for the waiving of rates (water, sewer, waste) to the value of \$1103.00. They are the last remaining Scout Group in the district. Have 40 members who provide activities for young people in the LGA. Note the Group received a donation of \$250 for camping and outdoor equipment as part of the Management Plan process. They also submitted an application for waiving of rates at the same time which was considered as part of their overall application.	Council's policy states that <i>only one donation will be made to any particular organisation within a financial year.</i>  Recommend that no further funds be provided.
St Patrick School Art Committee	Requests a donation towards the costs of the staging of its biennial art show "Angels and Artisans"	Schools are provided with an amount of \$50 per school per annum as a contribution towards end of year academic prizes.  Recommend that this application is not supported.

**POLICY IMPLICATIONS**

Financial Assistance Grants are provided with reference to the *Donations – Section 356 Local Government Act Policy*

Council has allocated \$90,000 in total in the 2008/09 – 2010/11 for donations to the community.

**FINANCIAL IMPLICATIONS**

An allocation for donations to the community is included in the Council's Management Plan 2008/09 – 2010/11.

**LEGAL IMPLICATIONS**

NIL

**ATTACHMENTS**

1. Financial Assistance submissions

**RECOMMENDATION**

**THAT:**

1. The Council provide \$500 to Combined Districts Kart Club for the general fund component of their rates
2. The Council does not provide financial assistance to the First Portland Scout Group towards their rates
3. The Council does not support the application from the St Patrick School Art Committee

**ITEM:9            COMM - 01/07/08 - LIQUID TRADE WASTE - WRITE OFF OF CHARGES**

**Report From: TRADE WASTE & ONSITE WASTEWATER MANAGEMENT OFFICER  
– C.HANRAHAN**

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**REFERENCE**

Min No 1505/01:    Ordinary Meeting of Council, 20 August 2001  
Min No 04-905:    Ordinary Meeting of Council, 22 November 2004  
Min No 05-23:     Ordinary Meeting of Council, 24 January 2005  
Finance and Services Committee, 7 August 2006  
Min No 06-362:    Finance and Services Committee, 6 November 2006  
Min No 06-461:    Ordinary Meeting of Council, 18 December 2006  
Min No P08-34:    Policy and Strategy Committee Meeting of Council, 7 April 2008  
A briefing for Councillors was held on Thursday, 13 March 2008

**SUMMARY**

This report outlines a request in the writing-off of disputed trade waste charges.

**COMMENTARY**

**Introduction**

Council introduced its liquid trade waste policy in 2004. With the employment of an officer with responsibility for trade waste and onsite wastewater management in 2007, it has been possible to review the program and suggest a number of actions for Council's consideration to improve processes and rectify some existing problems.

**Proposed Account Adjustments**

**Shell Roadhouse & Carwash** in Lithgow has recently gained trade waste approval. An initial inspection was undertaken at the property on 6 July 2005 with an application for trade waste not being sent until 29 March 2006. During this time the property was charged at a non-compliant trade waste rate of \$3.63/kL. An application for the restaurant was received on 26 April 2006 and was forwarded to Council's consultant for review. A letter was sent on the 19 May 2006 to the property stating that Council would notify of the outcome. From the date the application was received the restaurant has been charged at the compliant rate of \$1.20/kL. Assessment of the application was not determined until Council employed a trade waste officer in late 2007. Upon informing the business that the application had not been completed a completed application, including the carwash, was received by Council on 8<sup>th</sup> April 2008 and has since been given approval by the Department of Water and Energy.

Given that the property had not been issued with an application and notification of the required works prior to being charged at a non-compliant rate it is requested that an adjustment be made to the first invoice sent to be charged at the compliant rate of \$1.20/kL. It is also requested that the legal charges generated from this period be written off. All invoices that have been paid have been paid in part at the compliant rate of \$1.20/kL including the first invoice that was charged at the non-compliant rate of \$3.63/kL.

**POLICY IMPLICATIONS**

Similar adjustments have been made to other premises after a similar review process has been completed. Specific reference is made to Min 08-34 Policy and Strategy Committee Meeting of Council, 7 April 2008.

**FINANCIAL IMPLICATIONS**

A write off of \$648.02 is requested along with an adjustment to the charges for trade waste for the period of 05/06 from \$3.63/kL to \$1.20/kL, an adjustment of \$6,011.33.

**LEGAL IMPLICATIONS**

NIL

**ATTACHMENTS**

NIL

**RECOMMENDATION**

**THAT:**

1. The legal charges invoiced to the property of Shell Roadhouse and Carwash relating to the trade waste charges be written off
2. An adjustment be made to the account from the non-compliant charge of \$3.63/kL to the compliant rate of \$1.20/kl.

