



A CENTRE OF REGIONAL EXCELLENCE

AGENDA

ORDINARY MEETING OF COUNCIL

TO BE HELD AT

THE ADMINISTRATION CENTRE, LITHGOW

ON

17 JULY 2017

AT 7.00pm

AGENDA

ACKNOWLEDGEMENT OF COUNTRY

APOLOGIES

PRESENT

CONFIRMATION OF THE MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON 26 JUNE 2017

DECLARATION OF INTEREST

COMMEMORATIONS AND ANNOUNCEMENTS

PUBLIC FORUM

PRESENTATIONS – Nil

MAYORAL MINUTES

Green Army

STAFF REPORTS

General Managers Reports
Environment and Development Reports
Operation Reports
Corporate and Community Reports

COUNCIL COMMITTEE MINUTES

Community Development Committee Minutes - 26 June 2017
Sports Advisory Committee Meeting Minutes - 27 June 2017
Operations Committee Minutes - 3 July 2017

DELEGATES REPORTS – Nil

NOTICES OF MOTION

Inquiry Prevention Youth Suicide – Councillor W McAndrew

QUESTIONS WITH NOTICE – Nil

NOTICE OF RECISSIONS – Nil

BUSINESS OF GREAT URGENCY

as identified by Clause 241 of the Local Government (General) Regulations 2005

TABLE OF CONTENTS

<u>ITEM</u>	<u>TITLE</u>	<u>PAGE</u>
	<u>MAYORAL MINUTES</u>	<u>4</u>
<u>ITEM-1</u>	<u>MAYORAL MINUTE - 17/07/17 - GREEN ARMY</u>	<u>4</u>
	<u>GENERAL MANAGERS REPORTS</u>	<u>6</u>
<u>ITEM-2</u>	<u>GM - 17/07/17 - 2017 REVIEW OF ORGANISATION STRUCTURE</u>	<u>6</u>
<u>ITEM-3</u>	<u>GM - 17/07/17 - LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION</u>	<u>10</u>
<u>ITEM-4</u>	<u>GM - 17/07/17 - GRANTS APPLICATION PROCESS</u>	<u>13</u>
<u>ITEM-5</u>	<u>GM - 17/07/17 - JULY 2017 BUDGET ANALYSIS</u>	<u>15</u>
<u>ITEM-6</u>	<u>GM - 17/07/17 - RECURRENT FINANCIAL ASSISTANCE LITHGOW CHAMBER OF COMMERCE</u>	<u>19</u>
	<u>ENVIRONMENT AND DEVELOPMENT REPORTS</u>	<u>21</u>
<u>ITEM-7</u>	<u>ENVIRO – 17/07/17 – ASBESTOS MANAGEMENT POLICY</u>	<u>21</u>
<u>ITEM-8</u>	<u>ENVIRO - 17/07/17 - PROPOSED ROAD NAMES - 066/08DA MOYNE FARM SUBDIVISION, LITTLE HARTLEY</u>	<u>23</u>
<u>ITEM-9</u>	<u>ENVIRO - 17/07/17 - PLAN OF MANAGEMENT HASSANS WALLS RESERVE</u>	<u>25</u>
	<u>OPERATION REPORTS</u>	<u>30</u>
<u>ITEM-10</u>	<u>OPER - 17/07/17 - LITHGOW AGED CARE LIMITED PROPOSED ROAD CLOSURE - PART SECTION OF SHORT STREET LITHGOW</u>	<u>30</u>
<u>ITEM-11</u>	<u>OPER - 17/07/17 - ACCESS ISSUES TO PART LOT 202 - 17 BARTON AVENUE WALLERAWANG</u>	<u>32</u>
<u>ITEM-12</u>	<u>OPER - 17/07/17 - WATER REPORT</u>	<u>33</u>
	<u>CORPORATE AND COMMUNITY REPORTS</u>	<u>36</u>
<u>ITEM-13</u>	<u>CORP - 17/07/17 - POLICY 8.1 EXCESS WATER USAGE ALLOWANCE FOR BREAKAGES</u>	<u>36</u>
<u>ITEM-14</u>	<u>CORP - 17/07/17 - COUNCIL INVESTMENTS HELD TO 30 JUNE 2017</u>	<u>37</u>
<u>ITEM-15</u>	<u>CORP - 17/07/17 - FINANCIAL POSITION</u>	<u>39</u>
<u>ITEM-16</u>	<u>CORP - 17/07/17 - IRONFEST REQUEST TO WAIVE FEE FOR DAMAGES</u>	<u>41</u>

<u>COUNCIL COMMITTEE MINUTES</u>	<u>42</u>	
<u>ITEM-17</u>	<u>CORP - 17/07/17 - COMMUNITY DEVELOPMENT COMMITTEE</u>	<u>42</u>
	<u>MINUTES OF 26 JUNE 2017 INCLUDING FINANCIAL ASSISTANCE</u>	
	<u>RECOMMENDATIONS</u>	
<u>ITEM-18</u>	<u>OPER - 17/07/17- SPORTS ADVISORY COMMITTEE MEETING</u>	<u>51</u>
	<u>MINUTES 27 JUNE 2017</u>	
<u>ITEM-19</u>	<u>OPER - 17/07/17- OPERATIONS COMMITTEE MINUTES -3 JULY</u>	<u>52</u>
	<u>2017</u>	
<u>NOTICE OF MOTION</u>		<u>54</u>
<u>ITEM-20</u>	<u>NOTICE OF MOTION - 17/07/17 - INQUIRY PREVENTION YOUTH</u>	<u>54</u>
	<u>SUICIDE</u>	
<u>BUSINESS OF GREAT URGENCY</u>		<u>55</u>

MAYORAL MINUTES

ITEM-1 MAYORAL MINUTE - 17/07/17 - GREEN ARMY

REPORT BY: CLR STEPHEN LESSLIE - MAYOR

SUMMARY

Following the final ever graduation of the Green Army team I would like to update the Council on the current situation.

COMMENTARY

The Lithgow Council Green Army Program has been running over the last 24 months within the Lithgow Local Government Area (LGA). The program has been highly productive and rewarding to all involved; the following achievements were reached;

- Over 16,000 plants planted (4000 per project across 4 projects)
- 28 kg of native seed collected
- 14 community events hosted
- 308 Hectares of weed control treatment
- 100 m³ of debris removed
- 9065 plants propagated at the Community Nursery
- 49.5 hectares of erosion management

The Green Army employed 40 young people providing them with skills and employment experience. An average of 93% of each team's graduates during the program went on to secure employment or follow further studies. This in itself proves the worth of the program in addition to the environmental and community outcomes.

The program was able to offer its participants professional support from partners including Lithgow Oberon Landcare Group; Central Tablelands Local Land Service; and Lithgow Community Nursery. Professional bush regeneration contractors also offered additional support and exposure to a diverse range of employment opportunities.

The Green Army initiative has been a great success in the Lithgow LGA. It was fabulous to see that the Lithgow community has produced such enthusiastic, bright young people who have made a real difference to our natural environment through hours of dedication. The projects addressed revegetation, trail/site maintenance, weed invasion and erosion control. This in turn has improved recreational opportunities, enhanced habitat value and ecosystem support as well as improving the visual amenity of our environmental assets.

As Council is aware, the Commonwealth Government has ceased funding the program. Council has previously written to the local Federal Member on the issue. I believe the outcomes of the program have been such that Council should continue to lobby for its return.

RECOMMENDATION

THAT Council:

1. Note the Mayoral Minute in relation to the Green Army Program.
2. Correspond with the Federal Member for Calare urging the Federal Government to re-introduce the Green Army program due to its positive benefits for local young people, the environment and the community.

GENERAL MANAGERS REPORTS

ITEM-2 GM - 17/07/17 - 2017 REVIEW OF ORGANISATION STRUCTURE

REPORT BY: GENERAL MANAGER

SUMMARY

A revised Structure is placed before Council for consideration that gives prominence to “Economic Development” and “Financial Services and Reporting”. Management recommends that the revised structure evolve over the next 12 months so that the desired change facilitates retention and training of existing staff and minimises cost in the very difficult financial environment that Council is experiencing. There is no identified adverse impact on staffing resources at this time, and Management intends to utilise natural attrition and vacant positions as they arise to achieve the outcome desired. Some changes will only occur after an independent assessment aimed at improving customer service has been completed and reported to Council.

COMMENTARY

FINANCE AND ASSETS

In December 2016, Council received a “Notice of intention to issue a performance improvement order under section 438A of the Local Government Act 1993” from the Minister of Local Government.

Reasons cited by the then Minister for this action included a view that-

- There has been “a failure by Council to follow the principles of sound financial management with respect to ensuring that Councils’ forecast spending is responsible and sustainable, aligning general revenue and expenses.
- Council has “reported annual deficits in its financial statements over the past five financial years, and consistently forecasts deficits in its long term financial plan for the next ten years until 2024-2025.
- “future services will be adversely affected or disrupted due to poor financial governance practices of the current Council.
- IPART determined that Council is “not fit” following the assessment of Council’s *Fit for the Future* proposal.

On the 5th July 2017, Council was advised by the Minister for Local Government that the Minister had decided to refrain from issuing a performance improvement order pending Council complying with monthly and quarterly reporting requirements to the Department of Local Government regarding efforts made to ensure the Council’s long term Financial viability.

Management recommends the evolution of the revised structure in a context where it has formed the view that-

- The Finance function is under resourced and has been embedded within another department for a number of years in a context where the function itself should receive prime positioning in any organisation including a Local Government Authority dealing with and expending public monies.
- Financial reporting and accountability frameworks are not as efficient as they should be, and this has been documented in management letters received from Council’s auditors from time to time.

The following initiatives are proposed to facilitate an improved financial accounting and reporting capability in an attempt to achieve legislative compliance and to assist Lithgow Council in its transition to long term financial viability.

1. The Corporate and Community Services Department be devolved into a separate and distinct operational area to include Finance, Asset Management and IT (Finance and Assets).
2. The Community Services function be transferred to the Jurisdiction of Organisational Development pending a further review of that function.
3. The Finance and Assets Department be headed by a designated Senior Staff position (Chief Financial and Information Officer CFIO) with majority funding being allocated from the current budgeted position Group Manager Corporate and Community. The position will be recruited as a three year fixed term position for review by Council upon completion. Under section 223 of the Local Government Act 1993 Council have a role in determining this position in the Organisation Structure.

223 Role of governing body

(1) The role of the governing body is as follows:

(i) to determine the senior staff positions within the organisation structure of the council.

4. a review of the internal structure of the Finance and Assets Department will be conducted in consultation with the CFIO upon successful recruitment with a view to facilitating the requirements of the “Fit for the Future Plan” and strategies identified by Council's consultants “Morrison Low”.

