



MINUTES

Community Development Committee

held at

Council Administration Centre
Committee Room
180 Mort Street, Lithgow

on

Tuesday 9 July 2024

at 4:00 PM

ORDER OF BUSINESS

2. Present.....	3
3. Apologies.....	3
4. Confirmation of Minutes	3
5. Matters Arising from Previous Minutes	3
6. Declaration of Interest.....	3
7. Staff Reports	4
7.1. Financial Assistance	4
7.2. Disability Inclusion Plan Implementation.....	6
7.3. Committee Role and Program	6
7.4. Update on Current Projects	7
7.5. Kremer Park Grandstand Renaming	8
8. General Business.....	8
9. Meeting Close.....	8

The Chairperson declared the meeting open at 4pm.

2. Present

Committee: Mayor Statham, Councillor Coleman, Rachael Young, Aunty Helen Riley and Leanne Walding.

Staff: Criss Portilla and Matthew Johnson

3. Apologies

None

4. Confirmation of Minutes

The minutes of the 7 May 2024 meeting were endorsed by 3 people present and were reported to Council on 27 May 2024.

5. Matters Arising from Previous Minutes

The Chair called for any matters arising from previous minutes.

1. Financial Assistance – discussed in item 7.1
2. Committee role and program – discussed in item 7.3
3. Rubbish and vegetation management at Bracey's Lookout – this matter has been referred to Council's Recreation Manager for advice.

ACTION: THAT The discussion under Business Arising be noted

MOVED: Aunty Helen Riley

SECONDED: Rachael Young

CARRIED

6. Declaration of Interest

Declarations of non-pecuniary interest were made as follows:

Item 7.1 Round 1 2024/5 Financial Assistance:

Rachael Young – Rydal Show Society
Leanne Walding – Nanna's Touch
Aunty Helen Riley – Mingaan NAIDOC event

ACTION

THAT the declarations of interest be noted.

MOVED: Cllr Coleman

SECONDED: Rachael Young

CARRIED

7. Staff Reports

7.1. Financial Assistance

At the 7 May 2024 meeting, the Committee resolved that Council staff contact all applicants to determine if their projects can proceed with a reduced budget and to seek advice on Conflict of Interest and probity issues in relation to the Financial Assistance Grants approval process.

Responses were received from almost all applicants as tabled at the meeting.

The Committee discussed the Conflict-of-Interest advice provided by staff, that an interest in an application applies to both:

- a) the application submitted by the organisation directly affiliated to the committee member, or from which the interests of the member may gain, and then
- b) also when that member is required to vote on any other application submitted that may be in "competition" with the submission of the organisation that the committee member is directly affiliated. Basically, any committee member with an interest in one financial assistance grant submission should not be voting in relation to any other financial assistance grant submission.

Accordingly, the Committee was advised that its role in determining financial assistance grant applications should be to provide comment on, and endorse or not endorse, the staff recommendations.

The Committee was further advised that the Administration will draft a set of criteria against which future financial assistance grant applications will be assessed, and this draft criterion be provided for initial review at the next Committee meeting.

ACTION

THAT the Committee endorse the following:

1. The staff recommendation that eight (8) projects to the value of \$18,964 be approved for Round 1 of 2024/5 Non-Recurrent Financial Assistance as follows:

Community Development Committee (CDC) Meeting – 9 July 2024

Applicant and Project Name	Project Description	Amount Requested	Amount Recommended
Lithgow Cares Coalition Domestic and Family Violence Prevention event	Training for community service providers and general community on ways to improve safety for women and families.	\$3,000	\$2,000
Mingaan NAIDOC 2024	Celebrate NAIDOC week in early November 2024 to promote community understanding of indigenous culture and history.	\$3,000	\$2,000
Wallerawang Lidsdale Progress Association New Years Eve Fireworks at Lake Wallace	Free family event and fireworks	\$10,000	\$10,000
Walanbang Malungang - Strong Girls Portland Community BBQ's	Hold weekly BBQ events over 20 weeks that aim to build resilient, strong young girls who are connected to their community	\$1,500	\$1,000
Nanna's Touch Community Connection Soup Kitchen	Provides sit down and home delivered meals once a week for people who are homeless or living in poverty.	\$1,064	\$1,064
Rydal A H & P Society 2025 Rydal Show	Prize money for the Yard Dog and Heavy Horse competitions	\$1,000	\$1,000
Tarana Tanker Trailers Registration costs of 13 fire fighting tanker trailers	Registration will enable the trailers to be moved on public roads in response to fire outbreaks.	\$1,400	\$1,400
Gari Yala Aboriginal Cultural Fundraising Indigenous Corporation Mountains and Lakes Aboriginal Cultural Festival	Hold a two-day cultural festival at Lake Lyall in October 2024 to promote indigenous culture and community understanding of culture	\$5,000	\$0
Lithgow Homelessness Connect Lithgow Homelessness Project	Provide small financial assistance payments and whitegoods to assist homeless people move into more secure accommodation	\$8,000	\$0
Lithgow Branch of the Red Cross Celebrating 110 years of the Australian Red Cross	Hold a 110th year anniversary event at Lithgow Library in August 2024	\$1,000	\$500
TOTAL		\$34,964	\$18,964

2. That the administration draft a criteria set, against which future financial assistance grant applications will be assessed, and that this draft criteria will be provided for review at the next Committee meeting.

