



LITHGOW CITY COUNCIL

AGENDA

FINANCE AND SERVICES COMMITTEE
MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

02 JULY 2007

AT 7.10pm

AGENDA

PRESENT

CONFIRMATION OF THE MINUTES OF THE FINANCE AND SERVICES COMMITTEE MEETING OF COUNCIL HELD ON 4 JUNE 2007

QUESTIONS FROM THE PUBLIC GALLERY

DECLARATION OF INTEREST

MAYORAL MINUTE - NIL

NOTICE OF MOTION - NIL

NOTICE OF RECISION - NIL

REPORTS

Regional Services Reports
Community and Corporate Services

COMMITTEE MEETINGS

Sports Advisory Committee Meeting Minutes 25 June 2007
Sports Advisory Committee Meeting Minutes 28 May 2007

QUESTIONS WITHOUT NOTICE

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REGIONAL SERVICES REPORTS

ITEM:1 REG - 02/07/07 - PROPOSED WIND MONITORING TOWER, 1943 RYDAL - HAMPTON ROAD, RYDAL

REPORT FROM: GROUP MANAGER REGIONAL SERVICES– ANDREW MUIR

SUMMARY

To assess and recommend determination of Development Application 87/07 which has been called in by Council. Recommendation will be for approval subject to conditions.

COMMENTARY

A development application has been submitted by Annmaree Lavery (trading as Newtricity) for the construction of a wind monitoring tower on agricultural land near Rydal. The tower is to be 10m high, and supported by guy wires attached to four anchors which are to be attached to the ground. The instruments used for measuring the wind are an anemometer and wind vane, both which are approximately 40cm in height and will be secured to a horizontal beam approximately 1m long on top of the tower. A data collection logger is also located on the tower which is powered by a small solar panel. The information is then sent by a mobile phone link to be recorded off site.

The monitoring tower would be a on the site for a maximum of 2 years and if it revealed that the site had promising readings it would be proposed to submit an application for a larger monitoring tower at a later stage.

The site is described as Lot 86 DP 751651, and is near the top of Andy Stacks Hill at an elevation of approximately 1023m. The site is on a hilltop which is reasonably flat, has previously been cleared for grazing and is accessed via an existing farm track. Surrounding land uses are largely agricultural. It retains an existing trig-station at the highest point of the hill.

POLICY IMPLICATIONS

There are no policies relevant to monitoring towers.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

LEGAL IMPLICATIONS

In determining a development application, a consent authority is required to take into consideration the matters of relevance under Section 79C of the Environmental Planning and Assessment Act 1979. These matters for consideration are as follows:

Any Environmental Planning Instrument

LEP

The development is not specifically defined but has been assessed to be an 'innominate' use which is permissible in the zone subject to development consent. The facility is for monitoring and gathering of data and in that respect it is not a commercial premises.

REP

The property is outside the Sydney Catchment Area and is therefore not required to be assessed under the Drinking Water Catchments REP.

SEPP's

Technically the development could have been considered under SEPP 60 - Exempt and Complying Development as it is located on rural land and is only 10m in height. However, a Development Application has been submitted and will therefore be determined accordingly.

Any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority

Nil

Any Development Control Plan

Council previously prepared a Draft Wind Energy Generation Facilities DCP which involved considerable community consultation. However the adoption of the plan was held up pending the preparation of a plan relating to cultural landscapes by the Heritage Council. However, no such plan moved beyond the draft phase and Council's DCP is yet to be adopted. In any case the DCP had no provisions for monitoring towers.

Any planning agreement that has been entered into under Section 93F, or any draft planning agreement that a developer has offered to enter into under Section 93F?

Nil

Any matters prescribed by the regulations that apply to the land

The application was assessed by one of Council's Building & Development Officers, who provided conditions to be applied in the event the development is approved.

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The monitoring tower is only 10m in height and is not incompatible with existing rural structures in the area. Although it is proposed to be located at the highest point in the area it is unlikely to have any significant visual impacts on the surrounding locality and would be less intrusive than other existing structures such as high voltage power lines which are located nearby. The nearest house (excluding the land owner) appears to be approximately 1km away.

The Suitability of the site for the development

The scale of the structure fits the locality with its range of agricultural infrastructure, existing communications towers in the viewshed and power transmission infrastructure.

Any submissions made in accordance with this Act or the Regulations

The application was notified to the surrounding neighbours out to a radius of 2km. Accordingly, two submissions were received from neighbours and interested local people.

The submissions raised the following issues:

- Issues relating to the construction of wind turbines

Generally they do not support the proposal but objections do not relate to valid planning issues in the case of this development application. The submissions raise a number of issues worthy of debate but these relate to assumed future development applications for wind tower generators. These matters would only be of relevance should a development application be lodged in the future for such a development.

- Previous applications for wind monitoring towers were approved on the basis that they were removed after a specified timeframe. However, the one at Jerrys Mount is subsequently being used by the CSIRO, the other at Hampton has not yet been removed.

The application for the monitoring tower at Tarana was legally modified to be retained for use by the CSIRO. The other, Council will investigate and require its removal independently of this application.

Conclusion

The proposal is relatively minor and will have minimal impact on the surrounding locality. Submissions were received from the local community based on the potential for the site to be developed for the purpose of wind turbines in the future if satisfactory wind recordings are received. However, Council can only assess the application that is before them and can not assume that wind turbines would be proposed in the future.

ATTACHMENTS

Location plan for the proposed development

RECOMMENDATION

THAT the application be approved subject to the following conditions:

Administrative Conditions

1. The development shall take place in accordance with the approved development plans containing Council's approved development stamp and all associated documentation submitted with the application, except as modified in red by Council and/or any conditions of this consent.
2. All building work must be carried out in accordance with the provisions of the Building Code of Australia.
3. A construction certificate is required prior to the commencement of any site or building works. This certificate can be issued either by Council as the consent authority or by an accredited certifier.

4. Prior to the issue of the construction certificate plans and specification in accordance with the Building Code of Australia and designed by an approved practising structural engineer for the wind monitor including footings, wind load, snow load and tie down details are to be provided.

Prior to commencement of building works

5. Prior to commencing any construction works, the following provisions of the Environmental Planning and Assessment Act 1979 are to be complied with:
 - a) a Construction Certificate is to be obtained in accordance with Section 81A(2)(a) of the Act, and
 - b) a Principal Certifying Authority is to be appointed and Council is to be notified of the appointment in accordance with Section 81A(2)(b) of the Act and Form 7 of the Regulations, and
 - c) Council is to be notified at least two days prior of the intention to commence building works, in accordance with Section 81A(2)(c) of the Act in Form 7 of Schedule 1 of the Regulations.
6. Prior to the commencement of any works on the land, a sign/s must be erected in a prominent position on the site:
 - a) Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person can be contacted outside working hours.
 - b) Stating that unauthorised entry to the work site is prohibited and
 - c) Showing the name, address and telephone number of the principle certifying authority for the work.

The sign/s are to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
7. That minimal disturbance is caused to the site during construction works and any disturbed areas are to be generally made good and revegetated to the satisfaction of Council. Any excavated and filled areas are graded and drained and all constructed batters are to be topsoiled, and turfed.

Requirements during construction

8. To ensure structural integrity, the maintenance of minimum health standards, the management of the buildings surrounds and the protection of the environment, compliance certificates are to be issued at significant stages throughout the construction period. These stages are:
 - a) Pier holes/pad footings before filling with concrete.
 - b) Completion of the development and sign off to all conditions

Note: forty-eight (48) hours notice shall be given to Council prior to inspections.
9. That the structure is erected and completed in accordance with the certified engineering plans and specifications.

Prior to use of the Structure

10. Prior to the use of the structure a Final Compliance Certificate must be issued by the Principal Certifying Authority.

Other Conditions

11. That the structure is removed and the site rehabilitated within two years of the date of approval.

12. That this approval does not imply approval for any wind farm development on this site.

**ITEM:2 REG - 02/07/07 - DA 102/07 - PLACE OF PUBLIC WORSHIP - LOT
 121 DP 1075659, 12 THORNTON PLACE LITHGOW**

REPORT FROM: GROUP MANAGER REGIONAL SERVICES ANDREW MUIR

SUMMARY

This report provides an assessment of a development application for a place of public worship at Thornton Place, Lithgow and recommends consent be granted subject to conditions.