ECONOMIC DEVELOPMENT AND ENVIRONMENT

Economic Development is of prime importance in the Lithgow LGA and in establishing that priority within the Administration to support Council, the following principles should be acknowledged.

- Local Government Authorities have no command over macro economic policy in Australia or NSW and have no role or responsibility on a day to day basis for the decisions made by business operating within our area. Importantly local government is not a lender of last resort and should not provide subsidies for business which make decisions independent of Council.
- Local government can assist business development and subsequently employment in the LGA and surrounds by-
 - Providing a stable governance platform that promotes confidence and consistency in decision making.
 - Providing a “quick” decision making capability and turnaround time for applications lodged with Council.
 - Lobbying other tiers of Government and their respective agencies on behalf of business where there is a material benefit for the community and the business concerned.
 - Interacting with Business representative bodies such as the Chamber of Commerce, and Tourism and other representative bodies, and to consider jointly funded activities where there is a demonstrable and tangible community benefit.
 - Establishing administrative functions that have the ability to network, research and advocate on behalf of Council as advocate for local businesses.
 - Aligning Strategic Land Planning where legislation permits with market requirements to facilitate the orderly growth of commercial activity in the LGA and to leverage where possible off similar activities undertaken in neighbouring local authorities and

- Identifying activities that assist the local economy and businesses to retain expenditure within the LGA where possible.

Management recommends the following-

- The merging of administration's tourism function with the Economic development function to create a "Commercial Response Unit"
- The renaming of the Environment and Development Department to Economic Development and Environment (EDE).
- The establishment of the position Director Economic Development and Environment with the position recruited for a 12 month term using a secondment (Group Manager Environment and Development proposed) within the existing staff establishment. At the end of the 12 month period, Council may review the position.
- The separation of activities within the EDE department into three functions viz.
 - Health and Development which continues with daily operational functions
 - Strategic Land Planning and the
 - Commercial Response unit which combines tourism and economic development activities.

The structure facilitates the daily interaction between the Commercial Response Unit and the Strategic Land Planning capability within the Council and allows each to influence the other on a general range of Economic Development matters.

POLICY IMPLICATIONS

With the establishment of the Finance and Assets department, a review of all financial policies and procedures will be undertaken in a context of recent Audit Management letters, the details included in the Ministers letter of 6th December 2016 and the requirements of the Local Government Financial Regulations and Act.

FINANCIAL IMPLICATIONS

1. Budget provision utilised for the recently vacated Group Manager Corporate and Community will be applied to the CFIO position. Some additional cost of up to \$20,000 may be necessary dependent on Market response but it is not considered material in the context of the pressing need for the changes required and the fixed term of the position. Amount to be funded from savings in the Salaries budget.
 2. The position of Economic Development Officer has been previously budgeted for, but the position description will be amended to reflect the activities in tourism and the commercial response unit.
 3. The position of Director Economic Development and Environment will be funded through secondment of existing staff assets for 12 months with additional increment of up to \$30,000 for extra responsibilities and subject to review after the 12 month period. Amount to be funded from savings identified in the salaries budget.
 4. Savings of \$60,000 have been realised in the Insurance Cost Centre 3219 for 2017/18 after successful negotiation of premium and this amount will be applied to efficiency reviews in the Operations and other areas within the Administration.
- Budget approved – funded from approved budget savings.
 - Cost centre – 3219
 - Expended to date – Nil
 - Future potential impact – Up to \$60,000.

LEGAL IMPLICATIONS

Council needs to remedy the issues identified by the Minister and Department of Local Government to ensure a proper legal and financial framework is put in place to inform and progress community development in the Lithgow local government area.

ATTACHMENTS

1. The Letter from the Minister for Local Government dated 25 June 2017
2. Indicate the current Organisation Structure of Lithgow City Council Administration.
3. Indicates the proposed changes to the Organisation Structure of Lithgow City Council Administration.

RECOMMENDATION

THAT Council:

1. Adopt the revised Organisation Structure as recommended by Management in this paper.
2. Note that proposed changes to the Organisation Structure are subject to a managed evolution over the next 12 months in order to:
 - Facilitate change and where possible retrain/reallocate existing staff into new functions.
 - Minimise cost and using concepts of natural attrition and budgeted vacant positions to fund the process.
 - Conduct efficiency reviews in areas that lend themselves to a potential for the development of customer service performance measurement.
3. Establish a position “Chief Financial and Information Officer” on a fixed term three year contract funded predominantly by the budgeted and currently vacant position of Group Manager Corporate and Community Services.
4. Establish the “” Finance and Assets department “in lieu of the Corporate and Community Services Department and transfer the Community Services function to the responsibility of the Manager Organisational Development pending further review in the medium Term.
5. Establish the Economic Development and Environment Department (EDE) in lieu of the Department of Environment and Development, bringing the functions of strategic Land Planning and Economic Development together, and merging Tourism and Economic development operations into one unit designated the “Commercial Response Unit in the EDE department. This action recognises that tourism is one part of an important and diversified economic development portfolio and should not be relied upon in its entirety as the panacea for economic development within the LGA.
6. Rename the Operations Department to “Infrastructure Services” (to emphasise customer service), with no proposed changes at this time pending an efficiency review of all activities to be undertaken by an Independent Consultant and reported back to Council. The GMO position to be renamed Director Operations in the interim.
7. Authorise funding up to \$60,000 for the conduct of an efficiency reviews in the existing “Operations Department” and other areas to be funded through savings already incurred in the 2017/18 Budget for Insurance Renewal.
8. Establish the position of Director Economic Development and Environment with the position filled internally through secondment by the Group Manager Environment and Development for a period up to 12 months.

ITEM-3 GM - 17/07/17 - LOCAL GOVERNMENT REMUNERATION TRIBUNAL DETERMINATION

REPORT BY: GENERAL MANAGER

SUMMARY

The Local Government Remuneration Tribunal has handed down its report for 2017/2018 period. This report deals with the fees to be applied to councillors and the Mayor.

COMMENTARY

The Local Government Remuneration Tribunal (the Tribunal) sets the range of fees for all councillors and mayors in NSW each year.

The Tribunal is responsible for categorising each council, country and mayoral office for the purpose of determining the minimum and maximum fees payable to councillors, members of county councils and mayors in each category. The tribunal has determined an increase of 2.5% to mayoral and councillor fees for the 2017/18 financial year, with effect from 1 July 2017. Six existing councils will be eligible for increases of more than 2.5 per cent as those councils have been categorised into a higher or new category on the basis of the revised criteria.

The tribunal has also advised that following the creation of 20 new councils in 2016, it has completed its review of the categories of councils and mayoral offices pursuant to section 239 of the Local Government Act 1993. Lithgow City Council provided a submission to the review asserting that Council's should be categorised according to their area, the services they provide, and their workload.

The final review has provided for the retention of five existing categories (some with new titles) and the creation of two new categories. The categories of general purpose councils have been determined as follows:

Metropolitan	Non-metropolitan
Principal CBD	Regional City
Major CBD	Regional Strategic Area
Metropolitan Large	Regional Rural
Metropolitan Medium	Rural
Metropolitan Small	

Under the new classifications, Lithgow has been classified as Regional Rural. It had previously been classified as Rural. Under the revised classifications a Regional Rural Council is categorised according to the following criteria:

Regional Rural

Councils categorised as Regional Rural will typically have a minimum population of 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- a major town or towns with the largest commercial component of any location in the surrounding area

- a significant urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages or may be located on or close to the coast with high levels of population and tourist facilities
- provide a full range of higher-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- regional services to the wider community through principal referral hospitals, tertiary education services and major regional airports
- these councils may also attract large visitor numbers to established tourism ventures.

This will potentially have the effect of increasing remuneration levels for Lithgow councillors.

To provide an overview, the fee range in 2016/2017 for rural councils was:

:Fees for General Purpose Councils						
Category	Councillor/ Member Annual Fee		Mayor/Chairperson Additional Fee		Total Mayor/Chairperson Fee	
	Min \$	Max \$	Min \$	Max \$	Min \$	Max \$
General Purpose Councils						
Regional Rural	8,540	18,840	18,180	41,090	26,720	59,930
Rural	8,540	11,290	9,080	24,630	17,620	35,920

The 2017/2018 determination for all categories is set out below with the range for Regional Rural councils highlighted.

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils – Metropolitan	Principal CBD	26,310	38,580	160,960	211,790
	Major CBD	17,540	32,500	37,270	105,000
	Metropolitan Large	17,540	28,950	37,270	84,330
	Metropolitan Medium	13,150	24,550	27,940	65,230
	Metropolitan Small	8,750	19,310	18,630	42,120
General Purpose Councils – Non-metropolitan	Regional City	17,540	30,500	37,270	95,000
	Regional Strategic Area	17,540	28,950	37,270	84,330
	Regional Rural	8,750	19,310	18,630	42,120
	Rural	8,750	11,570	9,310	25,250
County Councils	Water	1,740	9,650	3,730	15,850
	Other	1,740	5,770	3,730	10,530

* This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

The NSW Local Government Act 1993 requires:

248 Fixing and payment of annual fees for councillors

- 1) A council must pay each councillor an annual fee.
- 2) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.
- 3) The annual fee so fixed must be the same for each councillor.
- 4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal

In addition to the above fees Council also provides the Mayor with a motor vehicle which is available for private purposes. No lease fee is currently payable for this.

At the Council meeting of 27 June 2017 Council resolved to:

1. Set the remuneration in 2016/17 for Councillors at \$10,325.00
2. Set the remuneration in 2016/17 for the Mayor at \$21,865.00
3. Set the 2016/17 car lease payable by the Mayor at Nil.

Councils are to fix councillor and mayoral fees for the 2017/2018 financial year based on the Tribunal's determination. The level of fees paid will depend on what category the council is in. In Lithgow's situation this has changed from a "Rural" category to a "Regional Rural" Category. The fees for a Regional Rural Council are between \$8,750 and 19,310 for Councillors and additionally \$18,630 and \$42,120 for the Mayor. Whilst Council would be entitled to increase its fees in line with the new category, if it chose to increase its fees by say 2.5% from 2016/2017 then the remuneration would fit within the Regional Rural range. Whilst a nominal increase of 2.5% will be recommended this is entirely a matter for Council but there are budgetary considerations.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

- **Budget approved** – \$104,465 for 2017/2018.
- **Cost centre** – 1059 – General Administration Elected Members
- **Expended to date** – Nil for 2017/2018. A total amount of \$105,558.93 was expended in 2016/2017.
- **Future potential impact** – If Council concurs with the recommendation it will be necessary to adjust the budget in the first quarterly budget review from \$104,465 to \$117,659.

