OUR PLACE OUR FUTURE 2023/24 Quarterly Report March 2024

Executive Summary

The Quarterly Performance Report provides a budget review statement with a revised estimate of income and expenditure for the year. This is a requirement of the Local Government Act 1993 and Local Government (General) Regulation 2005. This Quarterly Performance Report for the period of 1 July to 31 March 2024 achieves these requirements.

From the General Manager, Craig Butler

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2024

It is my opinion that the Quarterly Budget Review Statement for Lithgow City Council for the quarter ended 31/3/24 indicates that Council's projected position at 30 June 2024 will be **satisfactory** at yearend, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

My opinion above, that Council's projected financial position at 30 June 2024 will be satisfactory, has been based on the following factors:

- 1. The main reason for the change in Council's projected operating result (before capital) from original budget \$13.583M surplus to \$2M surplus relates to natural disaster claim income. Nett \$10.2M of natural disaster claim income has been removed from operating income pending approval of restoration works projects which have been rephased to 2024/25.
- 2. \$670K of salary savings have been taken in Quarters One and Two. Due to recruitment of vacant positions and use of overtime to ensure service delivery, employment costs are on budget at 31/3/24.
- 3. \$955K of additional investment income is expected and nett (\$1.48M) of material and contract budget adjustments have been made. The additional income and cost budget adjustments offset further salary savings which were not available at 31/3/24.

The Council continues to implement the 2023/24 Financial Sustainability Plan actions through the remainder of the year with identified budget savings / additional revenue of \$3.9M on target for the full year.

The projected year end operating result before capital is **\$2M** surplus (before capital) at 31 March 2024.

Ross Gurney Responsible Accounting Officer

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Summary of Financial Position

This report provides the Quarterly Performance Report on the 2023-2024 Operational Plan for the period of 1 July 2023 to 31 March 2024 with a recommendation that variations to income and expenditure estimates be voted.

2023/2024 Quarterly Budget Comparison								
Budget	Income	Expenditure	Result					
	\$'000	\$'000	\$'000					
Original Budget	92,449	58,243	34,206					
September Review	90,790	61,960	28,829					
December Review	77,836	61,463	16,372					
March Review	79,572	60,399	19,173					

2023/2024 Quarterly Budget Comparison - By Fund									
Budget	Income	Expenditure	Result						
	\$'000	\$'000	\$'000						
General	60,534	45,427	15,107						
Water	9,505	7,717	1,788						
Wastewater	9,533	7,255	2,278						

Please note the above tables may not balance due to rounding within income and expense types.

Income and Expenses Budget Review Statement (\$'000)										
	Original Budget	Carry Forwards	Other than Sep by QBRS QBRS	Dec QBRS	Mar QBRS	Revised Budget	Variations for Mar QBRS	Notes	Projected Year End Result	Actual YTD Figures
Income										
Rates and Annual Charges	39,153					39,153			39,153	39,456
User Fees and Charges	8,821			8		8,829			8,829	6,448
Interest and Investment Revenue	1,662		348	300		2,310	307	1	2,617	2,058
Other Revenue	1,424					1,424			1,424	1,165
Operating Grants and Contributions	20,745	346	4,541	(8,716)		16,915	(6,537)	2	10,378	3,083
Capital Grants and Contributions	20,623		(6,894)	(4,546)		9,183	7,964	3	17,147	3,763
Gain on Sale of Assets	22					22	2		24	221
Total Revenue	92,449	346	(2,005)	(12,954)		77,836	1,736		79,572	56,194
Expenses										
Employee Costs	21,589	85	(278)	(225)		21,171	135	4	21,306	15,947
Borrowing Costs	552					552			552	353
Materials and Contracts	19,858	460	3,441	(282)		23,477	(1,199)	5	22,278	15,839
Depreciation Expense	14,985					14,985			14,985	11,978
Other Expenses	1,259		10	10		1,279			1,279	697
Loss on Sale of Assets										
Total Expenses	58,243	544	3,173	(497)		61,463	(1,064)		60,399	44,814
Operating Result	34,206	(199)	(5,178)	(12,457)		16,372	2,801		19,173	11,381
Operating Result before Capital	13,583	(199)	1,716	(7,911)		7,189	(5,163)		2,026	7,617

