

## Lithgow Jobs and Investment Committee - Record of Proceedings

2:00pm 12 August 2024

Maldhan Ngurr Nurra Lithgow Transformation Hub, Corner Mort and Bridge St., Lithgow  
Attendees

Name	Role	Organisation
Martin Rush	LEEP Team	Lithgow City Council
Ross Gurney	Interim Chairperson and Committee Member	Lithgow City Council
Jonathon Edgecombe	LEEP Team	Lithgow City Council
Josh Black	Observer	Policy Officer: The Hon Stephen Lawrence, MLC, Duty MLC Bathurst
Shane McLeod	Observer	Chief of Staff, Senator The Hon Deborah O'Neill
Mark Jenkins	Committee Member	Vice President, South Western District, MEU
Rachel Nicoll	Observer	Department of Primary Industries and Regional Development
Bruce Mills	LEEP Team	Lithgow City Council

### Apologies

Name	Role	Organisation
Nichole McKechnie (apology)	Committee Member	Energy Australia
Professor Alpha Possamai-Inesedy (apology)	Committee Member	Western Sydney University
The Hon Stephen Lawrence, MLC (apology)	Observer	NSW Government
Senator The Hon Deborah O'Neill (apology)	Observer	Commonwealth Government
Vacant (apology)	Committee Member	Centennial Coal

### Where We're At

LEEP is focussed on facilitating high-value employment opportunities that are sustainable and integral to the regional economy. Council has committed \$1.07m per year to LEEP actions. The inaugural meeting of the Lithgow Jobs and Investment Committee is a key Action in the prioritisation, progression and monitoring of LEEP actions noting that many actions will only succeed through an industry-leading co-operative approach of between Knowledge, Industry, Workforce and Government sectors. This governance body is a key decision-maker in Lithgow's economic transition and its members are key actors in that transition.

## Discussion Summary

Topic	Summary of Key Points Discussed
General Discussion	RG welcomed the attendees noting that the discussion will focus on governance structure, consultation arrangements, and the need for all stakeholders to be present and invested for a successful transition.
LEEP Introduction Report	MR presented the Report providing an overview of the LEEP including economic setting, recommendations, governance, risk, actions to date and resourcing. Emphasis was given to an overview of the LEEP STEAM initiatives in schools which is to get underway in February 2025.
Chair Selection	Discussion on the importance of selecting an independent Chair for the Committee. To prioritise selection of a Committee Chair, potential selection criteria and potential candidates list will be prepared and provided to the Committee for consideration.
Future Planning	MR recommended adoption of an 18-month action plan from 1 January 2025 to 30 June 2026 to ensure re-align with Council's Delivery Plans. It is anticipated that a Draft Action Plan will be available to the Committee for its consideration by October.
Observations	It was suggested, for the Committee's consideration, that external observers be invited to future meetings to enhance engagement and collaboration.
Key actions before next meeting	<ul style="list-style-type: none"> <li>• Project Plan and procurement for the Lithgow STEAM Initiative,</li> <li>• Draft LEEP Action Plan,</li> <li>• Reviewed LEEP Interim Engagement and Communications Plan,</li> <li>• Draft First Peoples Engagement Plan, and</li> <li>• Draft LEEP metrics.</li> </ul>

## Actions Arising

Action	Responsible	Due Date	Details
Selection Criteria for Independent Chair	Martin Rush	30 Aug 2024	Draft selection criteria
List of potential Independent Chair Candidates	Martin Rush	30 Aug 2024	List prepared

## Meeting Closed

3:03pm

## Next Meeting

Date	Location
October TBC	2:00pm 12 August 12, 2024 Maldhan Ngurr Nurra Lithgow Transformation Hub, Corner Mort and Bridge St., Lithgow