LEGAL IMPLICATIONS

Council is required to pay the remuneration in accordance with the limits set by the Tribunal.

ATTACHMENTS

1. 2017 Annual Determination-Local Government Remuneration Tribunal April 2017.
2. Office of Local Government Circular.

RECOMMENDATION

THAT Council:

1. Set the remuneration in 2017/18 for Councillors at \$10,583.00
2. Set the remuneration in 2017/18 for the Mayor at \$22,412.00
3. Set the 2017/2018 car lease payable by the Mayor at Nil.

ITEM-4 GM - 17/07/17 - GRANTS APPLICATION PROCESS

REPORT BY: GENERAL MANAGER

SUMMARY

This paper outlines and clarifies the guidelines for the submission of Grant application requests to Council's Administration for preliminary assessment.

COMMENTARY

Members of the Public have recently sought clarification of their role and the process to be undertaken in pursuing Grant funding for various activities they feel important. They have also sought advice as to the availability of Council resources to assist with completion of the various application forms.

Council directs the General Manager via the resolutions of Council. Council staff are directed by the General Manager on a daily basis and are allocated to execute the lawful directions of Council made via resolution of the Council.

Importantly, any application for Grant Assistance should only be lodged with the relevant body after-

- An assessment has been made by the Administration as to the relevance and cost to Council of applying for such a Grant. This is particularly important in Council's current financial circumstances as Capital Grants often require recurring expenditure from Council for operational and other reasons, and in some cases it may not be appropriate to lodge the application. A number of "maintenance only" Councils have been required to introduce unplanned rate increases to fund operations associated with infrastructure funded by Capital Grants and this should be avoided.
- Council has resolved to lodge the Grant application after consideration of the financial, economic and community issues relevant to the assessment undertaken by the administration.

Community members who wish to pursue Grants applications obviously can do so in their own right, but Councils staffing resources can only follow direction as set out above.

To date there are no staffing resources dedicated to assist individuals' complete Grant applications that the member of the public may feel is important. The Administration is currently reviewing and establishing a Grants review and assessment process with the aim of targeting specific funding for consideration and resolution of Council.

Members of the community wishing to lodge a grant application with a funding body, with Council support, should complete the application details and send to Council for assessment by the Administrations assessment committee, noting that the ability of the Administration to assess in a timely manner will always be subject to the resources available, and other priorities in place at the time of receipt of correspondence.

POLICY IMPLICATIONS

An Administrative procedure is being developed concurrently with the establishment of the Administration's Grants Committee Assessment panel.

FINANCIAL IMPLICATIONS

- Budget approved –N/A
- Cost centre –N/A
- Expended to date –N/A
- Future potential impact designed to identify future potential impact to Council of Grants applied for.

LEGAL IMPLICATIONS

NIL

RECOMMENDATION

THAT Council endorse the contents of this Report.

ITEM-5 GM - 17/07/17 - JULY 2017 BUDGET ANALYSIS

REPORT BY: GENERAL MANAGER

SUMMARY

Council at its meeting on 26 June 2017 resolved in the following terms-

17 – 203 RESOLVED

THAT the General Manager provide a report to the next Council meeting what Lithgow Council have benefited from the State budget.

A review of NSW Budget documentation reveals potential indirect benefits arising from announced Grants availability, subject to Lithgow Council lodging applications that meet the criteria set. Prior to lodging such applications, Lithgow Council needs to be circumspect in its approach to ensure it can afford any recurrent or operational costs arising from the acceptance of any capital grant. The General Manager has established an internal Grants committee responsible for identifying any additional costs to Council associated with any Grant application. There has been experience in other local government authorities where successful capital grants resulted in ongoing operational costs to Councils. All Grant applications should go through this assessment process prior to any recommendation to Council.

COMMENTARY

The following key points have been extracted from the NSW State Budget 2017/18.

- \$1 million for the continuation of the Liveable Communities grants program.
- A budget allocation of \$52.7 million for the Arts and Cultural Development Program.
- A budget allocation of \$100 million over four years for a new Regional Cultural Fund to fund cultural infrastructure in regional NSW
- Continued funding for the Coastal, Estuary and Flood Management Grants program in the order of \$41 million.
- Budget allocation of \$10 million for the Weeds Action Program, which provides funding to councils and local land services to manage identified weeds.
- Funding for local libraries through the State Library, budgeted at \$28.8 million.
- Capital expenditure on roads infrastructure is to increase to \$8.4 billion.
- Capital expenditure on other (public) transport is to increase to \$5.3 billion;
- The NSW Government has announced \$100 million for round three of the Fixing Country Roads program and seeks project applications by 1 September 2017. The Fixing Country Roads program enables councils to address key strategic freight pinch points on their local roads networks.
- Bridges for the Bush itself is funded at \$64.7 - compared to \$63.8 million allocated in the 2016/17 Budget and \$76 million in the 2015/16 Budget. This program covers mainly state-owned roads infrastructure.
- The budget does not disclose funding for the Regional Road Block Grants and Repair program.
- The Budget also announces the Safe & Secure Water Program to provide funding of \$1 billion for local water infrastructure. The program includes the existing funding commitment of \$500 million to construct the Murray River to Broken Hill pipeline. The remaining \$500 million will fund key water infrastructure projects that address water security, public health, environment, and safety priorities of communities in regional NSW.
- Funding is to be available to councils, their local water utilities as well as water and irrigation corporations. Funding guidelines are to be released in July 2017, with funding

to be determined on a competitive basis. The program will draw on a new catchment-wide framework to guide the prioritisation of projects, based on security of supply, health and infrastructure risks and emerging issues that can impact on supply and demand.

- A new \$1 billion Regional Growth: Economic Activation Fund was announced in this year's State Budget to unlock economic growth and deliver quality services in regional NSW. The funding will be reserved from the Government's Restart NSW funding for allocation across all portfolio areas. The fund will support investment in:
 - Growing local economies: through investment in enabling infrastructure
 - Resources for regions: addressing infrastructure requirements in mining communities
 - Connecting country communities: improving connectivity in regional NSW to drive economic growth
 - Regional sports infrastructure: supporting participation in regional sporting communities
- The NSW Government reiterated its promise to invest 30% (or \$6 billion) of its \$20 billion Rebuilding NSW plan in regional NSW so that all communities experience the benefits of the proceeds from the partial sale of the poles and wires businesses.

Budget allocations for the Central West and Orana region of NSW which includes Lithgow, are itemised in the following-

- continuing to deliver on the \$188.1 million project to build a rapid-build prison in Wellington
- \$110.7 million for an additional 250 beds at the Bathurst Correctional Facility
- investment in Trangie as part of the \$65.0 million research and development partnership with the Grains Research and Development Corporation to extend research into winter crop development, infrastructure capacity development and skill development
- \$43.5 million in 2017-18 to continue the investments in Dubbo Hospital with an estimated total cost of \$241.3 million
- roads and infrastructure programs including the following investments for 2017-18:
 - \$9.9 million for upgrades on the Newell Highway at Trewilga
 - \$9.5 million to complete the Guanna Hill realignment on the Mitchell Highway
 - \$5.0 million towards planning for the Newell Highway, Parkes bypass in Parkes.
- \$8.0 million in 2017-18 towards building a new hospital at Mudgee with an estimated total cost of \$70.2 million
- \$7.5 million in 2017-18 on the Visitor Experience program at Taronga Western Plains Zoo
- a new Dubbo Networked Specialist School and the Coolah Central School upgrade.
- the Resolve mental health social impact investment, including a support centre in Orange
- works commenced in 2016 on a new fire and rescue station in Parkes with an estimated cost of \$1.0 million
- \$753,000 in 2017-18 for the Youth on Track program in Dubbo, Orange and Cowra.

LCC contacted the office of the Local member Paul Toole for further detail of the Grant monies available for access and the following information was provided-

1. **The Economic Activation Fund** will provide \$1.3 billion over the next four years to promote vital infrastructure, activate regional economies and support local jobs and small businesses. The Economic Activation Fund includes:
 - Growing Local Economies – unlocking the economic potential of regional towns and cities and creating jobs
 - Regional Sports Infrastructure – supporting participation and high achievement for regional sporting communities
 - Connecting Country Communities – improving telecommunication connectivity in regional NSW to drive economic growth
 - Resources for Regions – delivering infrastructure and community requirements in mining affected communities
 - Stronger Country Communities – investing in projects that improve local amenities for residents, such as upgrades to local parks, community centres and playgrounds
 - Regional Cultural Fund – building and upgrading arts and cultural venues including art galleries, libraries, performance spaces and cultural centres
2. **The Stronger Country Communities Fund (SCCF)** which will see \$200 million available to Local Government Areas to support community amenity projects. Each Local Government Area in the electorate will receive a base level of funding with a loading for population and variance in the cost of construction in regional NSW. Public facilities will benefit from these funds, with a priority given to projects that provide local jobs and support local businesses.
3. **Resources for Regions** Established under the NSW Government's Restart NSW fund (set up to improve economic growth and productivity in NSW), the Resources for Regions program aims to deliver improved local infrastructure and services to mining-affected communities.
4. There are also possibilities of accessing Grants managed by Transport NSW under the program "Fixing Country Rail and Fixing Country Roads and these avenues will be explored.

POLICY IMPLICATIONS

LCC will need to review its policy relating to Grants applications to ensure that any additional recurring cost associated with any Grant canvassed is affordable and does not add to the cost burden of Lithgow ratepayers.

FINANCIAL IMPLICATIONS

Employee costs associated with Grant applications should be absorbed in LCC's current budget.

- Budget approved – N/A
- Cost centre – N/A
- Expended to date – N/A
- Future potential impact – N/A

LEGAL IMPLICATIONS

None identified however Contractual /Precondition arrangements applying to any Grant offered will need to be examined to ensure LCC interests are monitored and protected.

RECOMMENDATION

THAT Council

1. Note the report.
2. Note the establishment of a Grants Committee within the Administration to identify potential areas for grant application and to assess the costs to Council associated with any application prior to recommending action to Council.

**ITEM-6 GM - 17/07/17 - RECURRENT FINANCIAL ASSISTANCE LITHGOW
CHAMBER OF COMMERCE**

REPORT BY: GENERAL MANAGER

REFERENCE

Min No: 17 – 194 Ordinary Meeting of Council held 26 June 2017 – Integrated Planning and Reporting Framework

SUMMARY

The purpose of this report is to inform Council of unexpended funds in the recurrent financial assistance program for the Lithgow District Chamber of Commerce and seek Council's support to request further information from the Chamber regarding their future requirements for the allocation.

