



**EXPRESSIONS OF INTEREST
RECYCLED BRIDGE TIMBER**

Submissions due by 5:00pm Friday 14th of March 2025

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Part A - Information

Introduction

Lithgow City Council has appointed a contractor to demolish and replace the Charles Street Timber Bridge with a reinforced concrete structure. The timber bridge had reached the end of their useful life and funding for their replacement was secured from the NSW Government's *Fixing Country Bridges* program.

The timber from the old bridge has been stockpiled at the Charles Street Road close to the bridge and Council is seeking Expressions of Interest (EOIs) from parties interested in purchasing and repurposing the timber.

The EOIs will be evaluated by a panel of Council staff and will be reported to the elected Council for the final decision.

Any income generated from the sale of the timber, less costs, will be utilized on improvements to community assets in the Capertee Valley.

Timetable of Events

Process commences	Friday 17th February 2025
Closing time	5:00pm, Friday 14th March 2025
Decision finalised	Ordinary Council Meeting held 24th March 2025
Successful respondent notified by	Later March 2025
Successful respondent to collect timber by	Early April 2025

If the successful respondent is offering payment for the timber, an invoice will be generated. This invoice must be paid within 30 days of the invoice date.

How to Prepare Submission

To prepare your submission:

- Carefully read all parts of this document
- Complete the table featured in *Part B – Returnable Questionnaire*. If you cannot provide an answer to a particular question, simply leave it blank
- Ensure that the form is signed and dated
- Lodge submission before deadline using one of the two methods mentioned below

How to Return Form

Completed EOI forms can be returned to Council before the closing date by the following means:

1. A hard copy placed in a sealed envelope marked **'EOI – Recycled Bridge Timbers'** can be:
 - Delivered to Council's Tender Box located in the foyer of Council's Chambers at 180 Mort Street, Lithgow NSW 2790.
 - Posted to;

The General Manager
Lithgow City Council
PO BOX 19
Lithgow NSW 2790
2. Scanned and emailed to council@lithgow.nsw.gov.au. The subject of the email must read **'EOI – Recycled Bridge Timbers'**. A return email confirming receipt of the EOI form will be sent back within 72 hours of delivery.

EOI Contact Person

All enquiries should be made to Mr. Rohan Ranasinghe, Project Officer, telephone (02) 6354 9999, or email: council@lithgow.nsw.gov.au

EOI Evaluation

Expressions of Interest will be evaluated by a panel of staff based on the following criteria

- Location of respondent. Preference will be given to residents of the Rydal Village and those that live in the Lithgow Local Government Area.
- Monetary offer for purchase of timbers
- Proposed use of the timber
- Method of collection / delivery

Following the evaluation, the successful party will be notified and given a deadline for the timber collection to take place. Payment will then be required to be made to Council within 30 days of the collection.

Terms and Conditions – **Please Read Carefully**

1. This document does not constitute an offer but is issued only to gain Expressions of Interest.
2. Nothing in the EOI shall be construed as to give rise to any contractual obligation, express or implied, on either Lithgow City Council or any interested party (EOI respondent(s)).
3. Council reserves the right to accept or reject any offer, or not to accept any offer.
4. All EOI forms submitted are 'best and final' offers and Council will make the decision regarding the party the timber will be sold to, based on each submission's responses to the evaluation criteria.
5. Council is only seeking a lump-sum rate from each party for the removal of the timber.
6. A formal letter of acceptance will be issued to the successful respondent, which will form the agreement between Council and the successful respondent.
7. Unsuccessful respondents will be issued correspondence, informing them of the outcome of the EOI process.
8. Timber must be collected by the deadline specified. If it is not collected within this time, Council reserves the right to dispose of it using a suitable method.
9. Council accepts no liability for the security of the timber at the stockpile site. Signage has been erected on-site advising the public that offenders may be prosecuted under S632 of the *Local Government Act 1993* if they do so.
10. The timber can be inspected any time at the stockpile location, Charles Street, Rydal.

11. Timber is being offered in its current state. Please note that it will contain traces of concrete, bitumen, steel and construction debris.
12. Following notification to the successful respondent, an invoice will be issued to the successful party, which must be paid within 30 days of the invoice date.
13. Any potential respondent that attempts to influence Council officers involved in the evaluation process or any person acting in a threatening manner will be excluded from the evaluation process.
14. The decision of the elected Council will be minuted and cannot be changed.

Part B – Returnable Questionnaire

General Information

Interested Party's Name	
Contact Phone No.	
Email (if applicable)	
Address	
Postal Address	

Signed.....

Date:.....

Questions

Please note your answers to the questions below. If completing the form electronically, you may remove the lines below.

Question 1 – Are you a permanent resident of the Rydal village? Do you reside within the Lithgow Local Government Area?

Answer

Question 2 – Council intends on using any revenue generated from the sale of the timber on community projects within the Capertee Valley.

Are you willing to offer Council a lump-sum payment for the timber? If so, please note your offer below.

Answer

Question 3 – Please describe how you intend on repurposing the timber? Responses will be ranked on creativity and visibility to residents and tourists.

Answer

Question 4 – Please advise the means by which you intend to collect the timber from the site.

Answer

If you wish to add any further information, please do so below or attach.