COMMENTARY

Council is in receipt of a Development Application/Construction Certificate from Lithgow Gospel Trust who are seeking to construct a place of public worship. The development will encompass an 81m² meeting hall, plus foyer, toilets and awning, and will resemble a small dwelling. The development will be utilised for persons residing in the local area and typically services a congregation of less than 50 people. The site will be provided with 15 car spaces (including one disabled space).

The property is part of proposed Lot 121 DP 1075659, being 12 Thornton Place, Lithgow. The proposed Lot slopes up to the east away from the street and flattens off at the top of the site. Therefore the hall would be set back over 35 metres from the street if approved.

The property is relatively cleared with a strand of trees close to the boundary on the adjoining Lot to the north.

POLICY IMPLICATIONS

There are no policies applicable to the site or development.

FINANCIAL IMPLICATIONS

There are no financial implications arising from this report.

LEGAL IMPLICATIONS

Covenants have been placed on the site (DP 1075659) in accordance with Section 88B of the Conveyancing Act 1919. Covenants are generally not matters for Council's consideration. Lithgow's LEP provides under 4A (1) that *If any agreement, covenant or similar instrument prohibits a use of land allowed by this Plan, then that agreement does not apply to that use to the extent necessary to allow that use.* **Therefore, it is up to the developer of the subdivision (in this case Bullocky Way Ptd Ltd) to enforce their requirements.**

In determining a development application, a consent authority is also required to take into consideration the matters of relevance under Section 79C of the Environmental Planning and Assessment Act 1979. These matters for consideration are as follows:

Any Environmental Planning Instrument

The site is zoned Residential 2(a) under Lithgow LEP 1994.

LEP

The objectives of the Residential 2(a) zone are:

- (a) to provide for housing and associated development, where such development is feasible,
- (b) to allow a variety of housing types,
- (c) to ensure that development does not create unreasonable demands for the provision or extension of public amenities or services, and
- (d) to allow other uses in the zone which are compatible with housing.

The proposal is defined as a Place of Public Worship under the Environmental Planning and Assessment Model provisions 1980 as follows: ***place of public worship means a building or place used for the purpose of religious worship by a congregation or religious group, whether or not the building or place is also used for counselling, social events, instruction or religious training.*** A Place of Public Worship is permissible within the zoning subject to development consent. In relation to the zone objectives, the development could be considered to fall within the provision of "other uses in the zone which are compatible with housing". It is not uncommon for churches to be located within residential areas and they can be compatible providing matters of merit and impact are addressed

SEPP's

There are no SEPP's applicable to the development.

REP

The application was assessed using Module 1 of the Neutral or Beneficial Effect on Water Quality Assessment Tool as the development has a similar impervious area to a regular dwelling and the site is connected to sewer. The proposal has been assessed as satisfying the Neutral or Beneficial test.

Any draft environmental planning instrument that is or has been placed on public exhibition and details of which have been notified to the consent authority

There are no draft EPI's relevant to the application.

Any Development Control Plan

South Bowenfels DCP applies to the development. The development falls within Part Seven - Other Development Types which has the following objectives:

Appropriate Context

There are no watercourses and riparian corridors, wetlands and buffer areas, remnant vegetation and ecological corridors or significant landforms affecting the site.

There are also no items of heritage significance within sight of the property and the surrounding land uses are rural and residential, of which this development is not thought to adversely affect. Therefore, the development is considered to be within an appropriate context.

Appropriate Scale/Appropriate Built Form

The proposed building is single storey and is setback well from the street, therefore the scale and built form of the building is thought to be appropriate for the site as it will have a minimal impact on the streetscape

Appropriate Density

The proposal has not been assessed to be an over development of the site.

Appropriate Appearance

The building whilst simple in design has 3 windows on the street frontage and an awning on the northern end, to break up the façade. The development is set well back from the street and with appropriate landscaping would not be highly visible from the street. The building whilst smaller than the residences in the estate is not thought to be incompatible with existing or future development in the area.

Appropriate Amenity

The applicant provided information highlighting that the proposal involves no undue noise, no musical instruments or dancing, no hiring out of the parking area nor meeting hall, no social games or parties, no entertainment of any kind. Therefore, it is anticipated that there will be minimal impact on surrounding residences via way of noise. Furthermore, potential traffic noise will only be intermittent given the times in use of the hall.

Appropriate Resource, Energy and Water Efficiency

The proposed development does not fall within the provisions of BASIX and only includes a hall and toilet facilities, and the applicant has advised that landscaping will involve plants native to Australia. Accordingly, the development is not thought to have a major impact on the environment in terms of energy and water efficiency.

Appropriate Safety and Security

It is proposed to securely fence the site, with the side and rear fences being colourbond and the front with open tubular steel fencing. An automatic gate is also proposed.

The DCP has been designed in such a way as to incorporate the provisions of Council's Off Street Parking DCP. The Car Parking standards table details the required number of parking spaces for such a development. Places of Public Worship require either 1 space per 5 seats or where no seats or 1 space per 6.5m² and additional provision for overflow parking on site. The area within the meeting hall is 81m², which requires a minimum of 12 car spaces. The application has made provision for 15 car spaces and the applicant has advised that the congregation would typically be less than 50 people; therefore the number and layout of the car spaces would accommodate expected attendees for the development.

The DCP also requires:

- Manoeuvring areas are to be in accordance with AS/NZS 2890.1.2004 – Parking Facilities.
- Carparking areas to be suitably landscaped. Landscaped areas should be used throughout the car park rather than placed only on the perimeters. Pedestrian desire lines should be incorporated to ensure pedestrian traffic can move from the car park to the desired destination without the need for traversing landscaped areas.
- Parking spaces for the disabled are to be provided and signposted in accordance with the relevant Australian standard. Clear access from these spaces to the buildings /facility being served must be provided at suitable grades.

All of these requirements can be met through conditions of consent should Council decide to approve the application.

Any planning agreement that has been entered into under Section 93F, or any draft planning agreement that a developer has offered to enter into under Section 93F?

None.

Any matters prescribed by the regulations that apply to the land

The application has been assessed by one of Council's Building and Development Officers whose conditions are included in the recommendations to this report.

The likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

The area in which the Place of Public Worship is being positioned is within a newly subdivided residential area. The area has the potential to be further developed with residential dwellings.

The proposed hall is small and of simple design, with 3 windows fronting the street. The awning extending from the east of the building breaks up the façade. The building is setback 35.7 metres from the street and is above street level. Therefore, the impact on the streetscape or nearby residences will be minimised. The structure will need to be connected to all essential services, namely water, sewer and power.

The applicant has advised that native landscaping will be provided to screen the fence, however no landscape plan has been provided as yet. Landscaping will be required for the suitable screening of the internal fences and to help reduce the visual impact of the building on adjoining properties. If approval is granted, a detailed landscaping plan will be required so any dead or diseased plants are appropriately replaced.

The applicant provided information highlighting that the proposal involves no undue noise, no musical instruments or dancing, no hiring out of the parking area nor meeting hall, no social games or parties, no entertainment of any kind. Therefore, it is anticipated that there will be no impact on surrounding residences via way of noise.

Furthermore, potential traffic noise will only be intermittent given the times in use of the hall. However, no hours of operation have been provided. The design of the structure also minimises windows or other openings to face residences and future residential areas.

The amenity of the area will continue to change as the surrounding area is developed for residential purposes. The proposed building will be set back from the road and situated away from existing residences to minimise any potential impact associated with car movements or noise.

The use of the building is considered suitable having regard to the development of the surrounding area. There have been many examples of places of Public Worship that have been developed in residential areas around Lithgow as the township has expanded.