**ITEM:10            COMM - 01/07/08 - ON-SITE SEWERAGE MANAGEMENT FEES AND CHARGES**

**Reported by: Trade Waste and Onsite Wastewater Management Officer – C. Hanrahan**

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**REFERENCE**

Min No 99-178: Council Meeting 15 March 1999  
Min No 99-390: Council Meeting 7 June 1999  
Min No 99-680: Council Meeting 20 September 1999  
Min No P08-51: Policy and Strategy Committee Meeting 6 May 2008

**SUMMARY**

This report provides information regarding proposed changes to the fees and charges for the Septic Safe program based on feedback from the community and updates arising from issues with the implementation of the program.

**COMMENTARY**

Owners of Aerated Wastewater Treatment Systems (AWTS) (a type of on-site wastewater treatment system) have been issued with their “approval to operate” or issued with a notification to service their system in order to obtain an “approval to operate” as per the Onsite Wastewater Management Strategy. Correspondence has been received from a number of pensioners regarding their inability to pay upfront for the “approval to operate”, which is \$150 for a 5 year licence. Council’s current fees and charges for 2008/09 allows for a 1 year charge of \$30. It is proposed that the \$30 annual charge remain, but be listed for pensioners only. The overall charge for the “approval to operate” would remain the same, but there would be the ability to allow for annual payments for pensioners.

It is also requested that the 3 year charge of \$90 that is currently listed in Council’s Plan of Management be removed from the fees and charges. This charge is deemed as unnecessary as it is not being used. There will be no loss in revenue with the removal of this charge.

The inspection program for septic tanks has commenced. There has been much community comment following the inspection notification letters being sent to those to be inspected first. In comparison to AWTS’, septic tanks do not receive the same level of service from Council. AWTS service reports are forwarded to Council for monitoring to ensure the systems are being serviced, being serviced on time, if there is a problem with a system that it is fixed, and Council issues an “approval to operate”. As the reports for each system are sent in 4 times a year their monitoring takes a lot of time to process. However, the only service Council provides for septic tanks is the issuing of an “approval to operate”. When an inspection is undertaken on septic tanks they are subject to a separate charge of \$70. It is proposed that the 5 year “approval to operate” fee for septic tanks be altered to more closely reflect the service being delivered. The proposed fee for the 5 year “approval to operate” for septic tanks is \$50.

As previously noted, an education program has been initiated, with information on the program available on the Council website. Further education has taken place with information sent to residents about their system, and the fees applicable to them. Information is sent to all residents prior to inspections or the charging of fees.

**POLICY IMPLICATIONS**

Implementation of the strategy has already commenced.

**FINANCIAL IMPLICATIONS**

Following are the fees and charges proposed to be collected from the implementation of the strategy. These fees are proposed to replace or update all charges currently listed in Council’s Draft Management Plan 2008/09 – 2010/11 under Septic Safe program. The implementation of the strategy is designed to be largely a “user-pays” system.

<b>Council Charges</b>	<b>Fee</b>	<b>Details of Fee</b>
5 year “Approval to operate” for AWTS	\$150	Approval to operate is currently for a period of 5 years. This charge is proposed to remain the same for AWTS’
1 year “approval to operate” for AWTS (Pensioners only)	\$30	Approval to operate is currently for a period of 5 years. This is a proposed charge for pensioners only. The general charge for a \$30 fee for an “approval to operate” is requested to be removed from the fees and charges.
3 year “approval to operate”	\$90	This charge is currently listed in the fees and charges. It is proposed that this charge be removed.
5 year “Approval to Operate” for septic tank	\$50	Approval to operate is currently for a period of 5 years. This charge was previously included with the AWTS 5 year “approval to operate”. The charge listed here is a proposed charge.
Inspection Fee	\$70	Inspection frequency depends on the risk category assigned to a property. It is proposed that this charge remain.
Re-inspection Fee	\$70	If there are problems with a system more inspections may be required. It is proposed that this charge remain.
Aerated Wastewater Treatment System – 2+ reminder letters	\$44 each	This charge was recently adopted by Council and it is proposed that it remain unchanged in the Plan of Management.

**LEGAL IMPLICATIONS**

Council has obligations under the Local Government Act 1993, Environmental Planning and Assessment Act 1979, and Protection of the Environment Operations Act 1997 that relate to the approval, regulation and monitoring of on-site wastewater management systems. The charging regime for the program is determined by Council’s.

**RECOMMENDATION**

**THAT** proposed changes to the fees and charges be adopted as outlined below:

1. 5 Year “approval to operate” for AWTS’ - \$150
2. 1 Year “approval to operate” for AWTS’ (pensioners only) - \$30
3. 5 year “approval to operate for septic tanks - \$50
4. The removal of the 3 year “approval to operate” fee - \$90
5. Both inspection and re-inspection fee remain at the current - \$70

## DELEGATES REPORTS

### ITEM:11      DELEGATES REPORT - 01/07/08 - PACT MEETING

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#### REFERENCE

NIL

#### COMMENTARY

Following the most recent PACT meeting it is pleasing to see that there are now five extra Police in our area from when the previous Pact meeting took place. The only position now unresolved is that of the replacement for the Policeman at Capertee, where that position has been selected. However the Police are now waiting for the official movement of that Policeman into that position.

