



LITHGOW CITY COUNCIL

## AGENDA

FINANCE AND SERVICES COMMITTEE  
MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

02 APRIL 2007

AT 7.00pm

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# AGENDA

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**PRESENT**

**QUESTIONS FROM THE PUBLIC GALLERY**

**PRESENTATIONS -NIL**

**CONFIRMATION OF THE MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING OF COUNCIL HELD ON 5 MARCH 2007**

**DECLARATION OF INTEREST - NIL**

**NOTICES OF MOTION - NIL**

**NOTICE OF RESCISSION - NIL**

**CORRESPONDENCE AND REPORTS**

Regional Services Reports  
Community and Corporate Services Reports

**CLOSED REPORTS - NIL**

**REPORTS FROM DELEGATES - NIL**

**COMMITTEE MEETINGS** - Sports Advisory

**QUESTIONS WITHOUT NOTICE**

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## **REGIONAL SERVICES REPORTS**

**ITEM:1            REG - 02/04/2007 - UPPER MACQUARIE COUNTY COUNCIL - WEEDS REPORT - FEBRUARY 2007**

**REPORT FROM: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR**

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### **SUMMARY**

To advise of the most recent Upper Macquarie County Council Weeds Report.

### **COMMENTARY**

Attached are the reports from the Chief Weeds Officer of Upper Macquarie County Council for February 2007.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **LEGAL IMPLICATIONS**

NIL

## **ATTACHMENTS**

1. The Chief Weeds Officer's Report for February 2007.

## **RECOMMENDATION**

**THAT** the information be received.

**ITEM:2            REG - 02/04/07 - DA 320/06 CHANGE OF USE - EXEMPT DEVELOPMENT SHED TO ANIMAL BOARDING AND TRAINING KENNEL**

**REPORTED BY: ANDREW MUIR – GROUP MANAGER REGIONAL SERVICES**

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**REFERENCE**

Min 07-95: Finance and Services Committee 5 March 2007 (DA 320-06) – calling in the development application.

**SUMMARY**

To assess and recommend determination of Development Application 320/06. Recommendation will be for approval subject to conditions.

**COMMENTARY**

Council is in receipt of Development Application 320/06 for a change of use from a rural exempt shed to housing for approved dog kennels in association with DA 49/01. A rural shed has been previously erected on the property in accordance with the provisions of State Environmental Planning Policy No 60 – Exempt and Complying Development. The application seeks to change the use of the existing shed, to ultimately minimise noise amenity of the existing Council approved operation. The application proposes no change to the existing conditions imposed as part of DA 49/01 which approved the use of the site for animal boarding and training.

**LOCATION OF THE PROPOSAL**

The land is located at Lot 1 DP 564056 and is known as 970 Range Road, Pipers Flat.

**ZONING:** The land is currently zoned General Rural 1(a) in accordance with Council's Local Planning Instrument, LEP 1994.

**PERMISSIBILITY:** The change of use is permissible in the zone as the development is not prohibited under Clause 9(1)(4) of Council's Local Environmental Plan 1994.

**POLICY IMPLICATIONS**

The policy applicable to the application currently is Council's Animal Boarding and Training DCP. The application complies with the Policy and whilst originally erected as a rural shed exempt from approval, also satisfies the requirements of Condition 2 of the DA 49/01 approval, which indicates that:

*The applicant shall relocate the boarding kennel shed to another site on the northern side of the existing dwelling. An amended site plan and geotechnical investigation shall be submitted for approval of Council and the SCA.*

The applicant has lodged a separate septic tank application in accordance with the required condition. Council has received information from the SCA concurring with the proposal.

**FINANCIAL IMPLICATIONS**

The only financial implication pertaining to this matter would occur should the application be refused and the applicant lodges an appeal in the Land and Environment Court. However this would not be a relevant consideration in determining the development application.

## **LEGAL IMPLICATIONS**

In determining a development application, a consent authority is required to take into consideration the matters of relevance under Section 79C of the Environmental Planning and Assessment Act 1979. These matters for consideration are as follows:

### **Any Environmental Planning Instrument**

The change of use is permissible in the zone as the development is not prohibited under Clause 9(1)(4) of Council's LEP.

### **Any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority**

Nil

### **Any Development Control Plan**

The policy applicable to the application is Council's Animal Boarding and Training DCP. The application complies with the Policy and has been erected in a location compatible with Condition 2 of the DA 49/01 approval.

### **Any planning agreement that has been entered into under Section 93F, or any draft planning agreement that a developer has offered to enter into under Section 93F?**

Nil.

### **Any matters prescribed by the regulations that apply to the land**

N/A.

### **The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality**

The proposal minimises the impact of the development on the site as it will house the dogs for animal boarding and training in an insulated shed minimising the noise of the development on adjoining properties. The shed for housing of the dogs will be insulated in accordance with the acoustic report submitted in accordance with the conditions of consent (DA 49/01) thus minimising the noise on the site. This was the issue of greatest concern to adjoining neighbours with the original application (DA 49/01).

