

Attachment 1

Minutes of the Board meeting 13 November 2024 held in Sydney

Board members In Attendance*

Cr R Taylor	Bathurst Regional Council	Cr C Coleman	Lithgow City Council
Cr B Reynolds	Blayney Shire Council	Cr A McKibbin	Oberon Council
Cr K Beatty	Cabonne Council	Cr T Mileto	Orange City Council
Cr P Smith	Cowra Council	Cr M Applebee	Parkes Shire Council
Cr P Miller, OAM	Forbes Shire Council	Cr P Best	Weddin Shire Council
Cr J Medcalf, OAM	Lachlan Shire Council	Ms G Collins	Premier's Dept

Associate Member delegates and others attending

Ms D Sherley	Bathurst Regional Council	Cr A Rawson	Central Tablelands Water
Mr B Byrnes	Cabonne Council	Mr C Harris	Central Tablelands Water
Mr D Wymer	Cowra Shire Council	Mr J Gordon	RDACW
Mr G Tory	Lachlan Shire Council	Ms K Annis-Brown	OLG
Mr R Gurney	Lithgow City Council	Ms J Bennett	CNSWJO
Mr G Wallace	Oberon Council	Ms M Macpherson	CNSWJO
Mr D Waddell	Orange City Council	Ms K Barker	CNSWJO
Mr K Boyd PSM	Parkes Shire Council	Ms C Griffin	CNSWJO
Ms N Vu	Weddin Shire Council		

*Voting members in **bold**

Meeting opened at 12.30pm

The Executive Officer welcomed the Board to the meeting, held in Sydney.

Acknowledgement of Country

Election of Chairperson and Deputy Chairperson

Cr Kevin Beatty was elected unopposed as the Chair for the CNSWJO for a period of 2 years.

Cr Phyllis Miller was elected unopposed as the Deputy Chair for the CNSWJO for a period of 2 years.

4. Apologies, applications for a leave of absence by Joint Organisation Voting representatives

S Loane OAM, Cr N Westcott, Cr R Fagan Chair RDACW, M Dicker, T Johnson,

Resolved	Cr J Medcalf / Cr P Miller
That the apologies for the Central NSW Joint Organisation Board meeting 13 November 2024 listed above be accepted.	

Conflicts of Interest

Resolved	Cr M Applebee / Cr A McKibbin
Nil declared	

Speakers

Mr Andrew McConville, Chief Executive from Murray Darling Basin Authority

Mr David Reynolds, Chief Executive from Local Government NSW

Ms Jenny Bennett will provide a briefing on navigating the business paper and an overview of the calendar of meetings for the year

The CNSWJO Acronyms and Glossary Guide

Minutes

8a Noting of the Minutes of the CNSWJO GMAC Meeting held 31 October 2024 in Blayney

Resolved	Cr P Miller/Cr J Medcalf
That the Minutes of the CNSWJO GMAC Meeting held 13 November 2024 in Blayney were noted.	

8b Confirmation of the Minutes of the CNSWJO Board Meeting 21 August 2024 in Canberra

Resolved	Cr M Applebee / Cr P Miller
That the Minutes of the CNSWJO Board Meeting held 21 August 2024 in Canberra were accepted.	

Business Arising from the Minutes - Matters in Progress

Resolved	Cr M Applebee / Cr A McKibbin
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

Reports on Statement of Regional Strategic Priority 2022-2025

10a Financial Report

Resolved	Cr J Medcalf / Cr A McKibbin
That the Board note the Financial Report and note that CNSWJO is up to date with its obligations under the Office of Local Government compliance calendar.	

10b Adoption of the Audited Financial Statements for the year ended 30 June 2024

Resolved	Cr B Reynolds / Cr P Miller
That the Board adopt the Central NSW Joint Organisation General Purpose Financial Statements for the year ended 30 June 2024.	

10c Annual Compliance and CNSWJO Meeting dates for 2025

Resolved	Cr T Mileto / Cr P Miller
That the Board note the Compliance report and; <ol style="list-style-type: none">1. note the Calendar of Compliance and Reporting-Requirements update;2. endorse the 2024 Annual Performance Statement and place it on the website;3. note the advice from the Executive Officer that this is summarised in the Annual Performance Statement;4. note the advice on code of conduct complaint statistics;5. note the Pecuniary Interest Returns under s450a of the Local Government Act 1993;6. determine the dates for Board meetings for 2025 be:<ol style="list-style-type: none">a. 27 February 2025 in Oberonb. 29 May 2025 at either State or Federal Parliament Housec. 28 August 2025 in Oranged. 27 November 2025 at either State or Federal Parliament House7. determine the dates for GMAC meetings for 2025 be:<ol style="list-style-type: none">a. 6 February 2025 in Grenfellb. 1 May 2025 in Orangec. 24 July 2025 in Bathurstd. 23 October 2025 in Orange	