It was pleasing to note that the new Superintendent, Mick Goodwin has agreed to meet with Council on the 26<sup>th</sup> June 2008 to go over the different issues that have been raised by Councillors over the past couple of months. It was also reported that he intends to have more regular updates and meetings with the Council.

It was reported that the Police have no further investigations to make regarding the Wallerawang explosion at the Howard and Sons Factory and the only outstanding issue at this point of time is now the WorkCover Investigation.

The statistics for various crime categories in our area have showed generally a pleasing down turn from March through to May. There was, however, a slight increase in the amount of stealing that has taken place. When questioned the Police have indicated they believe that there is no connection between theft in our area and the location of the gaol in our area.

The Police have indicated also that the figures given are official figures and they do believe there are some instances of some crimes not being reported and as such, they urge all activity of a criminal nature to be reported to the Police, either directly to the Police Station or through the Police Assistance Line, so that matters can be followed up and a true indication of figures can be recorded.

#### POLICY IMPLICATIONS

NIL

#### FINANCIAL IMPLICATIONS

NIL

#### LEGAL IMPLICATIONS

NIL

#### RECOMMENDATION

**THAT** the information be noted.

## COMMITTEE MEETINGS

### ITEM:12            **COMM - 01/07/08 - S355 ENVIRONMENTAL ADVISORY COMMITTEE MEETING MINUTES**

#### **REPORT FROM: Environmental Health Officer D. Durie**

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#### **REFERENCE**

Min No 07-389: Policy and Strategy Committee Meeting 3 September 2007  
Min No 07-483: Finance and Services Committee Meeting 5 November 2007  
Min No F08-21: Finance and Services Committee Meeting 3 March 2008

#### **SUMMARY**

Summary of the Minutes of the Environmental Advisory Committee (EAC) meeting held on Wednesday 9<sup>th</sup> of April 2008.

#### **COMMENTARY**

##### **Item 3 Greencorps Presentation**

EAC received a presentation from Greencorps Team Leader, Boris Hunt, following a successful Greencorps program within the Lithgow LGA. Lithgow City Council partnered Lithgow Oberon Landcare Association (LOLA) with this program and Greencorps were based at the Lithgow and District Community Nursery.

EAC moved to thank Council for their involvement in this program and requests that Council continue its involvement with Greencorps.

##### **Item 4 EAC Focus Meeting**

EAC held an Extraordinary Meeting in February 2008 to prioritize environmental issues in the LGA. The results of this meeting were discussed and the priorities will continue to be refined.

##### **Item 7 Street Trees**

Concern was raised in regard to how well Council is managing street trees. The EAC agreed that Council should ideally have a "one for one" tree replacement policy that includes replacement within two months of the original tree being removed and as near as practical to the removed tree. It was suggested that Council could investigate the possibility of a Greencorp Team participating in a Street Tree Audit with this information being transferred to Council's Geographical Information System.

The EAC moved to be re-establish the Street tree Committee as a sub-committee of the EAC. Expressions of Interest were sort for the Street Tree Sub-committee.

##### **Item 10 General Business**

The committee was advised that a Streamwatch Group associated with Lithgow Environment Group found concerning concentrations of salinity downstream of power stations and collieries. The Sydney Catchment Authority and Department of Environment and Climate Change have been investigating this matter.



Concern was raised in regard to the proposed expansion of a granite quarry in the Oberon LGA that will potentially impact on the Duckmaloi River and roads with the Lithgow LGA due to increased truck movements.

**POLICY IMPLICATIONS**

In accordance with the terms of reference of S355 Committees of Council.

**FINANCIAL IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Nil

**ATTACHMENTS**

1. Environmental Advisory Committee Meeting Minutes 9th of April 2008  
(Doc: 37092)

**RECOMMENDATION**

**THAT** the information be received.

**QUESTIONS OF AN URGENT NATURE**

**Lithgow City Council**

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05 MAY 2008

Doc. No .....  
GDA Ref. ....  
Years .....

29 April 2008

Mr Paul Anderson  
General Manager  
City of Lithgow Council  
PO Box 19  
Lithgow  
NSW 2790

Dear Mr Anderson

**School zone flashing lights initiative**

In September 2007 the NSW Government committed to the installation of an additional 400 flashing lights in school zones across NSW. This project is part of a 4-year \$46.5 million commitment to improve safety around schools zones.

The progressive roll out of the school zone flashing light initiative will take approximately four years to complete and follows an evaluation in the first half of 2007, which found the technology is proving to be reliable and is working to slow down drivers in school zones.

The Roads and Traffic Authority (RTA) is pleased to advise that the following school zones with in your LGA have been included in the next 35 sites to receive flashing lights in schools zones.

- **St Joseph's Primary School - Williewa Street, Portland**

It is anticipated that installation of the new flashing lights will occur between 29 May 2008 and 30 June 2008. Ongoing maintenance and operation will be managed by RTA.