Income and Expenses Budget Review Statement - Consolidated

Income and Expenses Budget Variation Notes

Notes	Details
1	 \$307K increase due to higher interest rates and \$13.8M natural disaster advance payment.
2	 (\$5.3M) Change in recognition of Natural Disaster Funding from Operational to Capital for Glen Davis Road, Browns Gap Road & Wolgan Road.
	• (\$1.3M) LRCI Phase 4 - projects and income programmed for 24/25.
2	• \$1.88M Hampton Road Reseal – Fixing Local Roads grant.
3	 \$5.3M Change in recognition of Natural Disaster Funding from Operational to Capital for Glen Davis Road, Browns Gap Road & Wolgan Road.
	• \$521K Developer Contributions income for Sewer Fund.
	 \$480K Donkey Steps Fire Trail Reconstruction - NSW Reconstruction Authority funding. \$334K Developer Contributions for Water Fund.
	• \$266K Final grant income for Cullen Bullen Sewerage Scheme.
	• (\$247K) Rephasing of ABCD Inc Community Hall due for completion in 2024/25.
	• (\$250K) Rephasing of Farmers Creek Riparian Improvements to be completed 2024/25.
	• (\$271K) Partial rephasing of Lake Pillans Upgrades to be completed 2024/25.
4	• \$87K Budget increase for recruitment costs due to greater use of agencies to recruit professional staff.
5	 (\$483K) Transfer to reserve to build Transitions Management fund (SRV funding). (\$681K) Reallocation of funds to Capital Project for Donkey Steps Fire Trail.

Income and Expenses Budget Review Statement (\$'000)								
	Original Budget	Carry Forwards	Other than Sep by QBRS QBRS	Dec QBRS	Mar Revised QBRS Budget	Variations for Mar QBRS	Projected Year End Result	Actual YTD Figures
Income								
Rates and Annual Charges	27,545				27,545		27,545	27,697
User Fees and Charges	3,736			8	3,744		3,744	2,701
Interest and Investment Revenue	1,612		348	300	2,260	307	2,567	1,997
Other Revenue	1,424				1,424		1,424	1,164
Operating Grants and Contributions	20,745	346	4,541	(8,716)	16,915	(6,871)	10,044	2,749
Capital Grants and Contributions	19,449		(6,894)	(4,546)	8,009	7,177	15,186	2,345
Gain on Sale of Assets	22				22	2	24	221
Total Revenue	74,533	346	(2,005)	(12,954)	59,919	615	60,534	38,874
Expenses								
Employee Costs	18,070	85	(28)	(521)	17,605	109	17,714	12,968
Borrowing Costs	200				200		200	131
Materials and Contracts	13,430	460	3,441	(282)	17,049	(1,230)	15,819	10,155
Depreciation Expense	10,416				10,416		10,416	8,536
Other Expenses	1,259		10	10	1,279		1,279	697
Loss on Sale of Assets								
Total Expenses	43,375	544	3,423	(794)	46,549	(1,121)	45,427	32,487
Operating Result	31,157	(199)	(5,428)	(12,160)	13,370	1,736	15,107	6,387
Operating Result before Capital	11,708	(199)	1,466	(7,614)	5,361	(5,440)	(79)	4,041
operating nesult before capital	11,700	(133)	1,400	(7,014)	5,501	(3,440)	(75)	7,071

