



# MINUTES

Operations Committee

held at

Council Administration Centre  
Committee Room  
180 Mort Street, Lithgow

on

Wednesday 4 September 2019

at 4:00 pm

# ORDER OF BUSINESS

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The Chairperson declared the meeting open at 04:00 pm.

## 1. Present

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Present: Councillor R Thompson, Councillor S Lesslie, Councillor J Smith, Councillor D Goodsell, Councillor W McAndrew

Officers: G Faulkner, J Edgecombe, L Bezzina

## 2. Apologies

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Apologies: D Buckens and D Anderson

An apology was received from and leave of absence granted to Councillor S Ring who is unable to attend due personal business.

## 3. Confirmation of Minutes

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The minutes of the Operations Committee meeting held on the 7<sup>th</sup> August 2019 were presented to Council on 26<sup>th</sup> August 2019.

### ACTION

**THAT** the Minutes of the meeting held on the 7th August be noted.

**MOVED:** Councillor J Smith

**SECONDED:** Councillor D Goodsell

## 4. Declaration of Interest

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Nil

## 5. Staff Reports

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### 5.1. Portland Garden Project

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#### Reference

Min. No 19-173 – Ordinary Meeting of Council 24<sup>th</sup> June 2019.

#### Summary

The matter of garden bed improvements at Wolgan and Williwa Street, Portland was raised at the Ordinary Meeting of Council held on the 24<sup>th</sup> June 2019.

#### Commentary

The original recommendation of the Operations Committee (meeting held 7 August 2019) regarding the matter of garden bed improvements at Wolgan and Williwa Street, Portland was as follows:

## **RECOMMENDATION**

THAT Council reallocate \$30,000 from PJ 100466 – Footpath Construction to fund the garden bed improvements at Wolgan Street and Williwa Street, Portland.

Noting this, an AMENDMENT was passed at the Ordinary Meeting of Council held 26 August which directly modified the RECOMMENDATION above. The AMENDMENT sought to change the RESOLUTION of Council to the following:

## **AMENDMENT**

2. The garden bed improvements at Wolgan Street and Williwa Street, Portland be carried out as soon as possible.

This AMENDMENT passed and became the RESOLUTION. Staff have reviewed the recording of the Ordinary Meeting of Council to ensure the amendment proposed and passed was recorded by the administration accurately.

It is understood that the intent of this AMENDMENT was to prioritise the garden bed improvements however unfortunately; it removed the stated reallocation of funds to this project. This is a requirement as the current 100466 - Footpath Construction project was resolved for allocation to Lithgow only, as part of the proposed Operational Plan.

Hence, this report aims to recommend Council reallocate \$30,000 from PJ 100466 – Footpath Construction to fund the garden bed improvements at Wolgan Street and Williwa Street, Portland and complete the project as soon as possible.

## **Policy Implications**

Nil

## **Financial Implications**

1. Budget approved - Nil
2. Cost centre - 100466
3. Expended to date - Nil
4. Future potential impact - Reallocation of \$30,000 from 100466 – Footpath Construction to facilitate the garden bed improvements at Wolgan and Williwa Street, Portland.

## **Legal Implications**

Nil

## **Attachments**

Nil

## **RECOMMENDATION**

### **THAT**

5. Council reallocate \$30,000 from PJ 100466 – Footpath Construction to fund the garden bed improvements at Wolgan Street and Williwa Street, Portland; and
6. The project be carried out as soon as possible.
7. The Mayor exercise his delegation to allow commencement of the project prior to Council consideration.

**MOVED:** Councillor J Smith

**SECONDED:** Councillor R Thompson

**CARRIED:** Unanimously

## 6. General Business

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### Standing Agenda Items

It was discussed during the meeting, items that should continue to be standing and recurring items on the agenda include:

- Cullen Bullen Sewerage Project - Updates
- Water and Sewer Infrastructure
- Main Street Revitalisation - Footpath (This will be discussed at next meeting whether it will become a regular item).
- Capital Works Report
- New Initiatives - ie new machinery ( Street-sweeper)
- Local Engineering Issues
- Grant Funding and Progress Updates

### ACTION

THAT the committee endorse the above mentioned items to become regular items on future Operation Committee Agendas for discussion.