The Suitability of the site for the development

The development will be situated within a newly constructed residential subdivision. Such a use is not considered to be inappropriate providing matters of impact on merit are addressed. There are no known natural or man-made hazards that affect the site. The site is located a satisfactory distance from known timbered areas. Therefore, there is no bushfire threat to the proposed structure or site.

Any submissions made in accordance with this Act or the Regulations

The application was notified to the entire Hillcrest Estate. During the notification period 8 submissions were received raising concerns with the proposal. The submissions raised the following issues:

- The proposed building is less than 220 square metres as required by the covenants and all other landholders have to comply with this restriction.

Comments: Whilst this private covenant relates to "living area" (ie, residential premises) covenants are a private issue in any event.

- The covenant states no front fences and this development proposes a fence and automatic gate which will not be in keeping with the locality.

Comments: Whilst the covenant itself is a private issue, the Council could impose a condition in relation to the location of the gate if this raises issues of compatibility and traffic/pedestrian conflict.

- The size and proposed security measures of the development means it is not in keeping with the other development in the estate

Comments: The applicant will be required as a condition of consent to provide a comprehensive landscape plan which will need to detail how the development can be adequately softened from adjoining properties.

- There is already one Place of Worship situated nearby another is not needed.

Comments: The Council must assess the application that has been submitted.

- The car park and access will create noise impacts for adjoining properties.

Comments: The car park is located at the rear of the site would be buffered from the existing nearby dwelling by the hall itself. The applicant has advised that typically 8 cars will be present on Sundays, Mondays and some Friday evenings.

- The development will create additional traffic for the estate.

Comments: The applicant has advised that it would be the intention of the families who use the hall to move into the estate. Additionally, in terms of the size of the estate itself, once each block has been built upon the number of vehicles entering and leaving the area will increase substantially, with this development having a negligible impact on the area in terms of traffic.

- There are no hours of operation proposed.

Comments: If approved it would be the intention to impose the following hours: 6am - 9pm Sunday to Thursday and 6am to 9pm Friday to Saturday.

- The development will devalue the surrounding properties.

Comments: The development is permissible in the area, subject to consent, and such developments are not uncommon within residential areas. No information has been provided to Council as to how such developments may have a negative financial impact on nearby properties.

- Purchasers were lead to believe the estate would be for residential purposes only.

Comments: Unable to comment what advise may or may not have been provided between private parties. However, each purchaser (or their Solicitor) would have been furnished with a Section 149 Certificate which details the types of developments that are prohibited in the Residential 2(a) zone.

- Does not meet BASIX.

Comments: BASIX is not required for this type of development.

- The development could be undertaken in existing un-used church halls.

Comments: The Council must assess the proposal as submitted.

- Security gates will preclude the development from being a "public" place of worship.

Comments: A place of public worship is defined as building or place used for the purpose of religious worship by a congregation or religious group, whether or not the building or place is also used for counselling, social events, instruction or religious training. No part of the definition requires the premise to be open to general members of the public outside the religious organisation.

- The proposed building is unattractive.

Comments: The proposed hall is small and of simple design, with 3 windows fronting the street. The awning extending from the east of the building breaks up the façade. The building is setback 35.7 metres from the street and is above street level. Therefore, the impact on the streetscape or nearby residences will be minimised.

Comments were also received from one of Council's Building and Development Officers whose conditions are included in the recommendations to this report.

The public interest

The application has generated some public interest, however the matter for Council is whether those matters are valid planning considerations; can be addressed through conditions and whether the public interest would be served in approving or refusing the application.

DISCUSSION AND CONCLUSIONS

The application has been assessed in accordance with the relevant legislative requirements. Whilst simple in design, it should not adversely impact upon the surrounding residential area providing appropriate measures are undertaken to ensure the site is adequately landscaped and managed without interference to the adjoining properties

ATTACHMENTS

1. Plan of the development.

RECOMMENDATION

THAT the application be approved subject to the following conditions:

General Conditions

1. The development shall take place in accordance with the approved development plans containing Council's approved development stamp and all associated documentation submitted with the application, except as modified in red by Council and/or any conditions of this consent.
2. All building work must be carried out in accordance with the provisions of the Building Code of Australia.
3. That external lighting shall be adjusted or hooded to prevent glare nuisance.

4. Egress from the building is not to be obstructed by vehicles parking or parked in the Porte Cochere.
5. The entry and exit point to the car-park shall be a minimum 6.0m wide thus allowing two-way vehicular movement at the intersection with adjoining road. This Vehicular crossover shall be constructed in accordance with Councils 'Vehicular Crossing Specifications'.
6. The access gate to the site is to be inset a minimum of 6 metres to the boundary to avoid any possible vehicular and pedestrian conflicts.
7. An amended detail of the access gate and any associated fencing shall be supplied for Council approval with the objective of setting back the location of the gate within the land and utilising design elements to enhance compatibility with future residential development in the area.
8. The hours of operation of the building are to be limited to 6am to 9pm Sunday to Thursday and 6am to 10pm Friday to Saturday.

Requirements prior to commencement of works

9. Prior to the commencement of any works the following is to be submitted to Council for approval:
 - a) Plans and specifications for disabled toilets
 - b) Details, plans and specifications showing compliance of the building with Part J – Energy Efficiency requirements.
 - c) Certificate from an approved Mechanical Engineer certifying that the air conditioning system will comply with AS 3666.1
 - d) Documentary evidence of structural adequacy prepared by an approved practising Structural Engineer are submitted to and approved by Council. (**Note:** any such Certificate is to set forth the extent to which the Engineer has relied on relevant specifications, rules, codes of practice or publications in respect of the construction):
 - reinforced concrete floor slab on ground. (**Note:** Certification shall make specific reference to Australian Standard AS 2870-1986 and clearly indicate the soil classification for the given site).
 - retaining walls;
 - AFS Structural wall system including anchorage/tie downs to slab and roof truss/wall connections for the relevant wind/snow load.
10. Prior to commencing any construction works, the following provisions of the Environmental Planning and Assessment Act 1979 are to be complied with:
 - a) Council is to be notified at least two days prior of the intention to commence building works, in accordance with Section 81A(2)(c) of the Act in Form 7 of Schedule 1 of the Regulations.
11. To contain soil and sediment on the property, controls are to be implemented prior to clearing of the site vegetation and the commencement of site works. This will include:

- The installation of a sediment fence with returned ends across the low side of the site so that all water flows through. These shall be maintained at no less than 70% capacity at all times. Drains, gutters, roadways etc., shall be kept clean and free of sediment.
 - To prevent the movement of soil off site, a single entry/exit point to the property shall be constructed of 40mm blue metal aggregate or recycled concrete to a depth of 150mm. The length must be at least 5 metres with the width at least 3 metres.
 - Soil erosion fences shall remain and must be maintained until all disturbed areas are restored by turfing, paving, revegetation.
12. Prior to the commencement of any works on the land, a sign/s must be erected in a prominent position on the site:
- a) Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person can be contacted outside working hours.
 - b) Stating that unauthorised entry to the work site is prohibited and
 - c) Showing the name, address and telephone number of the principle certifying authority for the work.
 - d) The sign/s are to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
13. That minimal disturbance is caused to the site during construction works and any disturbed areas are to be generally made good and revegetated to the satisfaction of Council. Any excavated and filled areas are graded and drained and all constructed batters are to be topsoiled, and turfed. Batters exceeding a ratio of 3 horizontal to 1 vertical must be retained with retaining walls, stoneflagging or terracing prior to occupation. (Note retaining walls over 800mm in height require Development Consent).
14. Before work starts, toilet facilities must be provided for construction personnel on the site on the basis of 1 toilet for every 20 workers. Amenities are to be installed and operated in an environmentally responsible and sanitary manner. Toilets cannot remain on site for any longer than 12 months, without the further approval of Council.
15. That the building is to be protected from the attack of subterranean termites by employing construction methods conforming with Australian Standard 3660.1. A durable notice must be permanently fixed to the building in a prominent location (such as the meter box) indicating:
- a) the method of protection and
 - b) the date of installation of the system and
 - c) the installer's or manufacturers recommendations for the scope and frequency of future inspections for termite activity.
16. An appropriate fence preventing public access to the site shall be erected for the duration of the Construction works.

