



LITHGOW CITY COUNCIL

AGENDA

FINANCE AND SERVICES COMMITTEE
MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

07 MAY 2007

AT 7.00pm

AGENDA

PRESENT

QUESTIONS FROM THE PUBLIC GALLERY

**CONFIRMATION OF THE MINUTES OF THE FINANCE AND SERVICES
MEETING OF COUNCIL HELD ON 2 APRIL 2007**

DECLARATION OF INTEREST

NOTICE OF MOTION - NIL

NOTICE OF RECISION MOTION - NIL

CORRESPONDENCE AND REPORTS

Regional Services Reports
Corporate Services Report

REPORTS FROM DELEGATES - NIL

COMMITTEE MEETINGS

Sports Advisory
Traffic Authority Local Committee
Environmental Advisory

CLOSED REPORTS - NIL

QUESTIONS WITHOUT NOTICE

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MEETING - MINUTES OF 14 FEBRUARY 2007

REGIONAL SERVICES REPORTS

ITEM:1 REG - 07/05/2007 - UPPER MACQUARIE COUNTY COUNCIL -
WEEDS REPORT - MARCH 2007

REPORT FROM: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR

SUMMARY

To advise of the most recent Upper Macquarie County Council Weeds Report.

COMMENTARY

Attached are the reports from the Chief Weeds Officer of Upper Macquarie County Council for March 2007.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. The Chief Weeds Officer's Report for March 2007.

RECOMMENDATION

THAT the information be received.

ITEM:2 REG - 07/04/2007 - UPPER MACQUARIE COUNTY COUNCIL - WEEDS REPORT - APRIL 2007

REPORT FROM: GROUP MANAGER REGIONAL SERVICES - ANDREW MUIR

SUMMARY

To advise of the most recent Upper Macquarie County Council Weeds Report.

COMMENTARY

Attached are the reports from the Chief Weeds Officer of Upper Macquarie County Council for April 2007.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. The Chief Weeds Officer's Report for April 2007.

RECOMMENDATION

THAT the information be received.

ITEM:3 REG - 07/05/07 - DEVELOPMENT AND CONSTRUCTION APPROVALS

REPORT FROM: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR

SUMMARY

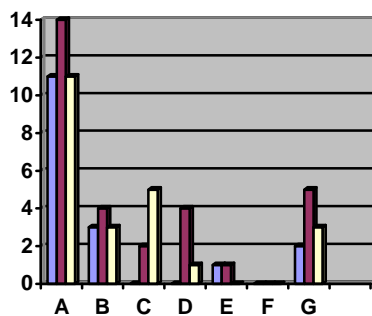
To provide statistical information on Development Applications and Construction Certificates processed.

COMMENTARY

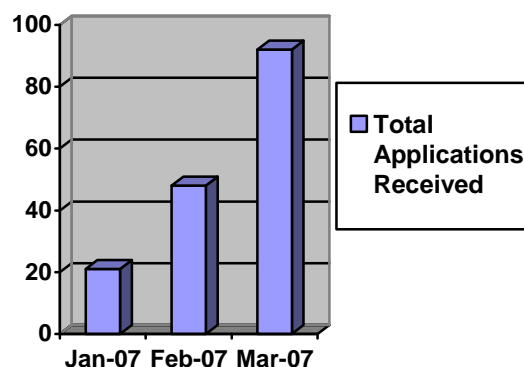
Following installation of a new electronic registration system the traditional reports on Development Applications and Construction Certificates have been replaced with a report detailing the types of applications processed in each month. Over time this will evolve into useful statistical information. A full list of individual applications will be made available to Councillors and the press.

	Minor Development Approvals (including carports, garages and patios) A	Dwelling Approvals B	Dwelling Addition Approvals C	Other Residential Applications (including Dual Occupancies, Flats) D	Rural Subdivision Approvals E	Residential Subdivision Approvals F	Commercial /Industrial Approvals G	Total Applications Received
Jan 2007	11	3	0	0	1	0	2	21
Feb 2007 *	14	4	2	4	1	0	5	47
Mar 2007	11	3	5	1	0	0	3	92

* includes Approvals from 27/03/2007 TO 30/04/2007



APPROVALS



Total Estimated Cost:
Average Approval Time
Total Cost of Approvals from 1/01/2007
No. of Applications from 1/01/2007

\$9,342,448
21 days
\$11,706,347
143

RECOMMENDATION

THAT the information be received

ITEM:4 REG - 07/05/07 - LITHGOW WORKMANS CLUB RLFC - REQUEST FOR FINANCIAL ASSISTANCE**REPORT FROM: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR**

SUMMARY

To advise of a request for Council to re-allocate Lithgow Workmen's Club RLFC \$2,200.00 for expenses incurred in hiring water filled barriers to allow the safe conduct of the 2006 Group 10 Rugby League Grand Final on Sunday, 3 September 2006.

COMMENTARY

At Council's meeting held on Monday, 21 August 2006, Council received a request for financial assistance from Lithgow Workmen's Club RLFC should they be successful in hosting the 2006 Group 10 Grand Final. Council resolved to provide "In Kind" financial support of \$2,400.00 to the Lithgow Workmen's Club RLFC, and to seek advice if barriers can be hired from the Roads and Traffic Authority.

Council has received correspondence from Lithgow Workmen's Club RLFC, requesting 'reimburse' Lithgow Workmen's Club RLFC for \$2,200.00 for expenses incurred for portable barriers to allow the safe conduct of the 2006 Group 10 Rugby League Grand Final at Tony Luchetti Sportsground, Lithgow on Sunday, 3 September 2006.

The Club currently have an outstanding account with Council of \$2,200.00, which was imposed as ground rental and training fees for 2006.

The Club were of the understanding that Council would provide \$2,400.00 toward the cost of hiring barriers for the 2006 Group 10 Grand Final, and arranged for the appropriate barriers to be delivered and set up.

The only in kind assistance that was able to be provided related to unloading the hired barriers which in wages, plant and on-costs totalled \$263.89.

The Club have paid the account for the hire of the barriers in full, and have requested that rather than Council reimburse them for this expense, their outstanding account be credited. Should Council resolve to issue a credit to the club to reflect the in kind financial assistance less the \$263.89, this would amount to \$2136.11 leaving an amount of \$63.89 to be paid.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Nil.

RECOMMENDATION

THAT Council adjust the outstanding account for Lithgow Workmen's Club RLFC by an amount of \$2136.11 leaving an amount of \$63.89 to be paid and acknowledge that this satisfies Council's resolution of 21 August 2006.

ITEM:5 REG - 07/05/07 - SPORTS ADVISORY COMMITTEE MEETING - MINUTES OF 30 APRIL 2007

REPORT BY: STRATEGIC ENGINEER – LEANNE KEARNEY

SUMMARY

Details of the Minutes of the Sports Advisory Committee Meeting held on Monday, 30 April 2007 for Council adoption.

COMMENTARY

At the Sports Advisory Committee Meeting held on Monday, 30 April 2007, there were seventeen (17) items discussed by the Committee, and it is considered that all these items be adopted by Council as per the Committee's recommendations.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes of the Sports Advisory Committee Meeting held on Monday, 30 April 2007.

RECOMMENDATION

THAT Council note the recommendations of the Sports Advisory Committee for the meeting held on Monday, 30 April 2007.

ITEM:6 REG - 07/05/07 - LITHGOW LOCAL GOVERNMENT WATER USAGE**REPORT FROM: Strategic Engineer – L. Kearney****REFERENCE**

Nil.

SUMMARY

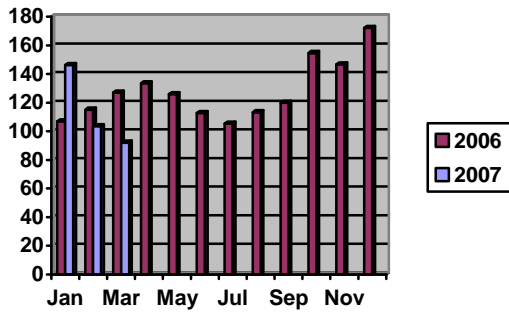
Comparison of figures for 2006 and 2007 for water usage within the Lithgow Local Government area.