### **The Suitability of the site for the development**

The development for animal boarding and training has previously been approved. The current application simply seeks to incorporate an existing shed constructed for rural purposes to be used for housing of dogs in association with the existing approval. With no additional development being sought it is considered that the development is suitable for the site.

### **Any submissions made in accordance with this Act or the Regulations**

During the notification period Council received two submissions both objecting on the following grounds with comments in italics:

- This development will affect a number of people's lives. Comment – *the change of use of the shed will allow the dogs to be housed in closed quarters minimising noise levels on the site.*

- The applicant walks dogs in the morning unmuzzled. If he was allowed to kennel more dogs to potential for harm could be a problem. Comment – *the application seeks no modification to the number of dogs permitted under DA 49-01.*
- Only a small number of residents were notified of the application. Comment – *Council forwarded letters to each of the property owners previously associated with DA 49-01. As part of any application submissions are not restricted to those who receive correspondence.*
- Greyhounds are known to be a very vocal breed of dog. Comment – *The proposal seeks to house these animals in an enclosed shed to minimise this concern.*
- Sufficient fencing currently does not exist. Comment – *as part of DA 49-01 no fencing provisions were required. Should dogs escape the property Council Rangers would respond. The issue does not affect the proposed development.*

### **The public interest**

The application entails a simple change of use from the existing exempt development rural shed (able to be erected without development consent) to be used as a shelter for greyhounds in compatible with the approved development application (49-01) for an animal boarding and training establishment. The proposal does not seek to increase numbers of dogs to be trained and boarded on site nor does the application seek to modify any development previously approved by Council. It is considered that the change of use will minimise noise emanating from the site as the shed is to be lined to help with minimising acoustic levels.

### **DISCUSSION AND CONCLUSIONS**

It is considered that the application seeks to minimise a potential noise concern from the property and should be approved subject to conditions.

### **ATTACHMENTS**

Nil.

### **RECOMMENDATION**

**THAT** the change of use application for an exempt development shed to be used as an animal boarding and training kennel be approved and carried out in accordance with the application and plans submitted with the application or otherwise amended by the following conditions.

1. That a landscaping plan be submitted to Council for approval outlining potential natural landscaping that can be used to screen the shed from the boundary fronting Range Road. This landscaping plan is to be submitted and approved by Council prior to the use of the shed for animal boarding.
2. That the shed be acoustically lined in accordance with the acoustic report submitted by Indigo Acoustics dated 6 October 2006.
3. Any construction is to be in accordance with the Building Code of Australia.

**ITEM:3            REG - 02/04/07 - DEVELOPMENT AND CONSTRUCTIONS APPROVALS**

**REPORT FROM: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR**

**SUMMARY**

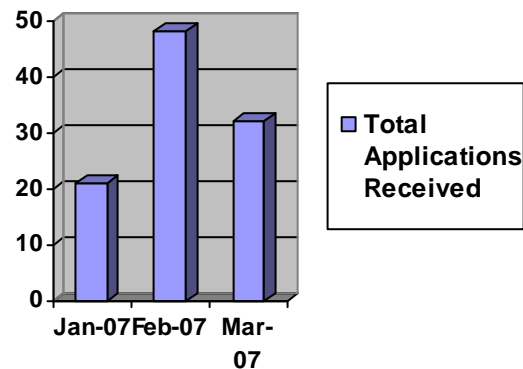
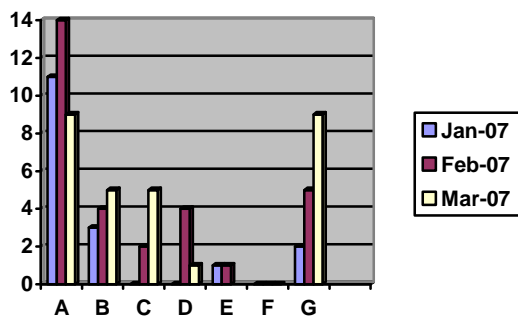
To provide statistical information on Development Applications and Construction Certificates processed.

**COMMENTARY**

Following installation of a new electronic registration system the traditional reports on Development Applications and Construction Certificates have been replaced with a report detailing the types of applications processed in each month. Over time this will evolve into useful statistical information. A full list of individual applications will be made available to Councillors and the press.