Income and Expenses Budget Review Statement – Water Fund

	Income	e and Exp	penses Bud	dget Ke	view	Stater	nent (ș	(000)		
	Original Budget	Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS	Revised Budget	Variations for Mar QBRS	Projected Year End Result	Actual YTD Figures
Income										
Rates and Annual Charges	3,651						3,651		3,651	3,531
User Fees and Charges	4,935						4,935		4,935	3,624
Interest and Investment Revenue	30						30		30	39
Other Revenue	0						0		0	1
Operating Grants and Contributions	0						0		0	0
Capital Grants and Contributions	555						555	334	889	340
Gain on Sale of Assets										
Total Revenue	9,171						9,171	334	9,505	7,534
Expenses										
Employee Costs	1,689			(81)	205		1,813		1,813	1,452
Borrowing Costs	22						22		22	13
Materials and Contracts	3,748						3,748	31	3,779	3,422
Depreciation Expense	2,102						2,102		2,102	1,727
Other Expenses	0						0		0	0
Loss on Sale of Assets										
Total Expenses	7,562			(81)	205		7,686	31	7,717	6,614
Operating Result	1,609			81	(205)		1,485	303	1,788	920
Operating Result before Capital	1,054			81	(205)		930	(31)	899	914

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Income and Expenses Budget Review Statement – Sewer Fund

	income and expenses budget review Statement (\$ 000)									
	Original Budget	Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS	Revised Budget	Variations for Mar QBRS	Projected Year End Result	Actual YTD Figures
Income										
Rates and Annual Charges	7,957						7,957		7,957	8,229
User Fees and Charges	150						150		150	123
Interest and Investment Revenue	20						20		20	22
Other Revenue	0						0		0	0
Operating Grants and Contributions	0						0		0	0
Capital Grants and Contributions	619						619	787	1,406	1,412
Gain on Sale of Assets										
Total Revenue	8,746				0		8,746	787	9,533	9,786
Expenses										
Employee Costs	1,829			(170)	92		1,752	26	1,778	1,527
Borrowing Costs	330						330		330	208
Materials and Contracts	2,680						2,680		2,680	2,262
Depreciation Expense	2,467						2,467		2,467	1,715
Other Expenses	0						0		0	0
Loss on Sale of Assets										
Total Expenses	7,306			(170)	92		7,229	26	7,255	5,712
Operating Result	1,439			170	(92)		1,517	761	2,278	4,074
Operating Result before Capital	820			170	(92)		898	(26)	872	2,662

Income and Expenses Budget Review Statement (\$'000)

Capital Budget Review Statement

Capital Budget Review Statement (\$'000)											
	Original Budget	Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS	Revised Budget	Variations for Mar QBRS	Notes	Projected Year End Result	Actual YTD Figures
Capital Expenditure											
Plant and Equipment	2,744	29		145	404		3,177			3,177	1,614
Land and Buildings	2,920	340		(1,389)	66		3,471	(487)	1	2,984	833
Other Structures	3,181	96		(2,733)	53		1,941	(773)	2	1,168	284
Roads, Bridges and Footpaths	30,398	156		600	(10,940)		16,881	856	3	17,738	7,090
Stormwater	360				(745)		215	(29)	4	186	6
Swimming Pools											
Water Infrastructure	2,609	375		400	(795)		2,189	(1,194)	5	995	456
Sewer Infrastructure	7,621	1,553			243		9,817	(107)	6	9,910	3,928
Furniture and Fittings	198						198	(189)	7	8	8
Office Equipment	423	157					580	(329)	8	251	119
Library	474	0		(620)			474	2		476	320
Tip Assets	1,550	455			(310)		1,075	(199)	9	876	405
Loan Repayments	1,435						1,435			1,435	1,073
Total Capital Expenditure	53,912	3,162		(3,597)	(12,024)		41,453	(2,447)		39,006	16,137
Capital Funding											
Rates and Other Untied Funding	29,588	89		3,167	(9,151)		23,694	(13,262)		10,432	
Capital Grants and Contributions Reserves:	20,073			(7,333)	(4,546)		8,194	7,109		15,302	2,350
External Restriction/Reserve	1,780	2,618		554	1,436		6,389	3,699		10,088	
Internal Restriction/Reserve	2,471	455		15	235		3,176	7		3,183	
New Loans											
Receipts from Asset Sales											
Total Capital Funding	53,912	3,162		(3,597)	(12,024)		41,453	(2,447)		39,006	2,350
Net Capital Funding	-	-					-				(13,787)