COMMENTARY

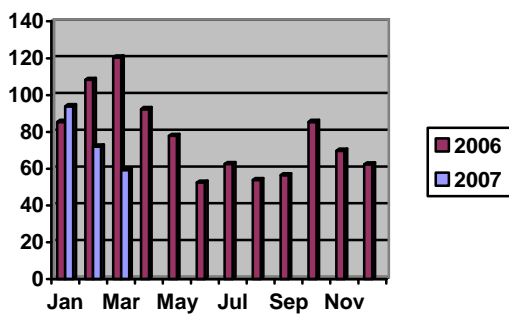
Lithgow Local Government Area Water Usage, including use from Farmers Creek Dam and Fish River Water Supply as at 30 April 2007. It should be noted that Council's maximum annual allocation of water from the Fish River Water Supply is 2,092 megalitres, and to date, Council has utilised 615 megalitres of water from this supply, equating to approximately 29% of its annual allocation (allocation issued per financial year, not calendar year).

	2006			2007		
	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	Total (ML)	Farmers Creek Dam (ML)	Fish River Water Supply (ML)	Total (ML)
January	107.086	85.456	192.542	146.283	93.943	240.226
February	115.126	108.236	223.362	103.612	72.054	155.666
March	127.115	120.423	247.538	92.098	59.350	151.448
April	133.557	92.345	225.902			
May	125.966	77.810	203.776			
June	112.814	52.381	165.195			
July	105.382	62.530	167.912			
August	113.398	53.792	167.19			
September	119.937	56.443	176.38			
October	154.694	85.386	240.08			
November	146.773	69.673	216.446			
December	172.212	62.376	234.588			
TOTAL (ML)	1,534.06	926.851	2,460.911	341.993	225.347	547.34

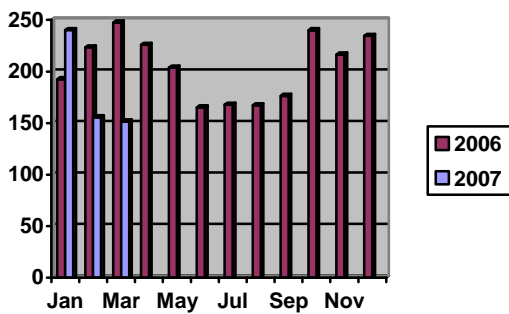
Farmers Creek Dam Usage (ML)



Fish River Water Supply Usage (ML)



Total Water Consumption in Lithgow LGA (ML)



Farmers Creek Dam is currently at 96.7% of its full capacity and Oberon Dam is currently at 17.99% of its full capacity.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

Nil.

RECOMMENDATION

THAT the information be received.

ITEM:7 REG - 07/05/07 - SOUTH BOWENFELS WATER RESERVOIR ASSESSMENT OF TENDERS

REPORT BY: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR

SUMMARY

To advise on the assessment of tenders received for the construction of a new reservoir at South Bowenfels and to recommend engaging a successful tenderer.

COMMENTARY

Council will be aware of a project to construct a new 2.0 mega litre reservoir at South Bowenfels. The Department of Commerce, who is assisting Council in the tender and project management for the project, has called tenders which have now been assessed by a panel including Council's Assets Manager.

Complying tenders were received from Pioneer water tanks, Tyco flow control pacific, Australian Prestressing, Precision Pipelines, O'Brien Civil Bedi Enterprises and QMC group.

The table below outlines the tenders

Company	Pioneer	Tyco	Australian Prestressing	Australian pre stressing	Precision pipe lines	O'Brien Civil	O'Brien Civil	QMC Group
Type of Reservoir	Panel tank	Panel tank with liner	Prestress Reinforced concrete Tank	Aust Panel Tank	Reinforced concrete Tank	Slip form Reinforced concrete tank	Perma store steel tank	Reinforced concrete Tank
Total Tendered Lump Sum	\$378,807	\$1,103,457	\$1,260,000	\$1,220,000	\$1,351,900	\$1,357,000	\$1,089,000	\$2,979,000

Tenders for the proposed pipeline to connect the reservoir to the existing reservoir have also been assessed, however prior to proceeding on this part of the project a feasibility is being undertaken into whether Council resources can be used to undertake this part of the project.

Council will also recall that a parcel of land is being purchased for the reservoir site and whilst agreement has been reached and contracts prepared, final settlement is yet to occur as the survey identified some road encroachments that will be settled as part of the same process. Therefore, the award of any contract will be conditional upon the landowner formally agreeing that the works can proceed prior to settlement.

TENDER ASSESSMENT PROCESS

Tenders were received by Department of Commerce and assessed on the basis of type of tank, cost and previous experience in this type of project. Whilst the permastore steel tank costs significantly less it has a guaranteed minimum life of 40 years where as reinforced concrete tank has an estimated life of at least 100 years. Panel tanks with liners were also ruled out due to concern over asset life and costs of replacing liners.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

An amount of \$1.6m is set aside in the 2007/2008 budget for the project which also includes the pipeline from the existing reservoir to the new reservoir.

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

Nil.

RECOMMENDATION

THAT the tender for the construction of a 2.0ML reservoir at South Bowenfels be awarded to Precision Pipe Lines for the lump sum price of \$1,351,900 including GST subject to a formal agreement with the property owner that the works may proceed prior to settlement of the sale of the land upon which the reservoir will be situated.

ITEM:8 REG - 07/05/07 - TRAFFIC AUTHORITY LOCAL COMMITTEE MEETING - MINUTES OF 5 APRIL 2007

REPORT BY: GROUP MANAGER REGIONAL SERVICES– ANDREW MUIR

SUMMARY

Details of the Minutes of the Traffic Authority Local Committee Meeting held on 5 April 2007 for Council adoption.

COMMENTARY

At the Traffic Authority Local Committee Meeting held on 5 April 2007, there were four (4) items discussed by the Committee, and it is considered that all these items be adopted by Council as per the Committee's recommendations.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes of the Traffic Authority Local Committee Meeting held on 5 April 2007.

RECOMMENDATION

THAT Council note the recommendations of the Traffic Authority Local Committee for the meeting held on 5 April 2007.

ITEM:9 REG - 07/05/07 - TRAFFIC AUTHORITY LOCAL COMMITTEE MEETING - MINUTES OF 14 FEBRUARY 2007

REPORT BY: GROUP MANAGER REGIONAL SERVICES– ANDREW MUIR

SUMMARY

Details of the Minutes of the Traffic Authority Local Committee Meeting held on 14 February 2007 for Council adoption.

COMMENTARY

At the Traffic Authority Local Committee Meeting held on 14 February 2007, there were five (5) items discussed by the Committee, and it is considered that all these items be adopted by Council as per the Committee's recommendations.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes of the Traffic Authority Local Committee Meeting held on 14 February 2007.

RECOMMENDATION

THAT Council note the recommendations of the Traffic Authority Local Committee for the meeting held on 14 February 2007.

CORPORATE SERVICES REPORTS**ITEM:10 COMM - 07/05/07 - ENVIRONMENTAL ADVISORY COMMITTEE MEETING MINUTES****REPORT FROM: COMMUNITY AND CULTURAL MANAGER– P. HALL**

REFERENCE

Min 06-54: Policy and Strategy Committee meeting 6 March 2006

SUMMARY

Attached are the Environmental Advisory Committee meeting minutes held on the 28 March 2007 provided for Council's information.

COMMENTARY

Item 5 and Item 6 refer to the role of the committee and future direction for the committee. Council has determined a review of all committees should be conducted and the recommendations should be taken into account in that review. It is proposed that a Terms of reference document will be prepared for each s355 committee which will include but not be limited to the following items:

- Purpose of the committee
- Responsibilities of the committee
- Need to abide by the Council's Code of Conduct
- Reporting requirements – to ensure Council is provided with all minutes and provides direction and approvals back to committees via a formal resolution of council
- Budgetary allocation
- Level of support from Councillors/Council staff(secretarial etc)
- Membership – including tenure, chair selection etc
- Risk assessment
- Induction program for committee members

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes of the Environmental Advisory Committee meeting held on 28 March 2007.

RECOMMENDATION**THAT:**

1. Council note the minutes of the Environmental Advisory Committee held 28 March 2007
2. Staff advise the Committee of the planned review and preparation of Terms of Reference which will provide details on committee membership and responsibilities and that a draft of the terms of reference will be presented to the committee for their comment prior to Council considering the matter.

