

# VOLUME 3 – SPECIFICATION

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## Request for Tender

**Tender Title** Main Street CBD Footpath Improvements Stage 2

**Tender Number** TEN 17/24

**Issue Date** 5 September 2024

This Volume contains the Specification and Scope of Works required by this Tender. Proponents are to read and fully understand Council's requirements and propose a response that fully satisfies the detailed requirements

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# 1. Introduction

Lithgow City Council (Council) is seeking Tenders from suitably qualified and experienced Contractors to undertake footpath improvements works in Bridge Street and Main Street, Lithgow, and electrical works in Pioneer Park, Lithgow.

This work builds on Council’s staged approach to improving the footpath in the Central Business District (CBD), with the completion of Stage 1 works in 2021.

# 2. Background Information

Council has completed Stage 1 of the Main Street CBD Footpath Improvements project in Cook Street Plaza and the intersection of Main Street and Eskbank Street.

Stage 2 works are located in Bridge Street (western side from Main Street Lane to Main Street), Main Street from Bridge Street to Eskbank Street (both northern and southern sides).

Council is expecting works to take place with disruptions and impacts during construction to the operating businesses to be as minimal as possible. Local businesses are still recovering from impacts experienced as a result of Black Summer Bushfires, COVID-19 pandemic and recent natural disaster declared flooding events. Ongoing trading (where possible) being available during construction is vitally important.

# 3. Objectives / Outcomes

Council is expecting the completed project to result in not only the modernisation of the area in both functionality and appearance, but also reduce safety risks currently experienced by the community when the existing paved surface becomes wet.

As part of this Tender, Council is expecting the successful Tender to work closely with Council Officers, Council’s Design Consultants, Local Businesses, Utility Authorities and the public to deliver a project within time and approved budget.

## 4. Scope of Works

Works involved in this project include:

- Removal of existing paved surfaces (including brick kerb)
- Replacement of property stormwater pipes from property boundary to kerb
- Replacement / reinstatement of utility service pit lids
- Installation of new footpath surface (concrete, decorative brick banding and blue stone pavers) and kerb
- Construction of a new raised pedestrian crossing and associated linemarking and streetlighting infrastructure
- Installation of new power supply infrastructure in Pioneer Park
- Construction of new disabled parking / loading zone ramps
- Installation of signage cleats and pavement linemarking
- Installation of new landscaping features, drainage and associated plantings

Council will provide the successful Tenderer with signage cleats to be installed in the kerb, however, Council will be supplying and installing all signage required.

## 5. Detailed Specification and Requirements of the Contract

Council's Design Consultants have prepared final civil, landscaping, lighting and electrical, and structural design drawings, provided as attachments to this Specification.

These designs have been accepted by Council as being compliant with relevant Australian Standards / Legislation (where possible), and any changes to the plans will need approval by Council prior to acceptance.

Certification that any alternative proposals by the Tenderer comply with relevant Australian Standards / Legislation will need to be supplied with the proposal. Alternative Tenders will not be accepted from Tenderers that have not submitted a complying Tender.

Council will be entering into a standard GC21 Contract with the successful Tenderer, and this is available online from Buy NSW (and presented, without amendment, in 'Volume 2: Conditions of Contract' of this Request for Tender). The Contract document will be completed with the relevant details taken from the successful Tenderers submission, post evaluation. The insurance section will be completed as per Section 7 below.

## 6. Contractor Resource Requirements, Qualifications and Accreditations

### 6.1 Site Establishment

Successful Tenderers will be required to submit a location for a suitable site office to be approved by Council.

### 6.2 Pedestrian Management Plan / Traffic Guidance Scheme

Successful Tenderers will be required to submit a Pedestrian Management Plan and Traffic Guidance Scheme for Council's approval. Council will issue a Temporary Road / Footpath Closure for the works, at no cost to the successful Tenderer.

### 6.3 Communication Strategy

Successful Tenderers will be required to submit a Communication Strategy detailing timing and method of reporting to Council on progress of works, upcoming impacts to businesses etc.

This is vital to ensure that the community, businesses and Elected Officials are kept informed of this highly significant project.

### 6.4 WHS Management Plan

Tenderers will need to advise if they have an accredited WHS Management Plan with their Tender submission. Successful Tenderers will be required to provide a copy of their project specific WHS Management Plan prior to the signing of the contract documents.

### 6.5 Quality Management Plan

Tenderers will need to advise if they have an accredited Quality Management Plan with their Tender submission. Successful Tenderers will be required to provide a copy of their project specific Quality Management Plan prior to the signing of the contract documents.

### 6.6 Environmental Management Plan

Tenderers will need to advise if they have an accredited Environmental Management Plan with their Tender submission. Successful Tenderers will be required to provide a copy of their project specific Environmental Management Plan prior to the signing of the contract documents.

### 6.7 Contractor Inductions

All employees and subcontractors engaged on the project will need to successfully complete Council's Contractor Induction program. Personnel who are not inducted will not be permitted to work on any aspects of the project, under any circumstance.

## 7. Insurance Requirements

The successful Tenderer must ensure that all works and activities related to the delivery of the Contract, regardless whether listed in the Request for Tender document or not, are conducted by competent and appropriately qualified, licenced and / or accredited resources in accordance with legislative requirements for the activities being completed.

<b>Insurance Type</b>	<b>Insurance Amount Required</b>	<b>Specific Insurance Requirements</b>
<b>Public &amp; Products Liability</b>	\$20,000,000 minimum	Copy of current Policy to be provided with Tender submission
<b>Professional Indemnity &amp; Liability</b>	Not Required	Not required (design completed by Other Consultant)
<b>Workers Compensation</b>	Coverage amount as appropriate for the Tenderer's company / organisation	Copy of current Policy to be provided with Tender submission
<b>Motor Vehicle – Comprehensive</b>	Coverage amount as appropriate for the Tenderer's company / organisation	Copy of current Policy to be provided with Tender submission
<b>Motor Vehicle – CTP</b>	Coverage amount as appropriate for the Tenderer's company / organisation	Copy of current Policy to be provided with Tender submission
<b>Works Insurance</b>	\$2,000,000 minimum	Copy of current Policy to be provided with Tender submission

## 8. Project Timelines

Council is flexible on the order of completion and will take guidance from the successful Tenderer on the best methodology for construction to proceed, noting business impacts may influence the scheduled stages of construction.

Council requires a Gantt Chart timeline to be provided with the Tender submission detailing the construction timing, to include site establishment, construction commencement, breakdown of proposed stages of construction (ie Main Street – Northern Side, Main Street – Southern Side, Pioneer Park, Bridge Street – and Raised Pedestrian Crossing) and construction completion, and practical completion dates listed.

Council will be undertaking the Tender evaluation process and may seek further information from Tenderers between 8 and 11 October 2024. A report for the awarding of the Tender is expected to be presented to Council on 28 October 2024. Successful Tenderers are expected to be contacted on 29 October 2024 via phone, with unsuccessful Tenderers contact via the VendorPanel notification process.

Council is expecting this work to be completed with high priority and completed prior to 30 June 2025.

## 9. Table of Attachments

The attached documents are provided to be read in conjunction with Volume 3 to provide Tenders with complete detail relating to the requirements of the Tender.

Attachment No.	Attachment Title
Appendix 1	TEN17_24 – Civil Documents
Appendix 2	TEN17_24 – Landscape Documents
Appendix 3	TEN17_24 – Lighting and Electrical Documents
Appendix 4	TEN17_24 – Structural Documents

END OF VOLUME 3