17. Landscaping details are to be provided to Council, showing use of semi mature plants to provide screening and shading of the car parking facilities. The plan is to detail the type of plants and the height at maturity. All cultivars used should be frost tolerant and a maintenance plan should be implemented to ensure that any failures are replaced. The plan is to be submitted and approved by Council, prior to commencement of construction and is to be implemented prior to the issue of an Occupation Certificate.

Requirements during construction

18. To ensure structural integrity, the maintenance of minimum health standards, the management of the buildings surrounds and the protection of the environment, compliance certificates are to be issued at significant stages throughout the construction period. These stages are:
- a) Pier holes/pad footings before filling with concrete.
 - b) Internal drainage carried out by licensed plumber prior to covering
 - c) Reinforcing steel in position and before concrete is poured (slabs footings, lintels, beams, columns, floors, walls and the like).
 - d) Framing when external wall and roof cladding is in place and prior to internal linings.
 - e) External drainage (including onsite waste disposal system) installed by a licensed plumber and prior to covering.
 - f) Wet area flashing prior to tiling or covering.
 - g) Stormwater drainage between building and discharge point (drainage pipes, soakage pits and the like) prior to covering.
 - h) Completion of the development and sign off to all conditions of the consent including landscaping, prior to occupation and use.

At each inspection, erosion and sediment control measures and site management will be inspected.

Note: forty-eight (48) hours notice shall be given to Council prior to inspections.

19. The hours of operation for the construction of the development are to be restricted to Monday to Friday 7am to 6pm and 7am to 5pm on Saturdays, with no excavation or loud construction works to be undertaken outside the hours of 8am to 1pm on Saturdays. No work shall take place on Sundays or public holidays.
20. Any filling carried out in accordance with this consent shall maintain a minimum requirement of 98% standard compaction.
21. Any lot filling operations carried out in accordance with this consent shall be tested to establish the field dry density every 300mm rise in vertical height. Test sites shall be located randomly across the fill site with 1 test per 500m² (minimum 1 test per 300mm layer) certified by a qualified geotechnical engineer. Alternatively, piers are to be provided and taken through filled ground to foundation material of uniform adequate bearing pressure.
22. That truss validation details supplied by the truss manufacturer shall be provided to Council or the accredited certifier at or prior to the time of frame inspection (**alternatively, full design details are to be submitted prior to commencement of construction**).

Details shall include:

- a) job address and builder's name;
- b) design wind velocity;
- c) terrain category;
- d) truss spacing;
- e) roof pitch;
- f) material of roof;
- g) roof batten/purlin spacing;
- h) material of ceiling;
- i) job number

This includes design wind speed of the site incorporating tie-down details and bracing details in accordance with AS 1684.2-**2006** (Residential Timber Framed Construction). Also includes window assembly being certified to AS 1288 (Glazing) and AS 2047 (Wind Speed Pressure).

- 23. That, owing to the area being subject to high wind velocities from time to time, every precaution is to be taken to ensure the building and the roof cladding are effectively secured. Manufacturer's details and directions for anchorage and fixing are to be adhered to.
- 24. That glazing complies with the provisions Australian Standard 1288.
- 25. That rainwater drains are connected to the street gutter to the satisfaction of Council.
- 26. That all "wet area" floors, including concrete, shall be flashed to walls with approved material so as to effectively prevent moisture entering the structure. Particular attention is to be paid to the flashing of the shower recess. Any wet area flashing shall comply with AS 3740 "Waterproofing of Wet Areas within Residential Buildings".
- 27. That floors of all wet rooms, bathrooms, laundry and WC compartments are properly graded and drained to suitable floor wastes.
- 28. That an application to carry out sewer drainage in sewered areas is to be submitted to Council before any drainage work commences.
- 29. That all plumbing and drainage work be carried out by a licensed plumber and drainer and inspected by Council officers.
- 30. In accordance with the Building Code of Australia, all portable fire extinguishers must be installed to comply with the requirements of Australian Standard AS 2444.
- 31. The access doors must be fitted with a panic bar located between 900mm and 1200mm to permit egress by single hand pushing action in accordance with Clause D2.21 Building Code of Australia – Volume 1.
- 32. It is recommended that exit signs be installed above all access doors. The exit signs should be designed and installed in accordance with AS2293.

33. Fire hazard properties of floor, walls, ceiling linings/coverings, sarking and the like are to comply with Specification C1.10/C1.10a. Details/certification is to be provided to Council prior to installation.
34. Access for disabled persons and the provision of sanitary facilities shall be in accordance with the Building Code of Australia and Australian Standard 1428 “Design for Access and Mobility”.
35. All concrete driveways and parking areas shall conform to Lithgow City Council’s Standards for Constructing Special Footpath Crossings and be a minimum of 150mm thick with a layer of F72 mesh centrally located in the slab. The formwork and mesh placement is to be inspected prior to concrete being poured by Councils Development Engineer. At least 48 hours notice is to be given for the formwork inspection.
36. All roofwaters and associated runoff shall be discharged directly into Councils stormwater system or a defined natural water course.

After completion of Building works

37. Structural Engineering certification is to be submitted to Council prior to issue of occupation certificate certifying that the building has been erected in compliance with the approved structural drawings, AFS structural wall technical manual, relevant SAA Codes and BCA and is structurally adequate.
38. The church/hall is approved to accommodate a maximum of 70 people. If it is proposed to accommodate more than 70 people further parking will be required and a modification of consent will be required accordingly.
39. The positioning of unfixed seating is not to impede egress from the church/hall and a one (1) metre path of travel is to be provided to the exit door from any point within the hall.
40. Prior to the use/occupation of the church an Occupation Certificate must be issued by the Principal Certifying Authority.
41. Subject to the provisions of essential fire or other safety measures, Environmental Planning and Assessment Regulation 2000 as detailed below:
 - Essential fire or other safety measures are subject to specific requirements under Environmental Planning and Assessment Regulation 2000. Upon completion of the building and prior to issue of an Occupation Certificate, all of these services must be certified on a Fire Safety Certificate as required and submitted to Council stating that the essential fire and other safety measures have been installed and comply with the relevant standard specified below.
 - Once the building is occupied, an Annual Fire Safety Statement must be submitted to Council and the NSW Fire Brigades, PO Box A249, SYDNEY SOUTH NSW 2001, and a copy retained on site certifying that:

- (i) The essential fire and other safety measures have been maintained and serviced at regular intervals in accordance with the appropriate maintenance specified below and are still operable; and
- (ii) That the path of travel is clear of anything which would impede free passage of any person at any time.

The essential fire and other safety measures services are:

EXIT SIGNS: Exit Signs - refer E4.5 & 6 of the Building Code of Australia and AS 2293.1 (if applicable)

PORTABLE FIRE EXTINGUISHERS: Portable Fire Extinguishers - refer Part E1.6 of the Building Code of Australia and AS 2444 & AS 1851.1

42. Noise generated from the mechanical ventilation system or from activities carried out on the premises, shall not exceed the background noise level when measured on the property boundary, by more than 5dB(A).

ITEM:3 REG - 02/07/07 - DEVELOPMENT AND CONSTRUCTION APPROVALS

REPORT FROM: GROUP MANAGER REGIONAL SERVICES – ANDREW MUIR

SUMMARY

To provide statistical information on Development Applications and Construction Certificates processed.

