

## FINANCIAL ASSISTANCE Application Form

### SECTION 1: APPLICANT'S DETAILS – all applicants complete this section

The name of Your Project	Hartley Picnic Facilities
Name of the Organisation or person seeking financial assistance.	Hartley Historic Site Advisory Committee
Address	"Farmers Inn" Old Great Western Highway, Hartley Historic Site, HARTLEY NSW 2790
Postal Address	As Above
Name and position of the contact person	Margaret Combs – Hon. Secretary Hartley Advisory Committee
Telephone and Email Address	Telephone: (bh) same
	Fax: n/a
	Mobile:
	Email:
What legal status does your organisation have? (e.g. Incorporated Association etc)	Advisory Committee appointed by Minister for Environment
Australian Business Number (ABN) *	30 841 387 271
Australian Company Number (if applicable)	
General Description of your Organisation	Advisory Committee acting as customer advocate to Hartley Historic Site with representatives from throughout the district
Is your insurance, including a minimum of \$20m for public liability insurance, current? Please state policy numbers. (Council may request a copy of certificates of currency.)	Please list policies, insurer and policy number.  NSW Government Treasury Managed Fund - Certificate of Currency forwarded with last year's application.
What is the time frame of your project?	Start Date: immediately if application successful
	End Date: approximately 6 months after start date.

- If you don't have an ABN, please attach a copy of the Australian Taxation Office form "Statement by a supplier". Applicants with an ABN DO NOT need to complete the Statement by a Supplier form.

**AMOUNT OF FINANCIAL ASSISTANCE REQUESTED:**

**\$6,785**

**Must agree with amount stated in this application's budget in section 3) (amount EXCLUSIVE of GST)**

**SECTION 2: APPLICATION / PROJECT DETAILS – all applicants to complete.**

**Briefly describe your request/project. If required, attach additional details.**

- The Village presently has school children visit each year as part of the school curriculum. Picnic facilities would enhance their enjoyment of the site and allow them to have a natural experience.

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- As well as the school children, since the building of the various walking tracks in the Village there has been an increase in members of the community that regularly visit the site for an enjoyable exercise experience and an increase in the numbers of tourists both local and interstate who will stop and walk either track. They would welcome the presence of picnic facilities to further enjoy the wonderful ambience of the natural settings.

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- Additional picnic facilities would be an improvement to the existing site amenities.

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- Several visitors to the Village stop on the way from, or to somewhere, to walk their dog or stretch their legs, often having a rest before continuing their trip. Picnic facilities would be an added attraction whilst also highlighting, through interpretation, the other attractions available within the broader area of Lithgow encouraging them to venture further afield.

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- Approximately 28,500 members of both the community and tourists have visited our site in the past 4 years, the advent of picnic facilities would future provide a pleasurable experience for them to enjoy the outdoors and the splendid view.

**Is your project new? Select one                      YES**

If you answered no, please provide some information that illustrates the new part of an existing project that you are seeking funding for.

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**What are the aims of the request/project?**

1. Provide facilities for the community and visitors to visit the site and relax whilst still enjoying the wonderful views.

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2. Increase visitor experience and options

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3. Provide facilities for the school children that attend the village to relax and eat their lunches.

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4. Provide further information to the community and visitors of the wonderful areas within the broader area of Lithgow in which to visit.

**How will your request/project assist members of the Community?**

This project will enhance the visitor experience to the Village by providing resting places for people to sample some of the advantages in enjoying a wonderful walk and still relaxing and sampling the cultural advantage of both nature and our pioneering past.

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It will also be an advantage to visitors passing by to relax, take in the sights and visit further afield on their journey throughout the area.

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As one of the few areas in which to experience a National Park whilst walking a dog, members of the community can still partake of both nature and cultural heritage with a walk throughout the area and then rest with their dog in an area designated play area for off lease dogs.

**What outcomes and benefits will your project have for the community?**

1. Raise the profile of both the Village and the wider Lithgow community by providing picnic areas with interpretation of the broader Lithgow area.
2. Ensure that visitors have an enjoyable and rewarding experience as they wander throughout the site on the various bushwalks and then relaxing with a nice picnic.
3. Increase the present enjoyment for schoolchildren to the site for their appreciation of the various cultural heritage sites by providing them with accessible picnic facilities.