	Minor Development Approvals (including carports, garages and patios) A	Dwelling Approvals B	Dwelling Addition Approvals C	Other Residential Applications (including Dual Occupancies, Flats) D	Rural Subdivision Approvals E	Residential Subdivision Approvals F	Commercial /Industrial Approvals G	Total Applications Received
<b>Jan 2007</b>	11	3	0	0	1	0	2	21
<b>Feb 2007 *</b>	14	4	2	4	1	0	5	47
<b>Mar 2007</b>	9	5	5	1	0	0	9	32

\* includes Approvals from 27/02/2007 TO 26/03/2007



<b>Total Estimated Cost:</b>	<b>\$4,213,088</b>
<b>Average Approval Time</b>	<b>22 days</b>
<b>Total Cost of Approvals from 1/01/2007</b>	<b>\$2,363,899</b>
<b>No. of Applications from 1/01/2007</b>	<b>100</b>

**RECOMMENDATION**

**THAT** the information be received



**ITEM:4            REG - 02/04/07 - LITHGOW LOCAL GOVERNMENT WATER USAGE**

**REPORT FROM: Strategic Engineer – L. Kearney**

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**REFERENCE**

Nil

**SUMMARY**

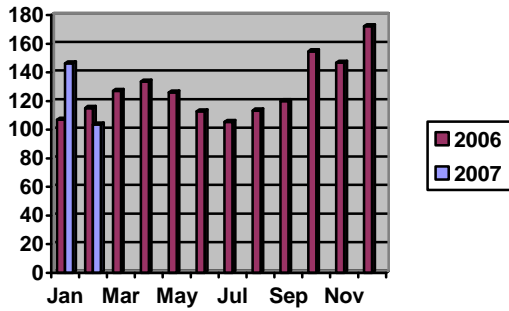
Comparison of figures for 2006 and 2007 for water usage within the Lithgow Local Government area.

**COMMENTARY**

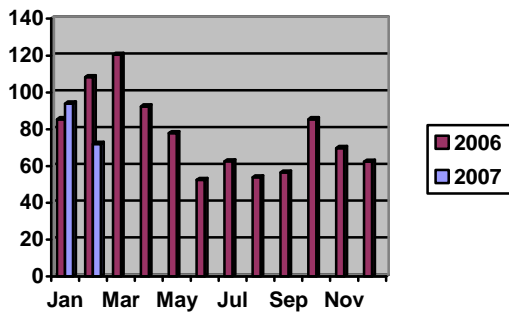
Lithgow Local Government Area Water Usage, including use from Farmers Creek Dam and Fish River Water Supply as at 26 March 2007. It should be noted that Council's maximum annual allocation of water from the Fish River Water Supply is 2,092 megalitres, and to date, Council has utilised 649 megalitres of water from this supply, equating to approximately 31% of its annual allocation (allocation issued per financial year, not calendar year).

	2006			2007		
	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	Total (ML)	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	Total (ML)
January	107.086	85.456	<b>192.542</b>	146.283	93.943	<b>240.226</b>
February	115.126	108.236	<b>223.362</b>	103.612	72.054	<b>155.666</b>
March	127.115	120.423	<b>247.538</b>			
April	133.557	92.345	<b>225.902</b>			
May	125.966	77.810	<b>203.776</b>			
June	112.814	52.381	<b>165.195</b>			
July	105.382	62.530	<b>167.912</b>			
August	113.398	53.792	<b>167.19</b>			
September	119.937	56.443	<b>176.38</b>			
October	154.694	85.386	<b>240.08</b>			
November	146.773	69.673	<b>216.446</b>			
December	172.212	62.376	<b>234.588</b>			
<b>TOTAL (ML)</b>	<b>1,534.06</b>	<b>926.851</b>	<b>2,460.911</b>	<b>249.895</b>	<b>165.997</b>	<b>395.892</b>

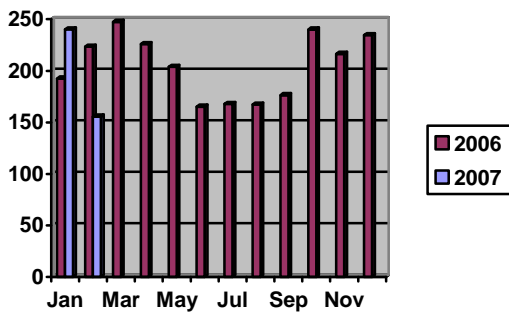
Farmers Creek Dam Usage (ML)



Fish River Water Supply Usage (ML)



Total Water Consumption in Lithgow LGA (ML)



Farmers Creek Dam is currently at 92.2% of its full capacity and Oberon Dam is currently at 20.19% of its full capacity.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Nil

**LEGAL IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil

## **RECOMMENDATION**

**THAT** the information be received.

**ITEM:5            REG - 02/04/2007 - LITHGOW SEWER MODELLING ASSESSMENT  
                         OF TENDERS**

**REPORT BY: STRATEGIC ENGINEER - LEANNE KEARNEY**

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### **SUMMARY**

To advise on the assessment of tenders received for the Lithgow Sewer Modelling project.

### **COMMENTARY**

At Council's Finance and Services Committee meeting held on Monday, 20 November 2006, Council resolved to award the Lithgow Sewer Flow Gauging Tender to ADS Environmental Services, as stage 1 of Council's requirements to meet its Pollution Reduction Programme for the Lithgow Sewerage Treatment Plant Environment Protection Licence.