COMMENTARY

Council provides financial assistance to not-for-profit community groups and organisations under Section 356 of Local Government Act, 1993. The format of this financial assistance is described in Council's Policy 4.2 Financial Assistance – Section 356 of The Local Government Act, which details the requirements for both recurrent and non-recurrent financial assistance.

Dating back to 2007, Council has provided funds in the recurrent financial assistance program to aid the Lithgow District Chamber of Commerce, formerly the Lithgow Business Association. The financial assistance was provided to support the Business Awards dinner and the street festival "Celebrate Lithgow". Neither of these events have been held for a number of years.

In 2016/17, the \$12,300 allocated in the Operational Plan went unspent, and in 2015/16 only \$4,870 was requested.

The recurrent financial assistance program has identified an amount of \$12,300 for the Lithgow District Chamber of Commerce in the 2017/18 Operational Plan.

Council Policy 4.2 Financial Assistance – Section 356 of the Local Government Act states:

"All organisations in receipt of recurrent financial assistance, except schools requesting the school prize assistance, are required to submit a Financial Assistance Program Application Form in April each year for the following financial year."

Council has not received a Financial Assistance Program Application form for the 2017/18 year and therefore no activities have been identified by the Chamber for the use of these funds.

To ensure the community benefits from the allocation of financial assistance monies, it is recommended that Council write to the Lithgow District Chamber of Commerce to request completion of the Financial Assistance Program Application Form to identify the events and activities they seek funding for.

POLICY IMPLICATIONS

Policy 4.2 Financial Assistance – Section 356 of the Local Government Act

FINANCIAL IMPLICATIONS

- Budget approved - \$12,300
- Cost centre - TBA
- Expended to date - Nil
- Future potential impact – reallocation of funds in budget.

LEGAL IMPLICATIONS

Nil

RECOMMENDATION

THAT Council write to the Lithgow District Chamber of Commerce seeking completion of the Financial Assistance Program application form to identify the events and activities it seeks to have funded in the 2017/18 financial year.

ENVIRONMENT AND DEVELOPMENT REPORTS

ITEM-7 ENVIRO – 17/07/17 – ASBESTOS MANAGEMENT POLICY

REPORT BY: GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

SUMMARY

To provide Council with a new Policy 7.11 “Asbestos Management” and associated “Asbestos Management Plan” and seek endorsement to place on exhibition for 28 days for public comment.

COMMENTARY

The Draft Policy 7.11 Asbestos Management (Attachment 1) is a new policy to provide a framework for Council’s management of asbestos in all its regulatory and workplace roles. The Asbestos Management Plan (Attachment 2) has been prepared to:

- Outline the role and powers of key NSW Government agencies and Council in managing asbestos;
- Provide general advice for residents or businesses to assist them manage asbestos appropriately;
- Identify procedures to be implemented to address asbestos when assessing applications for development; and
- describe Council’s procedures for managing asbestos in its workplace.

The Management Plan was formulated to be consistent with Council’s legislative obligations and within the scope of Council’s powers. The Plan must be read in conjunction with relevant legislation, guidelines and codes of practice. In the case of any discrepancies, the most recent legislation is applicable.

The Management Plan is based on the Model Asbestos Policy for NSW Council developed by the NSW Department of Premier and Cabinet and the Office of Local Government to promote a consistent Local Government approach to asbestos management across NSW.

POLICY IMPLICATIONS

Following exhibition, ‘Policy 7.11 Asbestos Management’ will be returned to Council for adoption.

FINANCIAL IMPLICATIONS

Budget Approved	Budget to be identified for individual projects through the development of the Operational Plan.
Cost Centre	Costed to individual operational/capital projects as required.
Expenditure to Date	Nil.
Future Potential Impact	Asbestos management procedures are already in place. The Policy and Plan reinforces the required safe work procedures and will have limited future potential impact.

LEGAL IMPLICATIONS

The Policy and Plan are consistent to guide Council to meet its legislative obligations for asbestos management.

ATTACHMENTS

1. Draft Policy 7.11 Asbestos Management
2. Draft Asbestos Management Plan for Lithgow City Council.

RECOMMENDATION

THAT:

1. Council endorse Draft Policy 7.11 Asbestos Management and Draft Asbestos management Plan for Lithgow City Council for public exhibition and comment and display for 28 days.
2. Following the exhibition period the policy and Management Plan be returned to Council for adoption.

**ITEM-8 ENVIRO - 17/07/17 - PROPOSED ROAD NAMES - 066/08DA MOYNE FARM
SUBDIVISION, LITTLE HARTLEY**

REPORT BY: GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

REFERENCE

Min No. 17-131: Ordinary Meeting 8 May 2017

SUMMARY

To advise Council of the road naming proposals for 066/08DA being four new roads within the subdivision of Moyne Farm, Little Hartley.

COMMENTARY

A previous report furnished to Council provided details of four road names proposed for the Moyne Farm subdivision 066/08DA being 'Delaney Drive', 'Sandy Rise', 'Nichols Chase' and 'Simpson Chase'.

Delaney Drive

The road name of 'Delaney Drive' was postponed until the road extent was known to Council under S96012/17 for 066/08DA. The original Modification proposed under S96012/17 proposed to have the road extending through to Stage two (as shown between Lots 6 & 19 of attached map). However, due to concerns raised by residents and Council, S96012/17 was amended to withdrawn the road change and it is now proposed as currently approved. The extent is as shown in the attached map (from Coss River Road to first line) and therefore, the road name process can be undertaken.

Sandy Rise & Nichols Chase

It was resolved on 8 May 2017 that 'Sandy Rise' and 'Nichols Chase' would commence to online road naming process and commence advertising.

Advertising and notification to adjoining landowners was undertaken for 'Nichols Chase' and 'Sandy Rise' for a period of 28 days, with one (1) submission received. The submission provided a photo detailing the correct spelling for 'Nichols Chase' being 'Nicholls'. No other submissions against or proposing alternative name were submitted. As such, Council will proceed with the gazettal of 'Nicholls Chase' (corrected spelling) and 'Sandy Rise' in accordance with Min no.17-131 from Council ordinary meeting of 8 May 2017.

Simpson Chase

It was resolved on 8 May 2017 that 'Simpson Chase' would commence to online road naming process and commence advertising.

For the proposed name of 'Simpson Chase', the Geographical Names Board did not accept the proposed naming as Simpson Avenue at Blackheath exists within 10km of the proposal. This would result in a duplication within a 10km radius which does not meet the requirements of the Addressing User Manual. An alternative name was sought from the developer with the suggestion outlined below:

Proposed Name: **Seymour Chase**

Applicant Reasoning: Mary Seymour was a four day old child buried 1837 at the Cemetery in the original Moyne Farm and is the second oldest headstone/marker in the cemetery after Catherine Sandy (1835).

The proposed alternative name will match the other names proposed within the subdivision to reflect people who have been buried within the Moyne Farm Cemetery. The cemetery is a local heritage item under Lithgow Local Environmental Plan 2014.

POLICY IMPLICATIONS

These roads will be named in accordance with Council's Road Naming Policy.

FINANCIAL IMPLICATIONS

- Budget Approved - No individual budget approved. Minor advertising costs are covered within the recurrent operating budget.
- Cost Centre - 1009 – General Administration Executive
- Expended to Date - A proportion of the Council Connections expenditure when advertised.
- Future Potential Impact - Minimal. The applicant pays for the initial signage.

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Map showing proposed road name and layout of subdivision

RECOMMENDATION

THAT Council proceed with the road naming process for 'Seymour Chase' by:

- a. Commencing the online road naming process in accordance with NSW Addressing User Manual. This will include advertisement in the local newspaper and requesting submissions on the proposed name from surrounding residents and emergency services.
- b. If submissions against the proposal, or alternatives suggested, these submissions will be reported back to Council for determination.
- c. If no submissions against the proposal, or alternatives suggested, Council will proceed with the online road naming process and gazettal of 'Seymour Chase'.

ITEM-9 ENVIRO - 17/07/17 - PLAN OF MANAGEMENT HASSANS WALLS RESERVE

REPORT BY: GROUP MANAGER ENVIRONMENT AND DEVELOPMENT

REFERENCE

Minute No 17-48: Ordinary Council Meeting 27th February 2017

SUMMARY

The purpose of this report is to advise on the outcome of public exhibition of the Draft Plan of Management (POM) for Hassans Walls Reserve and to recommend adoption of the POM as amended.

The full amended Plan of Management Hassans Walls Reserve document is available as an attachment to this report.

COMMENTARY

What is a Plan of Management (POM)?

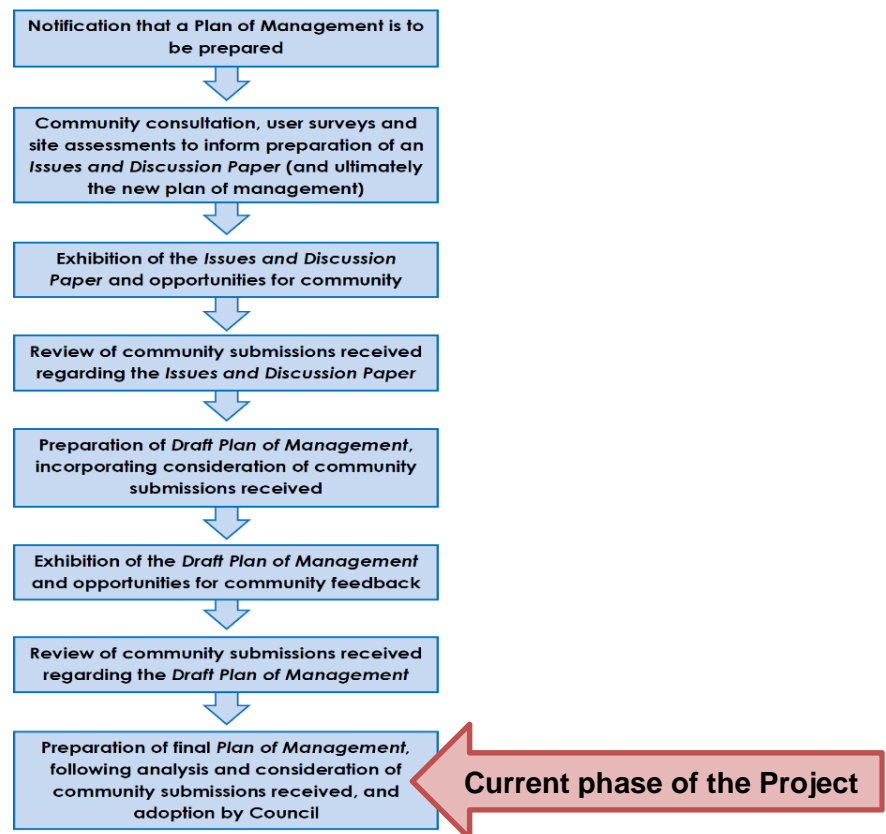
A plan of management is developed, in consultation with the community, to provide direction for the future management of a place; usually for a park, reserve or other area of open space. The Plan defines the values, use and future management intent and practices for the area and contains a range of actions to guide the management of the area over the life of the document (usually a ten year period).