ITEM:11 COMM - 07/05/07 - FIRST INTERIM AUDIT REPORT FOR 2006/07**REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH**

REFERENCE

Min 06-183: Ordinary Meeting 19 June 2006
 Min 06-368: Finance & Services Committee 7 November 2006
 Min 07-40: Finance & Services Committee 5 Feb 2007

SUMMARY

To advise Council of the first interim audit visit by auditors Alan Morse & Co for the 2006/07 financial year.

COMMENTARY

Council's auditors Alan Morse and Co completed their 2006/07 first interim audit of Council records on 12 to 14 February 2007. This covered the period 1 July 2006 to 14 February 2007.

An interim audit letter was received on the 5 April 2007 and I am pleased to advise the audit was completed very efficiently and no areas of concern arose.

Of interest to Councillors may be the scope of the audit, which the auditors address as follows:

There were no matters to address in our (Alan Morse & Co) previous management letter dated 30 November 2006.

Specific areas addressed during the review included:

- *Expenditure*
- *Receipt*
- *Payroll*
- *Plant*
- *Bank Reconciliations*
- *Debtors Reconciliations*

- *Inventory Reconciliations*
- *Water Debtors Reconciliations*
- *Other Debtors Reconciliations*
- *Water Billing*

The examination of transactions and records was conducted at Council's premises.

Generally our audit confirmed that Council's internal control systems appeared to be operating effectively. There are no matters which we feel necessary to bring to Council's attention at this time.

Policy Implications

Nil

Financial Implications

Nil

Legal Implications

Nil

ATTACHMENTS

1. Letter from Alan Morse & Co dated 5 April 2007

RECOMMENDATION

THAT the information be received

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ALAN MORSE & CO
Chartered Accountants

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SXX:804105

5 April 2007

Lithgow City Council
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13 APR 2007

General Manager
City of Lithgow Council
PO Box 19
LITHGOW NSW 2790

Doc. No
GDA Ref.
Years

Dear Sir

RE: FIRST INTERIM MANAGEMENT LETTER – YEAR ENDING 30 JUNE 2007

As part of our statutory audit for the year ending 30 June 2007, we advise having completed our interim review of Council's operations covering the period 1 July 2006 to 14 February 2007.

The purpose of the audit is to form an opinion on the financial report of the Council. Audit procedures have been primarily designed to achieve audit objectives related to this purpose. In order to meet these objectives in a cost-effective and efficient manner our approach will concentrate on areas of materiality and high risk. Consequently, this letter therefore does not necessarily confirm the effectiveness of all the internal controls operated by Council for achieving all management objectives.

In seeking to achieve an efficient audit we have also taken into account, to the relevant extent, the internal control structure, consisting of:

- a) the control environment, incorporating management policies and procedures;
- b) the information system, incorporating the financial reporting process used to prepare the Council's financial reports; and
- c) internal controls being those policies and procedures which management has established to provide reasonable assurance that specific organisation objectives will be achieved.

Our comments do not include all possible improvements in internal control such as a special review of all systems might determine. The test nature of our examination will not necessarily disclose all material internal control weaknesses, errors or fraud should any exist.



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Review of Matters Previously Reported

There were no matters to address in our previous management letter dated 30 November 2006.

Scope of Current Review

Specific areas addressed during our review included:

- Expenditure
- Receipt
- Payroll
- Plant
- Bank Reconciliations
- Debtors' Reconciliations
- Inventory Reconciliations
- Water debtors reconciliation
- Other debtors reconciliation
- Water billing

The examination of transactions and records was conducted at Council's premises.

Comments and Observations

Generally, our audit confirmed that Council's internal control systems appeared to be operating effectively. There are no matters which we feel necessary to bring to Council's attention at this time.

Acknowledgements

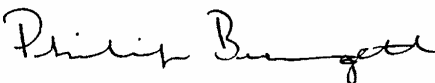
We would like to thank the staff of the Council for their assistance during the course of our interim audit review.

If we can be further assistance to you in any of the above matters, or you require further clarification on any matter please do not hesitate to contact the undersigned.

Yours faithfully

ALAN MORSE & CO

Per:



PHILLIP BURGETT
MANAGING PARTNER

ITEM:12 COMM - 07/05/07 - COUNCIL INVESTMENTS MARCH 2007**REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH****REFERENCE**

Min 06-237: Finance and Services Committee 7 August 2006 (July 2006)
 Min 06-330: Finance and Services Committee 3 October 2006 (August 2006)
 Min 06-378: Finance and Services Committee 6 November 2006 (September 2006)
 Min 06-436: Finance and Services Committee 4 December 2006 (October 2006)
 Min 07-35: Finance and Services Committee 5 February 2007 (November 2006)
 Min 07-36: Finance and Services Committee 5 February 2007 (December 2006)
 Min 07-92: Finance and Services Committee 5 March 2007 (January 2007)
 Min 07-124: Finance and Services Committee 5 March 2007 (February 2007)

SUMMARY

To advise Council of 2006/07 investments held for the period ending 31 March 2007.

COMMENTARY

The amount invested as at 31 March 2007 when compared to 28 February 2007 has increased by \$312,742.34. The additional income may be attributed to payment of the third rate instalment of the 2006/07 rate levy which was due for payment on 28 February 2007.

INVESTMENT REGISTER 2006/07

INSTITUTION	INV TYPE	DATE LODGED	DATE DUE	DAYS	INT	VALUE 31.03.07	VALUE 28.02.07	% OF TOTAL
ANZ	TD	28.02.07	30.03.07	30	6.30	560,024.21	560,024.21	4.52%
CBA	CMS Nt	06.11.11	06.11.16	1,825	7.12	500,000.00	500,000.00	4.04%
	On Call				6.20	168,547.47	412,651.21	1.36%
	Ethical	20.06.06	20.06.11	1825	9.25	500,000.00	500,000.00	4.04%
	TD	03.03.07	03.05.07	60	8.31	500,000.00		4.04%
CITIBANK	TD	05.02.07	11.04.07	60	6.41	514,000.34	514,000.34	4.15%
LG FINANCIAL	On Call				6.15	1,184,714.43	1,184,714.43	9.57%
	TD	06.03.07	04.05.07	60	6.39	798,120.43	785,644.82	6.45%
	TD	05.03.07	16.04.07	32	6.38	517,279.92	513,882.66	4.18%
	TD	06.03.07	05.06.07	90	6.40	505,317.31	500,000.00	4.08%
IMBS	On Call				5.75	5,013.50	5,013.49	0.04%
	TD	05.03.07	07.06.07	92	6.45	1,047,920.10	1,042,419.55	8.47%
	TD	28.06.06	29.06.07	364	6.41	450,000.00	450,000.00	3.64%
	TD	22.01.07	23.04.07	90	6.54	256,631.12	253,871.23	2.07%
	TD	06.03.07	06.06.07	92	6.46	762,249.86	750,000.00	6.16%
	TD	20.02.07	21.05.07	91	6.47	750,000.00	750,000.00	6.06%
ALLIANCE	Managed	01.04.02	28.02.08	365		1,000,000.00	1,000,000.00	8.08%
ST GEORGE	TD	10.01.07	07.05.07	122	6.30	256,298.15	256,298.15	2.07%
	TD	16.01.07	16.03.07	60	6.44	1,341,238.63	1,327,420.37	10.83%
	TD	06.03.07	11.04.07	30	6.32	761,940.64	757,853.42	6.15%
			TOTAL			12,379,296.11	12,066,553.77	100.00%

I, Carol G Farnsworth, Lithgow City Council Internal Services Manager (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

POLICY IMPLICATIONS

All Council's investments are held in accordance with Lithgow City Council's Investment Policy.

FINANCIAL IMPLICATIONS

Investment income to date 31 March 2007 is \$ 357,827.92 with interest paid on the maturity date of the investment and managed funds report earnings quarterly.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 17 March 2000
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997- Section 14A(2), 14c(1) & (2)

RECOMMENDATION

THAT Council's 2006/07 investments for the period ending 31 March 2007 be received.

ITEM:13 COMM - 07/05/07 - VALUATION OF ASSETS AT FAIR VALUE**REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH**

REFERENCE

Nil

SUMMARY

To advise Council of DLG (Department of Local Government) Circular 06-75 with regard to the revaluation of Water and Wastewater Assets at 'fair value' for the 2006/07 financial year and further advise of Council's position to implement changes in order to comply.