The process involves two (2) separate components, the first is to measure sewer flows at a number selected sites within the collection and transport system under both dry and wet weather conditions for a continuous nominal period of thirteen (13) weeks during a period of expected rainfall events, whilst secondly, a number of continuously recording rainfall gauges are also deployed to establish relationships between rainfall and sewer flow for use in the modelling component of the process. This project is currently being undertaken by ADS Environmental Services, as per their initial tender for this work.

The second component of this process is the construction, calibration, and validation of hydraulic and hydrologic models of the trunk collection and transport system, establishment of system performance characteristics including overflow risks, development of management options and negotiation of an operating licence based on an agreed least cost management strategy.

The estimated cost of this work, based on the data from the number of flow gauges involved that need to be incorporated into the model ranged between \$90,000 and \$100,000 (excluding GST).

Tenders were advertised in Local Government Tender Section of the Sydney Morning Herald and the Lithgow Mercury. Tenders closed on 2 February 2007, and complying tenders were received from six (6) companies:

Patterson Britton  
Connell Wagner  
Kellogg Brown and Root  
Montgomery Watson Harza  
AWT (Australia)  
Halcrow Pacific

## TENDER ASSESSMENT PROCESS

Assessment of the six (6) tenders has been undertaken. Each tender has been reviewed independently by each member of a panel without discussion and marked on a spreadsheet that reflected the assessment criteria as contained in the contract documents. The tenders were first checked for compliance with the mandatory criteria, and then the tendered price was noted to allow culling of any tender where the price was outside a reasonable range that could allow it to be competitive on technical merit. The tenders were then assessed for technical merit and value for money, consistent with the price tendered.

Only conforming tenders were considered to ensure that all were assessed equally on their merits. Any non conforming alternatives were considered later as possible value added proposals.

### Mandatory Criteria

The purpose of the mandatory criteria is to ensure that all tenders conform and are acceptable for further evaluation and to ensure that they contain the required material to allow objective assessments to be undertaken.

### Culling Process

Tendered prices ranged between \$89,595 and \$196,000 (excluding GST), with the mean price being \$132,527 (excluding GST), and a decision was made to cull any tender received to the value greater than the mean value, therefore reducing the tenders to three (3).

### Technical Merit

Each tender was assessed individually and marked on each of the criteria based on the individual assessment of how the tender met the requirements as expected by each individual member of the panel. Tendered price was not a consideration.

### Relevant Experience

The three (3) remaining tenders rated extremely high in this area, as all are long established experts in this field, and can be regarded as equal in experience.

### Technical Skills

The three (3) remaining tenders indicated that all contractors have a very broad depth of experience and technical expertise, and can be regarded as equal in the skills available to undertake the work to the required quality standard.

Company	Relevant Experience	Technical Skills	Methodology	Tendered Price	Total Score	Ranking
AWT	14	22.5	25	20	81.5	3
MWH	10	20	22	15	67	2
Connell Wagner	18	22.5	25	30	95.5	1

It is recommended that the conforming tender received from Connell Wagner for Contract No WW/002/06 – Sewer Flow Modelling and Assessment for \$98,549.00 (including GST) be accepted and a contract to undertake the work be offered to Connell Wagner.

It is also recommended that Council accept the option to provide a bureau service to assist Council in the application of this model to other aspects of the Council's operations such as Asset Management, Developer Policy and Planning, after the completion of this contract as outlined in Connell Wagner's tender submission, at an annual cost of \$2,000.00.

**POLICY IMPLICATIONS**

Nil

**FINANCIAL IMPLICATIONS**

Council has received a grant of \$107,500.00 from the Sydney Catchment Authority, which represents a 50% contribution toward the flow gauging and modelling project, and Council has an allocation of \$107,500.00 in the 2006/2007 budget for this project.

**LEGAL IMPLICATIONS**

Nil

**ATTACHMENTS**

Nil.

**RECOMMENDATION**

**THAT:**

1. The conforming tender received from Connell Wagner for Contract No WW/002/06 – Sewer Flow Modelling and Assessment for \$98,549.00 (including GST) be accepted and a contract to undertake the work be offered to Connell Wagner;
2. Council accept the option to provide a bureau service to assist Council in the application of this model to other aspects of the Council's operations such as Asset Management, Developer Policy and Planning, after the completion of this contract as outlined in Connell Wagner's tender submission, at an annual cost of \$2,000.00. and
3. Council resolves to affix the common seal to Contract WWW/001/06 – Sewer Flow Gauging.

## COMMUNITY AND CORPORATE SERVICES REPORTS

### ITEM:6 COMM - 02/04/07 - COUNCIL INVESTMENTS FEBRUARY 2007

#### REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH

#### REFERENCE

Min 06-237: Finance and Services Committee 7 August 2006 (July 2006)  
 Min 06-330: Finance and Services Committee 3 October 2006 (August 2006)  
 Min 06-378 Finance and Services Committee 6 November 2006 (September 2006)  
 Min 06-436 Finance and Services Committee 4 December 2006 (October 2006)  
 Min 07-35 Finance and Services Committee 5 February 2007 (November 2006)  
 Min 07-36 Finance and Services Committee 5 February 2007 (December 2006)  
 Min 07-92 Finance and Services Committee 5 March 2007 (January 2006)

#### SUMMARY

To advise Council of 2006/07 investments held for the period ending 28 February 2007.

#### COMMENTARY

The amount invested as at 28 February 2007 when compared to 31 January 2007 has increased by \$792,221.46. The additional income may be attributed to payment of the third rate instalment of the 2006/07 rate levy which was due for payment on 28 February 2007 as well as the third instalment of the 06/07 Financial Assistance Grant.

INVESTMENT REGISTER 2006/07								
INSTITUTION	INV TYPE	DATE LODGED	DATE DUE	DAYS	INT	VALUE 31.01.07	VALUE 28.02.07	% OF TOTAL
ANZ	TD	28.02.07	30.03.07	30	6.30	553,945.38	560,024.21	4.64%
CBA	CMS Nt	06.11.11	06.11.16	1,825	9.25	500,000.00	500,000.00	4.14%
	On Call				6.20	412,651.21	412,651.21	3.42%
	Ethical	20.06.06	20.06.11	1825	7.12	500,000.00	500,000.00	4.14%
CITIBANK	TD	05.02.07	11.04.07	60	6.41	508,401.79	514,000.34	4.26%
LG FINANCIAL	On Call				6.15	1,184,714.43	1,184,714.43	9.82%
	TD	06.12.06	06.03.07	90	6.44	785,644.82	785,644.82	6.51%
	TD	05.02.07	05.03.07	63	6.35	508,224.66	513,882.66	4.26%
	TD	05.01.07	06.03.07	60	6.47	500,000.00	500,000.00	4.14%
IMBS	On Call				5.75	5,013.49	5,013.49	0.04%
	TD	05.02.07	05.03.07	30	6.42	1,025,386.89	1,042,419.55	8.64%
	TD	28.06.06	29.06.07	364	6.41	450,000.00	450,000.00	3.73%
	TD	22.01.07	23.04.07	90	6.54	256,631.12	253,871.23	2.13%
	TD		06.03.07	92	6.47	750,000.00	750,000.00	6.22%
	TD	20.02.07	21.05.07	91	6.47	0.00	750,000.00	6.22%
ALLIANCE	Managed	01.04.02	28.02.08	365		1,000,000.00	1,000,000.00	8.29%
ST GEORGE	TD	10.01.07	07.05.07	122	6.30	256,298.15	256,298.15	2.12%
	TD	16.01.07	16.03.07	60	6.44	1,327,420.37	1,327,420.37	11.00%
	TD	06.02.07	06.03.07	30	6.35	750,000.00	757,853.42	6.28%
			<b>TOTAL</b>			<b>11,274,332.31</b>	<b>12,066,553.77</b>	<b>100.00%</b>

I, Carol G Farnsworth, Lithgow City Council Internal Services Manager (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

### **POLICY IMPLICATIONS**

All Council's investments are held in accordance with Lithgow City Council's Investment Policy.

### **FINANCIAL IMPLICATIONS**

Investment income to date, 28 February 2007 totals \$491,283.67 with interest paid on the maturity date of the investment and managed funds report earnings quarterly.

### **LEGAL IMPLICATIONS**

Investments are held in accordance with the Lithgow City Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 17 March 2000
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997- Section 14A(2), 14c(1) & (2)

### **RECOMMENDATION**

**THAT** Council's 2006/07 investments for the period ending 28 February 2007 be received.

## **COMMITTEE MEETINGS**

**ITEM:7            REG - 02/04/07 - SPORTS ADVISORY COMMITTEE MEETING  
                         MINUTES OF 26 MARCH 2007**

**REPORT BY: STRATEGIC ENGINEER – LEANNE KEARNEY**

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### **SUMMARY**

Details of the Minutes of the Sports Advisory Committee Meeting held on Monday, 26 March 2007 for Council adoption.

### **COMMENTARY**

At the Sports Advisory Committee Meeting held on Monday, 26 March 2007, there were eleven (11) items discussed by the Committee, and it is considered that all these items be adopted by Council as per the Committee's recommendations.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS**

Nil

### **LEGAL IMPLICATIONS**

Nil

## **ATTACHMENTS**

1. Minutes of the Sports Advisory Committee Meeting held on Monday, 26 March 2007.

## **RECOMMENDATION**

**THAT** Council note the recommendations of the Sports Advisory Committee for the meeting held on Monday, 26 March 2007.



## QUESTIONS WITHOUT NOTICE

## **ATTACHMENTS**

### **ITEM:9            REG - 02/04/07 - SPORTS ADVISORY COMMITTEE MEETING MINUTES OF 26 MARCH 2007**

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#### **PRESENT**

Mr Andrew Muir (Acting Chairman), Mr Neil Gambrill, Mr Wayne Vought, Mr John Boyd, Mr Mal Kearns, Mr Ray Field, Mr Peter Bresac, Mr Michael Rushworth, Mr Mark Cronin, Mr Glen Ryan, Mr Danny Whitty, Mrs Robyn Whitty, Mr Eric Arnold, Mr Ray Stoneley, Mrs Nerryl Wood, Ms Deb Martin, Mr Brendan Stamford (arrived at 5.30pm) and Miss Leanne Kearney (Strategic Engineer).