Objectives

This plan of management has been prepared to provide a clear strategic direction for future management and use of Hassans Walls Reserve. The key principal objectives of this plan of management are as follows:

- Identify a vision for Hassans Walls Reserve;
- Identify the values of Hassans Walls Reserve;
- Set out the strategic direction for future management of Hassans Walls Reserve;
- Outline management actions for Hassans Walls Reserve;
- Propose a concept masterplan for future development;
- Provide direction on the conservation and environmental management of natural resources within Hassans Walls Reserve;
- Provide direction on the conservation and protection of cultural heritage sites within Hassans Walls Reserve;
- Identify and minimise risks within Hassans Walls Reserve;
- Consolidate information into a single document for ease of reference; and
- Identify future studies that may be required to inform the management of the reserve and implementation of the plan.

The planning process for preparing the plan of management is summarised in the flow chart below.



It was originally anticipated that a public hearing would be required into the re-categorisation of community lands within the reserve, however further investigation revealed that this process was not required.

What Does the Document Contain?

The POM has been divided into four (4) parts comprising:

Part A: Management Context

Introduces Hassans Walls Reserve and contains information about the management context within which the POM was developed. A basis for management is proposed and the planning context outlines key reserve values identified from the community visioning sessions and initial community consultation.

Part B: Site Description

A description of the current site conditions is provided including local and regional context, natural environmental values, cultural heritage values, recreational values, landscape and amenity values as well as identifying current assets and infrastructure within the reserve.

Part C: Management Framework

Outlines the framework within which the Hassans Walls Reserve is to be managed. Consistent with the requirements of the Local Government Act 1993, the reserve has been categorized and the associated objectives listed. For management purposes the site has been divided into four management zones based on natural attributes and proposed land management practices. General management strategies have been provided for the entire site and specific management strategies are proposed for each management zone. A concept masterplan is presented which details the broad management direction and layout intended for the future use and development of the reserve. A staged implementation approach is identified in the plan over a 10 year period. A series of management actions are also proposed to guide the management of the reserve over this period.

Part D: Implementation and Review

Considers the implementation of the plan and contains information on potential funding sources, reporting, evaluation and review.

Community Consultation Outcomes

The POM has been extensively informed by the results of three (3) community consultation phases undertaken during the planning process as follows:

- an initial phase identifying visions and values(110 responses);
- an issues and discussion phase(25 responses)
- public exhibition phase of the Draft POM(17 responses)

The results of the community consultation above, demonstrate the effectiveness of the adopted consultation strategy for the project in capturing the majority of community input in the early collaborative planning stages. It is this valuable community input which has underpinned the formation of the overall plan and has strengthened the community ownership of the outcomes of the project.

It is further noted that the Environmental Advisory Committee(EAC), at its meeting of the 31st May 2017, resolved that:

The committee hold an extraordinary meeting to assess the final draft of the Hassan's Walls Management Plan before the final adoption by Council. The date of the meeting to be set following consideration of submissions by the consultant.

While the role of the EAC in collaborating on environmental projects is not questioned, the value of further consideration at this stage of this project by the EAC, outside the already extensive community and key stakeholder consultation is not considered warranted at this time. It is further noted, that three(3) members of the EAC have provided submissions on the plan and their concerns and comments have been given due consideration in the analysis of submissions. The wishes of the EAC in this instance is not a binding resolution of Council.

The project was commenced in June 2016, and has now reached its final stage. It should proceed in a timely manner to finalisation.

Public Exhibition

The Draft Plan of Management for Hassans Walls Reserve was placed on public exhibition from Monday 6th March 2017 until Friday 7th April 2017, with submissions accepted up until Friday 28th April 2017.

The Draft Plan was available for viewing on a dedicated page on Council's website and hard copies of the document were made available at Council's Administration Centre and Lithgow Library/Learning Centre.

Two (2) "drop in information sessions" were also held during the exhibition period, on Tuesday 4th April 2017.

The community was provided with the opportunity to complete a feedback form that was available both electronically on Council's website and in hard copy at the exhibition venues. Written submissions were also accepted by letter and e-mail.

All individuals, organisations and other stakeholders who provided submissions in either of the preceding two community consultation stages during the Draft Plan's preparation, or who were identified on Council's list of stakeholders, were contacted(either by email, direct telephone call

or letter) and advised of the availability of the Draft Plan and provided the opportunity to comment.

A total of seventeen (17) submissions were received during the period. A full summary and analysis of all submissions is included in the attachments to this report. Where it has been determined that an action is required in the plan as a result of a submission, this has been reflected in the final document (attachment 1).

However, to prior submissions have been grouped into the following areas for the purpose of analysis with the resulting key changes noted below:

- General matters
 - No major changes recommended
- Management Context
 - Clarification and spatial Identification of land parcels within the reserve
 - Rewording of vision statement
- Site Description
- Include “Hassans Walls Orchids” in selected references
- Include “Hassans Walls – Prized and Pillaged” in selected references
- Include “Nature-based Tourism and Recreation in the Gardens of Stone Stage 2 Proposal” in selected references
- Management Framework
 - Include figure showing current land categorisations
 - Amend the management intent of the Managed Use Bushland Zone
 - Amend the primary management objectives of the Managed Use Bushland Zone
 - Clarification of recreational track usage in Conservation Zone
 - Amend zoning plan to enable connection by track between Hassans Walls and Second Lookout
 - Amend zoning plan to include southern portion of Pony Club area in Utilities Zone
 - Amend the management intent and objectives of the Utilities Zone
 - Amend secondary objective of Urban Edge Zone
- Management Actions
 - Amend masterplan to investigate potential restoration/reuse of sandstone shelter at second lookout
 - Differentiate the status of named tracks
 - Amend Zoning Plan to include “Ewok Forest Track” as Managed Bushland Zone
 - Add action that “Gun Club Track” to be closed and rehabilitated as required by the development approval for the Pony Express Track.
 - Amend Zoning Plan to remove the Managed Use Bushland Zone along the “Gun Club Track” and show this area instead as Conservation Zone
- Implementation and Review
 - No major changes recommended
- Other
 - No major changes recommended

POLICY IMPLICATIONS

Nil arising from this report.

FINANCIAL IMPLICATIONS

- Budget approved: 15/16 Operational Plan \$60 000.00
16/17 Operational Plan \$49 943.00 as carried over from 15/16
- Cost centre: PJ 400076
- Expended to date: 15/16 - \$10 057.00

- Future potential impact: 16/17 - \$24 752.00
17/18 Operational Plan - \$55 000.00 – PJ400103 Mine Subsidence Audit. The plan also outlines a number of actions that if carried out would have significant financial implications. However, the plan does not commit Council to any expenditure. It is likely that external sources of funding will need to be sought.

LEGAL IMPLICATIONS

The plan has been drafted in accordance with the requirements of the Crown Lands Act 1989 and the Local Government Act 1993.

ATTACHMENTS

1. Plan of Management – Hassans Walls Reserve
2. Summary and Analysis of Public Submissions

RECOMMENDATION

THAT Council adopt the amended version of the Hassans Walls Management Plan as attached to the business paper.

OPERATION REPORTS

ITEM-10 OPER - 17/07/17 - LITHGOW AGED CARE LIMITED PROPOSED ROAD CLOSURE - PART SECTION OF SHORT STREET LITHGOW

REPORT BY: GROUP MANAGER OPERATIONS

SUMMARY

The purpose of this report is to advise Councillors of the process required to close a small section of Short Street Lithgow being at the eastern end adjacent to the Lithgow Aged Care Facilities measuring 25.56 meters by 15 meters and transfer this section of closed road in Short Street to Lithgow Aged Care Limited.

COMMENTARY

Following advice from Le Fevre & Co Solicitor and Attorneys the following stages of the process include:

1. Advertise the proposed closure and invite submissions
2. Carry out public consultation, negotiations and resolutions of any objections
3. Forward a report with formal application and fee of \$476.90 and surveyors plans to Business Centre at Crown Lands Department
4. Obtain valuation from Opteon valuers to assist Council in negotiating a price with Lithgow Aged Care Limited for the purchase of the said portion of land.
5. Arrange to register the plans at LPI and notify Business Crown Lands when the plans have been registered.
6. Upon receipt of notification of the registration of the plan Business Centre Crown Lands will gazette the road closure and finalise the process and notify Council accordingly
7. Upon finalisation of the road closure process and issue of title in Council's name a sale to Lithgow Aged Care Limited can be affected at the negotiated price. Le Fevre & Co will notify Council when road closure plan is available and valuation has been obtained from Opteon. In the meantime Council should proceed to advertise the proposed road closure.

Le Fevre & Co have enclosed a copy of the valuation report obtained on behalf of Council from Opteon Property Group noted that the valuation report includes a market value of \$20,000.00 excluding the added value of the bitumen sealing and concrete kerb and guttering. It is noted that it is not proposed to seek compensation for the value of the bitumen sealing and concrete kerb and guttering. With reference to the valuation report Council could seek payment from Lithgow Aged Care Limited of the sum of \$20,000.00 plus all costs and expenses in connection with the acquisition of the land from Council.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

- Budget approved – N/A
- Cost centre –N/A
- Expended to date – N/A
- Future potential impact -NIL

LEGAL IMPLICATIONS
NIL

ATTACHMENTS

1. Letter from Le Fevre & Co Solicitors and Attorneys
2. Valuation Report from Opteon Property Group

RECOMMENDATION

THAT Council:

1. Proceed with the advertised closure of a section of Short street Lithgow measuring 25.56 metres by 15 metres at the eastern end of Short street; and
2. Council enter into negotiations to sell the land to Lithgow Aged Care Limited based on the valuation of \$20,000.00 plus legal fees.

**ITEM-11 OPER - 17/07/17 - ACCESS ISSUES TO PART LOT 202 - 17 BARTON
 AVENUE WALLERAWANG**

REPORT BY: GROUP MANAGER OPERATIONS

SUMMARY

To advise Council of recent development in the provision of access to part lot 202, 17 Barton Avenue Wallerawang. This was originally considered by Council at the Ordinary Meeting of 16th May 2016 and it was resolved that Council offer to provide a right of carriage way of up to 3 meters wide extending from the vehicle lay back in Barton Avenue approximately 25 to 30 meters in a northerly direction linking to a small triangular portion under the transmission easement. The applicant being the owner of 17 Barton Avenue to be solely responsible for all costs associated with the acquisition of land from Council including a boundary adjustment and creation of legal access survey valuations and legal costs.