COMMENTARY

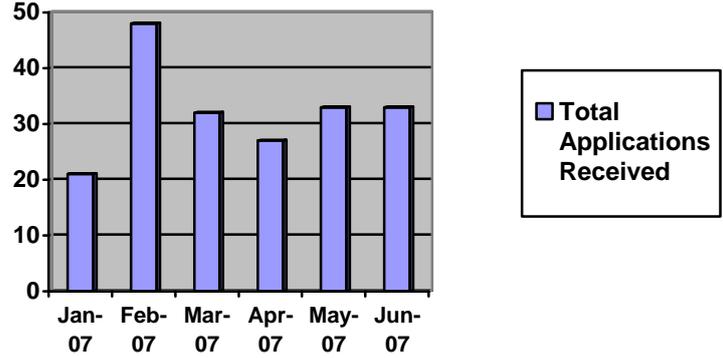
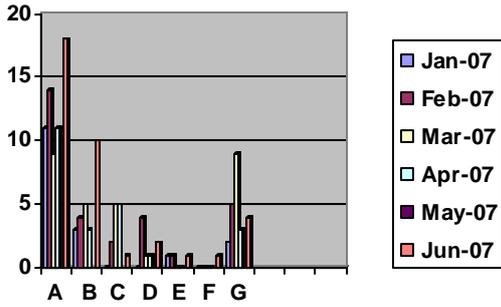
Following installation of a new electronic registration system the traditional reports on Development Applications and Construction Certificates have been replaced with a report detailing the types of applications processed in each month. Over time this will evolve into useful statistical information. A full list of individual applications will be made available to Councillors and the press.

	Minor Development Approvals (including carports, garages and patios) A	Dwelling Approvals B	Dwelling Addition Approvals C	Other Residential Applications (including Dual Occupancies, Flats) D	Rural Subdivision Approvals E	Residential Subdivision Approvals F	Commercial /Industrial Approvals G	Total Applications Received
Jan 2007	11	3	0	0	1	0	2	21
Feb 2007	14	4	2	4	1	0	5	47

AGENDA – FINANCE AND SERVICES COMMITTEE MEETING OF COUNCIL

Mar 2007	9	5	5	1	0	0	9	32
April 2007	11	3	5	1	0	0	3	27
May 2007 *	12	3	3	1	1	0	2	33
June 2007	18	10	1	2	1	1	4	33

* includes Approvals from 30/05/2007 TO 25/06/2007



APPROVALS

Total Estimated Cost:	\$4,757,593
Average Approval Time	25
Total Cost of Approvals from 1/01/2007	\$18,737,483
No. of Applications from 1/01/2007	209

RECOMMENDATION

THAT the information be received

COMMUNITY AND CORPORATE SERVICES REPORTS

ITEM:4 COMM - 02/07/07 - COUNCIL INVESTMENTS MAY 2007

REPORT FROM - INTERNAL SERVICES MANAGER - C FARNSWORTH

REFERENCE

- Min 06-237 Finance and Services Committee 7 August 2006 (July 2006)
 Min 06-330 Finance and Services Committee 3 October 2006 (August 2006)
 Min 06-378 Finance and Services Committee 6 November 2006 (September 2006)
 Min 06-436 Finance and Services Committee 4 December 2006 (October 2006)
 Min 07-35 Finance and Services Committee 5 February 2007 (November 2006)
 Min 07-36 Finance and Services Committee 5 February 2007 (December 2006)
 Min 07-92 Finance and Services Committee 5 March 2007 (January 2007)
 Min 07-124 Finance and Services Committee 5 March 2007 (February 2007)
 Min 07-185 Finance and Services Committee 7 May 2007 (March 2007)
 Min 07-238 Finance and Services Committee 4 June 2007 (April 2007)

SUMMARY

To advise Council of 2006/07 investments held for the period ending 31 May 2007.

COMMENTARY

The amount invested as at 31 May 2007 when compared to 30 April 2007 has increased by \$1,344,936.20 due to ongoing Council expenditure awaiting income of the 4th rate instalment on the 31 May 2007 and the 4th payment of the 06/07 Financial Assistant Grant.

INVESTMENT REGISTER 2006/07

INSTITUTION	INV TYPE	DATE LODGED	DATE DUE	DAYS	INT	VALUE 31.05.07	VALUE 30.04.07	% OF TOTAL
ANZ	TD	30.05.07	29.06.07	30	6.32	568,947.79	562,924.06	4.29%
CBA	CMS Nt	06.11.11	06.11.16	1,825	7.12	500,000.00	500,000.00	3.77%
	On Call				6.20	1,074,147.35	168,546.47	8.11%
	Ethical	20.06.06	20.06.11	1825	9.25	500,000.00	500,000.00	3.77%
	TD	31.05.07	29.06.07	30	6.31	907,374.99	500,000.00	6.85%
CITIBANK	TD	11.04.07	11.07.07	60	6.53	519,867.69	519,867.69	3.92%
LG FINANCIAL	On Call				6.15	684,714.43	684,714.43	5.17%
	TD	04.05.07	06.07.07	60	6.38	806,783.43	798,120.43	6.09%
	TD	16.04.07	18.06.07	63	6.53	520,173.29	520,173.29	3.93%
	TD	06.03.07	05.06.07	90	6.40	505,317.31	505,317.31	3.81%
IMBS	On Call				6.25	266,011.56	266,011.56	2.01%
	TD	05.03.07	07.06.07	92	6.45	1,047,920.10	1,047,920.10	7.91%
	TD	28.06.06	29.06.07	364	6.41	450,000.00	450,000.00	3.40%
	TD	06.03.07	06.06.07	92	6.46	762,249.86	762,249.86	5.75%
	TD	21.05.07	22.06.07	32	6.40	761,965.07	750,000.00	5.75%
ALLIANCE	Managed	01.04.02	28.02.08	365		1,000,000.00	1,000,000.00	7.55%
ST GEORGE	TD	07.05.07	06.06.07	29	6.45	261,606.68	256,298.15	1.97%
	TD	16.04.07	16.07.07	90	6.54	1,348,460.74	1,348,460.74	10.18%
	TD	11.04.07	12.06.07	62	6.45	766,294.35	766,294.35	5.78%
			TOTAL			13,251,834.64	11,906,898.44	100.00%

I, Carol G Farnsworth, Lithgow City Council Internal Services Manager (Responsible Accounting Officer) certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

POLICY IMPLICATIONS

All Council's investments are held in accordance with Lithgow City Council's Investment Policy.

FINANCIAL IMPLICATIONS

Investment income to date 31 May 2007 is \$ 486,590.01 with interest paid on the maturity date of the investment and managed funds report earnings quarterly.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy which accords with the requirements of the:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 17 March 2000
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997- Section 14A(2), 14c(1) & (2)

RECOMMENDATION

THAT Council's 2006/07 investments for the period ending 31 May 2007 be received.

COMMITTEE MEETINGS

**ITEM:5 REG - 02/07/07 - SPORTS ADVISORY COMMITTEE MEETING -
MINUTES OF 25TH JUNE 2007**

REPORT BY: STRATEGIC ENGINEER – LEANNE KEARNEY

SUMMARY

Details of the Minutes of the Sports Advisory Committee Meeting held on Monday, 25 June 2007 for Council adoption.

COMMENTARY

At the Sports Advisory Committee Meeting held on Monday, 25 June 2007, there were eleven (11) items discussed by the Committee, and it is considered that all these items be adopted by Council as per the Committee's recommendations.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

- 1.Minutes of the Sports Advisory Committee Meeting held on Monday, 25 June 2007.

RECOMMENDATION

THAT Council adopt the recommendations of the Sports Advisory Committee for the meeting held on Monday, 25 June 2007.

**ITEM:6 REG - 02/07/07 - SPORTS ADVISORY COMMITTEE MEETING -
MINUTES OF 28TH MAY 2007****REPORT BY: STRATEGIC ENGINEER – LEANNE KEARNEY**

SUMMARY

Details of the Minutes of the Sports Advisory Committee Meeting held on Monday, 28 May 2007 for Council adoption.

COMMENTARY

At the Sports Advisory Committee Meeting held on Monday, 28 May 2007, there were eleven (11) items discussed by the Committee, and it is considered that all these items be adopted by Council as per the Committee's recommendations.

It should be noted that with regard to item 4 that the ability to provide financial assistance depends on annual sponsorship. As the current allocation has been exhausted, financial assistance cannot be granted at this time. It should also be noted, with regard to item 6, that due to Council's previous decision to rescind all policies and adopt those only in the policies register, that there is not strictly an existing policy in respect of these matters. The policies presented to the Sports Advisory Committee are being reviewed and will be reported in due course.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Minutes of the Sports Advisory Committee Meeting held on Monday, 28 May 2007.

