



Minutes

Lithgow Local Heritage Advisory
Committee
12 November 2018
4.00pm Hartley Meeting Room

Item	Agenda
1	Welcome/present/ apologies/declaration of interests
2	Confirmation of Minutes from Previous Meeting
3	Standing agenda items and carried forward actions
4	Nomination of new member – Representative-Building/Property and Development Industry
5	Lithgow Pottery
6	Committee Effectiveness/Resourcing
7	General Business
8	Next meeting

ITEM: 1 PRESENT AND APOLOGIES

PRESENT: Clr Stephen Lesslie, Clr Ring, R Moodie, D Whitty, S Graves, C Hunter.

APOLOGIES: Nil received.

OFFICERS: A Muir, S Hanrahan, R Dallwitz (for S Hipworth)

Quorum achieved at 4.17pm and meeting opened.

DECLARATION OF INTERESTS: Nil

APPOINTMENT OF CHAIR AND DEPUTY CHAIR:

Council at its meeting of 24 September 2018 reconfirmed the Councillor appointments to Committees. Clr Lesslie and Clr Ring were reappointed to the Lithgow Local Heritage Advisory Committee.

As the Chair and Deputy Chair were not appointed by Council as per the Terms of Reference, the Committee is to consider these appointments.

The Committee appointed Clr Lesslie as Chair and C Hunter as Deputy Chair.

MOVED: Clr Ring **SECONDED:** D Whitty

PROCEDURAL MOTION:

Clr Ring requested Item 6 be brought forward and considered as first item due to other meeting commitments that may see him leave early.

MOVED: Clr Ring **SECONDED:** D Whitty

ITEM: 6 COMMITTEE EFFECTIVENESS/RESOURCING

The Committee has met quarterly throughout 2018, however there are still many action items that have either stalled or are not progressing due to limited Committee action between meetings and internal resourcing issues within Council.

The Committee appears to be struggling to identify priority areas for action.

The Committee identified the following issues and concerns:

- Council resources (executive officer) to support the operation of the Committee
- Council resources to investigate and implement the actions of the Committee

- Using resources more efficiently – Cultural Development Officer skills and experience
- Mobilising community resources such as members of the National Trust, Family History Society; Library Local Studies etc to assist
- Development of a Heritage Strategy -management strategy is needed to assist with priority setting for the protection and promotion of heritage and to enable the effective, long term management of places.
- Managing Cultural heritage
- Capturing Oral history
- Asset management of Council's heritage portfolio including moveable heritage

COMMITTEE RECOMMENDATION/ACTION

THAT

1. The Committee establishes a working (sub-committee) to review the scope of a Heritage Strategy to report back to the next meeting. The following members be appointed to this sub-committee:
Clr Ring
R Moodie
D Whitty
S Graves
2. The Committee requests the General Manager to review what division of the Council administration should provide the executive officer of the LLHAC.

MOVED: Clr Ring **SECONDED:** A Muir

ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING 13 AUGUST 2018

The minutes were endorsed by at least three members of the Committee being: Clr Ring, D Whitty and R Moodie prior to reporting to Council on 24 September 2018 (Min No 18-266).

Business Arising

Item 5

Members were distributed the "deferred list" of items from Council's Heritage Audit prior to the Lithgow LEP 2014 on 1 November 2018.

COMMITTEE ACTION

THAT the Minutes of the meeting of 13 August 2018 are taken as read and confirmed and the business arising be noted.

MOVED: Clr Ring **SECONDED:** D Whitty

ITEM: 3 STANDING AGENDA ITEMS AND CARRIED FORWARD ACTIONS

The Committee gave consideration to the following:

Heritage DCP

No further comments from Committee members were received. Council officers will consider and review all comments received thus far and will report back to the Committee when a final draft is available.

Heritage Website

Committee executive officer is making some final adjustments to the website content and will forward to all members once completed. The website will not be static and will be able to be progressively up dated as required.

Heritage Listing Review

Members have been forwarded the “deferred list” from the pre LEP Heritage Audit and are asked to review and identify a priority list for filling the gaps in information of items to move forward to local listing.