**Demonstrate how your project promotes community development and participation by connecting people, increased opportunity and building community capacity.**

At the present time members of the community and tourists access the site to wander amongst the many buildings and venture forth on the various walks in the area. With the advantage of picnic facilities, they now have the opportunity enjoy a lovely outing in the fresh air with great views of the surrounding countryside whilst at the same time, through interpretation seeing other remarkable areas within the Lithgow area in which to visit.

There already is a captive audience that visit the Village, this is another way in which to provide further resources to allow them to stay longer and enjoy the site which is another opportunity to promote the Lithgow area.

**What community consultation has confirmed the need for this program?**

Considerable discussion at various events at Hartley with visitors and the general community concerning the many advantages of having more picnic facilities provided for the community to enjoy. Quite a number of people would then visit the area to take advantage of the availability of parking, public toilets and walking tracks in which to have family picnics with the added luxury of seeing our pioneering past.

**List the organisations actively involved in the project / program.**

ORGANISATION	CONTACT PERSON	Contact telephone number
National Parks and Wildlife	David Ward	
Hartley Reserve Land Managers	Lynda Lovegrove	
Hartley Vale Mt. Blaxland Reserve Trust	Krystina Campbell	
Pam Day – Petting Zoo		
Lithgow Motorcycle Club	Geoff Dreeves	
Hartley RFS	Jed Peters	
Lithgow VRA	Ian	
Arts Out West	Tracey Callinan	
Lithgow Living History	Ian Rufus	



**TIP**

*You can submit supporting documentation with your application to show how other organisations support your project.*

**SECTION 3 : BUDGET – IMPORTANT – all applicants must complete this section.**

You should include estimates of the cash and in-kind contributions you are making to the project and any other income you are applying for/expecting to receive from other grant sources. You may submit your budget as a separate attachment if you prefer.

<b>Proposed Income:</b>	<b>Amount</b>
Maintenance and trimming of the Lovely grounds and walking tracks which are environmentally friendly	\$2500
Toilets close at hand with general cleaning maintenance and stocking	\$2000
Patrolling and maintenance of ample parking for visitors is available	\$500
Off leash dog area trimming and maintenance of area	\$1000
Staff to install the shelter areas, picnic facilities and interpretation panels	\$3500
<b>Proposed Expenses:</b>	<b>Amount</b>
Provision of 3 table/chair facilities approx. \$600 each (see aluminium Picnic table with galvanized frame <a href="http://www.theparkcatalog.com">www.theparkcatalog.com</a> )	\$1800
Provision of 3 shade cloth areas for shelter and interpretation panel approx. \$795 for shade cloth area (see <a href="http://www.tenshon.com">www.tenshon.com</a> )	\$2385
and \$600 for interpretation panel which would need to be secured (see <a href="http://www.lewisandclark.org">www.lewisandclark.org</a> )	\$600
Materials to install and fix picnic facilities and interpretation panel plus shade cloth area to required standard	\$2000
<i>(if funds are limited, we should be happy to lower the amount and order a smaller number of picnic facilities at the present time)</i>	
<b>TOTAL COST OF PROJECT</b>	<b>\$16,285</b>
<b>TOTAL COST OF FUNDING SOUGHT</b>	<b>\$6,785</b>

If you are purchasing equipment or are planning a capital improvement to an asset, 2 quotations for the goods/ services need to be attached to your application.

*Please see web pages for details of pricing*

#### **SECTION 4: IMPLEMENTATION SCHEDULE**

Detail your plan for project development, implementation and project management.

<b>KEY MILESTONE</b>	<b>TIME FRAME</b>
Design interpretative panel	July, 2019
Order of interpretation panels, picnic facilities and shade cloth panels	August, 2019
Draft design for layout of picnic facilities	August, 2019
Receive interpretation panels, picnic facilities and shade cloth panels and start to install	September/November, 2019
Finalise and promote the new facilities to the Lithgow area and the school community.	December, 2019

**SECTION 5: DECLARATION – ALL applicants to complete this section.**

On behalf of:

(name of the organisation, if applicable)

I declare that the information provided above is complete and correct.

Signed:

Print Name:

Position in organisation:

Address:

Contact telephone numbers:

Email address:

Date:

