



MINUTES

Operations Committee

held at

Council Administration Centre
Committee Room
180 Mort Street, Lithgow

on

Tuesday 4 June 2024

at 5:00 PM

ORDER OF BUSINESS

1. Acknowledgement of Country	3
2. Present	3
3. Apologies	3
4. Confirmation of Minutes	3
5. Matters Arising from Previous Minutes	3
6. Declaration of Interest	4
7. Staff Reports	4
7.1. Wolgan Road - Monthly Project Management Update	4
7.2. Portland Park Project - R4R013	5
7.3. Disaster recovery projects and application process - Report 3	5
7.4. Review of Policy 10.13 and 10.15 (Street tree maintenance and verge gardens)	6
7.5. Project Update Report	6
7.6. Water and Wastewater Projects Update	7
8. General Business	7
9. Meeting Close	8

The Chairperson declared the meeting open at 5:02pm.

1. Acknowledgement of Country

The Chairperson acknowledged Wiradjuri Elders past and present of the Wiradjuri nation - the original custodians of the land on which the Lithgow's communities reside and extended respect to our neighbouring nations.

2. Present

Councillor Stuart McGhie (Chair)
Councillor Maree Statham (Mayor)
Councillor Darryl Goodwin
Councillor Col O'Connor
Councillor Steve Ring
Councillor Stephen Lesslie
Councillor Cassandra Coleman
Councillor Eric Mahony

Officers:

Craig Butler	General Manager
Jonathon Edgecombe	Director Infrastructure & Economy
Matthew Trapp	Executive Manager Water & Waste Water
Paul Creelman	Transport Manager
Kaitlin Cibulka	Minutes

3. Apologies

Nil

4. Confirmation of Minutes

The minutes of the Operations Committee held on 16th April 2024 ,were presented to the Council on 22nd April 2024.

ACTION

THAT the Minutes of the meeting of be taken as read and confirmed.

MOVED: Cr S Ring

SECONDED: Cr C O'Connor

5. Matters Arising from Previous Minutes

The Chair called for any matters arising from previous minutes.

No matters were raised.

6. Declaration of Interest

There were no declarations of interest made.

7. Staff Reports

7.1. Wolgan Road - Monthly Project Management Update

The Director of Infrastructure and Economy provided an overview of the project proceedings and issues with finding the right project manager for this complex project. It was advised that Council were steered to the private sector to find a suitable firm.

The committee were introduced to Council's new project manager for the Wolgan Project, Mr. Chris Wassef from Wasabi Group, via teams. Chris provided background of projects, particularly in the transport sector that he has worked on during his project management career.

Chris proceeded to provide a presentation to the committee on the current progress of the project noting the following points:

- A grant submission is currently being worked on with the aim to lodge before the deadline of 30th June 2024
- Monthly reports are being compiled; Council will be regularly updated on this project via the Operations Committee.
- Council has engaged Wassabi Group to manage this project with support and assistance of other consultants in their relative fields: i.e. Risk Specialists , Cost Estimate Specialists , Constructability Reporting , Planning Approval Pathway Specialist etc.
- An overview of what will be reported as part of the submission to give a strong case for a successful application.
- Challenges being faced currently in terms of planning approval processes.

The General Manager advised that the focus is lodging the application before 30th June. The new Council will also need to be briefed on this project.

ACTION

THAT the committee note the update provided.

MOVED: Cr S Ring

SECONDED: Cr C O'Connor

CARRIED

7.2. Portland Park Project - R4R013

The Director Infrastructure and Economy provided advice to the committee that Council has entered into an agreement to transfer the grant funding to the Department of Education for the Portland Park Project.

This will mean that the community asset, being on school land, will be delivered by the Department of Education as described noting no changes can be made to the project scope.

Cr S Ring noted that the school is enclosed land and asked how the community would access the site. It was advised that the operating arrangement will be established by the Department of Education.

ACTION

THAT the Operations Committee note the project update related to the upgrade of the Portland Central School playground.