Any enquiries relating to this project should be directed to Tom Praseuth, Project Manager, School Zone Alert System Sites on (02) 8337 0320. Additional information on the RTA's road safety initiatives can be found at [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au)

Yours sincerely

Peter Collins  
Director Regional Operations and Engineering Services

Roads and Traffic Authority  
ABN 64 480 55 255



# DEVELOPMENT ASSESSMENT REPORT - DACC 099-08 NEW SIGNAGE – CENTRELINK – 160-178 MORT STREET, LITHGOW.

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## PROPOSAL

Council is in receipt of a development application from Centrelink care of Ceilidh Higgins who is seeking approval of new signage on exterior of the building.

The property is described as Lot 25 Sec 1 DP 2308 & Lot 26 Sec 1 DP 2308, being known as the Centrelink Building, 174 Mort Street, Lithgow.

The proposed signage measures 7.4 metres long by 430mm high. The sign is proposed to be made of 3mm Alu-Panel and will be constructed from 2.4 metre long sections. The sign is to be directly fixed to the awning with applied digitally printed graphics to face.

A second sign is to be installed under the awning of the building and measures 2 metres wide by 400mm high. The proposed sign being double sided will be non aluminium extrusion of 3mm opal acrylic with applied digital printed graphics to face.

## SUMMARY

To assess and recommend determination of DACC 099/08 Recommendation will be for approval subject to conditions.

## LOCATION OF THE PROPOSAL

The site is described as Lot 25 Sec 1 DP 2308 & Lot 26 Sec 1 DP 2308 being known as Centrelink Building, 160- 178 Mort Street, Lithgow.

**ZONING:** The land is zoned 3 Business in accordance with Council's current planning instrument, being Local Environmental Plan (LEP) 1994.

**PERMISSIBILITY:** The application is permissible in the zone with development consent under Clause 9 of the planning instrument for new signage, as it is not specified as the development is not prohibited.

Clause 9 provides that for a business:

- to encourage a range of retail and commercial uses within the central business district,
- to encourage high density residential development in conjunction with business development, and
- to accommodate retail, commercial and allied services within the City.

## **POLICY IMPLICATIONS (OTHER THAN DCP's)**

Council's policy **Development Applications by Councillors and Staff and Relatives or on Council Owned Land** requires that the application be referred to Council or its appropriate committee for consideration and determination and that no aspect of the application be dealt with under delegated authority.

As such the application will be forwarded to the appropriate Council meeting for determination in accordance with the policy.

## **FINANCIAL IMPLICATIONS (eg Section 94)**

There are no financial implications pertaining to this application.

## **LEGAL IMPLICATIONS**

In determining a development application, a consent authority is required to take into consideration the matters of relevance under Section 79C of the Environmental Planning and Assessment Act 1979. These matters for consideration are as follows:

### **Any Environmental Planning Instrument**

*Consider SEPPs, REPs & LEPs. RELEVANT Provisions of LEP (eg permissibility, development standards, heritage listing, advertising requirements of another authority who administers a SEPP or REP). Is a SEPP1 objection required.*

LEP

## **Zone No 3 Business**

### **1 Objectives of the zone**

The objectives of the zone are:

- (a) to encourage a range of retail and commercial uses within the central business district,
- (b) to encourage high density residential development in conjunction with business development, and
- (c) to accommodate retail, commercial and allied services within the City.

### **2 Without development consent**

Nil.

### **3 Only with development consent**

Any development except that prohibited.

### **4 Prohibited**

Development for the purpose of abattoirs; animal boarding or training establishments; extractive industries; forestry; generating works; offensive or hazardous industries; heliports; industries (other than home or light industries); intensive livestock keeping

establishments; junk yards; liquid fuel depots; mines; saw mills; stock and sale yards; transport terminals; warehouses.

REP

The Regional Environmental Plan for the Sydney Catchment Authority (SCA) applies to the land.

The main change for Council as a result of this plan is that Council will be able to make the preliminary site investigation of the effects of development on the catchment for development applications.

The application has been assessed at a level one assessment in accordance with the REP. It is considered that the development will not to have a detrimental effect on the water quality and as such has a neutral effect on water quality.

**Any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority**

*If applicable, is the development consistent with the objectives of the draft instrument?*

Nil.

**Any Development Control Plan**

*Is the proposal consistent with the DCP? If not, is a variance warranted and has it been justified?*

The signage complies with the Part 4 design controls for signage in a commercial precinct, and with both the performance standards and prescriptive measures of the DCP- Outdoor advertising in Lithgow City Council 1997.

**Any planning agreement that has been entered into under Section 93F, or any draft planning agreement that a developer has offered to enter into under Section 93F?**

Nil.

**Any matters prescribed by the regulations that apply to the land**

*Refer to clause 92, 93, & 94 of the Regulation. If a DA for demolition, the provisions of AS 2601-1991; The Demolition of Structures. Fire Safety considerations – DA that does not seek the rebuilding, alteration, enlargement or extension of the building. Consent Authority may require buildings to be upgraded – DA comprising the rebuilding, alteration enlargement or extension, take into consideration whether appropriate to require the building to brought into conformity with BCA.*

See building inspector's report.