#### **APOLOGIES**

Councillor Neville Castle, Mr Barry Dorrough, Mr Maurie Weekes, and Mr Michael Nicholson.

#### **REPORT**

##### **ITEM 1 -DECLARATION OF INTEREST**

There were no Declarations of Interest.

##### **ITEM 2 - MINUTES OF THE PREVIOUS MEETING**

The Minutes of the Sports Advisory Committee Meeting held on Monday, 26 February 2007 were read and confirmed.

The Committee recommends that the Minutes of Sports Advisory Committee Meeting held on Monday, 26 February 2007 be taken as read and confirmed.

MOVED: Neil Gambrill

SECONDED: Robyn Whitty

##### **ITEM 3 - BUSINESS ARISING FROM THE MINUTES**

- Ray Field raised concerns regarding the Portland Junior Football teams training at Kremer Park, Portland, as they have been doing so for the last two (2) weeks, and Item 6 of the previous meeting approved training for the Juniors at Saville Park, Portland, due to the dangerous mix between children and horses. Mal Kearns advised this maybe due to the reseeded of Saville Park, Portland, and Andrew Muir will liaise with Michael Nicholson and Ray Field regarding this issue.
- Ray Stoneley enquired if Council had produced the criteria for the Reg Cowden Memorial Sports Star of the Year monthly awards, and Andrew Muir advised that himself, Leanne Kearney and Neville Castle had not yet had a chance to do this, however, a report will be provided to the next Sports Advisory Committee meeting, as reported in the updated agenda under Item 5.
- Ray Field enquired of the progress of rectifying the stormwater gutters on the stables at Kremer Park, Portland, and Andrew Muir advised that he will follow this up.
- Peter Bresac advised that with teams travelling to Lithgow for Junior Football, it is unfeasible for them to start early and finish by 1.30pm, as this will mean that some teams will need to leave home at 8.00am to get here in time for their games. Andrew Muir will liaise with Bob Martin from the Bears and Peter Bresac from the Storm Juniors regarding a suitable solution.

MOVED: Danny Whitty

SECONDED: Deb Martin

**ITEM 4 – FINANCIAL ASSISTANCE REQUESTS**

Financial assistance applications have been approved for the following:

- Tom Brodie (Swimming) - \$300.00 after being selected in the Swimming NSW 11 / 12 years squad;
- Brad De Losa (Wood Chopping) - \$500.00 after being selected in the Australian Axemen's Team;

The Committee recommends that the information be received.

MOVED: Neil Gambrill

SECONDED: Nerryl Wood

**ITEM 5 – 2006 REG COWDEN MEMORIAL SPORTS STAR AWARDS**

A report regarding the selection criteria, and eligibility for financial assistance will be provided to the next meeting, and the Sports Stars for the month of February will be decided under the existing criteria.

Junior Nominations for the month of February 2007 were received from the following:

- Amelia Leard (Athletics) – Amelia qualified for the finals in the three U/11 jump events at the recent Region 2 Championships, finishing with a first place in the high jump (equalling her personal best of 1.32m), fourth in the long jump (new personal best of 4.02m), and seventh in the triple jump (a new personal best of 8.46m), and will now compete at the State Championships in March.
- Ben Redding (Hockey) – selected in the NSW Country Under 15 Boys Hockey Team to compete against the NSW City Hockey Team in Tamworth.
- Laura Radburn (Hockey) – selected in the NSW Country Under 15 Girls Hockey Team to compete against the NSW City Hockey Team in Tamworth.
- Peter McGrath (Hockey) – selected in the NSW Country Under 18 Boys Hockey Team to compete against the NSW City Hockey Team in Tamworth.
- Aaron Reid (Hockey) – selected in the NSW Country Under 18 Boys Hockey Team to compete against the NSW City Hockey Team in Tamworth.
- Matthew Writer (Hockey) – selected in the NSW Country Under 18 Boys Hockey Team to compete against the NSW City Hockey Team in Tamworth.
- Tom Brodie (Swimming) – selected in the Central West Regional Swimming Team, was the 13 years Boys Central West Champion, as well as the Kinross Wolaroi School Carnival 13 years Champion;
- Jordan Brodie (Swimming) – selected in the Central Wet Regional Swimming Team, St Patrick's School Senior Girls Champion (breaking all records – 50m freestyle, 50m butterfly, 50m breaststroke, 50m backstroke, open 100m freestyle, Senior Girls 200m Individual Medley), Bathurst Eastern Region Senior Girls Champion (breaking all records 50m freestyle, 50m butterfly, 50m breaststroke, 50m backstroke, open 100m freestyle, Senior Girls 200m Individual Medley);
- Michael Cox (Athletics) – Michael won the NSW U/18 State Title in High Jump at the NSW State Track and Field Championships held at Homebush on 3 February, clearing a new personal best of 1.95m. Michael was also selected in the NSW U/18 Team to contest the Australian Interstate Youth Match to be held in Brisbane on 10/11 March 2007.

