



MINUTES

Traffic Advisory Local (TALC)

held at

Council Administration Centre
Committee Room
180 Mort Street, Lithgow

on

Thursday 2 October 2025

at 11:00 AM

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The Chairperson declared the meeting open at 11:05 am.

1. Acknowledgement of Country

Lithgow City Council acknowledges Wiradjuri Elders past and present of the Wiradjuri nation - the original custodians of the land on which the Lithgow's communities reside. The Council also extends our respects to our neighbouring nations.

2. Present

Present:

Cr Steven Ring (Chair)

Cr Elizabeth Fredericks

Jackie Barry - Transport For NSW

Michelle Clemence - Lithgow Buslines

Abbie Holland - Lithgow Police

Officers:

Leanne Kearney - Acting Director Infrastructure & Project Delivery

Kaitlin Cibulka - Minute Taker

Leah Stubbs - Minute Taker

3. Apologies

Jonathon Edgecombe - Director Infrastructure & Project Delivery

The Committee welcomed the new Lithgow Buslines representative Michelle Clemence, replacing Chris Bustelo. Chris was thanked for his valuable input into the Committee over the past few years.

4. Confirmation of Minutes

The minutes of the TALC Committee held on 21st August 2025 were presented to the Council on 22nd September 2025.

ACTION

THAT the Minutes of the meeting held on the 21st August be taken as read and confirmed.

5. Matters Arising from Previous Minutes

The Chair called for any matters arising from previous minutes.

No matters were raised by the Committee

6. Declaration of Interest

There were no declarations of interest made.

7. Presentations

Nil

8. Delegated Functions Reports

8.1. GAY / INCH LANE, LITHGOW

The Committee were advised that there are works proposed for an extension over the car park at the Lithgow & District Workmen's Club noting the request requires an overhead footbridge to be constructed. This can be a complex approval process given that this is over a public road.

Council have carried out traffic counts in the area and have noted that this is a minor laneway with very low usage. The Planning, Legal & Engineering teams have assessed the option to close the lane and propose the sale of this asset, and support this as the most appropriate method to move forward.

RECOMMENDATION

THAT the Local Transport Forum supports an application for closure and sale of the western section of Inch / Gay Lane between Tank / Union Lane and Tank Street provided the road closure process is undertaken in accordance with the Roads Act 1993 and Local Government Act 1993.

CARRIED UNANIMOUSLY

9. Council Traffic Reports

9.1. HASSAN STREET, LITHGOW - FOOTPATH RESTRICTIONS

The Committee reviewed the report noting the difficult disability access along the footpath. Council has investigated implementing a "No Stopping" zone opposite the angle parking and were advised this would affect 6 spaces. The Committee noted that area is not continually used and there is alternate parking in proximity to the area.

J Barry raised that she supports the "No Stopping" proposal, however, noted that the 45 degree parking is not actually being adhered too and suggested to update the signage to 'Rear To Kerb' parking.

RECOMMENDATION

THAT

1. Council prepare a business case for funding of the installation of wheel stops in the twenty-one (21) parking spaces in the Hassan Street, Lithgow angled parking bay and installation of a 'No Stopping' zone for 55m on the eastern side of Hassan Street, adjacent to the angled parking bays between Mort Street and Bent Street, Lithgow; and
2. Council write to both St Patrick's Presbytery and St Patrick's Primary School advising them of the unsafe access issues and proposal mitigating traffic changes.
3. The existing signage for angled parking be updated to state rear to kerb.

CARRIED - UNANIMOUSLY

10. General Business

Wallerawang Road / Wolgan Road Parking Issue:

Cr S Ring raised that on the corner of Wallerawang Road and Wolgan Road at Portland on the left hand side there is a narrow footpath where residents are parking on the verge making it difficult for pedestrians accessing the area, and requested a report be brought back to the Committee for the potential for a "No Parking" zone to be implemented in the area. The administration noted that Rangers would be advised of the matter also for investigation.

Parking Short Street, Lithgow:

Cr E Fredericks raised the matter around parking in Short Street, Lithgow. It was advised that a report regarding this matter will be presented to the next Local Transport Forum.

Bus Stop At Foundations In Portland:

J Barry raised the issues at the bus stops in Williwa Street, Portland near the Foundations. It was advised that this was dealt at the last meeting noting that both zones were to be formally introduced with residents and businesses being notified in writing.

Various matters Lithgow Buslines:

M Clemence asked about the bus zone near the Courthouse Hotel on Main Street noting that the zone is slowly reducing in size due the construction works, therefore causing traffic flow issues in Main Street. L Kearney advised that an onsite meeting will be arranged to discuss options going forward.

M Clemence also raised the large amount of dangerous potholes along Sodwalls Road making it difficult for buses and driving navigating the area. The administration advised that the works crew are caring out patching works this week with a tender also being issued for heavy patching in the area.

It was asked if an update could be provided on the works that the Cullenbenbong Road causeway. L Kearney will be providing an update via email.

Bayonet Street:

Cr E Fredericks noting the condition of Bayonet Street in Lithgow is very dangerous and was enquiring when repairs are going to occur. The Committee were advised that due too various water main breaks the repair works have affected the road conditions. The administration will seek advice and will provide a works update via email.

11. Meeting Close

Next Meeting: Thursday 6th November 2025 at 11:00am in Committee Room, Council Administration Centre 180 Mort Street, Lithgow NSW 2790

There being no further business the Chairperson declared the meeting closed at 11:38am.