**The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality**

*The relevant matters are up to assessment and merit. As a guide only, the following may be considered if they are considered to be of relevance to the proposal. Amenity,*

*streetscape, scenic quality, bulk, scale character, density, design, adjacent landuse compatibility, solar access, noise, access & traffic, utility services, heritage, water, soils, air, flora & fauna, wastes, safety, security, crime prevention, natural hazards, social, economic & cumulative impacts.*

**Amenity** – there is expected to be minimal impact of the proposed development on the locality.

**Bushfire** –The land is not bushfire prone land The NSW RFS have assessed the application and conditioned it appropriately. No other natural, nor industrial and technological hazards, have been identified as applying to the land.

**Social and Economic Impact** – as the proposed development will be generally in keeping with the provisions of the planning instruments and is reasonably compatible with other similar development in the locality, it is expected to have minimal social and economic impact.

**Other** - there are no known heritage, contamination or flora/fauna issues relating to the proposed development.

**The Suitability of the site for the development**

*Does the proposal suit the site? Bulk/Scale/Sensitivity? Are there any natural or man made hazards?*

The proposal appears to be suitable for the locality with no particular hazards identified on the land.

**Any submissions made in accordance with this Act or the Regulations**

*If relevant, consider public and authority submissions. Do submissions relate to valid Planning issues?*

Due to the nature of the application no notification was undertaken. The development is permissible in the zone and compatible with the aims and objectives of the 3 Business Zone.

**The public interest**

*Have any genuine Planning issues been raised in by the wider public? Is there genuine irrefutable concerns relating to public health & safety?*

Nil.

**DISCUSSION AND CONCLUSIONS**

*The development is permissible in the zone and compatible with the aims and objectives of it. As such it is recommended that development consent is issued subject to the conditions outlined below.*

## **ATTACHMENTS**

1. Nil.

## **RECOMMENDATION**

- 1 That the development be carried out in accordance with the application, Statement of Environmental Effects, accompanying information, plans submitted with the application and any further information provided during the process unless otherwise amended by the following conditions.
- 2 All building work must be carried out in accordance with the provisions of the Building Code of Australia.
- 3 Prior to the commencement of any works on site, the applicant shall advise Council of any damage to property controlled by Council which adjoins the site including kerbs, gutters, footpaths, walkways, reserves and the like. Failure to identify existing damage will result in all damage detected after completion of the building work being repaired at the applicant's expense.
- 4 The installation of the fascia sign and under awning sign are to be carried out in accordance with certification from Davron Engineering.

## **Requirements prior to commencement of works**

- 5 Prior to commencing any construction works, Council is to be notified at least two days prior of the intention to commence building works, in accordance with Section 81A(2)(c) of the Act in Form 7 of Schedule 1 of the Regulations
- 6 Prior to the commencement of any works on the land, a sign/s must be erected in a prominent position on the site:
  - a) Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person can be contacted outside working hours.
  - b) Stating that unauthorised entry to the work site is prohibited and
  - c) Showing the name, address and telephone number of the principle certifying authority for the work.The sign/s are to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed



- 7 To ensure structural integrity, the maintenance of minimum health standards, the management of the buildings surrounds and the protection of the environment, compliance certificates are to be issued at significant stages throughout the construction period. These stages are:
- a) Completion of the development and sign off to all conditions of the consent including landscaping, prior to occupation and use.
  - b) At each inspection, erosion and sediment control measures and site management will be inspected.

Note: forty-eight (48) hours notice shall be given to Council prior to inspections.

- 8 Any damaged to the existing awning from the installation of the sign is to be repaired, adequately flashed and waterproofed to Council's satisfaction

### **Public Safety Requirements**

- 9 The applicant is submit the following details to Council's Development Engineer for approval at least one (1) week prior to the installation of the signage;
- a) Date/time when the works will be carried
  - b) Traffic and pedestrian control plan.
  - c) Protection of public safety measures whilst signs are being erected.
  - d) Copies of public liability insurance.
- 10 Prior to the commencement of any works, a hoarding or fence must be erected between the work site and a public place if the work involved in the development is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or if the building involves the enclosure of a public place in accordance with Work Cover requirements.
- 11 The works site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.

**Lithgow City Council**  
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- 5 JUN 2008

Doc. No .....  
GDA Ref. ....  
Years .....



**KART CLUB**  
[www.cdkc.com.au](http://www.cdkc.com.au)

**Combined District Kart Club**  
Po box 608 St Mary's NSW 1790  
Phone Number Office (02) 4773 8002  
Track (02) 6351 4356  
[www.cdkc.com.au](http://www.cdkc.com.au)

2 June 2008

The Lord Mayor  
Lithgow City Council  
Lithgow NSW

Dear Mr. Castle,

This letter is by way of a request for a donation from the council to the value of our land rates - \$2064.00.