COMMENTARY

A draft plan of subdivision has been submitted by the owners (copy attached) which shows a total area of land to be purchased of 1095 square meters and reflects a slight change to the original boundaries proposed of land to be sold to the applicants. This compares to the original proposal of 850 square meters prior to survey.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

- Budget approved – N/A
- Cost centre – N/A
- Expended to date - NIL
- Future potential impact - NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Draft plan of subdivision – Lot 202, 17 Barton Avenue Wallerawang.

RECOMMENDATION

THAT Council approve the draft plan of subdivision showing an area of 1095 square meters to be subdivided from Lot 20 DP 1217065 and added to Lot 1 DP 37156 to facilitate access via right of carriage way off Barton Avenue.

ITEM-12 OPER - 17/07/17 - WATER REPORT

REPORT BY: GROUP MANAGER OPERATIONS

REFERENCE

Min No 17-189: Ordinary Meeting of Council held on 26th June 2017

SUMMARY

This report provides an update on various water management issues.

COMMENTARY

Current Dam Levels for both Farmers Creek No. 2 Dam and Oberon Dam

Farmers Creek No. 2 Dam capacity on Monday 3rd July 2017 was 92.25%. Oberon Dam capacity on Monday 3rd July 2017 was 88.6%.

Current Water Usage from Each Supply

Table 1 below indicates total output from the Oakey Park Water Treatment Plant (consumption), the volume transferred from the Clarence Water Transfer System (CWTS) and the volume of water purchased from Water NSW (Fish River Scheme) for 2016/2017.

Table 1 - Oakey Park Monthly Output and Clarence Transfer 2016/2017

Month	Oakey Park WTP (ML)	Clarence Transfer (ML)	Fish River Supply (ML)
July	112	0	58
August	97	0	66
September	95	0	66
October	111	0	66
November	124	0	56
December	148	0	47
January	112	0	96
February	104	0	69
March	100	0	55
April	141	0	55
May	127	0	88
June	120	0	59
TOTAL	1,391	0	781

Oakey Park Water Quality Summary

Oakey Park Water Treatment Plant is currently supplying water to Lithgow and was supplying water to the villages for the periods 25th May 2017 to 27th May 2017 and 30th May 2017 to 3rd June 2017. No health-based ADWG values were exceeded for the period 17/06/17 to 7/07/17.

Treatment Plants Monitoring Results

Samples are taken on a monthly basis at various locations within the STPs and WTP. Nine samples were taken on 28/06/2017 and forwarded to Australian Laboratory Services (ALS) for testing. There was one (1) non-compliance at Portland STP as detailed below in Table 2. All test results are published on the Lithgow City Council website as required by the *Protection of the Environment Operations Act 1997*.

Table 2 – Treatment Plants Monitoring Results

Plant	Non Compliance	Licence Limit	Date Sampled	Cause of Non Compliance	Action Taken to Mitigate Adverse Effects of the Non Compliance	Action Taken to Prevent Future Reoccurrence Of Non Compliance
Portland STP	Faecal Coliforms 630 units/ 100mL	600 units/ 100mL	28/06/17	Removal of Trickling Filter During Plant Upgrade	Increase Cleaning to Reduce load On Remaining Filter	Augmentation of Portland Sewerage Treatment Plant

Fish River Water Scheme Water Quality Summary

Fish River Water Supply supplied water to Lithgow, Marrangaroo, Wallerawang, Lidsdale, Portland, Cullen Bullen, Glen Davis and Rydal from 20/05/17 to 16/06/17. Fish River Water Supply is currently supplying water to Marrangaroo, Wallerawang, Lidsdale, Portland, Cullen Bullen, Glen Davis and Rydal. No health-based ADWG values were exceeded for the period 17/06/17 to 7/07/17.

Current Water Restrictions Update

Level 1 restrictions are effective from Monday, 17 March 2014.

Water Saving Schemes or Processes Update

Council's Rainwater Tank and Domestic Appliance Rebate Program continued with Council approving one application for a household appliance rebate and one application for a water tank rebate for the period 17/06/17 to 7/07/17.

Water Reticulation Complaints

Two complaints were received during the period 17/06/17 to 7/07/17 concerning water quality issues in the following areas. Testing of the water was undertaken at these locations.

5 Boundary Street Lithgow	Reported dirty water.	Water was tested and complied with all ADWG health limits.
19 Shaft Street Lithgow	Reported dirty water.	Water was tested and complied with all ADWG health limits.

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

- Budget approved – N/A
- Cost centre –N/A
- Expended to date – N/A
- Future potential impact – NIL

LEGAL IMPLICATIONS

NIL

RECOMMENDATION

THAT Council notes the water report.

CORPORATE AND COMMUNITY REPORTS

ITEM-13 CORP - 17/07/17 - POLICY 8.1 EXCESS WATER USAGE ALLOWANCE FOR BREAKAGES

REPORT BY: ACTING GROUP MANAGER COMMUNITY AND CORPORTATE

REFERENCE

Min No: 16-268: Ordinary Meeting of Council 12 December 2017

Min No: 17-167: Ordinary Meeting of Council 29 May 2017

SUMMARY

Following a 28 day public exhibition period, the Policy 8.1 Excess Water Usage Allowance for Breakages is presented for Council adoption.

COMMENTARY

At the Ordinary Meeting of Council on 29 May 2017, Council resolved as follows:

1. Council endorse Policy 8.1 Excessive Water Usage Allowance for Breakages for public exhibition and comment revised for 28 days.
2. Following the exhibition period the policy be returned to Council for adoption.

The policy was placed on exhibition for a period of 28 days closing on 7 July 2017. No submissions were received on this matter.

POLICY IMPLICATIONS

Policy 8.1 Excess Water Usage Allowance for Breakages Version 4 will replace Version 3 that had been adopted by Council on 28/07/14 Min No 14-313

FINANCIAL IMPLICATIONS

- Budget approved – N/A
- Cost centre – N/A
- Expended to date – N/A
- Future potential impact – A reduction in the number of requests that are required to be referred to Council.

LEGAL IMPLICATIONS

Nil

RECOMMENDATION

THAT Council adopt Policy 8.1 Excess Water Usage Allowance for Breakages as exhibited.

ITEM-14 CORP - 17/07/17 - COUNCIL INVESTMENTS HELD TO 30 JUNE 2017

REPORT BY: ACTING GROUP MANAGER CORPORATE AND COMMUNITY

REFERENCE

Min No 17-193: Ordinary meeting of Council held on 26 June 2017

SUMMARY

To advise Council of investments held as at 30 June 2017.

COMMENTARY

Council's total investment portfolio, as at 30 June 2017 when compared to 31 May 2017, has increased by \$7,000,000.00 from \$21,500,138.43 to \$28,500,138.43. While cash in Council's bank account decreased by \$4,930,980.01 from \$6,408,164.32 to \$1,477,184.31.

There is an overall increase in cash and investments of \$2,069,019.99 since 31 May 2017. The increase in cash and investments is due to the receipt of the prepayment of the 2017/18 Financial Assistance Grant first and second instalments. Please also note that cash on hand is represented by the balance held with CBA and totals \$1,477,184.31. Bank account \$227,184.31 and On call \$1,250,000.00 this allows Council to maximise interest returns for cash at bank.

If the movement in the bank account is negative, this is shown as a net redemption. If the movement in the bank account is positive this is shown as a net new investment.

The movement in Investments for the month of June 2017 were as follows:

Opening Balance of cash and investments as 01 June 2017	\$27,908,302.75
Plus New Investments – June 2017	\$8,000,000.00
Less Investments redeemed – June 2017	\$5,930,980.01
Closing Balance of cash and investments as at 30 June 2017	\$29,977,322.74

See Figure 1 in attachment for summary of current investments held.

See Figure 2 in attachment for a graph of historical and current investments to 30 June.

A large proportion of Council's investments are held as restricted assets for specific purposes. Restricted assets may consist of externally restricted assets which must be spent for the purpose for which they have been received e.g. Water, Wastewater, Stormwater, Domestic Waste, Parking, or internally restricted assets which have been set aside by Council resolution. Some internal restrictions are held to fund specific liabilities such as employee leave entitlements and bonds and deposits.

POLICY IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing funds. On 27 October 2014 Council adopted a draft of the Investment Policy as Policy 8.7 which includes the Minster's Investment Order of 12 January 2011.

FINANCIAL IMPLICATIONS

- Budget approved – N/A
- Cost centre – N/A
- Expended to date –N/A
- Future potential impact - Interest received for month of June 2017 was \$42,103.80. Interest is paid on the maturity date of the investment. The budget for interest income is determined by the average level of funds held and the rate of return. Adjustments to the budget estimate are processed through Council's Quarterly Budget Review process. Interest Returns are determined by average funds invested and the rate of interest return.

LEGAL IMPLICATIONS

Investments are held in accordance with the Lithgow City Council's Investment Policy at the date of investing the funds. On 27 October 2014 Council adopted a draft of the Investment Policy as Policy 8.7 and investments will comply with this Policy which includes the following:

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order dated 12 January 2011
- Local Government (General) Regulation 2005
- Trustee Amendment (Discretionary Investments) Act 1997 Section 14A (2), 14c(1) & (2)

I, Neil Derwent, Lithgow City Council's Responsible Accounting Officer certify as required under Local Government (General) Regulations 2005, that Council's investments have been made in accordance with the Local Government Act 1993, Regulations and Lithgow City Council's Investment Policy.

ATTACHMENTS

1. Investment Register 2016/17 and Cash Flow Chart

RECOMMENDATION

THAT Investments of \$28,500,138.43 and cash of \$1,477,184.31 for the period ending 30 June 2017 be noted.

ITEM-15 CORP - 17/07/17 - FINANCIAL POSITION

REPORT BY: ACTING GROUP MANAGER CORPORATE AND COMMUNITY

SUMMARY

For Council to note Council's current financial position and strategy to be implemented to return the general fund to surplus and allow Lithgow City Council to seek Fit For The Future (FFTF) status.

COMMENTARY

At the 26 June 2017 ordinary Council meeting, Council adopted the 2017/18 Operational Plan which reported Council's consolidated operating surplus of \$353,000 and operating deficit in the general fund of \$1,353,000. Attachment 1 details the timeline of the development of the operational plan and current financial position of Council's 2017/18 Operational Plan, consolidated operating surplus of \$167,000 and general fund deficit of \$853,000. Council's administration will endeavour to reduce the projected general fund deficit through 2017/18.