Capital Budget Review Statement Variation Notes

Notes	Details
1	 (247K) rephasing of ABCD Inc Community Hall due for completion in 2024/25. (200K) rephasing of Lithgow Works Depot stormwater detention basin due for completion in 2024/25. \$175K budget restored for Store Building Works (in progress following Council resolution on contract variation).
2	 (\$271K) partial rephasing of Lake Pillans Upgrade, to be completed 2024/25. (\$227k) rephasing of Kremer Park Retaining Wall Replacement, to be completed 2024/25. (\$108K) budget reduction for Farmers Creek Pathway extension – grant funding unavailable.
3	 \$946K budget added for Glen Davis Road – approved natural disaster rehabilitation. \$681K budget added for Donkey Steps Fire Trail Reconstruction. \$367K budget added for Hampton Road Reseal – Fixing Local Roads grant. \$330K budget added for Megalong Place Reseal & Remediation. (\$330K) rephasing of Farmers Creek Riparian Improvements to be completed 2024/25. (\$218K) Bridge Street renewal budget savings reallocated to Megalong Place reseal. (\$169K) Coco Creek Bridge budget savings taken up as project completed. (\$157K) rephasing of R4R9 - Replacement of Geordie Street Causeway with Bridge to be completed in 2024/25. (\$150K) rephasing of Bells Rd Creek-Bank Stabilisation-AGRN1012 23/24 to be completed in 2024/25 (\$104K) rephasing of Hartley Valley Road Path to be completed in 2024/25.
4	
5	 (\$500K) budget savings Clarence to Wallerawang Pipeline. (\$386K) rephasing of Watermain renewal due for completion in 2024/25. (\$174K) partial rephasing of OPWFP Clear Water & Backwash Pumps Replacement due for completion in 2024/25. (\$119K) partial rephasing of Oakey Park NBN connection to the Flow Meter, to be completed 2024/25.

Notes	Details
6	 (\$100K) partial rephasing of East Portland Sewer Pump System Bypass due for completion 2024/25.
7	(\$189K) budget reduction of Admin Building Improvements pending consideration of workplace design.
8	 (\$100K) budget reduction for PABX transition to cloud due for completion 2024/25. (\$86K) rephasing of IT – Smart Spaces – Chillout Hub due for completion in 2024/25. (\$76K) budget saving for Payroll Module – Technology One Upgrade. (\$66K) budget rephasing for EAM Mobility.
9	• (\$104K) budget rephasing to 24/25 for Closure & rehabilitation of Portland Landfill.

Cash and Investments Statement

Investments

Investments have been made in accordance with Council's Investment Policy.

Cash

The cash at Bank figure included in the Cash & Investment Statement totals \$51,411,090.

The Cash at Bank amount has been reconciled to Council's physical Bank Statements.

The date of completion of this bank reconciliation was 03/04/2024.

Reconciliation Status

The YTS Cash and Investment figures reconciles to the actual balances held as follows:

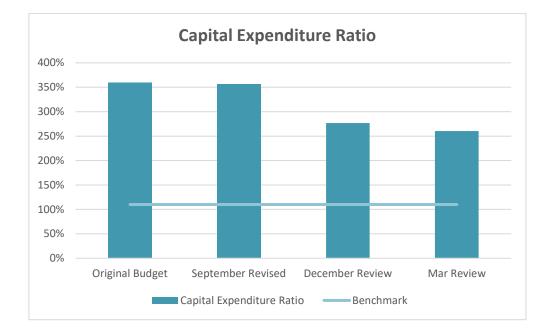
	\$ '000' s
Cash at Bank	211
Investments on Hand	51,200
Less: Unpresented Cheques	-
Add: Undeposited Funds	-
Less: Identified Deposits	-
Add: Identified Outflows	-
Less: Unidentified Deposits	-
Ad: Unidentified Outflows	-
Reconciled Cash at Bank &	51,411
Investments	
Balanco as nor Boviow Statement	E1 /11
Balance as per Review Statement	51,411
Difference	

*Total does not balance to above figures due to rounding in each line item.