The Combined Districts Kart Club has had its track at Lithgow for forty years. During this time we have seen our small country kart club develop into one of the most prominent clubs in the state.

We have over this time held several state championships as well as our own annual major meetings. When these larger meetings are held the club brings a significant income into the community as most of the participants in these events come from the metropolitan area and interstate.

At our club race meetings and for our club maintenance we try as much as possible to use the Lithgow commerce, eg; the quarry next door to us for our road base, at every race meeting we use the local Bakery & Milkman, our Pies & Sausage Rolls from Cranes Pies and our waste disposal from a local company. We do all our small shopping from the local shops within Lithgow.

We have built up a long and satisfactory relationship with many of the businesses in the area such as the Zig Zag Motel the Black and Gold Country Cabins & Motel Units as well as the Lithgow Workman's Club.

In 2006 one of our committee members had an idea for promoting women in motor sport and in karting we have a larger than average female population compared with other disciplines. To add to this event the club committee investigated the possibility of a fund raising campaign.

One of the highest rates of death in women today is from Breast Cancer.

After talking to several members of our karting community it was soon discovered that many had been touched by Breast Cancer in one way or another be it themselves or family members.

So with the blessing of the NBCF the Ladies only karting event incorporated a fund raising campaign.

January 2007 saw the inaugural Ladies only event at Lithgow City Raceway and the event raised over Ten Thousand Dollars.

January this year we repeated the event and had over sixty Lady entrants aged from 7 yrs to over fifties coming from all over Australia as well as all over N.S.W.

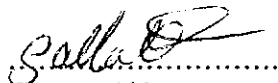
Several Ladies from the Lithgow community also took part.

The fund raising competition was contested vigorously and we raised over Sixteen Thousand Dollars for the NBCF and of course we hope to better this figure next year.

This meeting has now become an annual event on our racing calendar.

We hope you will consider our request and look forward to you earliest reply.  
Should you have any questions please do not hesitate to contact us.

Yours truly,



Graeme Abbott,  
Vice-President.

*Scout Association, New South Wales Branch*

# FIRST PORTLAND SCOUT GROUP



"Melrose"  
Commens Street  
Wallerawang 2845  
2<sup>nd</sup> May, 2007.

Mr Neville Castle  
The Mayor  
Lithgow City Council  
Mort St  
Lithgow 2790

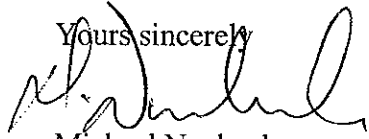
Dear Mr Castle,

This letter is written on behalf of the 1<sup>st</sup> Portland Scout Group. We are the last remaining Scout group in the district. We comprise 40 people - cubs, scouts and leaders who run weekly meetings that are currently providing all sorts of activities for young people in the Lithgow, Wallerawang, Tarana and Portland district (Lithgow City Council region). In addition there are the parents and carers who provide ongoing support in activities, fundraising and the administration of the Scout Troop and Cub Pack.

Unfortunately, we are finding it increasingly difficult to offer services to young people, even when all the adult involvement is voluntary, and maintain a reasonable weekly fee. We are in great need of financial assistance. As Council Rates are our biggest expense each year we are asking Council if our rates could be waived. Any other assistance that Council could give us to maintain this last Scout group would also be appreciated. All assistance is used by the Portland Group and their leaders to help directly in providing activities for the scouts and cubs.

For further information please contact either Catherine or Michael on the numbers listed below.

Yours sincerely



Michael Neubeck

Group Leader

Contact Ph. 0263555781 b.h



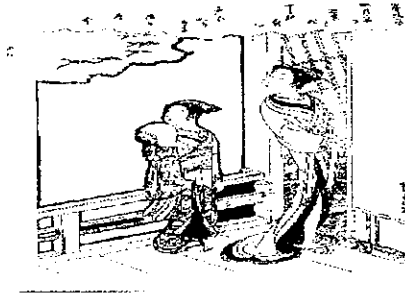
Catherine McLoughlan

Treasurer

0263551619 a.h.

Water, sewerage, waste.

Rates \$1103.00.



St Patrick School  
Art Committee  
Cnr Mort & Lithgow Street  
LITHGOW NSW 2790

Lithgow City Council  
Scanned

27 April 2008

08 MAY 2008

Mr P Anderson  
General Manager  
Lithgow City Council  
180 Mort Street  
LITHGOW NSW 2790

Doc. No .....  
GDA Ref. ....  
Years .....

*Paul-funded any other  
activities such as this?  
needs to be reported*

Dear Sir,

St Patrick's School is holding its biennial Art Show "Angels and Artisans", an art and craft exhibition to showcase the talents of the school children and many local artists, craftpersons and performance artists. The exhibition, to be held from Friday evening, 12 September until Sunday 14 September 2008, has become a major fund raiser for the school.