Heritage Awards

Council officers (Committee Executive Officer and Cultural Development Officer) were to prepare an options report for consideration of the Committee. This has not happened as yet.

Heritage Grants Program

The Committee were to consider the detail for a budget bid in the 19/20 Operational Plan for consideration of Council at this meeting.

COMMITTEE RECOMMENDATION/ACTION

THAT

1. Committee notes the updates on the agenda items and carried forward actions.
2. That a list of Council owned Heritage listed assets be provided to the next meeting.
3. Committee request Council to include an amount of \$10,000, in the 19/20 Operational Plan, to establish a Local Heritage Grant to fund \$ for \$ amounts of up to \$2000 per application for urgent works (maintenance) for LEP listed heritage items/places.

MOVED: Clr Lesslie **SECONDED:** S Graves

**ITEM: 4 NOMINATION OF NEW MEMBER- REPRESENTATIVE-
BUILDING/PROPERTY AND DEVELOPMENT INDUSTRY**

The Committee considered the nomination received from Mr Johan Nilsson to fill the vacant position on the Committee to represent the building/property and development industry.

The position on the Committee to represent the building, property and development industries is a specific position to advise the Committee on the potential impacts of heritage listings, management and controls upon that industry sector.

The Committee discussed as to whether from the information provided that the nomination met the requirements of that position on the Committee.

COMMITTEE RECOMMENDATION

THAT the Committee recommend that Council not endorse the nomination from Mr Johan Nilsson and encourage Mr Nilsson to instead nominate as a community member of the Committee should a position become vacant in the future.

MOVED: Clr Lesslie **SECONDED:** C Hunter

Clr Ring moved and R Moodie seconded an amendment to the Committee recommendation to endorse the nomination received from Mr Johan Nilsson.

This amendment was LOST.

ITEM: 5 LITHGOW VALLEY POTTERY AND BRICKWORKS

Committee received a brief report in relation to the Lithgow Valley Pottery and Brickworks site that is an item listed on the State Heritage Register as well as within Council's LEP as an Archaeological item (A 124) and as part of the Pottery Estate Heritage Conservation Area (C11).

Council owns two sites within this heritage area, one of which contains two out of the three remaining aboveground structures upon the area.

The Committee was addressed by R Dallwitz, Council's Cultural Development Officer, who briefly outlined that arguably the site was a significant unimproved site in Council's heritage portfolio that would benefit from stabilization, access and interpretative work similar to that recently completed for the Blast Furnace Site.

COMMITTEE ACTION

THAT Council administration prepares a draft activation plan for the Council owned site containing the stack and clay store within the heritage listed area and report back to the next meeting.

MOVED: A Muir **SECONDED:** Clr Lesslie

Clr Ring excused himself from the meeting at 5.06pm.

ITEM 6: GENERAL BUSINESS

The Committee considered the following items as General Business.

Bloody Cutting

R Moodie and C Hunter addressed the Committee in relation to concerns that the recent road works in the area were having on the “Bloody cutting” road asset and potentially upon the No 2 Stockade Site and whether these areas should be locally listed in LEP.

Reference was made to the work of Sue Rosen for historical interpretation.

Council itself was impacting on the heritage significance of the area due to road works, extraction of road base from the cutting embankments virtually destroying the sandstone culverts. 4WD enthusiasts are also impacting the area.

Moyne Farm Project

R Moodie requested the Committee’s assistance in requesting an answer to an application to exempt Fencing and Repairs work to the Moyne Farm Cemetery from requiring development consent.

This matter was deemed outside the Terms of Reference for the Committee and Mr Moodie was advised to contact the development assessment team of Council.

COMMITTEE RECOMMENDATION/ ACTION

THAT the Committee advises Council that it considers, in principle, that the ‘Bloody Cutting’ and No 2 Stockade are important heritage assets and recommends that Council take appropriate measures towards conservation of the area.

MOVED: Clr Lesslie **SECONDED:** S Graves

ITEM 7: NEXT MEETING:

Next Meeting: Monday 11 February 2018 - 4pm
Hartley Building Meeting Room

Note: Meeting date can be amended to coincide with Heritage Advisor Dates for 2019.

There being no further business the meeting closed at 5.26pm.