



4. COMMUNITY LIAISON

Policy 4.1

**Community Representatives - Appointment To Committees Or
Working Groups**

Version 3

4. COMMUNITY LIAISON

4.1 COMMUNITY REPRESENTATIVES - APPOINTMENT TO COMMITTEES OR WORKING GROUPS

OBJECTIVE:

To provide a framework where Council may seek the support of, and involve members of the community in:

- The conduct of Committees in accordance with the provisions of Section 355 of the Local Government Act, 1993, as amended
- In the deliberations of Sunset Committees/Working Groups where such support and involvement is considered desirable by the Council.
- To appoint the most suitable applicant(s) to be respective Committee or Working Group

POLICY:

1. When Council resolves that community participation is required to assist the Council in the conduct of "Section 355 Committees" or nominated Working Groups of the Council:
 - Terms of reference for the committee will be established
 - Expressions of interest from the community representatives to participate on such Committee or Working Groups will be called for based upon the guidelines for the committee membership established in the terms of reference.
 - The appointment of community representatives will be made by Council.
2. The appointments will have regard to the provisions of the Local Government Act, 1993 specifically:
 - Section 10 - Who is entitled to attend meetings;
 - Section 11 - Public access to correspondence and records; and
 - Section 12 - What information is publicly available.
3. All committee members are bound by the Council's Model Code of Conduct and Work Health Safety policies and procedures.
4. Copies of any community representative personal information will be made available for Councillors only as a separate confidential enclosure.

Maintained by Department:	Corporate & Community	Approved by:	Council		
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