10d Policy and Procedure Annual Review

Resolved	Cr R Taylor / Cr A McKibbin
That the Board note the CNSWJO Policy Procedure Annual Review report and <ol style="list-style-type: none">1. adopt the updated Policy and Procedure Manual noting it includes the following new policies;<ol style="list-style-type: none">a. Salary Structure;b. Motor Vehicle Policy;c. Vehicle Procedure;d. Updated Delegations;e. Cyber Security Policy;f. End of Term Caretaker Mode Policy; and	

2. adopt the procedure for the Executive Officer Performance Appraisal.

10e Statement of Strategic Priority Review Progress Report

Resolved **Cr P Miller / Cr M Applebee**

That the Board note the Statement of Strategic Regional Priority (SSRP) Review Progress Report and;

1. ratify the approach to developing this term's SSRP;
2. note that the Board meeting in February will include a workshop on the SSRP and allow sufficient time for this on the day;
3. adopt the "problem statement" and "opportunities statement" from the workshop with GMAC; and
4. agree to a half hour session at Parliament House 14 November to explore short term wins;
5. appoint a Subcommittee to develop an approach to supporting enduring Council financial sustainability with advice to inform the SSRP, which includes Cr B Reynolds, Mr D Waddell, Ms N Vu, Mr R Gurney and Mr B Byrnes.

10f Governance and Advocacy Report

Resolved **Cr J Medcalf / Cr A McKibbin**

That the Board note the Governance and Advocacy Report and;

1. nominate Portfolio Mayors to the various portfolios of:
 - Leveraging our successful collaboration – Cr K Beatty, Cr P Miller
 - Regional Prosperity through better infrastructure and services – Cr B Reynolds, Cr N Westcott
 - Advocate for better infrastructure and services in health and ageing – Cr P Miller, Cr N Westcott, Cr J Medcalf
 - Telecommunications – Cr J Medcalf, Cr P Miller, Cr K Beatty
 - Regional Transport Planning and Infrastructure Prioritisation – Cr P Smith, Cr A McKibbin, Cr B Reynolds
 - Regional Water Security and Productive Water – Cr R Taylor, Cr P Smith, Cr A Rawson
 - Transition to a sustainable, secure and affordable energy future – Cr C Coleman, Cr N Westcott; and
2. adopt the Memorandum of Understanding with Rural Doctors Network for signature with the Minister for Health at the parliamentary session 14 November 2025;
3. note the Final Report from the Rural Doctor's Network on the NSW Regional Community Health System and Workforce Engagement Project;
4. receive advice on the recommendations from this report;
5. note the invitations for the Opt-in Subcommittee for Advocacy will be issued for a monthly meeting on a Wednesday at 7:30am;
6. note that with the federal election being held before September 2025 that the Opt-in Advocacy Subcommittee will be asked to turn its mind to advocacy in the regard;
7. adopt the Code of Conduct submission to be lodged 29 November; feedback
8. endorse the following submissions that have been lodged:
 - a. Submission on the third inquiry into the Rural and Regional Health Services – October 2024 Feedback on New National Water Agreement
 - b. Feedback on Draft Australian Drought Policy
 - c. Submission to the Select Committee on Essential Worker Housing on Options for Essential Worker Housing – September 2024
 - d. Submission on the Council Apprentice, Trainee and Cadet Program Funding Guidelines – September 2024
 - e. Submission on the Draft Disaster Adaption Plan Guidelines – August 2024

10g Procurement Report

Resolved **Cr M Applebee / Cr A McKibbin**

That the Board note the Procurement Report and approve the updates to the procurement plan.

10h Regional Integrated Planning & Reporting (IP&R) Group Report

Moved **Cr T Mileto / Cr M Applebee**

That the Board note the Regional Integrated Planning and Reporting (IP&R) Report and:

1. endorse the Regional IP&R Group's Terms of Reference;
2. endorse the Regional IP&R Group's Plan on a Page; and
3. endorse the Regional Climate Change IP&R Framework and commend it to members.

10i Regional Resilience Program

Resolved	Cr A McKibbin / Cr R Taylor
1. That the Board note the Regional Resilience Program report and the successful application for Round 2 of the Disaster Ready Fund which includes \$743,130 in grant funding.	