MOVED: Cr M Statham

SECONDED: Cr S Ring

CARRIED

7.3. Disaster recovery projects and application process - Report 3

The Director Infrastructure Services provide the committee an overview of the report noting the following:

- Several road repair applications have been submitted
- Glen Davis Rd, John Mackey Drive and Wolgan Gap (Phase 1) have been recently approved.
- Hampton Rd, Hartley Vale Rd and Coerwull Road are the only slope stability ones to be completed.
- With Council now being in a Tripartite Agreement, funding will come through quicker to have the works carried out.

ACTION

THAT the Operations Committee note the report relating to the disaster recovery effort.

MOVED: Cr S Ring

SECONDED: Cr C O'Connor

CARRIED

7.4. Review of Policy 10.13 and 10.15 (Street tree maintenance and verge gardens)

Cr S Ring left the meeting at this point being 5:58pm

The committee debated this item and it was suggested that a questionnaire be developed and circulated to Council to provide more time to develop an understanding of proposed changes or proposed alternate suggestion for change.

ACTION

THAT a questionnaire be developed and circulated to Council for a response in relation to proposed or suggestive changes to Policy 10.13 and 10.15 (Street Tree Maintenance and Verge Gardens).

MOVED: Cr S Lesslie

SECONDED: Cr M Statham

CARRIED

7.5. Project Update Report

Cr Mahoney left at this point in the meeting being 6:09pm.

The committee agreed to move through this item by exception.

The Executive Manager Water and Wastewater provided an overview to the committee advising of the following:

- Budget of 10.7 million , only 6.1 spent to date with another 3 million committed.
- 90% to spent before the end of financial year , with 100% completion by end of August 2024.
- Saving of \$400k on the Maddox Lane Project
- There have savings on most projects with overspend on others , however this will be reported to a future meeting

The Committee were advised that there has been a saving of \$200k on the Library Roof Replacement Project.

It was advised that the report notes that the footpath works at Pindari Place / Cripps Avenue Wallerawang are completed , however there was a crew working in the area this week. It was advised there may have been a possible water main breakage repair being carried out.

Cr O'Connor asked for an update on Clarence to Wallerawang project. It was advised that a more detailed report on this project will be presented to the Councillor Information Session on Tuesday.

The General Manager reported that two engineers for the Water and Wastewater Department have recently been appointed.

Cr D Goodwin noted machinery near the Marrangaroo Fields vicinity. It was advised that planned works have been postponed due to predicted weather conditions , but will take place when favourable conditions return.

ACTION

THAT the committee notes the report provided.

MOVED: Cr C O'Connor

SECONDED: Cr M Statham

CARRIED

7.6. Water and Wastewater Projects Update

Matter was discussed in previous item (7.5).

No issues were raised with the committee accepting this report.

ACTION

THAT the Operations Committee receives the report on the Water and Wastewater projects.

MOVED: Cr C O'Connor

SECONDED: Cr M Statham

CARRIED

8. General Business

Cr Coleman raised concerns on behalf of a local resident about the condition of Martins Road / Magpie Hollow Road. Details have been forward to the Director Infrastructure & Economy for investigation and action.

Cr S McGhie requested an update on the Portland Bus Stop project and asked if it can be resent to Councillors and if this can be made public.

The matter of Kirkland Link Road roundabout was raised. It was advised that initial investigation found the area too small to install a roundabout and a request for commercial traffic study to be undertaken by a consultant of the area to take place. The study is set to cover Lithgow Street from Main Street through to improve traffic flow and pedestrian movement in the area.

The Director Infrastructure & Economy advised the committee of a signage audit that is being carried out in the Capertee Valley area. This project is set to expand to other localities in the LGA.

Cr S Lesslie asked if there is any update on a link road between Silcock Street and Valley Drive. It was advised that no development application has been made to Council to indicate the construction of a link road.

Cr S Lesslie also raised a recommendation of TALC for signage on the Highway near Dunns Corner and asked when the works were expected to be completed. This question was taken on notice for advice to be provided. (It was later found that this work has been completed.)

9. Meeting Close

Next Meeting: TBA

There being no further business the Chairperson declared the meeting closed at 6:24pm.