The Committee selected Michael Cox (Athletics) to be the Junior Sports Star winner for the month of February 2007.

MONTH	RECIPIENT
January	Samuel Hourigan

February	Michael Cox
March	
April	
May	

Senior Nominations for the month of February 2007 were received from the following:

- Dale Ryan (Wood Chopping) – Dale was part of the Australian Axeman's Team competing in New Zealand, where he dead headed in the 375mm Underhand World Championship event.

The Committee selected Dale Ryan (Wood Chopping) to be the Senior Sports Star winner for the month of February 2007.

MONTH	RECIPIENT
January	Brad De Losa
February	Dale Ryan
March	
April	

The Committee recommends that the Junior Sports Star Award be awarded to Michael Cox (Athletics) for the month of February 2007, and the Senior Sports Star Award be awarded to Dale Ryan (Wood Chopping) for the month of February 2007 and for merit certificates to be awarded to the other nominees.

MOVED: Neil Gambrill

SECONDED: Deb Martin

#### **ITEM 6 – BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW – FOOTBALL EXCELLENCE ACADEMY**

Correspondence has been received from Anita Jobson, on behalf of the Football Excellence Academy, requesting permission to use Tony Luchetti Sportsground, Lithgow between 2 and 4 July 2007 to conduct a winter soccer camp.

The camp was conducted at Wallerawang during January 2007, however, the organisers believe that the facilities provided by Delta were not adequate enough and not large enough, and this year are requesting permission to use Tony Luchetti Sportsground, Lithgow.

Whilst this booking does not conflict with any approved bookings, it is suggested that as this booking is located within the time period that Marjorie Jackson Oval, Lithgow is allocated to the Lithgow District Soccer Association to conduct training and competition, it would be more appropriate to conduct this event at Marjorie Jackson Oval, Lithgow.

The Committee recommends that permission be granted to the Football Excellence Academy to use Marjorie Jackson Oval, Lithgow to conduct a winter soccer camp between 2 and 4 July 2007, subject to successful liaison with the Lithgow District Soccer Association.

MOVED: Mark Cronin

SECONDED: Ray Stoneley

#### **ITEM 7 – BOOKING REQUEST – PORTLAND CRICKET CLUB**

Correspondence has been received from the Portland Cricket Club, requesting permission to use a suitable venue to conduct a cricket match with Kellyville Cricket Club on Saturday, 28 April 2007.

As this booking will conflict with the football, soccer and hockey seasonal use, it is suggested that approval be granted for this match to be conducted at Conran Oval, Lithgow.

The Committee recommends that approval be granted to the Portland Cricket Club to use Conran Oval, Lithgow on 28 April 2007 to conduct a cricket match with Kellyville Cricket Club.

MOVED: Danny Whitty

SECONDED: Nerryl Wood

**ITEM 8 – ACQUISITION OF TIME KEEPING EQUIPMENT – TONY LUCHETTI SPORTSGROUND, LITHGOW**

Correspondence has been received from the Portland Colts RLFC expressing an interest in the acquisition of the time keeping clock and system currently in use at the Tony Luchetti Sportsground, Lithgow.

This equipment is to be replaced with a new electronic system currently on order, and the Club would like negotiate with Council for the acquisition of this equipment. If this acquisition is unfeasible, the Club are requesting that Council transfer the asset to Kremer Park, Portland for use by the Portland Colts RLFC. The Club have also offered their services in assisting with the relocation of the equipment.

Mal Kearns advised that the Portland Colts RLFC are prepared to cover any expenses in setting up the equipment at Kremer Park, Portland.

The Committee recommends that Council transfer the time keeping clock and associated equipment to Kremer Park, Portland, for use by the Portland Colts RLFC once the new electronic scoreboard is installed at Tony Luchetti Sportsground, Lithgow.

MOVED: Nerryl Wood

SECONDED: Ray Field

**ITEM 9 – RESIGNATION OF MR RUSSELL JEFFERY**

Correspondence has been received from Mr Russell Jeffery, from the Lithgow District Cricket Association, tendering his resignation from the Committee.

Russell has enjoyed being an integral member of the Committee, and wanted to pass on his congratulations to Council's Acting Recreation Overseer, Mr Maurie Weekes and his staff for their assistance during this time, noting that the condition of the turf wickets are the best he has seen and played on during his forty six (46) years as a senior cricket member in Lithgow.

Russell wished the Committee continued success, and thanked the Committee for allowing his participation.

The Committee recommends that the resignation of Mr Russell Jeffery be accepted, a letter of thanks be provided to Russell for his outstanding service to the Committee as well as expressing the sadness of the Committee in losing a valuable Committee member, and the Lithgow District Cricket Association be requested to provide a replacement delegate.