As you may appreciate, there is considerable cost involved in staging such an occasion, and we would like to take this opportunity to ask for your assistance. The school from time to time approaches local small business to assist in its various activities and always receives generous support. For this event, it has been decided to approach a small number of larger organizations in an attempt to secure major financial supporters for the exhibition.

Should you agree to support the exhibition, your donation will be acknowledged in all of our correspondences and we would be more than happy to display any promotional material you may supply as recognition of your generous contribution. You will also receive and invitation to opening night closer to the date. We look forward to seeing you at the exhibit.

If you have any queries, please contact me on (02) 63514914.

Yours Faithfully,

**TRACEY GILLARD**  
**ART SHOW COMMITTEE MEMBER.**

# FINANCE & SERVICES





## MEMORANDUM


**TO:** COUNCILLORS  
**FROM:** ACTING GENERAL MANAGER  
**SUBJECT:** DEVELOPMENT APPLICATIONS


- 
- LIST OF NEW APPLICATIONS RECEIVED BY COUNCIL
  - LIST OF APPROVED APPLICATIONS
- 

**24 MAY 2008 TO 20 JUNE 2008**

**Mr Scott Greensill  
GENERAL MANAGER**

 (02) 6354 9999  
 (02) 6351 4259

 [www.lithgow.nsw.gov.au](http://www.lithgow.nsw.gov.au)  
[council@lithgow.nsw.gov.au](mailto:council@lithgow.nsw.gov.au)

 ADDRESS CORRESPONDENCE  
TO GENERAL MANAGER  
PO BOX 19, LITHGOW NSW 2790

APPLICATIONS RECEIVED 24/05/2008 TO 06/06/2008

App/Proc ID	Date Received	Property Address	Description	NN	Target
008/08CC	27-May-08	CASTLEREAGH HIGHWAY BEN BULLEN NSW 2790	ERECTION SIGN	N	16-Jun-08
026/08DA	29-May-08	LETT STREET HARTLEY NSW 2790	DWELLING & GARAGE	N	20-Jun-08
027/08DA	6-Jun-08	HASSANS WALLS ROAD LITHGOW NSW 2790	DEMOLITION OF DWELLING	N	27-Jun-08
028/08DA	6-Jun-08	KANIMBLA DOWNS 89A WARDS ROAD MEGALONG VALLEY NSW 2785	DWELLING & SHED	N	27-Jun-08
104/08DACC	26-May-08	46 HASSANS WALLS ROAD LITHGOW NSW 2790	GARAGE EXTENSION	Y	11-Jun-08
105/08DACC	27-May-08	34 FIRST STREET LITHGOW NSW 2790	CARPORT	N	12-Jun-08
106/08DACC	27-May-08	ORDNANCE AVENUE LITHGOW NSW 2790	DEMOLITION AND ALTERATIONS	N	12-Jun-08
107/08DACC	29-May-08	14 READ AVENUE LITHGOW NSW 2790	AWNING	N	14-Jun-08
108/08DACC	30-May-08	COMMERCIAL HOTEL MAIN STREET WALLERAWANG NSW 2845	REPLACEMENT OF VERANDAH	N	30-Jun-08
109/08DACC	2-Jun-08	16 HILL STREET LITHGOW NSW 2790	GARAGE	N	16-Jun-08
110/08DACC	2-Jun-08	BATHURST STREET RYDAL NSW 2790	DWELLING ALTERATIONS	N	16-Jun-08