COMMENTARY

DLG Circular 06-75 requires Council to report on the revaluation of non current assets at 'fair value' as follows:

- 2006/07 - Water and Wastewater
- 2007/08 - Property, Plant and Equipment, Land, Buildings and Other Structures
- 2008/09 - Roads, Bridges, Footpaths and Drainage

The revaluation of assets to fair value in 2006/07 applies to the entire class of Water and Wastewater assets and it is this value which Council will carry in the assets register. The value will comprise the revaluated amount less accumulated depreciation and accumulated impairment costs.

Fair Value is the best estimate of the price reasonably obtainable in the market at the date of valuation and is defined as "amount for which an asset could be exchanged between willing parties in an arms length transaction" in Accounting Standard, AASB 116. It is the most reasonable price obtainable by the seller as well as being the most satisfactory price to the purchaser. The estimate specifically excludes a price inflated or deflated by special terms or circumstances such as financing, sale and leaseback arrangements, or any concession which may be granted by the seller.

To obtain a value for the Water and Wastewater assets Council is required to take into account the assets:

- Identification
- Condition rating, by sample or physical inspections
- Age
- Components
- Material of construction
- History of failings and maintenance history
- Water and Wastewater assets are to be indexed annually between revaluations in accordance with the NSW Reference Rates Manual for Valuation of Water Supply, Sewerage and Stormwater Assets, 2003

To comply with the finalisation date required for the revaluation, 30 June 2007 Council has contracted the services of a licensed valuer and the following methodology will apply:

- Site visit to each Water and Wastewater works to gain understanding of the system, capacity, condition, presentation, age etc
- List of all major assets as well as grouping components eg mechanical, electrical, infrastructure etc
- Discuss relevant matters onsite with Council personnel
- Meet with each Council Manager and/or Engineer to assist with the valuation, eg current and future technology, life remaining each structure, current maintenance programs and break up replacement costs for each component of the infrastructure
- Submerged pumps or those located in confined spaces at Water and Wastewater pumping stations will be valued on a 'sight unseen' basis and from information discussed with Council personnel the age, condition, break up between the mechanical, electrical and infrastructure costs will be determined.
- Replacement values will be based on the current capacity and technology of each of the works as at the date of valuation and in accordance with the NSW Reference Rates manual "Valuation of Water Supply, Sewerage and Stormwater Assets."

Following the initial revaluation Council needs to reassess, every financial year, if there is any indication that the carrying amount of the asset may differ materially should the asset have been revalued again at the reporting date. If any such indication exists the asset will be adjusted. External revaluations will occur every three to five years.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Revaluation of non current assets at 'fair value' as follows:

- 2006/07 - Water and Wastewater
- 2007/08 - Property, plant and equipment, land , buildings and other
- 2008/09 - Roads, Bridges, Footpaths and drainage

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. DLG Circular 06-75

RECOMMENDATION

THAT DLG directive, via Circular 06-75 "Valuation of Assets at Fair Value" be received and Council's progress with regard to the revaluation of Water and Wastewater Assets for the 2006/07 financial year be noted.

COMMITTEE MEETINGS

Nil.

QUESTIONS WITHOUT NOTICE

Nil.

ATTACHMENTS

ITEM:5 REG - 07/05/07 - SPORTS ADVISORY COMMITTEE MEETING - MINUTES OF 30 APRIL 2007

PRESENT

Councillor Neville Castle (Chairman), Mrs Robyn Whitty, Mr Danny Whitty, Mr Glen Ryan, Mr Ray Stoneley, Mr Bob Martin, Mr John Boyd, Mr John Craig, Mr Barry Dorrrough, Mr Darrin Fardell, Mr Graham Ford, Mr Wayne Vought, Mr Eric Arnold, Mr Ray Field, Mr Neil Gambrell, Mr Michael Rushworth, Ms Nerryl Wood, Mr Mark Cronin, Ms Sue Metcalf, Mr Geoff Hibbard (Relieving Acting Recreation Supervisor), and Miss Leanne Kearney (Strategic Engineer).

APOLOGIES

Mr Keith Dunleavy, Ms Deb Martin, and Mr Maurie Weekes (Acting Recreation Supervisor).

REPORT

ITEM 1 - DECLARATION OF INTEREST

There were no declarations of interest.

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Sports Advisory Committee Meeting held on Monday, 26 March 2007 were read and confirmed.

The Committee recommends that the Minutes of Sports Advisory Committee Meeting held on Monday, 26 March 2007 be taken as read and confirmed.

MOVED: Mr Danny Whitty

SECONDED: Mr Wayne Vought

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

- Portland Junior Football teams using Kremer Park, Portland for training – reported as Item 10 in tonight's agenda.
- Criteria for monthly selection for the Reg Cowden Memorial Sports Star of the Year Awards and Financial Assistance is reported as Item 7 in tonight's agenda.
- Stormwater gutter on the stables at Kremer Park, Portland – Council's Building Manager has inspected this, and is currently arranging for appropriate action to be undertaken.
- Shared use of Tony Luchetti Sportsground, Lithgow by Lithgow Storm Junior RLFC and Lithgow Bears RLFC – no action has been taken to date, however, a meeting will be scheduled between all parties as soon as possible.
- Barry Dorrrough advised that the FEA camp organisers had not approached the Lithgow District Soccer Association to liaise regarding use of Marjorie Jackson Oval for their camp, and raised concerns regarding their insurances as discovered in previous years. Leanne Kearney advised that the organiser had contacted her today regarding fees applicable, and at this stage, Council is unsure if the camp

will be going ahead, however, if it does, it will be subject to the booking conditions including liaison with Lithgow District Soccer Association and appropriate insurance coverage.

- Barry Dorrrough advised that to his knowledge, there is not a Wallerawang Portland Soccer Association, however, there is a team in their competition playing under the club Wallerawang. Neville advised that if this is true, the Wallerawang Club will not be a member of the Sports Advisory Committee, and will have to raise issues through the Lithgow District Soccer Association representatives the same as other clubs and teams do in other sports.
- Danny Whitty enquired if he was able to be the Lithgow District Cricket Association's representative on Sports Advisory Committee, and Leanne Kearney advise that he is already a designated representative for Cricket, and another representative is required.
- Ray Field enquired what appropriate action will be taken regarding the guttering on the stables at Kremer Park, Portland, and Leanne Kearney advised that Council's Building Manager is investigating the possibility of installing guttering.
- Eric Arnold advised that the security system at the Athletics Clubhouse at Jim Monaghan Athletics Oval is still not working correctly, and Andrew Muir advised that Council will investigate this.
- Bob Martin advised that he has not been contacted by Andrew Muir regarding earlier starting time for the junior football teams, and Andrew Muir will liaise with Bob Martin after this meeting regarding this issue.
- Neil Gambrill enquired of the progress with the outdoor court condition at Wallerawang. Andrew Muir advised that WISA are organising a meeting with the original contractors, which he will be invited to, however, he has not been advised of the proposed date of this meeting.
- Nerryl Wood enquired if Council had investigated the previous claim that lighting was promised to the Lithgow District Netball Association to relocate to the new facilities at Wallerawang, and Andrew Muir will follow up this issue.
- Eric Arnold advised that Portland Central School's athletics carnival had to be cancelled due to an equipment malfunction, and this has been rescheduled to Friday, 11 May 2007.

MOVED: Bob Martin

SECONDED: Nerryl Wood

ITEM 4 – FINANCIAL ASSISTANCE REQUESTS

Financial assistance applications have been approved for the following:

- Laura Radburn - \$300 after her selection in the NSW Under 15 Country Girls Hockey Team;
- Tom Brodie - \$100.00 after his selection in the Central West Regional Swimming Team;
- Jordan Brodie - \$100.00 after her selection in the Central West Regional Swim Team and \$300.00 after her selection in the NSW Catholic Primary Schools Polding Swimming Team;
- Michael Cox - \$300.00 after his selection in the NSW Under 18 Athletics Team;
- Matthew Writer - \$300.00 after his selection in the NSW Under 16 Indoor Hockey Team; and
- Tenae Casey - \$300.00 after her selection in the NSW Under 14 Blues Indoor Hockey Team.

The Committee recommends that the information be received.