MOVED: Councillor Coleman

SECONDED: Aunty Helen Riley

CARRIED

7.2. Disability Inclusion Plan Implementation

Summary

A verbal report was provided by the Community Development Officer on progress with implementation of the Disability Inclusion Action Plan.

Commentary

The Committee was advised that, in alignment with the DIAP and the upcoming celebration of the International Day of People with Disabilities (IDPWD), Council and LINC have planned the following initiatives:

- Development of a targeted Facebook campaign to invite nominations for community champions.
- Formulation of a comprehensive project plan for IDPWD activities.
- Invitation to relevant service providers to participate in the IDPWD Committee.

Additionally, the following IDPWD event dates have been confirmed:

- 3 December: Major sports event highlighting inclusivity.
- 6 December: Masquerade Ball celebrating diversity and unity.

ACTION

THAT The Committee note the report on planned events to celebrate International Day of People with Disabilities.

MOVED: Leanne Walding **SECONDED:** Councillor Coleman

CARRIED

7.3. Committee Role and Program

Committee members were invited to discuss whether they feel the Committee is achieving their expectations and to identify issues and areas of work that might be missing out.

Commentary

Staff suggested that a discussion paper be prepared for the new committee to consider after the September Council election.

ACTION

THAT The Committee note that Council staff will prepare a discussion paper on this matter for the new committee to consider after the September Council election.

MOVED: Rachael Young

SECONDED: Aunty Helen Riley

CARRIED

7.4. Update on Current Projects

Summary

An update on current and recently completed projects within the Community and Culture Department was provided for the Committee's information.

Commentary

Community Resilience Officer Activities

Council's Community Resilience Officer recently undertook the following projects:

An Autism Awareness in Emergency Events Workshop in conjunction with Autism Step Australia, with over 35 people attending.

Six Personal Emergency Plans community workshops were held to assist residents to create their own personal emergency disaster plans.

Community Cultural Development Officer

The 2024 Waste 2 Art competition and exhibition were held in the Union Theatre Gallery with over 180 visitors and two very successful Awards Night and Artists Talk events. The local winners will now compete in the regional competition in Parkes.

Library

Library refurbishment and library roof replacement projects are now complete.

The library will be holding NAIDOC Week celebrations on Wednesday 10 July in conjunction with Barrinang.

A variety of school holidays activities will be held across all branches.

Eskbank House Coordinator

A contractor has been engaged for a range of conservation works.

Electronic storytelling project – stage 2 of inhouse AV displays are progressing using original Lithgow and District Historical Society photo collection, and images from original photographs held at Lithgow Library.

The Smart inventions – technology before the Smartphone project provides an opportunity for visitors to access objects usually in storage and also an opportunity to provide better care and management of the museum collection

Community Development Officer

A NAIDOC flag raising and morning tea event was held at Council on Monday 8 July. The theme of NAIDOC Week 2024 is 'Embracing 'Blak, Loud and Proud'.

Planet Youth Project and Youth strategy

Through leadership in the Planet Youth Team Consortium, Council has effectively coordinated several impactful youth-focused initiatives including:

Young Changemakers Program
Youth Week Event 2024

Drop-in Spaces in Bowenfels and Portland
School Holidays Workshops
Youth Summit: In March 2024

Lithgow Cares Partnership

- The Community Development Officer supports the delivery of events organised by the Lithgow Care Partnership including Ochre Ribbon Week, two Family Fun Days, Families Week, and Child Protection Week.
- The partnership initiated a new project called Paint the Town REaD, aimed at improving children's literacy rates.
- A new event is scheduled for November 28, building upon the success of last year's "She Is Not Your Rehab" event which promotes education on eradicating domestic violence by supporting perpetrators in their journey to heal, aiming to create violence-free communities.

Other Projects

Works have commenced on the light projection system at Blast Furnace and carpark, pathway and landscape works at Lake Pillans with both projects scheduled for end of September completion.

ACTION

That the report on current and planned projects within the Community and Culture Division be noted.

MOVED: Leanne Walding

SECONDED: Rachael Young

CARRIED

7.5 Kremer Park Grandstand Renaming

The Committee was advised that this matter had been withdrawn from the committee agenda.

The Council called for submissions from the community regarding the proposal to rename the Kremer Park Grandstand the Gary (Snag) Taylor Grandstand between 1 to 30 June 2024. Respondents were asked two questions with a total of 13 submissions received. Three submissions supported the naming of Kremer Park Grandstand, The "Gary (Snag) Taylor" Grandstand.

Following submission review the administration recommendations are:

The Grandstand remain known colloquially as "Kremer Park Grandstand."

The family of Mr Taylor and the Portland Colts be formally advised of the decision to retain the current name of the grandstand.

Respondents be thanked for participating in this process and advised of the outcome of their submissions.

A Policy be developed for the Naming or Renaming of Council Buildings and Facilities, and the means of approving in memorial recognitions at Council facilities.

8. General Business

Councillor Coleman asked staff to investigate if events are planned for Diabetes Week, starting 14 July.

9. Meeting Close

Committee members were thanked for their participation on the Committee during the current Council term and advised that future meeting schedules will be set once the new Council re-establishes the committees.

There being no further business the Chairperson declared the meeting closed at 4:45pm.

Next Meeting:

There are no further meetings scheduled before the September 2024 Council election. Meetings after the election will be determined by resolution of the new Council.