Cash and Investments Statement (\$'000)

	30 June 2023	30 September 2023	31 December 2023	31 March 2024
	Position	Position	Position	Position
Externally Restricted				
Developer Contributions	1,874	1,854	1,917	2,132
Special Purpose Grants	12,659	14,958	16,120	14,997
FAGS	6,013	4,510	3,235	2,195
Water Supplies	2,829	2,960	3,326	4,043
Sewerage Services	7,427	8,095	8,416	7,118
Domestic Waste	7,402	9,223	8,499	7,897
Unexpended Loans	1,352	3,851	2,850	2,843
	39,556	45,451	44,363	41,225
Internally Restricted				
Land & Buildings	2,734	2,916	3,102	3,845
Plant & Equipment	511	514	811	961
Bonds, Deposits & Retentions	302	309	302	306
Works in Progress	671	670	648	648
Carry Over Works	476	291	245	221
Commercial Waste	250	140	931	1,195
ELE	1,130	1,130	1,130	1,130
Election	100	119	138	156
Employee Development	350	350	350	350
Total Internally Restricted	6,523	6,439	7,657	8,857
Unrestricted (working capital)	(3,142)	2,779	1,854	1,724
Total Cash and Investments	42,937	54,669	53,874	51,411

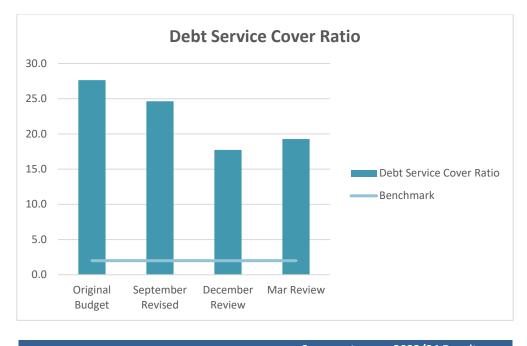




Purpose of Capital Expenditure Ratio

Commentary on 2023/24 Result Mar 2023/24 Ratio 260%

To assess the extent to which Council is expanding its asset base through capital expenditure. A capital expenditure ratio of 260% suggests that Council has a substantial capital works program.

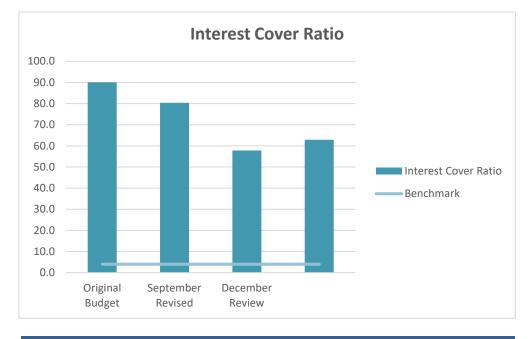


Purpose of Debt Service Cover Ratio

Commentary on 2023/24 Result Mar 2023/24 Ratio 19.3x

This ratio measures the availability of operating cash to service debt including principal and interest.

A debt service ratio of 19.3 times means Council has capacity to meet its loan repayments.