Council's Operational Plan was developed in collaboration with Morrison Low and includes a Performance Improvement Plan (PIP). At the time of adoption there were a number of unresolved issues. The final issue was resolved on the 5 July 2017 and the impacts are detailed in Attachment 1. The PIP was developed on the basis that the general fund would be in surplus \$247,000 in 2017/18 and was contingent on depreciation savings of \$1,300,000. As FFTF is based on the general fund, the PIP consists of actions and strategies to achieve efficiencies and savings for the general fund which would flow onto the Water and Sewer funds.

The PIP has a number of strategies and actions prioritised over a four year period, the majority of these actions and strategies require upfront expenditure to achieve ongoing efficiencies and savings. As Council budgeting has not been based on zero based budget principles there is a low level risk associated with the accuracy of the budget. Actions to be taken by Council in the 2017/18 financial year are related to cost control. Council will also be conducting a complete review of Fees and Charges to ensure they are calculated on best practice cost recovery basis.

The PIP includes service reviews across all Council services to ensure appropriate service levels and resourcing and that these services are provided on an economical, efficient and effective basis. These service reviews have been prioritised over a four period in line with the Delivery Program. The service review program priorities are currently being reviewed to ensure the program is achievable and delivers efficiencies and savings in specified timeframes.

Council is also reviewing and developing asset management plans to move to a sustainable asset and depreciation management model. The asset management plan will also develop asset maintenance schedules to more efficient and affective asset maintenance across all asset classes.

The final part of the PIP is to implement best practice systems and procedures to support new service delivery models. These systems will be IT based and will also deliver efficiencies and savings after initial investment and improved customer service levels to ratepayers, external and internal clients.

It is sound financial practice and management for Council to return to ongoing surplus position in the general fund. Surpluses allow Council to accumulate reserves and gives Council flexibility to respond to Community Strategic Plan outcomes as well as obtaining FFTF status.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

- Budget approved - 1,353,000 deficit general fund
- Cost centre - n/a
- Expended to date - n/a
- Future potential impact - \$1,353,000 saving general fund

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Lithgow City Council 2017/18 Operational Plan summary

RECOMMENDATION

THAT Council notes the Financial Position report and Managements intention to reduce the projected general fund deficit through 17/18.

ITEM-16 CORP - 17/07/17 - IRONFEST REQUEST TO WAIVE FEE FOR DAMAGES

REPORT BY: ACTING GROUP MANAGER CORPORATE & COMMUNITY

SUMMARY

This report seeks Council resolution regarding request to waive charges by Ironfest Committee

COMMENTARY

Council has traditionally supported Ironfest with an allocation in the recurrent financial assistance program in its annual budget. In 2016/17 this amount was \$12,300 ex gst. All services that Council then provide for the event are then taken from this allocation. For example, hire of the facilities, road closures, food inspections, cleaning, flood light usage, goal post removal etc. The arrangement then is, any balance remaining is paid to Ironfest. This arrangement is all subject to a hire agreement (attached)

Following Ironfest celebrations held during April 2017 Council invoiced Ironfest for \$900.00, being an amount based on an estimate \$200 for staff overtime salaries to store chairs that had been left out and close the facilities and \$700 for repairs to a damaged toilet. This resulted in an amount of \$60.50 that Ironfest would have to pay Council in addition to the financial assistance provided.

The Ironfest committee have requested that this charge be waived.

This resulted in an investigation into the estimation, and it was found that a more accurate figure that should have been quoted was \$1,285.52, being \$326.50 for the overtime hours for staff to store the chairs and lockup the facilities and \$959.02 for time and materials to repair the damaged toilet.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

- Budget approved - \$12,300
- Cost centre – 600063 – Financial Assistance
- Expended to date – \$12,300
- Future potential impact – Council may resolve to write off costs associated with the extra work and repairs at a cost of \$1,285.52.

LEGAL IMPLICATIONS

Nil

RECOMMENDATION

THAT Council proceed to invoice Ironfest committee for the amount of \$1,285.52 for the repair and maintenance arising from the holding of Ironfest at the Tony Luchetti Sportsground.

COUNCIL COMMITTEE MINUTES

ITEM-17 CORP - 17/07/17 - COMMUNITY DEVELOPMENT COMMITTEE MINUTES OF 26 JUNE 2017 INCLUDING FINANCIAL ASSISTANCE RECOMMENDATIONS

REPORT BY: ACTING GROUP MANAGER CORPORATE & COMMUNITY

REFERENCE

Min -16 – 183: Ordinary Meeting of Council 18 July 2016
Min - 17-104: Ordinary Meeting of Council 12 April 2016
Min -17-194: Ordinary Meeting of Council 26 June 2017

SUMMARY

This report details the minutes of the Community Development Committee meeting held on 26 June 2017 including Round 1 of 2017/18 Non-recurrent Financial Assistance recommendations.

COMMENTARY

At the Community Development Committee meeting held 26 June 2017 various items were discussed by the committee, including:

Item 4: 2017/18 Non-Recurrent Financial Assistance recommendations

Council has allocated a total of \$156,844 Financial Assistance in the 2017/18 Delivery Program for distribution to community organisations, comprised of \$69,844 for Recurrent Financial Assistance and \$87,000 for Non-Recurrent Financial Assistance.

Financial Assistance is provided under the following categories with the 2017/18 amounts shown:

Recurrent Financial Assistance

Lithgow Tidy Towns	\$2,050
Portland Tidy Towns	\$1,025
Cullen Bullen Tidy Towns	\$1,025
Wallerawang Tidy Towns	\$1,025
Ironfest	\$12,300
Lithgow Chamber of Commerce	\$12,300
Arts OutWest	\$12,749
Lithgow Show	\$12,300
White Ribbon Day	\$500
LINC Rental Assistance	\$11,000
Western Region Academy of Sport	\$1,780
Portland Golf Club Sponsorship	\$860
School Presentations	\$930
Total Recurrent	\$69,844

Non-Recurrent Financial Assistance

Council has allocated \$87,000 for Non-Recurrent Financial Assistance. It is recommended that this be allocated as follows:

Fee Waivers

\$1,000 for the waiver by the General Manager of fees for the use of Council facilities throughout the year.

\$10,000 for four Civic Ballroom and Tony Luchetti Showground fee waiver packages each up to the value of \$2,500. These are provided once only to each applicant; are not to be provided to organisations already receiving Financial Assistance for major events at these venues, and; applications are to be received at least 3 months prior to the event for consideration by a meeting of Council. No applications were received by Council under this category in 2016/17.

Sporting Related Financial Assistance

\$2,500 for sporting-related sponsorships/financial assistance including the waiving of sportsground hire fees and charges and financial assistance for junior representatives. These applications are considered by Council's Sports Advisory Committee and reported separately to Council for approval.

Rounds 1 and 2 Non-Recurrent Financial Assistance

The remaining \$73,500 is for distribution in two funding rounds, with applications called for in April and October 2017.

Council called for applications from the community for Round 1 from 1 – 30 April 2017 with twenty four (24) applications to the value of \$58,997 received. The Community Development Committee considered these applications on 26 June 2017 and recommends that Council provide Round 1 financial assistance to nineteen (19) projects to the value of \$31,772. A further report will be presented to Council in December 2017 detailing requests under Round 2 of 2017/18 Non-Recurrent Financial Assistance.

Round 1 2017/18 Financial Assistance Requests and Recommendations

	Organisation and Project Outline	Amount requested	Amount Recommended	Comment
1.	Rydal Village Association Daffodils at Rydal 2017	\$1,500	\$1,500	Good for tourism and community pride. More than 50% in kind contribution.
2.	Lithgow Regional Branch, National Trust of Australia (NSW) Annual John Welling's Award 2017 To encourage young people to explore their local heritage by holding an art and writing competition on a different heritage subject each year.	\$400	\$800	Note that Council resolved in Feb 2007 to provide this award in conjunction with Lithgow National Trust which has identified the actual cost of \$800
3.	Rydal AH&P Society 2017 Yard dogs and heavy horse sponsorship	\$1,000	\$1,000	Supports a community event and promotes participation.
4.	Wallerawang & Lidsdale Progress Association New Year's Eve Pyrotechnical event	\$3,000	\$0	Note that Council resolved 29 May 2017 that Financial Assistance for this event be deferred to the second half of this year
5.	Mingaan NAIDOC 2017 To celebrate and recognise Aboriginal cultural and history in the Lithgow area.	\$3,000	\$3,000	In kind contribution above 50%. Meets broad community benefit.
6.	Meadow Flat Recreation Ground Trust Water tank and pathways for new toilet block	\$3,000	\$0	No concept plan or quotes have been provided. Recommend deferral until quotes are provided.
7.	Lithgow Army Cadet Unit Pathways for disability access to become more inclusive	\$3,000	\$0	Concept plan has been provided but no quotes. Recommend deferral until quotes are provided.

	Organisation and Project Outline	Amount requested	Amount Recommended	Comment
8.	The City of Greater Lithgow Mining Museum Inc. Develop and install a multimedia interpretation explaining the importance of coal mining to Australia's war effort during WW2.	\$1,200	\$1,200	Meets broad community benefit. Important linkages to Lithgow's heritage.
9.	Lithgow Tidy Towns Restoration of murals on western wall, Eskbank Street	\$3,000	\$2,000	Lithgow tidy Towns receives recurrent funding for operational costs. This request is for a specific project.
10.	Tarana Tanker Trailers Inc. Register 12 tanker Trailers for safe use in fighting fires.	\$1,200	\$1,200	Meets broad community benefit.
11.	LINC Circle of Security Parenting Program Provide parents with knowledge on how to understand and meet their children's needs, manage emotions and build self-esteem.	\$4,716	\$3,000	In kind contribution above 50%. Meets broad community benefit.
12.	Lithgow Child Protection Interagency Children's Expo, Community Fun Days and professional development	\$4,520	\$3,000	
13.	Lithgow District Car Club Rate reimbursement Yvonne Martin Memorial Motor Sport Park	\$1,200	\$1,300	General Land Rate component only.

