



Minutes

Lithgow Local Heritage Advisory
Committee
12 August 2019
3.30pm Hartley Meeting Room

Item	Agenda
1	Welcome/present/ apologies/declaration of interests
2	Confirmation of Minutes from Previous Meeting
3	Standing agenda items and carried forward actions
4	Heritage Strategy Sub- Committee Report
5	National Trust update
6	Effectiveness and future of the Lithgow Local Heritage Advisory Committee
7	General Business
8	Next meeting

ITEM: 1 PRESENT AND APOLOGIES

PRESENT: Clr Ring, Clr Lesslie, C Hunter, S Graves, R Moodie, Clr Coleman (Observer)

APOLOGIES: D Whitty, Christo Aitken, H Riley.

OFFICERS: A Muir, S Hanrahan, C Matthews

DECLARATION OF INTERESTS: Nil

**ITEM: 2 CONFIRMATION OF MINUTES FROM THE PREVIOUS
MEETING 18 FEBRUARY 2019**

The minutes were verified by at least three members of the Committee and were reported to Council on 25 March, 2019 (note LLHAC did not meet in May quarter).

Business Arising

- A formal letter was sent to Paul Toole, Member of Parliament, on 11 April 2019 urging the relevant State Government authorities to have a more proactive role in the management and protection of Crown land sites such as Hyde Park and Maiyingu Marragu given their cultural and historical significance.

COMMITTEE ACTION

THAT the Minutes of the meeting of 18 February 2019 are taken as read and confirmed and the business arising be noted.

MOVED: Clr Ring **SECONDED:** C Hunter

ITEM: 3 STANDING AGENDA ITEMS AND CARRIED FORWARD ACTIONS

The Committee gave consideration to the following:

Heritage DCP

No further work has been completed on the Heritage Chapter since the last meeting of the LLHAC. Council has recently outsourced the completion of the Lithgow LGA-wide DCP, the heritage chapter will be completed as part of that project.

Information noted.

Heritage Website

A dedicated page within Council's website has been established and can be viewed at the following link: <http://council.lithgow.com/heritage-conservation-management/>

This webpage can be regularly updated if required and new material added as it becomes available.

Information noted.

Heritage Listing Review

Members have been forwarded the "deferred list" from the pre LEP Heritage Audit and are asked to review and identify a priority list for filling the gaps in information of items to move forward to local listing.

No priority lists have been received from any member to date.

Information noted.

Heritage Awards

Council officers (Committee Executive Officer and Cultural Development Officer) were to prepare an options report for consideration of the Committee. This has not been actioned to date

Information noted.

Heritage Grants Program

Council did not support the budget bid of \$10,000 to establish a Local Heritage Grant in the 2019/2020 Operational Plan.

Information noted. The Committee further discussed the need to apply for these grants irrespective of whether Council supports a budget bid to increase the funds available and to also place a further budget bid in the 2020/2021 Operational Plan.

Executive Officer of the LLHAC

No decision on the division of Council administration to provide the executive support to the LLHAC has been made.

The Executive Officer remains Council' Strategic Land Use Planner at this point in time.

Information noted.

Lithgow Pottery and Brickworks

Draft activation plan for the Council owned heritage asset of Lithgow Pottery and Brickworks containing the stack and clay store is still under preparation.

Information noted.

COMMITTEE RECOMMENDATION/ACTION

THAT

1. The Committee notes the updates on the agenda items and carried forward actions.
2. The Committee recommends Council applies for the next available round of OEH Local Heritage Grants.
3. The Committee recommends Council include a budget bid for \$10,000 be made in the next 2020/2021 Operational Plan to establish a Lithgow Local Heritage Grants Program.

MOVED: R Moodie **SECONDED:** Clr Lesslie

ITEM: 4 HERITAGE SUB-COMMITTEE REPORT

The Committee received a verbal update from Clr Ring advising that no further work had been undertaken during the last quarter due to competing priorities.

COMMITTEE ACTION

THAT The Committee notes the update on the progress of the Draft Heritage Strategy.

MOVED: Clr Ring **SECONDED:** S Graves

ITEM 5: NATIONAL TRUST UPDATE

The Committee received a verbal report from R Moodie outlining the activities of the National Trust including the launch of its Lithgow's Heritage Recognition Program. Under the program the National Trust will commence recognizing property owners that take action to improve or preserve heritage features in their property.

R Moodie tabled a National Trust NSW Lithgow Branch Press Release dated 26th July 2019 attached.

R Moodie also updated the Committee on the success of the "Moyné Farm" opening event in attracting visitors to the site interested in local heritage and commended the event in promoting the region's heritage.

COMMITTEE ACTION

THAT the Committee notes the update.

MOVED: R Moodie **SECONDED:** C Hunter

ITEM 6: EFFECTIVENESS AND FUTURE OF THE LOCAL HERITAGE ADVISORY COMMITTEE

Andrew Muir – Director Economic Development and Environment addressed the Committee to initiate a discussion on the current effectiveness of the Committee in meeting its Terms of Reference and the possible outcomes for the future direction of the Committee.

The discussion considered the following points:

- There is a lack of agenda items being presented by members of the Committee.
- Items that do make the agenda are not being actioned in a timely manner and become long standing action items.
- The Committee is encouraged to be more proactive in identifying, researching, promoting and celebrating heritage in line with the adopted Committee Terms of Reference. The Committee should be a working Committee.
Some Committee members stated that they feel it is the Council officer's role to bring matters to the Committee for advice and comment as the Committee is only advisory and members are already stretched with other community commitments and interests.
- Some Committee members stated that Council does not have sufficient regard or knowledge of heritage and the potential benefits it can bring the area through heritage tourism.
- Council has limited financial and staff resources to dedicate to heritage promotion and research and grant preparation. Council cannot commit to a dedicated heritage professional officer at this stage.
It should be acknowledged that Council does have a Heritage Advisor, Christo Aitken who assists Council and the community to plan and assess development applications; there is no significant development pressure on heritage items; there is sufficient legislative support to protect heritage items that may be under threat.
- Council may consider combining the LLHAC within another Committee of Council or determine if the Committee should remain active.

COMMITTEE ACTION

THAT the Committee notes the discussion. The Committee is encouraged to give this issue more thought and bring back ideas to improve the efficiency of the Committee at the next meeting.

MOVED: A Muir **SECONDED:** Cllr Lesslie

ITEM 6: GENERAL BUSINESS

The Committees Executive Officer tabled a late agenda item including a list of items for discussion received from R Moodie:

1. Need for dedicated Heritage Person on Council staff
2. Date Signing our Heritage TASAC Signage
3. Heritage Recognition
4. Environmental Heritage

The Committee briefly discussed the items, with items 1 and 3 having been further discussed as part of earlier agenda items.

COMMITTEE ACTION

THAT

1. The Committee notes the update.
2. The matter of Heritage TASAC signage be referred to Andrew Muir for further investigation.

MOVED: R Moodie **SECONDED:** S Graves

ITEM 7: NEXT MEETING

The next meeting of the LLHAC is to be held at **3.30pm on Monday 11 November 2019** in the Hartley Building Meeting Room

There being no further business the meeting closed at 4.35pm