MOVED: Neil Gambrill

SECONDED: Ray Stoneley

ITEM 5 – 2006 REG COWDEN MEMORIAL SPORTS STAR AWARDS

Junior Nominations for the month of March 2007 were received from the following:

- Laura Radburn (Hockey) – selected in the NSW Under 15 Country Girls Hockey Team;
- Jenna Heath (Athletics) – at the State Championships, Jenna won a silver medal in the 100m, and came 4th in the 200m, 5th in the 400m and 4th in the Long Jump;
- Claire Rodgers (Swimming) – CHS Swimming plus 3 days Homebush 8 events (awaiting further details);
- Amelia Leard (Various) – selected in the Bathurst Diocese hockey team to trial for the Polding half state team at Tamworth in April, participated in the Little Athletics State Championships in Homebush for High Jump and jumped the third best height of the day with an overall placing of 11th, and was selected in the Lithgow Lasers Under 12 District Basketball team;
- Hayden Boyd (Swimming) – Lithgow Swimming Club and Central Tablelands Champion, broke 3 times a Swimming Club Record, represented Central Tablelands Swimming at the NSW Speedo Sprints at Homebush, with his best result being 8th in the Breaststroke, St Patrick's School and Eastern Region Junior Champion (Hayden is 8, and junior competition is for 10 years and under), came 2nd in one event and 3rd in two other events at the Dubbo Regional Championships plus relay team member to qualify for the Catholic State Championships at Homebush;
- Jordan Brodie (Swimming) – competed at the Bathurst Diocesan Swimming Carnival (Regional / Dubbo) on 7 March 2007, resulting in 1st in 50m Freestyle, Butterfly, Breaststroke, Backstroke, 100m Open Freestyle, 200m Individual Medley, Senior Girl Champion setting a new record in the 100m Open Freestyle. At the Lithgow Swimming Club Championships on 16 March 2007, Jordan was 1st in 50m Freestyle, Butterfly, Breaststroke, Backstroke, 200m Individual Medley, setting a new record in the 12 years 50m Freestyle. At the NSW Catholic Primary Schools Polding Swim Trails on 21 March 2007, Jordan came 2nd in 50m Freestyle (personal best), 3rd in 100m Freestyle (personal best), 3rd in 50m Butterfly (personal best), and 4th in the 50m Breaststroke, 5th in 200m Individual Medley, 6th in 50m Backstroke, and was selected in the NSW Catholic Primary School Polding Team.

Prior to voting on the awards, John Boyd requested that the nomination for Hayden Boyd be withdrawn, and allowed to be resubmitted for the April awards due to additional results that have not been received yet. The Committee resolved for the nomination for Hayden Boyd to be withdrawn.

The Committee selected Jenna Heath (Athletics) to be the Junior Sports Star winner for the month of March 2007.

MONTH	RECIPIENT
January	Samuel Hourigan
February	Michael Cox

March	Jenna Heath
April	
May	
June	
July	
August	
September	
October	
November	

Unfortunately, there were no senior Nominations for the month of March 2007 received.

MONTH	RECIPIENT
January	Brad De Losa
February	Dale Ryan
March	Nil
April	
May	
June	
July	
August	
September	
October	
November	

The Committee recommends that the Junior Sports Star Award be awarded to Jenna Heath (Athletics) for the month of March 2007, and for merit certificates to be awarded to the other nominees.

MOVED: Ray Stoneley

SECONDED: Neil Gambrill

ITEM 6 – HARASSMENT FREE SPORTING ENVIRONMENTS KIT – MINISTER FOR TOURISM AND SPORT AND RECREATION

An information kit supplying information to assist sporting organisations operate in an harassment free environment has been forwarded from The Hon Sandra Nori MP, Minister for Tourism and Sport and Recreation.

This kit provides information which encourages the principles of fairness, respect, responsibility and safety in sport.

Council can provide a copy of this kit to interested sporting bodies upon request, and further information can be obtained by contacting NSW Sport and Recreation on 131 302.

The Committee recommends that the information be received.

MOVED: Nerryl Wood

SECONDED: Robyn Whitty

ITEM 7 – CRITERIA FOR REG COWDEN MEMORIAL SPORTS STAR OF THE YEAR AWARD AND FINANCIAL ASSISTANCE

Separate sheets covering both draft policies to be discussed and finalised by the Sports Advisory Committee prior to Council adoption is provided for the Committee's discussion.

Changes to the Financial Assistance Policy should be noted, including the following:

- Financial Assistance only available to juniors (18 years and younger);
- Local or Representative Team also need to provide financial assistance, which Council will match; and
- Applications can only be made by the Applicant or their parent/legal guardian.

With regard to the Reg Cowden Memorial Sports Star of the Year Awards, the following was presented as Item 17 of the special meeting held on 27 October 2004:

ITEM 17 – SPECIAL SPORTS ADVISORY COMMITTEE MEETING – 27 OCTOBER 2004

Following are the minutes of the Special Meeting of the Sports Advisory Committee meeting held on Wednesday, 27 October 2004.

SPORTS ADVISORY COMMITTEE – SPECIAL MEETING – 27 OCTOBER 2004 PRESENT

Miss Leanne Kearney (Strategic Engineer), Mr Neil Gambrill, Mr Russell Jeffery, Mr Michael Brown, Mr Ray Field, Mr Glenn Ryan, Mrs Robyn Whitty and Mr Danny Whitty.

APOLOGIES

Councillor Neville Castle, Mrs Deborah Martin, Mr Terry Nolan (Recreation Supervisor), Ms Sue Metcalf, Mr Les Taylor, and Mr Mike Teong.

After discussion and debate, the Committee resolved the following:

- 1. All Applications for Financial Assistance are automatically nominated for the Reg Cowden Memorial Sports Star of the Month (Junior or Senior) Award. The Application Form has been edited, to include information required for nomination for the monthly award, to allow people who may not want financial assistance to be nominated for the monthly awards.*
- 2. Monthly Sport Star winners (junior and senior) will be given a trophy donated by a local business, and monthly recipients are to be voted for and determined at the regular Sports Advisory Committee meetings.*
- 3. Monthly nominations and award winners are to be published in Council's regular column in the Lithgow Mercury on the Thursday proceeding the Sports Advisory Committee meeting, and broadcast over Radio 90 (2LT) as part of the Saturday morning sports show.*
- 4. Council will notify all sporting organisations, the Lithgow Mercury and place on Council's website, the new procedure and nomination forms for Financial Assistance/Reg Cowden Memorial Sports Star Awards.*

Categories for the Annual Awards were also discussed, with the Committee determining the following categories:

- 1. Junior Sports Star of the Year – to be selected from the twelve (12) monthly winners (selected by the Sports Advisory Committee)*

2. *Senior Sports Star of the Year – to be selected from the twelve (12) monthly winners (selected by the Sports Advisory Committee)*
3. *Official of the Year – to be nominated by an Executive Officer of each sporting organisation, and recipient selected the Reg Cowden Memorial Trust Committee*
4. *Volunteer of the Year - to be nominated by an Executive Officer of each sporting organisation, and recipient selected the Reg Cowden Memorial Trust Committee*
5. *Local Achievement of the Year – to be selected by the Reg Cowden Memorial Trust Committee from nominations for Junior and Senior Sports Star nominations*
6. *Outstanding Junior Team Achievement of the Year - to be selected by the Reg Cowden Memorial Trust Committee from nominations for Junior and Senior Sports Star nominations*
7. *Outstanding Senior Team Achievement of the Year - to be selected by the Reg Cowden Memorial Trust Committee from nominations for Junior and Senior Sports Star nominations*
8. *Reg Cowden Memorial Trust Scholarship - to be selected by the Reg Cowden Memorial Trust Committee from nominations for Junior and Senior Sports Star nominations*
9. *All Rounder of the Year - to be selected by the Reg Cowden Memorial Trust Committee from nominations for Junior and Senior Sports Star nominations*

The criteria for the Reg Cowden Memorial Sports Star Awards was discussed, with the following criteria determined by the Committee:

1. *Junior category is eligible for nominees aged eighteen (18) or under in the year the Award is presented.*
2. *Merit is awarded in the following order, however, the selection of the recipient is at the Sports Advisory Committee's discretion*
 - a) *Local Achievement*
 - b) *Intertown Representation*
 - c) *District Representation*
 - d) *Zone Representation*
 - e) *Regional Representation (Western) etc*
 - f) *Half State Representation North, South, etc*
 - g) *State Representation*
 - h) *National Representation*
 - i) *International Zone Representation (Oceania) etc*

Possible/Probable selection is classed the category immediately prior to the selection, ie. Possible/Probable selection for Western Region Hockey Team would be classified in the same category as d) Zone Representative.