RECOMMENDATION**THAT**

1. Council adopt the recommendations of the Sports Advisory Committee for the meeting held on Monday, 28 May 2007.
2. Further financial assistance requests be declined until such time additional sponsorship is forthcoming.

QUESTIONS WITHOUT NOTICE

ATTACHMENTS

ITEM:5 REG - 02/07/07 - SPORTS ADVISORY COMMITTEE MEETING - MINUTES OF 25TH JUNE 2007

SPORTS ADVISORY COMMITTEE MEETING MINUTES MONDAY 25 JUNE 2007

PRESENT

Councillor Neville Castle (Chairman), Mr Eric Arnold, Mr Ray Stoneley, Mr Ray Field, Mr Wayne Vought, Mr Danny Whitty, Mrs Robyn Whitty, Mr Barry Dorrrough, Mr John Craig, Mr Glen Ryan, Mr Maurie Weekes (Acting Recreation Supervisor) and Miss Leanne Kearney (Strategic Engineer).

APOLOGIES

Mr Neil Gambrill, Mr Bob Martin, Mr Mark Cronin and Mr Mal Kearns.

REPORT

ITEM 1 - DECLARATION OF INTEREST

There were no declarations of interest raised.

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Sports Advisory Committee Meeting held on Monday, 28 May 2007 were read and confirmed.

The Committee recommends that the Minutes of the meeting held on Monday, 28 May 2007, be taken as read and confirmed.

MOVED: Robyn Whitty

SECONDED: Wayne Vought

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

Nil.

ITEM 4 – 2007 REG COWDEN MEMORIAL SPORTS STAR AWARDS

Junior Nominations for the month of May 2007 were received from the following:

- Max McKinney (Hockey) – Max was selected in the CHS Western Region Boys Hockey Team;
- Peter McGrath (Hockey) – Peter was selected in the CHS Western Region Boys Hockey Team;
- Lisa Matthews (Soccer) – Lisa was selected in the NSW Country Girls Soccer Team to compete at the National Titles in Coffs Harbour in July 2007;
- Holly Francis (Hockey) – Holly was selected in the Western Region PSSA Girls Hockey Team to contest the State Titles in June 2007;
- Tamika Bostock (Hockey) – Tamika was selected in the Western Region PSSA Girls Hockey Team to contest the State Titles in June 2007;
- Matthew Writer (Hockey) – Matthew was selected in the Western Region High School Boys Hockey Team;

- Nicholas Judge (Hockey) – Nicholas was selected in the PSSA Western Region Boys Hockey Team;
- Zach Sharp (Hockey) – Zach was selected in the PSSA Western Region Boys Hockey Team;
- Lachlan Sharp (Hockey) – Lachlan was selected in the PSSA Western Region Boys Hockey Team;
- Daniel Sheppard (Hockey) – Daniel was selected in the PSSA Western Region Boys Hockey Team;

The Committee selected Lisa Matthews (Soccer) to be the Junior Sports Star winner for the month of May 2007.

MONTH	RECIPIENT
January	Samuel Hourigan
February	Michael Cox
March	Jenna Heath
April	Cassie Ford
May	Lisa Matthews
June	
July	
August	
September	
October	
November	

Unfortunately, there were no Senior Nominations for the month of May 2007 received.

MONTH	RECIPIENT
January	Brad De Losa
February	Dale Ryan
March	Nil
April	Rodney Wood
May	Nil
June	
July	
August	
September	
October	
November	

The Committee recommends that the Junior Sports Star Award be awarded to Lisa Matthews (Soccer) for the month of May 2007, and for merit certificates to be awarded to the other nominees.

MOVED: Danny Whitty

SECONDED: Ray Stoneley

ITEM 6 – NSW DEPARTMENT OF SPORT AND RECREATION – 2007/2008 FACILITY GRANT PROGRAMMES

Advice has been received from the NSW Department of Sport and Recreation regarding their two (2) facility grant programmes for 2007/2008.

The first programme is the Capital Assistance Programme (CAP), and is for the development of local level facilities with \$30,000 the maximum grant being available under this programme.

The second programme is the Regional Sports Facility Programme (RSFP), and is for the development of more substantial facilities, with the minimum grant funding of \$30,000 and the maximum limit of funding being \$300,000.

Applications for both programmes close on 20 July 2007, with local government authorities and not-for-profit organisations wishing to develop facilities that will increase participation in sport, recreation and physical activities eligible.

Application forms are available from Council, or can be downloaded from the Department's website at www.dsr.nsw.gov.au. Further information can be obtained by contacting Mia Jenkins from the Department on (02) 9006 3850.

The Committee recommends that the information be received.

MOVED: Ray Field

SECONDED: Barry Dorrrough

ITEM 7 – BOOKING REQUEST – LITHGOW WAR MEMORIAL OLYMPIC SWIMMING POOL – MEG BLOWES

Correspondence has been received from Mrs Meg Blowes requesting permission to conduct swimming lessons at the Lithgow War Memorial Olympic Swimming Pool for the 2007/2008 season.

This booking does not conflict with any other approved booking, however it is considered appropriate to approve this request subject to a meeting being conducted closer to the opening of the Pool for the 2007/2008 season between Council's Pool Manager and all approved users of the Pool.

The Committee recommends that permission be granted to Mrs Meg Blowes to use the Lithgow War Memorial Olympic Swimming Pool, Lithgow subject to a meeting being conducted closer to the opening of the Pool for the 2007/2008 season between Council's Pool Manager and all approved users of the Pool.

MOVED: Eric Arnold

SECONDED: Robyn Whitty

ITEM 8 – AMENDED BOOKING – TONY LUCHETTI SPORTSGROUND, LITHGOW – LITHGOW STORM JUNIOR RLFC

Correspondence has been received from the Lithgow Storm Junior RLFC requesting permission to use Tony Luchetti Sportsground, Lithgow on Saturday, 14 July 2007 between 9.30am and 1.30pm, due to the games scheduled for Saturday, 16 June 2007 being washed out.

It should be noted that this is the last weekend of the July school holidays, and does not conflict with any approved booking.

The Committee recommends that permission be granted to the Lithgow Storm Junior RLFC to use Tony Luchetti Sportsground, Lithgow between 9.30am and 2.00pm on Saturday, 14 July 2007 to conduct competition games.

MOVED: Wayne Vought

SECONDED: Barry DorrOUGH

ITEM 9 – BOOKING REQUEST – LITHGOW WAR MEMORIAL OLYMPIC SWIMMING POOL, LITHGOW – NSW DEPARTMENT OF SPORT AND RECREATION SWIMS SAFE PROGRAMME

Correspondence has been received from the NSW Department of Sport and Recreation, requesting permission to use the Lithgow War Memorial Olympic Swimming Pool, Lithgow to conduct Swimsafe Programmes for preschool and school age children, on the following dates:

Preschool – 9.30am to 11.30am weekdays between 7 January 2008 and 17 January 2008

- 2.30pm to 3.30pm weekdays between 14 January 2008 and 24 January 2008

School Age – 9.30am to 1.00pm weekdays between 7 January 2008 and 17 January 2008

- 3.30pm to 6.00pm weekdays between 14 January 2008 and 24 January 2008.

In general, only a small area at the shallow end of the Olympic pool will be needed for upto six (6) children and six (6) parents to participate in each preschool session, and a maximum area of one (1) lane of the Olympic Pool is required for the School Age participants.

This programme runs during the school holidays, and will not conflict with any other approved booking.

The Committee recommends that permission be granted to the NSW Department of Sport and Recreation to use the Lithgow War Memorial Olympic Swimming, Pool Lithgow, to conduct Swimsafe Programmes for preschool participants from 9.30am to 11.30am weekdays between 7 January 2008 and 17 January 2008 and 2.30pm to 3.30pm weekdays between 14 January 2008 and 24 January 2008, and school age participants from 9.30am to 1.00pm weekdays between 7 January 2008 and 17 January 2008 and 3.30pm to 6.00pm weekdays between 14 January 2008 and 24 January 2008.

