



# MINUTES

Infrastructure Committee Meeting

held at

Council Administration Centre  
176 - Training Room  
180 Mort Street, Lithgow

on

Thursday 22 January 2026

at 6:00 PM

# ORDER OF BUSINESS

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<b>1. Acknowledgement of Country .....</b>	<b>3</b>
<b>2. Present .....</b>	<b>3</b>
<b>3. Apologies .....</b>	<b>3</b>
<b>4. Confirmation of Minutes.....</b>	<b>3</b>
<b>5. Matters Arising from Previous Minutes.....</b>	<b>3</b>
<b>6. Declaration of Interest.....</b>	<b>3</b>
<b>7. Staff Reports .....</b>	<b>3</b>
<b>7.1. Unformed and Unmaintained Roads Policy .....</b>	<b>3</b>
<b>7.2. Sporting Fields and Facilities Fees and Charges Review .....</b>	<b>4</b>
<b>8. General Business .....</b>	<b>4</b>
<b>9. Meeting Close .....</b>	<b>Error! Bookmark not defined.</b>

The Chairperson declared the meeting open.

## **1. Acknowledgement of Country**

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The Chair acknowledged Wiradjuri Elders past and present of the Wiradjuri Nation - the original custodians of the land on which the Lithgow's communities reside and extended respect to our neighbouring nations.

## **2. Present**

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Councillor Cassandra Coleman  
Councillor Steve Ring  
Councillor Tom Evangelidis  
Councillor Eric Mahony

Officers:

Ross Gurney - General Manager  
Johnathon Edgecombe - Director Infrastructure and Project Management  
Vanessa Browning - Director Finance and Governance  
Trinity Newton - Minutes

## **3. Apologies**

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Councillor Darryl Goodwin  
Councillor Ray Smith

## **4. Confirmation of Minutes**

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There were no minutes to be confirmed.

## **5. Matters Arising from Previous Minutes**

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The Chair called for any matters arising from previous minutes.

No matters were raised.

## **6. Declaration of Interest**

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There were no declarations of pecuniary interest made.

## **7. Staff Reports**

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### **7.1. Unformed and Unmaintained Roads Policy**

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The committee noted that if it is a traffic generating development the road must be upgraded, if it is a small insignificant development, the road will remain as it is.

## **ACTION / RECOMMENDATION**

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THAT the Infrastructure Committee note the report and draft policy dealing with the management of unformed and unmaintained roads, making any changes as it sees fit prior to the consideration at the next available Ordinary Meeting of Council.

**MOVED:** Councillor T Evangelidis

**SECONDED:** Councillor E Mahony

**CARRIED**

## **7.2. Sporting Fields and Facilities Fees and Charges Review**

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The presentation was reviewed and discussed in detail.

Proposed amendments

- Consider an additional fee for events held on Friday, Saturday and Sunday. This is a normal practice for local government.
- Imposing a cleaning fee if the site is not left clean and tidy. identified as a separate fee.
- Increase the refundable bond fee charge. A level relative to the facility. Bond is a risk management.
- Impose a cancellation clause. such a 5 day period.
- Add new fees for school carnivals; there is no authority to waive fees for such events.

Councillor Mahony noted a conflict of interest in sporting grounds being part of a local Rugby League Club.

It was noted by the committee that sporting grounds are a multi use facility.

A decision on how many sporting facilities council is able to maintain in the future will need to occur.

### **ACTION / RECOMMENDATION**

THAT the Committee note the report and draft 'Lithgow Asset Review and Pricing Policy 2025'.

**MOVED:** Councillor C Coleman

**SECONDED:** Councillor E Mahony

**CARRIED**

## **8. General Business**

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There was no general business raised.