Merit Certificates will be distributed on a quarterly basis at a meeting of Lithgow City Council, with merit certificates being presented by His Worship the Mayor, and an article published in the Lithgow Mercury regarding the presentation.

The monthly award can only be won once per person per season per sport. Applicants are eligible to win the monthly award in separate sports during the year.

Junior Annual Award and Senior Annual Award winners are eligible to win the Annual Award in future years (including consecutive years).

A Sub-Committee meeting will be held between Council, Delta Electricity and representatives of the Reg Cowden Memorial Trust regarding the Annual Awards night, and a report brought back to the next Sports Advisory Committee meeting.

As there are only two (2) months left in the current year, the current selection process will be run in conjunction with the new system to allow any problems to be rectified prior to full implementation as of 1 January 2005.

Danny Whitty requested that the Laurie Muir Perpetual Trophy still be awarded to the Official of the Year, and for another sponsor or perpetual trophy to be awarded to the Volunteer of the Year.

The Committee recommends that the information be received.

MOVED: Russell Jeffery

SECONDED: Neil Gambrill

The Draft Reg Cowden Memorial Sports Star of the Year Awards Policy includes these selection criteria, however, also defines eligibility of school representations and achievements, as well as further defining whether a selection in a team counts as a monthly achievement as opposed to competing in an event.

The Committee recommends that Committee members review the draft documents, and provide comments and suggestions to Council prior to 21 May 2007 to allow final drafts to be present to the next Sports Advisory Committee meeting.

MOVED: Neil Gambrill

SECONDED: Wayne Vought

ITEM 8 – BOOKING REQUEST – KREMER PARK, PORTLAND – ARL DEVELOPMENT

Correspondence has been received from Michael Armstrong, ARL Development officer for the Western Region, requesting permission to use Kremer Park, Portland between 8.30am and 3.30pm on Friday, 15 June 2007 to conduct the David Peachey Shield and Russell Richardson Cup.

The Committee recommends that permission be granted to ARL Development to use Kremer Park, Portland between 8.30am and 3.30pm on Friday, 15 June 2007 to conduct the David Peachey Shield and Russell Richardson Cup, subject to successful liaison with the Portland Owners and Trotters Association.

MOVED: Barry Dorrrough

SECONDED: Robyn Whitty

ITEM 9 – KREMER PARK, PORTLAND – PARKING, MAINTENANCE AND RUBBISH ISSUES

It has been brought to Council's attention that vehicles are parking on the playing surface of Kremer Park, Portland during sporting events.

Council has investigated the ramifications of this, and due to public liability and potential surface damage issues, organisations who use this facility are requested to ensure that vehicles refrain from parking in this area. Should this action continue to occur, Council will arrange for the gate providing access to the playing surface to be permanently

locked, which will result in delays should emergency services vehicles be required to attend events.

To ensure public and worker safety, when Council staff are undertaking regular maintenance mowing of Kremer Park, Portland, the gates will be locked preventing public access during this activity. It is anticipated that during summer months, this activity will take place approximately 2 – 3 times per week, and once per week during winter months. Signage will be erected advising when the facility will be closed to the public for this purpose.

Council has also noticed an increase in the amount of litter being left on the grounds after weekly sporting events, and recommends that sporting bodies encourage their patrons to use the garbage receptacles provided for this purpose. Should rubbish continue to increase, Council will consider placing a fee on users to cover the costs of collection of this litter, or impose conditions on each user to leave the site rubbish free or face fines.

The Committee recommends that organisations which use this facility ensure that vehicles refrain from parking on the playing surface of Kremer Park, Portland.

MOVED: Neil Gambrill

SECONDED: Danny Whitty

ITEM 10 – BOOKING REQUEST – KREMER PARK, PORTLAND – PORTLAND JUNIOR FOOTBALL CLUB

Correspondence has been received from the Portland Junior Football Club, requesting permission to conduct Tuesday and Thursday training at Kremer Park, Portland, between 3.30pm and 4.30pm.

At the Sports Advisory Committee meeting held on Monday, 26 February 2007, the Committee resolved to allow training for the juniors to be conducted at Saville Park, Portland, due to the potential public liability issues associated with the use by the Portland Owners and Trotters Association and children.

The Portland Junior Football Club are requesting a change in venue due to the current condition of Saville Park, Portland, which Council is currently planning to top dress and reseed. The Club have proposed the following safety precautions should approval be given allowing them permission to use Kremer Park, Portland for training:

1. A Committee member is to be present 15 minutes prior to the commencement of training to supervise children and keep them off the trotting track;
2. A muster point is to be set, and all children will cross the trotting track with supervision;
3. A Committee member will be present to accompany any late comers to cross the track; and
4. All push bikes are banned from the training field.

After discussion regarding the possibility of shared use between the Portland Owners and Trotters Association and the Portland Junior Football Club, the Committee determined that shared use of this facility is not feasible due to the potential risks and dangers.

The Committee also discussed Council's proposal to undertake watermain extension works, which will allow adequate pressure to the site, and Council can then undertake a reseeded and topsoiling programme which will improve the conditions at Saville Park, Portland. This work is planned to be undertaken during winter, which will leave the area unusable until the works are completed.

The Committee recommends that Portland Junior Football Club be granted permission to conduct Tuesday and Thursday training at Kremer Park, Portland, between 3.30pm and 5.30pm, as well between 8.00am and 12.30pm as on specified Saturdays to conduct competition games.

MOVED: Neil Gambrill

SECONDED: Nerryl Wood

ITEM 11 – BOOKING REQUEST – KREMER PARK, PORTLAND – PORTLAND CENTRAL SCHOOL

Correspondence has been received from Portland Central School, requesting permission to use Kremer Park, Portland on Friday, 11 May 2007 to conduct their annual athletics carnival.

This booking does not conflict with any other approved booking.

The Committee recommends that Portland Central School be granted permission to use Kremer Park, Portland on Friday, 11 May 2007 to conduct their annual athletics carnival, subject to successful liaison with the Portland Owners and Trotters Association.

MOVED: Danny Whitty

SECONDED: Mark Cronin

ITEM 12 – WESTERN REGION ACADEMY OF SPORT – 2006/2007 HIGHLIGHTS

A report has been provided by the Western Region Academy of Sport, regarding the highlights from 2006/2007 for the Lithgow Local Government Area, including the following:

- **RACE** – Regional Athlete and Coach Education seminars were conducted at the Lithgow Workmen's Club. Topics presented were 'Recovery' and 'Core Conditioning'. Members of the Academy and the community attended the lectures;
- **Specialist Training Sessions** – A specialist Lawn Bowls stretching and nutrition lecture was held at the Lithgow Workmen's Club for the lawn bowls community and Academy athletes;
- **Squad Training Sessions** – A number of WRAS squads conducted training days and weekends in Lithgow and Wallerawang. Each training session allowed the athletes to develop their skills and knowledge. Local athletes and coaches were encouraged to attend each session.
- **WRAS Rookie Camps** – In 2006, the Academy conducted Rookie Camps for Basketball, Hockey, Lawn Bowls, Netball and Tennis. A number of Athletes from the Lithgow Region attended the two and a half day live in camps at Wallerawang and Dubbo as part of a pre selection trial for the 2006/2007 squads. 201 people attended the camps in Wallerawang; and
- **Combined WRAS Camp** – Over 120 athletes and 30 squad staff attended the Combined WRAS Camp at Wallerawang in February. All squad members stayed at the Black and Gold Country Cabins. The weekend had a busy schedule with

education lectures, traditional indigenous games, pool recovery and intense training sessions.

Athletes in the WRAS 2006/2007 Squads from the Lithgow Area include:

Romy Casey, Shelby Craig, Cassandra Ford, Sarah Hodgkinson, Jessica Leard, Brooke McFadden, Sophie Murray, Jessie Quinn, Ben Redding, Beth Redding, Aaron Reid, Kyle Sedger and Laurin Shirt.

The Academy are very please with the progress of their programmes, and the many initiatives they have introduced over the past few years, with their athletes continuing to improve beyond expectations, many furthering their sporting achievements with State and National representations.

Council's in the Western Region contributed \$10,618 toward these programmes, as well as valued support from the NSW Department of Sport and Recreation, local Council's, sporting bodies, local businesses, as well as the Academy's athletes and their families.

