

Mr Graeme Faulkner
General Manager
Lithgow City Council

Dear Mr Faulkner

Re: Community Development Advisory Committee – Expression of Interest

I returned to Lithgow three years ago after an absence of 42 years and am keen to make a positive contribution to my community through the use of my knowledge, experience and skills. A review of the Terms of Reference for the Community Development Advisory Committee suggests that my inclusion on the Committee would be an excellent opportunity for me to serve the Lithgow community.

My interest in the Community Development Advisory Committee stems from my extensive experience in the Australian Public Service (APS) and, more recently, Woden Community Service. Most of my working life has been spent in health-related fields, including a variety of roles with Medicare Australia and the Department of Health. My last position with the APS was as a Complaints Resolution officer with the Department of Health in Brisbane. I established my own consultancy in 2018 and currently provide support and advocacy services to people with dementia. During 2019 I intend building my business to support some of the most vulnerable people in our community, namely the aged and disabled and those who don't have anyone advocating for them.

I have extensive experience in the following areas and would be happy to discuss with you the value I can add to the Council.

- Communicating – orally and in writing – with people from culturally and linguistically diverse backgrounds.
- Building and sustaining relationships within the aged care environment and Aboriginal and Torres Strait Islander community.
- Planning and developing material for the recognition of recipients of Australia Day awards and coordinating celebrations for Aboriginal Hostels Limited.
- Coordinating and implementing a strategic framework to increase access to Medicare Australia's programs for Aboriginal and Torres Strait Islander people.
- Tutoring Aboriginal and Torres Strait Islander students through the University of Canberra.

Yours sincerely

Kas Hilton
9 January 2019