**DEVELOPMENT & CONSTRUCTION APPROVALS 24/05/08 TO 23/06/08**

App/Proc ID	Property Address	Property Owners	Description	Estimated Cost	Clock Days	NN
003/08CC	RYDAL-HAMPTON ROAD RYDAL NSW 2790	MR BR DAVIES	DUAL OCCUPANCY - ROAD	50000	15	N
004/08CC	LITTLETON JENOLAN CAVES ROAD HARTLEY NSW 2790	HARTLEY PASTORAL CO P/L	CONSTRUCTION CONCRETE RECYCLING	60000	2	N
004/08DA	LITTLETON JENOLAN CAVES ROAD HARTLEY NSW 2790	HARTLEY PASTORAL CO P/L	STAGE 2 CONSTRUCTION	1000	6	Y
005/08CC	COL DREWE DRIVE BOWENFELS NSW 2790	TREEVIEW ESTATES PTY LIMITED	TOURIST FACILITY	1950500	37	N
006/08DA	3253 GLEN DAVIS ROAD GLEN DAVIS NSW 2846	MR JW SIMPSON & MRS LJ SIMPSON	ERECTION SIGN	5000	7	Y
008/08CC	CASTLEREAGH HIGHWAY BEN BULLEN NSW 2790	MR MD SIMPSON & MR MB SIMPSON	DWELLING	2000	1	N
012/08DA	122 KERMA CRESCENT CLARENCE NSW 2790	MR IJ FITZGERALD & MRS CJ FITZGERALD	CHANGE OF USE RESIDENTIAL TO BOUNDARY	242600	24	N
013/08DA	146 MAIN STREET LITHGOW NSW 2790	COMMERCIAL & MAIN PROPERTY PTY LTD	BOUNDARY ADJUSTMENT	2000	85	N
017/08DA	190 MAGPIE HOLLOW ROAD SOUTH BOWENFELS NSW 2790	TRAZAIR SERVICES PTY LTD	BOUNDARY ADJUSTMENT	0	6	N
021/08DA	19A WRIGHTS ROAD LITHGOW NSW 2790	MR WH ALLAN	BOUNDARY ADJUSTMENT DWELLING	0	26	N
032/08DACC	7 THORNLEY CLOSE LITHGOW NSW 2790	MR JE PLUIS & MRS AL PLUIS	GARAGE	200000	8	Y
039/08DACC	3 PARK PARADE LITHGOW NSW 2790	MR CJ MCKINNON	GARAGE/STORAGE E SHED	12717	2	Y
055/08DACC	32 KILN STREET PORTLAND NSW 2847	MR D KALEMUSIC	GREENSPOT PASTORAL CO DWELLING	29000	31	Y
060/08DACC	2694 JENOLAN CAVES ROAD HAMPTON NSW 2790	PTY LTD	ERECT ROOM & PATIO	75000	50	N
061/08DACC	68 CUPRO STREET LITHGOW NSW 2790	MR DR BUNTING & MRS IV BUNTING	GARAGE	42000	48	N
065/08DACC	60 PARK VIEW AVENUE PORTLAND NSW 2847	MR JB VERHAGEN		11900	20	N

068/08DACC	12 FOREST RIDGE DRIVE WALLERAWANG NSW 2845	MR LW BIRD	GARAGE/SHED	9060	18	N
070/08DACC	1984 JENOLAN CAVES ROAD HAMPTON NSW 2790	MR GR CAMPBELL & MRS CM CAMPBELL	GARAGE	11800	42	N
074/07DA	MULDURI STREET WALLERAWANG NSW 2845	PEBBLECRETE PTY LTD	BLOCK MAKING FACTORY	155000	11	Y
074/08DACC	68 MORT STREET LITHGOW NSW 2790	MR DJ GRIFFITHS & MS KL HOBBS	GARAGE- DRIVEWAY	9589	2	N
075/08DACC	12 CURTIN PLACE LITHGOW NSW 2790	MR KJ MORRIS & MRS RE MORRIS	SHED-HOBBY	7500	10	Y
079/08DACC	101 INCH STREET LITHGOW NSW 2790	MR JP BUCHHOLZ	PATIO	8000	6	Y
081/08DACC	30 HILLCREST AVENUE LITHGOW NSW 2790	BULLOCKY WAY PTY LIMITED	EXTENSION DWELLING	260209	4	Y
082/08DACC	11 SANDALWOOD DRIVE LITHGOW NSW 2790	MR PW INWOOD & MRS BD INWOOD	SWIMMING POOL	38000	6	N
083/08DACC	5 TARRONE PLACE WALLERAWANG NSW 2845	MR W DICK & MRS CK DICK	CARPORT	6000	28	N
087/08DACC	CULLEN BULLEN PARK PORTLAND ROAD CULLEN BULLEN NSW 2790	LITHGOW CITY COUNCIL	UNISEX TOILET	70000	28	N
093/08DACC	13 MUNJOWEE CIRCLE LITHGOW NSW 2790	MR TA CAMPBELL & MRS ND CAMPBELL	NEW DWELLING	199500	31	Y
094/08DACC	10 CASUARINA STREET LITHGOW NSW 2790	MR G INZITARI & MRS CS INZITARI	ENCLOSED PATIO	7970	24	N
095/08DACC	7 THORNTON AVENUE LITHGOW NSW 2790	MR ER JOBSON & MRS LW JOBSON	DWELLING	191625	10	N
097/08DACC	3 KING STREET LITHGOW NSW 2790	MR C LANE	GARAGE	13736	3	N
099/08DACC	160-178 MORT STREET LITHGOW NSW 2790	LITHGOW CITY COUNCIL	NEW SIGNAGE	2260	9	N
100/08DACC	15 ROWSELL STREET PORTLAND NSW 2847	MISS NA AITKEN	GARAGE	8368	7	N
105/08DACC	34 FIRST STREET LITHGOW NSW 2790	MR GM YOUNG & MRS VG YOUNG	CARPORT	3200	6	N
114/08DACC	59 CUPRO STREET LITHGOW NSW 2790	MR BJ WILLIAMS & MRS LG WILLIAMS	GARAGE	10000	6	N

117/08DACC	8 STOCKADE CLOSE SOUTH BOWENFELS NSW 2790	MR JT ALDRIDGE & MS AR SMITH	DWELLING	241055	2	N
265/07DACC	OCONNELL ROAD TARANA NSW 2787	MR CS HUTCHINSON	DWELLING	97500	6	N

36 APPLICATIONS

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17 DAYS