10j Regional Water Report

Resolved	Cr P Miller / Cr M Applebee
That the Board note the Regional Water Report and	
1. note the advice from Frontier Economics that the pilot Regional Water Loss Management Hub has demonstrated excellent value for money with a benefit-cost ratio (BCR) of 9.98 and that based on the Regional Leakage Reduction program the value of the water savings are estimated to be \$5.26/kL;	
2. note that CNSWJO is in negotiations with the Department of Climate Change Energy the Environment Water for further funding as the lead Joint Organisation in a regional cross Joint Organisation approach to water loss management;	
3. continue to advocate for the finalisation and implementation of Regional Water Strategies;	
4. leverage the advice in the Government's response to the Joint Select Committee's Inquiry into the Protection of Local Water Utilities from Privatisation for in-principle support for recommendation 13: that the NSW Government consider how it can better target funding and simplify bureaucracy in order to strengthen exiting Alliances and encourage the formation of new Alliances; and	
5. endorse the CSU Policy Lab on Productive Water Final Report.	

10k Energy Program Report

Resolved	Cr R Taylor / Cr B Reynolds
That the Board note the Energy Program Report and	
1. encourage members to attend and support CNSWJO's EV Drive Day in Bathurst on 5 December 2024;	
2. approve CNSWJO to facilitate a regional procurement process for small electricity sites for CNSWJO member councils only, noting a side-by-side approach with REROC;	
3. note the estimate \$770k in savings over the 5-year AER Determination process achieved as a result of the Southern Lights Group advocacy.	

10l Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025

Resolved	Cr J Medcalf / Cr B Reynolds
That the Board note the Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025 and;	
1. adopt the proforma Councillor Training Plan;	
2. seek to aggregate training in region for Councillors with advice from Councillor training plans;	
3. receive a report on developing a Memorandum of Understanding with Skillset;	
4. note that a high-level destination marketing plan will be provided to the Board in February; and	
5. promote the welcome event for councillors 28 November.	

11 Resolve into Confidential Committee of the Whole

Resolved	Cr P Miller / Cr J Medcalf
That the Board	
1. resolve into closed session to consider business identified, together with any late reports tabled at the meeting.	
2. Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above	
3. Correspondence and reports relevant to the subject business be withheld from access.	

11a Confidential Report - Executive Officer Performance Review 2023-2024

Resolved	Cr T Mileto / Cr P Miller
That the Board receive the Executive Officer Performance Review 2023-2024, and	
1. note the report regarding the performance management of the Executive Officer and that the performance was better than satisfactory;	

2. note an increase to the Executive Officer’s remuneration package of 4.0%. This reflects a 3.5% discretionary increase and an increase of 0.5% to cover the Superannuation Guarantee Charge increase;
3. delegate the entirety of the performance review function to a Performance Review Panel that:
 - a. develops (annually) a Performance Agreement in consultation with the Executive Officer;
 - b. undertakes a performance assessment (annually) of the Executive Officer;
 - c. determines the following in relation to the Performance Agreement:
 - i. A final list of projects to be included in the Performance Agreement; and
 - ii. Any managerial or behavioural actions that they would like the Executive Officer to address during the review year;
 - d. review and determines salary and any bonus arrangements; and
 - e. provides a report to the Board facilitated by the Chair of GMAC; and
4. determine that the performance Review Panel be the Chair, Deputy Chair and a Mayor nominated by the Executive Officer to be facilitated by the Chair of GMAC.

11b Resolve into Open Session

Resolved	Cr A McKibbon/ Cr P Miller
That the Board reopen the meeting to the public.	

12. Late Reports - Nil

Matters raised by Members

Letter from Blayney Shire Council to the Hon Chris Minns re Royalty Return to Mining Impacted Communities

Resolved	Cr J Medcalf/Cr B Reynolds
That correspondence to Ministers Houssos and Moriarty be prepared for tabling at the meeting with State representatives 14 November that:	
<ol style="list-style-type: none"> 1. seeks to prioritise funding for mining impacted communities in the Regional Trust Fund and Jobs Fund; and 2. seeks advice on funding pathways for councils outside these programs. 	

Updates from the Office of Local Government, The Premier’s Department and Regional Development Australia Central West.

Speakers to the next meeting

Suggestions:

Ms Kate Lorimer-Ward from Local Land Services

Mr Ian Smith from Dept Primary Industry and Regional Development (DPIRD)

Mr Steve Wills from Regional Delivery, DPIRD

Mr Ash Albury from Energy Co

Meeting closed at 4:33pm

Page 6 is the last page of the Central NSW Joint Organisation Board meeting Minutes of the Meeting of 13 November 2024 held in Sydney.