The Academy appointed a marketing manager in early 2007, which will assist in raising the profile of WRAS and the sports people the Academy service, and there are plans to employ a fully qualified Programme Manager later in April 2007 to undertake management of the talent development and education programmes.

Details of the Academy's events and activities can be obtained via their website www.wras.org.au, or by contacting the Academy's Executive Officer, Ms Nancy Haslop, on (02) 6338 4821.

Attached to this report is a spread sheet detailing the Local Government Statistics for 2006/2007, as well as a list of the 2007 WRAS Squads.

The Committee recommends that the information be received.

MOVED: Wayne Vought

SECONDED: John Boyd

ITEM 13 – BOOKING REQUEST – JIM MONAGHAN ATHLETICS OVAL, LITHGOW – NATIONAL PARKS AND WILDLIFE SERVICE

Correspondence has been received from the National Parks and Wildlife Service requesting permission to use Jim Monaghan Athletics Oval, Lithgow on Tuesday, 18 September 2007 to conduct a fitness re-assessment of NPWS members.

This assessment will involve the members walking 4.83 kilometres in less than 45 minutes carrying 20.4 kilogram weights on a flat surface.

It should be noted that this booking does not conflict with any other approved booking.

The Committee recommends that permission be granted to the National Parks and Wildlife Service to use Jim Monaghan Athletics Oval, Lithgow on Tuesday, 18 September 2007 to conduct member fitness re-assessment.

MOVED: Danny Whitty

SECONDED: Eric Arnold

ITEM 14 – BOOKING REQUEST – LITHGOW WAR MEMORIAL OLYMPIC SWIMMING POOL, LITHGOW – LITHGOW HIGH SCHOOL

Correspondence has been received from Lithgow High School requesting permission to use Lithgow War Memorial Olympic Swimming Pool, Lithgow between 9.00am and 3.00pm on Wednesday, 20 February 2008 to conduct their annual swimming carnival.

An alternative date of Wednesday, 27 February 2008 has also been requested should the weather be inclement. It should be noted that Zig Zag Primary School will be conducting learn to swim classes on both these days, however, Council has confirmed that these bookings will not conflict and can be conducted at the same time.

The Committee recommends that permission be granted to Lithgow High School to use Lithgow War Memorial Olympic Swimming Pool, Lithgow between 9.00am and 3.00pm on Wednesday, 20 February 2008 to conduct their annual swimming carnival, with an alternative date of Wednesday, 27 February 2008.

MOVED: Neil Gambrill

SECONDED: Ray Stoneley

ITEM 15 – LINEMARKING AT WALLERAWANG OVAL, WALLERAWANG AND KREMER PARK, PORTLAND

Due to Council's limited resources, Council is proposing to undertake linemarking for annual football seasons once per year, with the ongoing linemarking throughout the rest of the season becoming the responsibility of the football clubs using the Wallerawang Oval, Wallerawang and Kremer Park, Portland.

This is not a new procedure, as Council currently supplies linemarking equipment (including OmniCarb powder and a linemarking machine) to other sporting bodies such as Lithgow District Soccer Association and users of Tony Luchetti Sportsground, Lithgow.

Council will provide all interested volunteers from each organisation with the appropriate training and safety equipment to undertake this project.

The Committee recommends that Council liaise with Portland Colts RLFC, Portland Junior Football Club and Wallerawang Warriors for a suitable time to undertake training for these organisations to undertake regular linemarking of Wallerawang Oval, Wallerawang and Kremer Park, Portland.

MOVED: Wayne Vought

SECONDED: Graham Ford

ITEM 16 – ELECTRONIC SCOREBOARD – TONY LUCHETTI SPORTSGROUND, LITHGOW

Council has received delivery of the new electronic scoreboard for Tony Luchetti Sportsground, Lithgow, and is in the process of installing the equipment this week, in time for the official opening scheduled for Sunday, 6 May 2007 commencing at 11.30am.

Later this week, Council will be arranging a training session for all persons interested in learning how to operate the new scoreboard once the equipment is installed and checked. Sporting bodies are advised to provide a list of persons interested in attending a training session to contact Council's Strategic Engineer, Miss Leanne Kearney by

1.00pm Thursday, 3 May 2007, who will organise an appropriate time for training to be conducted.

Council would like to thank the Lithgow Workmen's Club RLFC for their research and investigation into to costs and feasibility of this project, as well as NSW Sport and Recreation for their financial contribution toward the project.

The Committee recommends that the information be received.

MOVED: Bob Martin

SECONDED: Michael Rushworth

ITEM - GENERAL BUSINESS

- Neil Gambrill advised of an issue with cockatoos gathering on the water turfs at Glanmire Oval, Lithgow and picking out the fibres from the field. Similar problems have been experienced in the Illawarra and Dubbo areas, and Neil requested Council to urgently investigate a method to remove the birds prior to any damage being done. Leanne will contact other Councils to determine appropriate methods, as well as contact National Parks and Wildlife Service for urgent advice.
- Neil Gambrill advised that ambulance entry and no smoking signage was removed approximately six (6) months ago, and the ambulance signs have been replaced, but the no smoking signage is required to be replaced as soon as practicable. Andrew Muir will follow up this issue.
- Michael Rushworth advised that on Workmen's Club's first training on Tuesday night after the Lithgow Show, broken glass was noticed on the Number 1 field at Tony Luchetti Sportsground, Lithgow. Council will write to the Show Society and advised them of this, and request further attention be paid regarding glass containers on sporting field for future events.

MOVED: Michael Rushworth

SECONDED: Bob Martin

The meeting closed at 6.30pm.

RECOMMENDATION

THAT the minutes of the Sports Advisory Committee be adopted.

ITEM:8 REG - 07/05/07 - TRAFFIC AUTHORITY LOCAL COMMITTEE MEETING - MINUTES OF 5 APRIL 2007

PRESENT

Councillor Howard Fisher (Chairman), Sgt. Mark Brown (Lithgow Highway Patrol), Mr Bob Walker (RTA), Mr George Schurr (State Members Representative), Mr Paul Creelman (Lithgow City Council), Mr Matthew Wade (Lithgow City Council)

APOLOGIES Nil**REPORT**

ITEM 1 - DECLARATION OF INTEREST - Nil

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Traffic Authority Local Committee Meeting held on 14 February 2007 were read and confirmed.

Recommendation:

The Committee recommends that the Minutes be taken as read and confirmed.

MOVED: Mr Bob Walker

SECONDED: Mr George Schurr

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

There was no action from the previous meeting.

ITEM 4 - NEW BUSINESS

a) Speeding traffic in Lyon Parade, Wallerawang. Letter from Mr Cripps.

Recommendation:

The Committee recommends that some additional line marking be placed on Lyon Parade, with double lines installed on bends and that Council place the traffic monitor in Lyon Parade to establish traffic volumes and the speed of vehicles. A report then be considered at the next TALC meeting on 7th June, 2007 and the applicant be advised of TALC's recommendation.

MOVED: Mr Bob Walker

SECONDED: Mr Paul Creelman

b) Alpine Classic Rally 13 and 14 of October, 2007.

Recommendation:

The Alpine Classic Rally on 13th and 14th October, 2007 be advised that this rally be allowed to proceed subject to Section 40 of the Road Transport (Safety and Traffic Management Act, 1999) approval by the NSW Police and compliance with special events guidelines and the event organisers be advised of TALC's decision.

MOVED: Mr George Schurr

SECONDED: Mr Mark Brown

c) Traffic island at the intersection of Fullagar Avenue and Evans Close.

Recommendation:

That this traffic island be installed with "Keep Left Sign" and "Give Way" sign, subject to the traffic island fitting in with the road dimensions. The correspondent requesting this island be advised of TALC's decision.

MOVED: Mr George Schurr

SECONDED: Mr Bob Walker

d) AMSAG Rally Sunny Corner Forest 19 and 20 May, 2007.

Recommendation:

The AMSAG Rally on 19th and 20th May, 2007 be advised that this rally be allowed to proceed subject to Section 40 of the Road Transport (Safety and Traffic Management Act, 1999) approval by the NSW Police and compliance with special events guidelines.

MOVED: Mr Mark Brown

SECONDED: Mr Paul Creelman

e) Parking for Doctor Joseph in front of his house, Cook Street

Recommendation:

That TALC take no further action in regard to this matter at this stage.