**MOVED:** Councillor J Smith

**SECONDED:** Councillor D Goodsell

**CARRIED:** Unanimously

### General Updates

- Arrival of new bins

12 new bins have arrived and are ready to be installed along Main Street by the end of next week (weather permitting). The Bins are the same as the ones in Cook St Plaza with a capacity of 240lt. It should be noted that with these new bins they can be emptied by waste contractor freeing up employees for other tasks.

It was also noted that bins will be placed in villages when further funding is available.

- Cook Street Shelter Installation

The committee was advised that two large shelters are being installed in the Plaza next week. They will be independent structure made of timber for an industrial look.

It was also noted that the Council have been approached by Tidy Town to paint a mural on one of the walls (Ellie Cats side).

- Glanmire Bridge

The bridge has been installed and footpaths constructed. Handrails are due to be installed over the next couple of weeks along the footpath. It was noted that bridge has been received well by the community.

- Road Sealing Update

#### 2 Major Projects

Hazeltown Road is receiving a new 5.5km seal. The preparation of the road is nearing completion and a tender for the seal will be advertised soon.

Cuthill Road is also receiving a new 5 km seal

John Street - it was advised that sealing works did not go ahead due to gas lines being very close to the top of the road. Council have contact Jemena Gas to lower the lines prior to milling the road for a new seal. It was also noted that Business should be notified of the proposed works.

Magpie Hollow Road is also being measured for new sealing.

- General Update/ Business

The committee were advised of the new footpath Street Sweeper that Council has purchased, it was noted that the machine can be taken to villages (ie Portland & Wallerawang) to carry out cleaning works on a regular basis. Council is also taking on board community feedback to provide a better service. Cllr Smith raised that there is a possible contractor that is pressure cleaning the Main Street, Wallerawang and wants to confirm if this is Council cleaners or a private contractor.

Cllr R Thompson raised the pigeon issue. The committee noted that correspondence has been received from Parkes Council in relation to a pigeon cull program which that have recently completed. Council will be investigating this option.

Cllr R Thompson also raised the Cul de Sac in Windarra Place, Marrangaroo where the road has had some wear and tear due to heavy vehicle movement, ie buses and garbage trucks. It was noted that road does require to be rebuilt / sealed.

Cllr J Smith asked when the Water Standpipe at Wallerawang will be operational. It was advised that answers will be sought from D Buckens and Councillors will be notified.

The old mobile site near Jackson Flats (corner of Enfield Ave and Main Street Lithgow) was raised and was asked if there is any plans for development of the site. J Edgecombe to investigate and advise.

Cllr D Goodsell asked if there was any update in relation to the proposed carpark at Lake Wallace Wallerawang (School Parking). It was noted that no correspondence has been received and J Edgecombe to follow up.

It was also requested that Rangers patrol the Barton Ave parking especially on the left hand side (School Side) as there are some sections where signage is being ignored and causing hazardous situation when parking. J Edgecombe also advised that he will raise the matter at the TALC committee meeting to be held Thursday 5th September 2019.

Cllr McAndrew raised the concern of residents in relation to the installation of a new columbarium at the Cullen Bullen Cemetery. It was noted that this matter will be raised at the next Council Meeting as a notice of motion.

Also the fencing at Wallerawang Cemetery is damaged and requires replacement. J Edgecombe to investigate and organise replacement.

## **7. Meeting Close**

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Next Meeting: Wednesday 9th October 2019 at 4:00pm in the Committee Room

There being no further business the Chairperson declared the meeting closed at 04:47 pm.

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