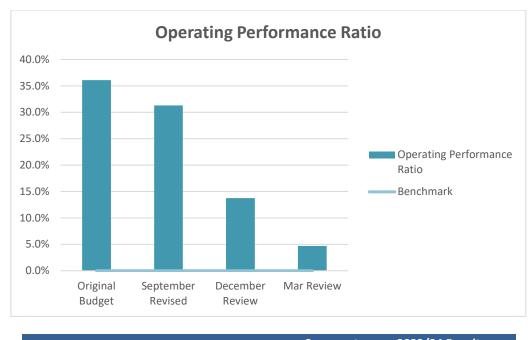


Purpose of Interest Cover Ratio

Commentary on 2023/24 Result Mar 2023/24 Ratio 62.9x

This ratio measures the availability of operating cash to service interest payments.

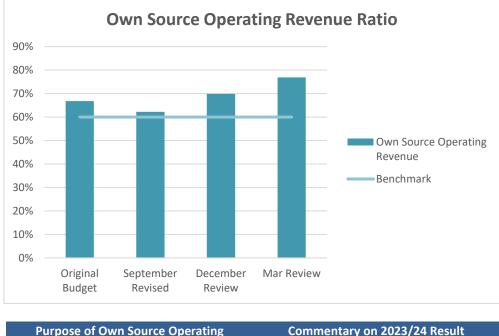
An interest cover ratio of 62.9 times means Council has more than adequate cash to cover interest payments on its debt.



Purpose of Operating Performance Ratio

Commentary on 2023/24 Result Mar 2023/24 Ratio 13.1%

This ratio measures Council's achievement of containing operating expenses within operating revenue. The operating performance ratio of 4.7% is above the OLG benchmark following the extraordinary financial impacts of recent natural disasters, which is phasing out.



Revenue Ratio

Commentary on 2023/24 Result Mar 2023/24 Ratio 77%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as grants and contributions. This ratio shows that Council just above the benchmark and is not overly reliant on external grant funding.

Contracts Budget Review Statement

For the period 1 July 2023 to 31 March 2024

Contracts Budget Review Statement						
Contractor	Contract Detail and Purpose	Contract Value (GST Inc)	Date	Minute No.	Length of Contract	Budgeted (Y/N)
Gracey's Earthmoving	South Bowenfels Link Road	\$754,160	28/08/2023	10.3.2		Y
Komatsu Australia Pty	Replacement of Grader-Komatsu GD 655-7	\$516,560	25/09/2023	10.3.1		Y
To Contract	Hook-Lift Truck	\$360,000	25/09/2023	10.4.1		Y
Gracey's Earthmoving	4.4 Peach Tree Road, Megalong Valley	\$485,000	23/10/2023	10.2.5		Y
Gracey's Earthmoving	South Bowenfels link road (construction of Three Tree Drive)	\$685,600	23/10/2023	10.2.6		Y
Gracey's Earthmoving	Hillcrest No. 2 Sewer Pumping Station	\$714,400	23/10/2023	10.2.6		Y
Interflow Pty	Sewer Mains Relining	\$273,246	27/11/2023	10.2.3		Y
TWS Evolution Pty Ltd	Design & Construction of Maddox Lane Sewerage Pumping Station	\$569,500	27/11/2023	10.2.4		Y
Central Industries	Replacement of the Charles Street Road Bridge, Rydal	\$577,054.50	26/02/2024	10.2.2		Y
Interflow Pty Limited	Condition Assessment of Gravity Sewer and Stormwater Mains using CCTV	\$138,154.50	26/02/2024	10.2.3		Y
	Smoke Testing of Sewer Service Lines					
	Pipe Relining					
Bridgecheck Australia Pty Ltd	Replacement of the Red Hill Road Bridge, Upper Turon	\$447,810	22/04/2024	10.2.4		Y
Structor Projects Pty Ltd	Lithgow Store Construction Project - Contract Variation	\$507,885.51	22/04/2024	10.2.5		Y

Consultancy and Legal Expenses Review Statement

Consultancy and Legal Expenses Review Statement					
Expense	YTD Expenditure*	Budgeted (Y/N)			
Consultancies	\$399,129	Y			
Legal Fees	\$169,855	Y			

*Actual expenditure 1 July 2023 to 31 March 2024.

Note: A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.