



## **10. PROPERTY MANAGEMENT**

Policy 10.4

**BUS SHELTERS / STREET SEATING**

**Version 4**

# 10. PROPERTY MANAGEMENT

## 10.4 BUS SHELTERS/STREET SEATING

### OBJECTIVE

To ensure the application of uniform criteria regarding the location and design of transport stops, shelter and seating as well as the appropriate placement and content of advertising on shelters.

### POLICY

#### 1. Design and Construction of Stops, Shelters and Seating

The location, design and construction of transport stops should comply with the following legislation and standards:

- Disability Discrimination Act 1992
- Environmental Planning and Assessment Act 1979 (NSW)
- Roads Act 1993 (NSW)
- Disability Standards for Accessible Public Transport (Commonwealth of Australia, 2002) (SAPT)
- AS1428 Design for Access and Mobility

It is the responsibility of the proponent to ensure compliance with the relevant legislation and guidelines.

Nothing in this policy abrogates any requirement for development consent or any other regulatory approval if necessary.

#### 2. Installation, relocation, removal and maintenance

##### a. Installation

The installation of any new transport stops must comply with Part 1 of this Policy. Prior to the installation of any new shelters or seating, the Checklist included within Appendix A must be completed to determine local impacts.

Should the transport stops meet the criteria noted in Part 1 of this Policy, Council will prioritise the installation of shelters and seating in accordance with a ranking system that includes consideration of:

- adjacent land usage
- proposed level of patronage
- number of bus/taxi services stopping per day
- requests for provision of a shelter
- local distribution of existing shelters and seating.

The installation of any new transport stops must be approved by the Lithgow Traffic Advisory Local Committee prior to installation.

Following nomination by Council of a location for a shelter or seat, Council will notify relevant property owners of the proposed

installation. Those notified will be allowed a 14 day period from the receipt of their notification for comment prior to installation.

b. Relocation or removal

Relocation or removal of shelters and seating can be very costly and generally will only be considered under the following circumstances.

- the existing asset presents a safety hazard
- the existing asset is poorly located and relocation would improve use
- there is evidence of significant detrimental effect on local trade or business resulting from the presence of the shelter
- wider urban design or public objectives support the relocation where there is a satisfactory alternative
- the existing asset is outdated and is to be replaced by an improved design or standard
- repair of vandalism is an ongoing significant expense, disproportionate to expected average maintenance costs
- the existing asset cannot be made compliant with Part 1 of this Policy
- funding is available for the removal / relocation
- the existing asset conflicts with driveway construction due to property development, in which case the costs are to be met by the proponent

The relocation or removal of any new transport stops must be approved by the Lithgow Traffic Advisory Local Committee prior to any works being undertaken.

c. Maintenance

Transport stops, shelters and seating which are part of the asset base of Lithgow City Council will be maintained in accordance with Council's standard maintenance procedures according to their priority.

### 3. Advertising

a. Agreement and placement

Council may enter into an agreement with another party for advertising on transport shelters.

This agreement is subject conditional based on any restrictions made by a State Environmental Planning Policy, Local Environmental Plan or Development Control Plan and agreement on fees and locations under the delegated authority of the General Manager.

Advertising on shelters or seating will only be considered where it can be demonstrated that it will not adversely affect function or the amenity of the area. In consideration of amenity, Council will have regard to:

- the surrounding land uses
- the classification of the road in Council's road hierarchy

- the streetscape of the area

b. Panel design

Advertising panels will not be considered by Council unless:

- they are designed to be an integral part of the shelter and seating and do not detract from the aesthetics of the structure
- they do not physically impede on the functionality of the shelter or seating
- they are confined to the end walls of the shelters only.

c. Type and content

The following types of advertising are not permitted:

- audio advertising
- tobacco and alcohol advertising
- advertising where the content conflicts with public health objectives, is racist, or sexually explicit
- advertising which is false or misleading, which promotes unlawful or illegal goods, services or activities or which is otherwise unlawful, offensive or obscene
- advertising which is attempting to deliberately copy road signs (including in respect of colour, shape and size)
- other advertising which may be considered prejudicial to the travelling public

Preference for advertising will be given to local tourism related features/activities in the first instance, however, Council will make the ultimate decision based on good business practice.

d. Design and appearance

Advertising must be designed in such a way that:

- all lettering, drawing, colouring and other art work is of a high standard
- all letter and total sign size must be sufficiently large so as to be readily able to be seen having regard to its location and vehicle speed
- the format, design and presentation provide for a clear and unambiguous message.

e. Illumination

The following is generally not permitted:

- signs which vary in the intensity of illumination
- highly reflective signs which have the capacity to impair a driver's vision.

The maximum luminance permitted for advertising signs should not exceed the following levels:

Illuminated Area (m <sup>2</sup> )	Illumination (cd)
Up to 0.5	1000
0.5 – 2	800
2 - 10	600
Over 10	400

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