	Organisation and Project Outline	Amount requested	Amount Recommended	Comment
14.	Nanna's Touch Lithgow's Accessible Lifestyle Expo A public showcase of local and outreach support services and businesses available to support people with special needs, disabilities, and mental health issues.	\$2,000	\$1,000	
15.	Gindaay Youth Centre Portland Afterschool activities and care for young people in Portland.	\$2,500	\$0	The request is for operational costs, not a specific project. Recommend deferral until details of a specific project are provided.
16.	Kirinarrri Community Services Hangout Lithgow" - a weekly social space for young people with disability.	\$3,000	\$3,000	In kind contribution above 50% . Meets broad community benefit. Supports DIAP aims of inclusivity.
17.	Cullen Bullen Progress Association Rate reimbursement	\$2,000	\$900	General Land Rate component only.
18.	Wallerawang Kids Club Rent waiver	\$900	\$872	Provides activities for children in Wallerawang. Meets broad community benefit.
19.	Lithgow Community Projects Air conditioner	\$3,000	\$0	An air-conditioner is an asset that is the responsibility of the building owner.
20	Leaving Healthy Footprints Aboriginal Consultative Group A social support program for Aboriginal Elders - a safe space where they can "yarn", develop strong social connections, and experience mental and emotional wellbeing.	\$3,000	\$3,000	More than half in-kind contribution. Meets broad community benefit.

	Organisation and Project Outline	Amount requested	Amount Recommended	Comment
21.	First Australian Muzzle loading Gun Rifle Pistol Club Rate Reimbursement	\$1,059	\$1,000	General Rate component cost only.
22	Lithgow Partnership Against Domestic & family Violence and Abuse White Ribbon Trivia Night	\$500	\$500	Broad community benefit addressed. More than 50% in-kind contribution.
23	Centacare Bathurst Cooking classes and production of healthy cookbook for families in Bowenfels area	\$7,302	\$2,000	
24	Wallerawang Central Acclimatization Society Community event in October 2017 at Lake Wallace to educate community on noxious aquatic pest species and encourage fishing.	\$3,000	\$1,500	Recommend that: <ul style="list-style-type: none"> • No funding be provided for entrants' prizes, insurance and incidentals. • 50% of remaining costs only
	TOTAL	\$58,997	\$31,772	

Conclusion

A total of \$87,000 approved by Council for Non-Recurrent Financial Assistance in 2017/18 is recommended for allocation as follows:

\$1,000 for the waiver by the General Manager of fees for the use of Council facilities throughout the year.

\$2,500 for Sporting related Financial Assistance.

\$10,000 for four financial assistance packages of up to \$2,500 each towards the cost of hiring the Civic Ballroom and/or Tony Luchetti Showground.

\$73,500 for Rounds 1 and 2 Non-Recurrent Financial Assistance:

Twenty four (24) applications to the value of \$58,997 have been received for Round 1 Non-Recurrent Financial Assistance and nineteen (19) projects to the value of \$31,772 are recommended for Round 1 allocation leaving a further \$41,728 for allocation in Round 2 later in 2017/18.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

- Budget approved - \$87,000
- Cost centre – 600059 Non Recurrent Financial Assistance
- Expended to date - \$0.00
- Future potential impact - \$41,728 will remain in the non-recurrent financial assistance budget for Round 2 later in the year.

LEGAL IMPLICATIONS

Nil

ATTACHMENTS

1. Community and Development Committee Minutes of 26 June 2017

RECOMMENDATION

THAT council:

1. Notes the minutes of the Community Development Committee meeting held 26 June 2017.
2. Provides \$31,772 Round 1 2017/18 Non-Recurrent Financial Assistance to the following organisations:

Organisation	Project	Amount Recommended
Rydal Village Association	Daffodils at Rydal 2017	\$1,500
Lithgow Regional Branch, National Trust of Australia (NSW)	Annual John Welling's Award 2017	\$800
Rydal AH&P Society	2017 Rydal Show Yard dogs and heavy horse sponsorship	\$1,000
Mingaan	NAIDOC 2017	\$3,000
The City of Greater Lithgow Mining Museum Inc.	Mining multimedia interpretation project	\$1,200
Lithgow Tidy Towns	Eskbank Street Mural Restoration	\$2,000
Tarana Tanker Trailers Inc.	Register 12 tanker Trailers.	\$1,200
LINC	Circle of Security Parenting Program	\$3,000
Lithgow Child Protection Interagency	Children's Expo, Community Fun Days and professional development	\$3,000
Lithgow District Car Club	Rate reimbursement Yvonne Martin Memorial Motor Sport Park	\$1,300
Nanna's Touch Lithgow's Accessible	Lifestyle Expo	\$1,000
Kirinarri Community Services	Hangout Lithgow" weekly social space for young people with disability.	\$3,000
Cullen Bullen Progress Association	Rate reimbursement	\$900
Wallerawang Kids Club	Rent waiver	\$872
Leaving Healthy Footprints Aboriginal Consultative Group	Social support program for Aboriginal Elders	\$3,000
First Australian Muzzle loading Gun Rifle Pistol Club	Rate Reimbursement	\$1,000
Lithgow Partnership Against Domestic & family Violence and Abuse	White Ribbon Trivia Night	\$500

Organisation	Project	Amount Recommended
Centacare Bathurst	Cooking classes and production of healthy cookbook for families in Bowenfels area	\$2,000
Wallerawang Central Acclimatization Society	Community fishing event at Lake Wallace	\$1,500
TOTAL		\$31,772

3. Allocates \$1,000 from the Non-recurrent Financial Assistance allocation for waivers by the General Manager of fees for the use of Council facilities throughout the year.
4. Allocates \$10,000 from the Non-recurrent Financial Assistance allocation for four (4) fee waiver packages of up to \$2,500 each to non-profit community groups towards the cost of hiring the Civic Ballroom and/or Tony Luchetti Showground.
5. Allocates \$2,500 from the Non-recurrent Financial Assistance allocation for Sporting Related Financial Assistance.

ITEM-18 OPER - 17/07/17- SPORTS ADVISORY COMMITTEE MEETING MINUTES 27 JUNE 2017

REPORT BY: GROUP MANAGER OPERATIONS

SUMMARY

This report details the Minutes of the Sports Advisory Committee Meeting held on 27th June 2017.

COMMENTARY

At the Sports Advisory Committee held on 27th June 2017, there were numerous items discussed by the Committee, including:

- 2017 LJ Hooker Reg Cowden Sports Star of the Year Awards
- Booking Requests

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

- Budget approved – N/A
- Cost centre –N/A
- Expended to date – N/A
- Future potential impact – NIL

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes of the Sports Advisory Committee meeting held 27th June 2017

RECOMMENDATION

THAT Council:

1. Note the Sports Advisory Committee Meeting Minutes.

ITEM-19 OPER - 17/07/17- OPERATIONS COMMITTEE MINUTES -3 JULY 2017

REPORT BY: GROUP MANAGER OPERATIONS

SUMMARY

This report details the Minutes of the Operations Committee Meeting held on 3 July 2017.

COMMENTARY

At the Operations Committee held on 3rd July 2017, there were numerous items discussed and the following items were outside the Committee's delegations and require Council to formally consider the recommendations:

Item 5

- Lowther Cemetery – Fees & Charges

Item 6

- Budget Reallocation – Recreation Program

Item 7

- Black Spot Funding – Browns Gap Road

Item 8

- Project Status and Carry Forward Funds- Operations (works)

Item 9

- Budget Reallocation – Footpath Construction – Barton Avenue, Wallerawang

POLICY IMPLICATIONS

NIL

FINANCIAL IMPLICATIONS

- Budget approved – See attached spreadsheet for original budgets
- Cost centre - Various
- Expended to date – Note attached spreadsheet
- Future potential impact – Carried forwards will allow completion of adopted works

LEGAL IMPLICATIONS

NIL

ATTACHMENTS

1. Minutes from the Operations Committee Meeting of 3rd July 2017.

RECOMMENDATION

THAT Council:

1. Note the Operation Committee Meeting Minutes and;
2. Remove the special fee for the Catholic Section of Lowther Cemetery from the fees and charges and apply the adopted fees and charges set for all Councils Cemeteries;and
3. Transfers unspent funds totalling \$10,000.00 for the completion of road works at the Lithgow Cemetery in 2017/2018; and
4. Transfer unspent funds totalling \$69,246.00 for the upgrade of lighting at the Marjorie Jackson and Wallerawang Ovals in 2017/2018; and
5. Issue a letter of recognition to Council Staff for their efforts in constructing the Walking/ Cycle path around the Watsford/ Coran Oval area; and
6. Accept the grant of \$398,908.00, subject to certain conditions from the Australian Government Black Spot program for the Browns Gap Road project; and
7. Note the status report on major capital road projects in 2016/17;and that
8. The uncompleted Roads to Recovery program consisting of:
 - a. Hampton Road - \$350,000.00
 - b. Coxs River Road - \$300,000.00
 - c. Mckanes Falls Road - \$150,000.00be transferred to the 2017/18 Roads to Recovery program; and
9. The savings achieved from the Urban Road Resealing program of \$49,311.00 be transferred to supplement the Urban Drainage Improvements program in 2017/18;and
10. The savings achieved from the Roads to Recovery program of \$280,261.00 be transferred to supplement the Browns Gap Road Blackspot program works in 2017/18; and
11. The savings achieved from the Infrastructure Levy Program of \$103,588.00 be transferred to supplement the Coxs River Road reseal in 2017/18; and
12. Consideration be given to the naming of the new bridge in the Wolgan Valley as the Winchester bridge after a local identity; and
13. The reallocation of funds from the Barton Avenue Footpath Construction to the construction of the Barton Avenue Pedestrian Refuge Construction be approved.

NOTICE OF MOTION

ITEM-20 NOTICE OF MOTION - 17/07/17 - INQUIRY PREVENTION YOUTH SUICIDE

REPORT BY: COUNCILLOR W MCANDREW

COMMENTARY

The Committee on Children and Young People of the Parliament of New South Wales is commencing an inquiry into the approaches of government, service providers and schools, in preventing suicide of young people in New South Wales. The committee will also look into current services available in local communities and attempt to determine gaps in service provision, particularly in regional and rural areas. The committee is inviting submissions from individuals and organisations who are currently involved in working to address issues in this particular area. The closing date for submissions is Thursday 31 August 2017.

ATTACHMENTS

Media Release – Parliament of New South Wales – Committee on Children and Young People.

RECOMMENDATION

THAT

1. Council note the Media Release issued by the Parliament of New South Wales' Committee on Children and Young People, outlining the proposed Inquiry into the Prevention of Youth Suicide.
2. Council make a submission to the Inquiry and provide a draft to the 14 August 2017 Council Meeting.
3. Council request a hearing to be held in Lithgow as part of its submission to the Inquiry.

BUSINESS OF GREAT URGENCY

In accordance with Clause 241 of the Local Government (General) Regulations 2005 business may be transacted at a meeting of Council even though due notice of the business has not been given to the Councillors. However, this can happen only of:

- a) *A motion is passed to have the business transacted at the meeting; and*
- b) *The business proposed to be brought forward is ruled by the Chairperson to be of great urgency.*