MOVED: Robyn Whitty

SECONDED: John Craig

ITEM 10 – BOOKING REQUEST – TONY LUCHETTI SPORTSGROUND, LITHGOW – IRONFEST

Correspondence has been received from the Ironfest Committee requesting exclusive use of Tony Luchetti Sportsground, Lithgow, from Friday, 18 April 2008 to Tuesday, 29 April 2008 to conduct the Main Ironfest Event between 25 and 27 April 2008.

The Ironfest Committee again assure other users that they will accommodate the needs of other community and sporting groups who use the grounds (including the Lithgow Harness Racing Club) wherever possible.

It should be noted that this booking does not conflict with any other approved bookings, however, Council has not received a submission from the Lithgow Show Society detailing their proposed 2008 dates.

The Committee recommends that permission be granted to the Ironfest Committee to have exclusive use of Tony Luchetti Sportsground, Lithgow, from Friday, 18 April 2008 to Tuesday, 29 April 2008 to conduct the Main Ironfest Event between 25 and 27 April 2008, and for Council to write to the Lithgow Show Society requesting information on proposed dates for the 2008 Lithgow Show.

MOVED: Barry Dorrrough

SECONDED: Danny Whitty

ITEM 11 - GENERAL BUSINESS

- Mr Mal Kearns was an apology at the meeting, however, would like to pass on his thanks to Mr Maurie Weekes and his staff for delivering additional bins for last weekend's game at Kremer Park, Portland, as well as for the topsoiling undertaken on the cricket wicket, this work was much appreciated.
- Mr Danny Whitty enquired if it would be beneficial for Council to write to all sports association's secretaries asking for senior nominations for the Reg Cowden Memorial Sports Star Award, as it is very disappointing that minimal senior nominations are received each month. Miss Leanne Kearney advised that the Committee accepts nominations from the floor, allowing the sporting representatives at the Committee meeting to nominate, however, this hasn't been very successful either. Council will place a story in the Lithgow Mercury requesting more senior nominations.
- Mr Ray Stoneley advised that Lithgow has been successful in their bid to host the 2008 Little Athletics Associations State Championships for Cross Country and Road Walk, and requested permission to use Lake Wallace, Wallerawang for this event on the weekend of 5 and 6 July 2008. This booking was approved subject to written application, and not conflicting with any other approved booking.
- Mr Barry Dorrrough tabled a letter from the Lithgow District Soccer Association regarding the following issues at Marjorie Jackson Oval, Lithgow:
 - Toilets are leaking, which is a health issue as the referees have to turn the toilets on and off when people use them – this item will be referred to Council's Asset Manager for action;
 - The toilets are missing seats and there are not enough locks on the doors – this item will be referred to Council's Operations Manager for action;

- Fence around Paul Houghton #1 field is still dangerous, and people have been scratched by the wire – this item will be referred to Council's Operations Manager for action;
- Sanitary disposal units are needed for the Ladies toilets, as there are now approximately 70 women playing each week - this item will be referred to Council's Operations Manager for action;
- The carpark is eroding due to recent rain, and the area outside the canteen needs to be levelled as it has become dangerous - this item will be referred to Council's Operations Manager for action;
- The road around to the back fields is in a dangerous condition after the recent rain and needs to be graded - this item will be referred to Council's Operations Manager for action; and
- Lisa Matthews applied for financial assistance and received a reply from Council advising that no funding was available, is she able to reapply in the new financial year - this item will be referred to Council's Group Manager Regional Services for action;
- Mr Ray Field enquired of the progress with the works on the guttering at the stables at Kremer Park, Portland - this item will be referred to Council's Development Manager for action.
- Ray Field enquired if Council's current booking system could be amended to prevent conflicts which recently occurred between the Portland Owners and Trotters Association and the Portland Junior Football Club, as it appears that when Council's Strategic Engineer, Miss Leanne Kearney is absent from work, that things promised by other staff members are not being undertaken, as was the case with this scenario, Council's Group Manager Regional Services Mr Andrew Muir, advised that he would have a meeting with both users, however this did not eventuate and discussions did not happen until at least one (1) month after the conflict arose. Councillor Neville Castle advised that this incident happened in the past, and the issue has been dealt with, however, Council's systems will be reviewed to ensure this does not happen in the future.
- Mr Danny Whitty advised that there maybe a problem when the football season is completed at Kremer Park, Portland, with the edges of the cricket wicket not having enough preparation time to be suitable for the commencement of the cricket season (the wicket accumulates a lot of debris during its use as a football field). Miss Leanne Kearney will investigate the anticipated completion date for the football season, and liaise with Council's Acting Recreation Supervisor, Mr Maurie Weekes to determine appropriate action to assist in a smooth transition between seasons.

MOVED: Danny Whitty

SECONDED: Ray Stoneley

The meeting closed at 5.35pm.

RECOMMENDATION

THAT the minutes of the Sports Advisory Committee be adopted.

ITEM:6 REG - 02/07/07 - SPORTS ADVISORY COMMITTEE MEETING - MINUTES OF 28TH MAY 2007**SPORTS ADVISORY COMMITTEE MEETING MINUTES
MONDAY 28 MAY 2007**

PRESENT

Councillor Neville Castle (Chairman), Mr Wayne Vought, Mr Mark Cronin, Mr Peter Bresac, Mr Bob Martin, Mr Mal Kearns, Mrs Robyn Whitty, Mr Danny Whitty, Mr Ray Stoneley, Mr Barry Dorrrough, Mr John Craig, and Miss Leanne Kearney (Strategic Engineer).

APOLOGIES

Mr Eric Arnold, Mr Neil Gambrill, Mr Michael Rushworth, Mr Ray Field, and Mr Maurie Weekes (Acting Recreation Supervisor).

REPORT**ITEM 1 - DECLARATION OF INTEREST**

There were no declarations of interest.

ITEM 2 - MINUTES OF THE PREVIOUS MEETING

The Minutes of the Sports Advisory Committee Meeting held on Monday, 30 April 2007 were read and confirmed.

The Committee recommends that the Minutes of Sports Advisory Committee Meeting held on Monday, 30 April 2007 be taken as read and confirmed.

MOVED: John Craig

SECONDED: Barry Dorrrough

ITEM 3 - BUSINESS ARISING FROM THE MINUTES

There were no items raised as business arising from the minutes.

ITEM 4 – FINANCIAL ASSISTANCE REQUESTS

Financial assistance applications have been approved for the following:

- Ben Redding (Hockey) - \$300.00 after his selection in the NSW Country Under 15 Boys Hockey Team;
- Peter McGrath (Hockey) - \$100.00 after his selection in the NSW Country Under 18 Boys Hockey Team;
- Aaron Reid (Hockey) - \$100.00 after his selection in the NSW Country Under 18 Boys Hockey Team

The Committee recommends that the information be received.

MOVED: Wayne Vought

SECONDED: Mal Kearns

ITEM 5 – 2006 REG COWDEN MEMORIAL SPORTS STAR AWARDS

Junior Nominations for the month of April 2007 were received from the following:

- Hayden Boyd (Swimming) – Lithgow Swimming Club and Central Tablelands Champion, broke 3 times a Swimming Club Record, represented Central Tablelands Swimming at the NSW Speedo Sprints at Homebush, with his best result being 8th in the Breaststroke, St Patrick's School and Eastern Region Junior Champion (Hayden is 8, and junior competition is for 10 years and under), came 2nd in one event and 3rd in two other events at the Dubbo Regional Championships plus relay team member to qualify for the Catholic State Championships at Homebush;
- Cassie Ford (Lawn Bowls) – Cassie won the District Singles, was selected in the NSW Girls Squad, selected in the NSW v ACT Test Team, Runner up in Zone 5 Fours Team, selected in the Zone 5 seven a side championships, and selected in the CHS Western Region Team.
- Nathan Redding (Basketball) – Nathan was selected in the Western Area Primary School Basketball Team to play in the NSW Championships in Penrith.

The Committee selected Cassie Ford (Lawn Bowls) to be the Junior Sports Star winner for the month of April 2007.