MOVED: Neil Gambrill

SECONDED: Deb Martin

**ITEM 10 – BOOKING REQUEST – MARJORIE JACKSON OVAL, LITHGOW – LITHGOW DISTRICT SOCCER ASSOCIATION**

Correspondence has been received from the Lithgow District Soccer Association, requesting permission to use Marjorie Jackson Oval, Lithgow for training and competition from 1 April 2007 to 30 September 2007.

Their new executive members are as follows:

President:	Barry Dorrrough
Senior Vice President:	John Craig
Junior Vice President:	Kristian Boehringer

Treasurer: Anne Colvin  
Secretary: Corrine Ogg

Barry Dorrrough and John Craig will be the delegates for the Sports Advisory Committee.

The Committee recommends that permission be granted to the Lithgow District Soccer Association, requesting permission to use Marjorie Jackson Oval, Lithgow for training and competition from 1 April 2007 to 30 September 2007.

MOVED: Neil Gambrill

SECONDED: Ray Field

#### **ITEM 11 – GENERAL BUSINESS**

- Neil Gambrill verbally requested permission for the Greater Lithgow Hockey Association to use Glanmire Oval, Lithgow from 1 April 2007 to 30 September 2007 to conduct training and competition for the 2007 season. This was approved subject to written request from the Hockey Association.
- Neil Gambrill advised of a pothole that is dangerous to pedestrians, located in the carpark at Glanmire Oval, Lithgow, just near the entrance from Sandford Avenue. Andrew Muir will refer this to the relevant Council Overseer for rectification.
- Mal Kearns enquired when the new electronic scoreboard will be installed at Tony Luchetti Sportsground, Lithgow, and Leanne Kearney advised that she will liaise with Mal for transfer of the existing equipment to Kremer Park, Portland, once the new equipment is delivered.
- Michael Rushworth enquired when the goal posts will be installed at Tony Luchetti Sportsground, Lithgow, and Leanne Kearney advised that this will be done prior to the first game on 15 April 2007.
- Danny Whitty introduced Mr Brendan Stamford from the Wallerawang Portland Soccer Association, who enquired about a soccer field available at Portland for training purposes. Andrew Muir advised that Council will investigate the feasibility of providing a suitable venue, and anticipates issues in the short term, however, Council will endeavour to work toward providing a suitable area (possible at the bottom end of Saville Park, Portland).
- Ray Stoneley advised that the Lithgow Athletics Association are preparing to submit a grant for financial assistance to cover the cost of replacing the matting covering the long jump run ups, and this form requires the signature of Council (as Council is the owner of the asset). Andrew Muir will liaise with Ray Stoneley regarding this issue.
- Nerryl Wood advised that the 2007 netball season has commenced, with Deb Martin being the new president. The Association are having issues with WISA regarding training at the Indoor Centre, and enquired if the remaining court at the Lithgow Netball Courts is available for use. Leanne Kearney advised that the court can still be used, however, was unsure of the current condition of the court and the posts. Andrew Muir advised that Council will undertake a condition audit of the court to ensure safe usage. If the court is safe, permission was granted for the Lithgow District Netball Association to use this court from 1 April 2007 to 30 September 2007 for training purposes.
- Nerryl Wood enquired of the possibility of installing lighting at the outdoor netball courts at Wallerawang, as this was promised to entice the Association to relocate to Wallerawang. Andrew Muir will investigate the background to this, and provide a report to the next Sports Advisory Committee.
- Neil Gambrill enquired if the new outdoor courts at Wallerawang had been fixed, and Deb Martin advised that negotiations are still continuing between WISA, Netball and the installer. Andrew Muir requested to be invited to the next meeting of these groups to progress the rectification works.
- Eric Arnold thanked Council, Maurie Weekes and his staff and the Sports Advisory Committee for their efforts, they have been much appreciated. Maurie Weekes will liaise with Eric Arnold regarding the correct location for installation of the permanent staggered starter markers. Eric requested Maurie's assistance in marking Kremer Park, Portland on

2 April 2007 for the Portland Central School's Athletics carnival (# April 2007), and Ray Field enquired if the Portland Central School's booking had been approved by the Committee. Leanne Kearney will verify this and advise Ray Field.

- Eric Arnold requested that the security system at the Athletics Club house be rewired. Eric requested approval for the Lithgow Athletics Association to use Jim Monaghan Athletics Oval, Lithgow from 4.00pm to dusk each Wednesday until 30 September 2007 for training and competition. This was approved by the Committee.
- Nerryl Wood congratulated Leanne Kearney on her efforts in relation to the Reg Cowden Awards evening, and was grateful for receiving her award, it was greatly appreciated.
- Ray Field enquired if the overnight locking of Tony Luchetti Sportsground, Lithgow has been successful, and Andrew Muir advised that there is still vandalism occurring, however, this has reduced considerably with the overnight security arrangements.

The meeting closed at 5.56pm.

#### **RECOMMENDATION**

**THAT** the minutes of the Sports Advisory Committee be adopted.