



DRAFT MINUTES

Operations Committee

held at

Council Administration Centre
Committee Room
180 Mort Street, Lithgow

on

Wednesday 6 November 2019

at 4:00 pm

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DRAFT

1. Present

Present: Mayor Councillor Ray Thompson
Deputy Mayor Councillor Steven Ring
Councillor Wayne McAndrew (Chair)
Councillor Joe Smith

Officers: Graeme Faulkner – General Manager
Jonathon Edgecombe – Director Infrastructure Services
Daniel Buckens – Director Water and Wastewater
Lewis Bezzina – Transport Manager
Matthew Trapp – Water/ Wastewater Works and Project Officer
Kaitlin Cibulka – Executive Assistant (Minutes)

2. Apologies

An apology was received from and leave of absence granted to Councillor Deanna Goodsell who is unable to attend due to personal business.

3. Confirmation of Minutes

The minutes of the Operations Committee meeting held on the 9th October 2019 were presented to Council on the 28th October 2019.

ACTION

THAT the Minutes of the meeting of be taken as read and confirmed.

MOVED: Councillor S Ring

SECONDED: Councillor J Smith

4. Declaration of Interest

Nil

5. Staff Reports

5.1. Standing Item - Cullen Bullen Sewerage Project Update

Director Water and Wastewater entered meeting at 4:05pm

Application to make variations in relation installation of the low-pressure scheme at Cullen Bullen has been lodged. Council are currently awaiting response.

Clr Ring asked what the next step is if the approval is granted. Water/ Wastewater Works and Project Officer advised that works will commence in installing the low pressure systems for connection, the project is running on time with full completion in approximately 12 months.

ACTION

THAT the committee note the information provided in relation to the update of the Cullen Bullen Sewerage Scheme.

MOVED: Councillor S Ring

SECONDED: Councillor J Smith

CARRIED: Unanimously

5.2. Standing Item - Water & Sewer Infrastructure

Inch Street/Bridge Street - Main Renewal Project

It was noted that the valve that Council has been long awaiting has finally arrived and is ready to be installed. A media release had been sent out to the community advising them of the installation of the valve. The General Manager advised that Council also put an ad on the local radio station.

The committee was advised that the insta-valves that are currently installed will be removed and the mains will be cut in. The Director of Infrastructure Services advised that he will seek a revised quote for the sealing works for the road to commence once the installation is complete and in working order. The committee noted that the expected completion of this project is January 2020.

Wallerawang STP

Discussions were had in relation to the recent chemical spill at the Wallerawang STP. The committee were advised that remediation works are occurring at the site.

ACTION

THAT the committee note the information provided in relation to the Water & Sewer Infrastructure Update.

MOVED: Councillor J Smith

SECONDED: Councillor S Ring

CARRIED: Unanimously

5.3. Standing Item - Capital Works Report

The committee reviewed and discussed the update of the Capital Works Projects from the previous meeting.

It was advised that the sealing works on Hazelgrove Road are completed. It was noted that the area next to the RFS shed at Tarana where material was stored (Council Land) was damaged. The Director Infrastructure Services advised that the Transport Manager and he have met with the RFS and Tarana Market and confirmed that rectification works will commence prior to the next community market.

Clr Ring asked if there were any savings from the works that have been completed. Councils administration provided advice.

Clr Smith raised that resident of Hughes Lane have been requesting the road be graded. It was advised that administration are aware that road requires remediation works and works have been scheduled in accordance with their priority.

The Transport Manager advised the committee that he has met with a local resident in relation to the drainage issues in Allison Close Wallerawang. It was noted that the drainage area will be rectified with the clean out of the retention basin, dumped building material moved and new piping to be installed.

RECOMMENDATION

THAT Council note the information provided.

MOVED: Councillor S Ring

SECONDED: Councillor J Smith

CARRIED: Unanimously

5.4. Revised Policy - 2.1 - Cemetery Operations

Mayor Clr R Thompson entered meeting at 4:45pm

The Director of Infrastructure Services provided advice on the update policy. This information being updated will assist administration introduce clarity and provide control measures throughout all Council owned cemeteries.

Clr Ring asked if there is any heritage grants for burial allotments to mend older monuments. It was advised that this would be something Council would have to investigate however individual monuments and headstones are privately owned. Clr Ring also advised that he will raise this matter at the Council's Environmental and Heritage Committee Meeting.

ACTION

THAT the Operations Committee endorse the proposed changes to Policy 2.1 - Cemetery Operations prior to review by Council.

MOVED: Councillor S Ring

SECONDED: Councillor J Smith

CARRIED: Unanimously

5.5. Wallerawang & Portland CBD Garbage Bin Review

Council is in receipt of a customer request indicating that a member of the public has run in to one of the bin stands - double bin stands have been installed. This has prompted a review of the number and location of bin stands in Wallerawang and Portland.

The committee noted that there are currently 19 bins installed in Wallerawang and 19 bins installed in Portland, many positioned in areas and are not being used.

Administration would like to consult both the community residents in removing and reinstalling new bins (in appropriate locations) similar to the once that have been recently installed in Lithgow's Main Street which could help provide a better service to these communities.

Clr Smith asked if the information could be relayed to the progress associations.

It was discussed that as the Hazelgrove Road project is complete, savings of \$40,000 can safely be re-allocated without concern to reductions of project scope.

RECOMMENDATION

1. THAT Council modify the 2019/20 Operational Plan to reallocate \$40,000.00 from Hazelgrove Road (PJ1004789) to purchase and install bin stands as in Main Street Lithgow with Wallerawang and Portland laser cut logo's.

MOVED: Councillor S Ring

SECONDED: Councillor J Smith

CARRIED: Unanimously

6. General Business

Update - Portland Garden Beds

Council's recreation team will be placing trees such as ornamental pears. Works have commenced on formal quotation and scope determination.

Update - Wattlemount Road, Portland

Update was provided in relation to Wattlemount Road. Administration are still investigating the matter and seeking advice from Solicitors as per Council resolution.

Carpark - Wallerawang Public School

The committee was advised that a letter has been written and sent to the local minister in relation to installing a carpark to assist school traffic (Drop off/Pick Up) near the Wallerawang Public School. It was noted no response has been received and a follow up letter will be sent.

Lidsdale Bushfire

The committee were advised of a recent meeting held between Council , Lidsdale RFS and a local resident in relation to some pine trees (on private land) near the tennis court where a recent

bushfire occurred. Information in relation to the bushfire was provided to both Council and the Local resident. Council are awaiting on and official Hazard Reduction report from the RFS

Irrigation Systems - Sporting Fields

The committee were advised that the sprinkler systems on both Tony Luchetti Sportsground, Lithgow and Kremer Park, Portland have been installed. Installation works are currently occurring on the Wallerawang Oval.

7. Meeting Close

Next Meeting: Wednesday 4th December 2019 at 4pm in the Committee Room.

There being no further business the Chairperson declared the meeting closed at 5:06pm.

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