



MINUTES

Community Development Committee

held at

Lithgow Library and Learning Centre
Meeting Room
157 Main Street Lithgow

on

Tuesday 11 November 2025

at 4:00 PM

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The Chairperson declared the meeting open at {4pm}.

1. Acknowledgement of Country

Lithgow City Council acknowledges Wiradjuri Elders past and present of the Wiradjuri nation - the original custodians of the land on which the Lithgow's communities reside. The Council also extends our respects to our neighbouring nations.

2. Present

Present: Aunty Helen Riley, Emma Mason, Sarah Arnold, Glenda Anthes, Dennis Limbert, Shirley Grey, Joy Smith, Clr Coleman, Clr Goodwin, Clr Mahoney, Timothy Roberts

Officers: Director of People and Places, Manager Community and Culture, Community and Culture Officer, Community Development Officer.

3. Apologies

Brett Groves, Karla Priestly, Leanne Walding, Racheal Young

MOVED: Dennis Limbert SECONDED: Glenda Anthes
CARRIED

4. Confirmation of Minutes

ACTION

THAT it be noted the Minutes of the Community Development Committee Meeting held 9 September 2025 were presented and adopted by Council at the Ordinary Meeting of Council held 27 October 2025.

MOVED: Clr Goodwin

SECONDED: Shirley Grey

CARRIED

5. Matters Arising from Previous Minutes

The Chair called for any matters arising from previous minutes. None

6. Declaration of Interest

Delete irrelevant lines

There were no declarations of pecuniary interest made.

7. Presentations

Verity Brookes presented on the Connecting Seniors Program. See item 8.1.

8. Staff Reports

8.1. Connecting Seniors 2025-26

Verity presented on the Connecting Seniors Program including a range of photos and videos. Reflections were made on the successes and learnings from delivering this project and the committee discussed various ideas for the continuation of this type of work.

Details in the report.

The committee thanked Verity for her presentation on Connecting Seniors.

ACTION / RECOMMENDATION

THAT the committee note this report.

MOVED: Emma Mason

SECONDED: Cllr Goodwin

CARRIED

8.2. Disability Action and Inclusion Plan- 2025 Delivery Report

Manager Community and Culture, Heather Chaffey, spoke to the DIAP annual report.

Cllr Goodwin raised discussion about an accessibility audit of council facilities.

Director of People and Places, Shaun Elwood, noted the curb side audit for accessibility.

Heather Chaffey noted the costs of audits and suggested audits of targeted areas with higher foot traffic may lead to stronger outcomes eg shopping and health precincts as to high priority areas.

Discussed the Lived Experience Access Audit for the Halloween Carnivale Event held on Main St.

Heather Chaffey noted that community engagement to inform a new DIAP will happen in 2026.

Cllr Mahoney raised Asset Management Plans. These should have been completed in 2016. Asset Risk Register. He noted the relationship between the Infrastructure Committee, the DIAP and the Community Development Committee. **ACTION:** Heather Chaffey to follow up with relevant Council officers regarding DIAP and Infrastructure Committee.

Cllr Mahoney also mentioned accessibility concerns on the Southern side of Main Street. **ACTION:** Ali Kim to make enquiry with Project Manager and provide information back to CDC.

Mayor commented that the disability parking in front of council is across the road in front of the school which is inaccessible. **ACTION:** Ali Kim to make enquiry with relevant Manager and provide information back to CDC.

Glenda Anthes asked about the responsibility of shop owners to make their premises accessible. **ACTION:** Heather Chaffey will seek information regarding responsibilities of building owners and circulate to Glenda and broader committee.

Portland has one disability car park which is in front of 2 steps. Completely inaccessible. **ACTION:** Ali Kim to make enquiry with relevant Manager and provide information back to CDC.

ACTION / RECOMMENDATION

THAT the Community Development Committee note the Disability Access and Inclusion Plan 2025 Delivery Report

MOVED: Dennis Limbert

SECONDED: Sarah Arnold

CARRIED

8.3. Community Engagement and the Lithgow Community Strategic Plan 2050

Heather Chaffey discussed the CSP and encouraged all committee members and community members to participate in the development of the CSP.

Community engagement activities will be occurring throughout February to March 2026.

ACTION / RECOMMENDATION

THAT the Community Development Committee note the information provided.

MOVED: Timothy Roberts

SECONDED: Aunty Helen Riley

CARRIED

9. General Business

9.1. Dennis raised the Main Street gardening group.

Thanked Council for helping with sponsorship. Several shops are already on board and some are self-funding.

Discussion ensued regarding place making opportunities and challenges for Main St including safety, antisocial behaviour, ownership and empty shop fronts and the like.

Sarah Arnold asked about council's role and whether a compliance approach may assist with vacant shop fronts. **ACTION:** Heather Chaffey to discuss with relevant managers and report back to CDC.

9.2. Heather Chaffey noted the Home for the Holidays Concert on December 20 and encouraged members to attend and invite friends and loved ones.

9.3. Heather Chaffey invited Committee members to Morning tea 19th November 10:30am at the library. An email invitation will be disseminated.

9.4. Glenda Anthes noted a new disability employment initiative and asked if Council could host trainees. Heather Chaffey spoke to this and noted a similar pilot project in Penrith. **ACTION:** Heather Chaffey to seek guest presentation or report on findings of Penrith Pilot.

ACTION / RECOMMENDATION

THAT items listed and discussed in General business be noted.

MOVED: Sarah Arnold

SECONDED: Glenda Anthes

CARRIED

10. Meeting Close

Next Meeting: TBC

There being no further business the Chairperson declared the meeting closed at 5.17pm