MONTH	RECIPIENT
January	Samuel Hourigan
February	Michael Cox
March	Jenna Heath
April	Cassie Ford
May	
June	
July	
August	
September	
October	
November	

Senior Nominations for the month of April 2007 were received from the following:

- Rodney Wood (Lawn Bowls) – during April Rodney completed the clean sweep of the District Championships by winning the Singles Title, adding to his previous achievement in 2007 of winning the District Pairs, District Triples and District Fours as well, which has not occurred in the past 25 years.

The Committee selected Rodney Wood (Lawn Bowls) to be the Senior Sports Star winner for the month of April 2007.

MONTH	RECIPIENT
January	Brad De Losa
February	Dale Ryan
March	Nil

April	Rodney Wood
May	
June	
July	
August	
September	
October	
November	

The Committee recommends that the Junior Sports Star Award be awarded to Cassie Ford (Lawn Bowls) for the month of April 2007, and that the Senior Sports Star Award be awarded to Rodney Wood (Lawn Bowls) and for merit certificates to be awarded to the other nominees.

MOVED: Mark Cronin

SECONDED: Ray Stoneley

ITEM 6 – CRITERIA FOR REG COWDEN MEMORIAL SPORTS STAR OF THE YEAR AWARD AND FINANCIAL ASSISTANCE

The Draft Reg Cowden Memorial Sports Star of the Year Awards Policy and Draft Financial Assistance Policy were presented to the previous Sports Advisory Committee meeting, with the Council resolving for members to review the draft documents, and provide comments and suggestions to Council prior to 21 May 2007 to allow final drafts to be present to this meeting.

Council has received no comments or suggestions in regard to the Draft policies, and therefore these policies will be presented to Council, and publicly displayed in accordance with the Local Government Act 1993, prior to formal adoption by Council. The current policy will remain in place until Council formally adopts the new Policy, at which time, all applications will be assessed under the new Policy criteria.

The Committee resolves for the information to be received.

MOVED: Danny Whitty

SECONDED: Bob Martin

ITEM 7 – BOOKING AMENDMENT – TONY LUCHETTI SPORTSGROUND, LITHGOW – LITHGOW STORM JUNIOR RUGBY LEAGUE

Correspondence has been received from the Lithgow Storm Junior Rugby League club requesting permission to extend their approved training hours at Tony Luchetti Sportsground, Lithgow until approximately 6.10pm on the following Fridays:

- 11 May, 25 May
- 1 June, 8 June, 15 June, 22 June, 29 June
- 20 July, 27 July
- 3 August, 10 August, 17 August, 24 August

This request does not conflict with any other approved booking, however it was noted that the Western Region CHS Athletics Carnival will be conducted on 27 July 2007, and it is anticipated that this carnival will be completed at approximately 4.00pm.

The Committee recommends that approval be granted to the Lithgow Storm Junior Rugby League club to extend their approved training hours at Tony Luchetti Sportsground, Lithgow, until approximately 6.10pm on Fridays, 11 May, 25 May, 1 June, 8 June, 15 June, 22 June, 29 June, 20 July, 27 July, 3 August, 10 August, 17 August, and 24 August 2007.

MOVED: Ray Stoneley

SECONDED: Peter Bresac

ITEM 8 – BOOKING REQUEST – JIM MONAGHAN ATHLETICS OVAL, LITHGOW, LITHGOW PSSA ATHLETICS

Correspondence has been received from St Patrick's School Lithgow requesting permission to use Jim Monaghan Athletics Oval, Lithgow on Friday, 3 August 2007 to conduct the Lithgow PSSA Athletics carnival, with an alternative date of Friday, 10 August 2007.

It should be noted that this request does not conflict with any other approved booking.

The Committee recommends that permission be granted to St Patrick's School Lithgow to use Jim Monaghan Athletics Oval, Lithgow on Friday, 3 August 2007 to conduct the Lithgow PSSA Athletics carnival, with an alternative date of Friday, 10 August 2007.

MOVED: Ray Stoneley

SECONDED: Mark Cronin

ITEM 9 – BOOKING REQUEST – WALLERAWANG OVAL, WALLERAWANG – WALLERAWANG SENIOR RUGBY LEAGUE CLUB

Correspondence has been received from the Wallerawang Senior Rugby League Club requesting permission to use Wallerawang Oval, Wallerawang on Saturday, 9 June 2007, from 4.00pm until 9.00pm to conduct a fireworks display.

It should be noted that this request does not conflict with any other approved booking, and Council has received confirmation from Howard and Sons that the relevant authorities including the NSW Police, NSW Fire Brigades, Civil Aviation Safety Authority, Air Services Australia and WorkCover NSW have been notified of this event.

The Committee recommends that permission be granted to Wallerawang Senior Rugby League Club to use Wallerawang Oval, Wallerawang on Saturday, 9 June 2007, from 4.00pm until 9.00pm to conduct a fireworks display.

MOVED: Robyn Whitty

SECONDED: Mal Kearns

ITEM 10 – KREMER PARK, PORTLAND AND WALLERAWANG OVAL, WALLERAWANG – RUBBISH ISSUES

Council's Acting Recreation Supervisor has reported that Kremer Park, Portland was left in an atrocious state today, after a senior rugby league game conducted yesterday.

Council's Recreation staff undertook removal of glass bottles from both the field and the trotting track, as well as picking up of rubbish through out the facility, taking just over two (2) hours.

An inspection of Wallerawang Oval, Wallerawang, determined that this facility was left in a fair condition, with minimal cleaning required.

As stated at the previous Sports Advisory Committee meeting, should Council continue to have to remove glass, debris and rubbish from the fields after events conducted by approved users, Council may seek to recoup these costs from the organisations involved.

Mal Kearns advised that he personally inspected the field and grounds at the conclusion of the match, and picked up a bit of rubbish from on the field, which included plastic bottles and general rubbish, no glass bottles were present. Mal requested approximately 3 to 4 additional garbage bins to place on the field, which will alleviate this problem. Mal advised that the only section of the facility which looked unsatisfactorily when he left the ground late on Sunday afternoon were near the grandstand, and outside the visitors dressing shed (accumulation of tape etc). It was suggested that an additional bin be placed outside the visitors dressing sheds as well.

Mal has previously advised Council that on one (1) occasion, after the match, the grounds were cleared of rubbish, and he witnessed children tipping the bins over and removing aluminium cans from the bins, allowing the rubbish to fly all over the ground. This is something that the users cannot control.

Mal further advised that he contacted Council over two (2) weeks ago requesting that additional topsoil be placed along the edges of the cricket pitch, as during the Colt's previous home game, the area had sunken and was considered dangerous, to date, nothing has been done, and the game on the weekend was almost called off due to not passing the risk assessment.

The Committee recommends that Council's Acting Recreation Supervisor, Mr Geoff Hibbard, contact Mal Kearns from the Portland Colts to discuss the rubbish and cricket pitch issue for appropriate action.

MOVED: Barry Dorrrough

SECONDED: Danny Whitty

ITEM 11 - GENERAL BUSINESS

- Leanne Kearney advised that Council has received a letter of appreciation from Michael Cox for the financial assistance provided to him, helping him compete as a member of the NSW Under 18 Athletics Team. NSW won the test match against Queensland, and Michael recorded a new personal best in the high jump of 2.01 metres.
- Danny Whitty wished to clarify some points regarding the Reg Cowden Memorial Sports Star awards, which Leanne Kearney advised that the annual scholarship was only available for individual junior nominees (not team), and that the all round sportsman award can be either a senior or junior individual, not a team.
- Bob Martin expressed thanks on behalf of the Lithgow Bears, Lithgow Storm Junior RLFC and Workmen's Club RLFC for her efforts in assisting Bunny Abbott with the transition to the new electronic scoreboard. Leanne has done a lot of this work outside her normal working hours, and has not been paid by Council to perform these duties, and this work is greatly appreciated by the football codes and Bunny Abbott.

MOVED: Bob Martin

SECONDED: Wayne Vought

The meeting closed at 5.36pm.

RECOMMENDATION

THAT the minutes of the Sports Advisory Committee be adopted.