MOVED: Mr Bob Walker

SECONDED: Mr George Schurr

f) Access to garage – Laneway behind Spooner Street. Request for No Parking signs.

Recommendation:

That an existing “No Parking” sign in this laneway be extended slightly further, allowing the resident vehicular access to his garage at all times.

MOVED: Mr George Schurr

SECONDED: Mr Bob Walker

g) Australian Air League- Street Closure

Recommendation:

The committee recommends that a representative of the Australian Air League be invited to the next TALC meeting in June, 2007 to discuss their proposal further following some concerns of TALC regarding the closure of Mort Street.

h) Speeding traffic on Amiens Street, Lithgow, request for traffic calming.

Recommendation:

That Council place the traffic monitor in Amien Street on this corner to determine the speed and volume of vehicles travelling along this road and a report be brought back to the next meeting of the Traffic Committee. The applicant be advised of TALC’s recommendation.

MOVED: Mr George Schurr

SECONDED: Mr Mark Brown

i) Letter expressing concerns about the intersection of Bridge/Hill and Eskbank Street and concerns about the Great Western Highway, at the Kirkley Robinia Street intersection.

Recommendation:

That with regards to the concerns at the intersection of Bridge/Hill and Eskbank Streets, Council place the traffic monitor at this intersection to monitor the speed and traffic volumes at this intersection and a report be brought back to the next Traffic Committee meeting on 7th June, 2007. The Committee recommends that no action be taken at the intersection of the Great Western Highway and Kirkley/Robinia Streets as this intersection provides good sight distance and the width of the Highway further reduces the risk of collision. The applicant be advised of TALC’s recommendation.

MOVED: Mr George Schurr

SECONDED: Mr Bob Walker

j) A letter from a member of the Senior Citizens Club requesting a disabled parking space outside the Senior Citizens Clubhouse in Mort Street, Lithgow.

Recommendation:

That Council consult further with members of the Senior Citizens Club as there exists a disabled parking space in Bridge Street, just around the corner. TALC further recommends that a 10 metre “No Parking” zone may be installed out the front of the Senior Citizens Clubhouse.

MOVED: Mr George Schurr

SECONDED: Mr Mark Brown

k) Concerns from the Mayor about the reopening of Frankfort Street, Portland.

Recommendation:

The Committee recommends that the Mayor be invited to the next TALC meeting to clarify these concerns.

MOVED: Mr George Schurr

SECONDED: Mr Bob Walker

l) Intersection of Hassans Walls Road and the entrance to Aldi and The Warehouse – concerns over exiting traffic.

Recommendation:

The Committee recommends that the continuity line be removed and the vegetation around the intersection be trimmed/removed to further improve motorists visibility.

MOVED: Mr George Schurr

SECONDED: Mr Mark Brown

m) Following a serious spate of accidents on Highways, could Council consider a Lights on in daytime program?

Recommendation:

The Committee recommends that this matter be deferred until the appointment of a Road Safety Officer by Council.

MOVED: Mr George Schurr

SECONDED: Mr Mark Brown

n) Installation of a “Form 1 lane” sign, east of Kerry Linegars.

Recommendation:

The Committee recommends that no action be taken in regard to this matter at this time and the correspondent be advised of TALC's recommendation.

MOVED: Mr George Schurr

SECONDED: Mr Bob Walker

o) School crossing and parking area at St Joseph's School, Portland.

Recommendation:

The Committee recommends that the allocation of a crossing supervisor for St Joseph's school be referred to MS Sharon Grierson of the Parkes RTA and that a letter be sent to the school advising them that Council has requested the RTA to consider the provision of a crossing supervisor. It is also recommended that Council install bollards adjacent to the pedestrian crossing to stop vehicles been able to set-down passengers next to the crossing.

MOVED: Mr Mark Brown

SECONDED: Mr Paul Creelman

ITEM:9 REG - 07/05/07 - TRAFFIC AUTHORITY LOCAL COMMITTEE MEETING - MINUTES OF 14 FEBRUARY 2007

PRESENT Councillor Howard Fisher (Chairman), Wayde Hazelton, George Schurr, Mark Brown, Paul Creelman

APOLOGIES Nil

REPORT

ITEM 1 - DECLARATION OF INTEREST - Nil

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Traffic Authority Local Committee Meeting held on 6 December 2006 were read and confirmed.

The Committee recommends that the Minutes be taken as read and confirmed.

MOVED: Mark Brown

SECONDED: George Schurr

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

- St Patrick School Parking and Pedestrian issues- Paul Creelman had a meeting with Sharon Grierson on 13 December, 2006 and she has agreed that a solution to the drop-off problem could be solved with timed No Stopping signs which would allow quick drop-offs without the vehicles being able to be left unattended. Mrs Grierson also committed to have all of the 40km/h road patches in the Lithgow area re-sprayed.

Actions – Noted

- Intersection Cullenbenbong, Gangbenang and Marsden Swamp Roads- Costings and design going ahead. Works due to start next week.

Actions- Noted

- Woolworths Deliveries- Funding has been received to expand the entry into the carpark lane from Eskbank Street and this is intended to be designed to allow delivery trucks to turn into the lane without encroaching onto the incorrect side of Eskbank Street..

Actions- Noted

- Blackmans Flat Speed Zones- RTA conclusions

Recommendation: Council will continue to assess in light of further developments in the area.

ITEM 4 – NEW BUSINESS

a) 50km/h Speed limit on Sunny Corner Road from LGA boundary to Portland Road (approximately 400metres.) Letter from resident with support from Bathurst Regional Council and NSW Forests.

Recommendation:

Refer to the Roads & Traffic Authority (Bob Walker) as to the legality of the zone, and will report back next meeting.

Moved: George Schurr

Seconded: Mark Brown

b) Letter from the Policy and Planning Manager requesting a pedestrian refuge in Railway Parade near the station and for a drop off zone outside the Union Theatre.

Recommendation:

1. Meet with proponents and suggest Section 5 – Event Parking

2. Council to approach Jackie Anderson (RTA) as for the procedure to apply for a 40 precinct around Lithgow CBD and Railway Parade.

Moved: Mark Brown

Seconded: Wayde Hazelton

c) A request for No Parking signs to be installed opposite no.31 Maple Street, Lithgow. Mr Carey stated that whilst renovations were being carried out, vehicles were parking opposite his driveway and making it hard to reverse out of his driveway.

Recommendation: No Action Taken

Moved: Mark Brown

Seconded: Wayde Hazelton

d) A report concerning the introduction of timed parking in the Council Carparks in the Lithgow CBD. Also requesting that the committee recommend that restricted parking notices be placed in carparking areas to the rear and side of the Council Administration Building. (See attached map)

Recommendation: No Action Taken

Moved: Mark Brown

Seconded: Wayde Hazelton

e) On the 12-13th of May the 2nd round of the NSW Rally Championships will be held in the Lithgow area and the organisers wish to officially open the event with a show and shine through the Main Street in Lithgow. This will require the closure of Main Street for a short period after 12 noon. Paperwork will be forthcoming.

Recommendation: Council will approve closure from 12.30 to allow shoppers to move out of area and ensure that all safety measure are taken.

Moved: George Schurr

Seconded: Wayde Hazelton

f) McKanes Falls Road – A question from Council as to the general condition of McKanes Falls Road including safety barriers. The Roads & Traffic Authority to check if McKanes Falls Road is a Roads & Traffic Authority Regional Road as it connects two RTA highways. If this is the case the TALC committee could recommend that Council apply for Regional Roads funding from the Roads & Traffic Authority.

Recommendation: Council is unable to get help from the Roads & Traffic Authority and is to look at funding for barriers and road surface.

Moved: Wayne Hazelton

Seconded: George Schurr

ITEM 5 – GENERAL BUSINESS

1. Painted Parking Bays in Main Street, Lithgow. Item raised through newspaper via the Mayor.

Recommendation: No Action Taken - Due to Loss of parking spaces.

Moved: Wayde Hazelton

Seconded: Mark Brown

2. Intersection of Sandford Ave & Coalbrook Street, Lithgow.

Recommendation:

1. Council to remove vegetation to improve site distances.

2. Council is to look at the position of the intersection when the park is being developed.

The next meeting will be on **Thursday, 5 April 2007, at 2.00pm** in the Committee Room, Administration Building, 180 Mort Street, Lithgow.

RECOMMENDATION

THAT the minutes of the Traffic Authority Local Committee be adopted.

