



Minutes

Lithgow Local Heritage Advisory
Committee (LLHAC)
Tuesday 29 September 2020
4.00 pm
Council Chambers

Name of Committee	
Item Number	Agenda
1	Welcome/present/ apologies/declaration of interests
2	Confirmation of Minutes from Previous Meeting
3	Standing agenda items and carried forward actions
4	Various items of concern – R Moodie
5	Nomination of new National Trust Representative
6	Referral of New Street Or Street Renaming Proposals to LLHAC
7	General Business
8	Next meeting

ITEM 1 – WELCOME/ATTENDANCE/APOLOGIES/DECLARATION OF INTEREST

PRESENT IN PERSON: Clr Lesslie, Clr Ring, C Hunter, R Moodie, K Newton, A Muir, S Hipworth, S Hanrahan

PRESENT VIA WEB-EX - Nil

APOLOGIES: D Whitty

DECLARATION OF INTERESTS - Nil

ITEM 2 – CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

Meeting of 10 February 2020 not held due to no quorum.

Meeting of 11 May 2020 cancelled by Chairperson due to Covid Risk Response.

Meeting of 11 November 2019 was cancelled by Chairperson due to lack of new agenda items.

THAT the Committee note the minutes of the 12 August 2019 that were verified by at least three members of the Committee and were reported to Council on 23 September 2019 (Min No 19-287) as follows:

19-287 RESOLVED

THAT

1. Council note the minutes of the Local Heritage Advisory Committee (LLHAC) meeting of the 12th August 2019.
2. Council applies for the next available round of funding from the Office of Environment & Heritage - Local Heritage Grants.
3. Council include a budget bid for \$10,000 be made in the next 2020/2021 Operational Plan to establish a Lithgow Local Heritage Grants Program.

MOVED: Clr Lesslie

SECONDED: Clr Ring

BUSINESS ARISING

Item 6 – Committee members were asked to give thought to measures to increase the efficiency and effectiveness of the Committee and present at this meeting.

No items for the agenda were forthcoming from members.

Matter put forward for general discussion.

ITEM 3 - STANDING AGENDA ITEMS AND CARRIED FORWARD ACTIONS

Commentary –

Heritage DCP

Council has engaged a consultant to assist with the development of the Comprehensive DCP, which will contain a Heritage Chapter developed from the work reviewed by the Committee previously.

Heritage Listing Review

No listing matters have been put forward by any member of the Committee.

No further work has been undertaken by the administration in this regard.

Heritage Awards

No action to report.

Heritage Grants Program

Actioned as per Min 19-287.

Lithgow Pottery and Brickworks

Lithgow Valley Colliery Company – CMP

Council has approved a business case submitted by the Cultural Development Officer for funds to deliver a Conservation Management Plan for the historic pottery site.

This seeks to develop recommendations for the protection and interpretation of remaining historical structures and archaeological footprint.

The CMP will need to be delivered between July – October 2020 in order to be a critical component of a submission to the Office of Environment and Heritage in early November.

This project will require the support of the Heritage Committee in contributing research material in order to meet the tight turn around. The Heritage Advisor has visited the site with the Cultural Development Officer to make recommendations for minor works in order to protect the site in the interim period. These consist of removal of surrounding tree roots, ivy, and any vegetation impacting mortar or structural stability; lawns maintained on a scheduled basis; pegging out site. These minor works will assist in making the site safe and protect historic fabric, but are however, dependent on current available financial resources.

Update

A verbal update report was provided by Council's Cultural Development Officer – S Hipworth

- Council has allocated funding for the preparation of the Conservation Management Plan. A professional services brief has been prepared and a procurement process through Vendor Panel will be undertaken shortly.
- No consultation with adjoining owners has occurred to date to assess willingness to partner in the project.

Heritage TASAC Signage

Matter being investigated.

Recommendation/Action:

1. Committee noted status of reported standing items.
2. R Moodie will arrange to personally present to TASAC regarding the Heritage Date Signage in Little Hartley and report back to the Committee
3. S Hipworth to approach landowners/stakeholders within the Pottery Site advising of the benefits of collaborating with Council on the preparation of the Conservation Management Plan.

MOVED: R Moodie

SECONDED: K Newton

ITEM 4– VARIOUS ITEMS OF CONCERN SUBMITTED BY R MOODIE

R Moodie has submitted a number of items to be considered by the Committee including:

- Need for Council intervention in respect of Hartley heritage issues in Katoomba to Lithgow upgrade proposal (the concept design)
- Vale of Clywdd
- Need for a dedicated Heritage Person on Council staff
- Hartley Vale Convict Bridge
- Date Signing our Heritage TASAC Signage
- Heritage Recognition
- Discreet Heritage Assessments
- Environmental Heritage
- Heritage Website

ATTACHMENT

R Moodie document titled Heritage Committee Agenda Items 10022020.

COMMENTARY

Some items have been discussed previously by the Committee and remain unresolved.

Matters were informally discussed amongst attending members on 10 February 2020.

Heritage Website

The Office of Heritage have transferred to a web based search system for heritage items and have recently re-entered all Council's listed items into that system. You can search using this link:

<https://www.environment.nsw.gov.au/heritageapp/heritagesearch.aspx>

Council still needs to update some inventory sheets from information we obtained during the LEP consultations rounds as well as entering in further details of new inventory sheets that were produced to enable listing of some 10 or so further items the Office of Heritage does not have. These will have limited information in the OEH database site and therefore it will be necessary for the community to continue contacting Council for these items until such time as they are updated within that system.

Recommendation/Action:

1. Council to make enquiries with Transport for NSW in relation to any detailed designs for the Great Western Highway Upgrade in the vicinity of Little Hartley to assess its impact on listed heritage items.
2. Request Council officers to report to the Committee in relation to a proposal for Heritage Recognition Awards.
3. Committee notes the remaining items and recommends no further action at this time.

MOVED: R Moodie

SECONDED: Clr Ring

ITEM 5 – NOMINATION OF NEW NATIONAL TRUST REPRESENTATIVE AS MEMBER OF THE COMMITTEE

On 12 May 2020, Council received formal notification from the Lithgow Branch of the National Trust that Dr Helen Clements has moved from the area and therefore has resigned from her position on both the National Trust local branch and the Lithgow Local Heritage Advisory Committee.

The Lithgow Branch of the National Trust met on 19 February 2020 where Kathryn Newton (secretary) was nominated and accepted to replace Dr Helen Clements as the Lithgow Branch of National Trust representative member on the Lithgow Local Advisory Committee.

Kathryn Newton is a retired school teacher and a long serving member of the National Trust.

Under the LLHAC Terms of Reference each member is to be appointed by Council. Membership to this position will remain for the term of this current Council which due

to the Local Government response to managing the Covid risk will now extend to September 2021.

Recommendation:

1. Committee welcomes Kathryn Newton to the Committee as resolved by Council on 28 September 2020.
2. Committee notes that Council and the Committee will extend its appreciation to the outgoing member Dr Helen Clements for her time and work on the Committee.

ITEM 6 – REFERRAL OF STREET NAMING/ RENAMING PROPOSALS TO LLHAC

Clr Lesslie will provide a verbal report on a request to have Council refer all street renaming/renaming proposals to the LLHAC for the Committees comments prior to Council consideration.

Committee discussed the lack of consideration given to heritage in the naming of new roads/streets and acknowledged that street naming is an important way to recognize the heritage of an area and its people.

Recommendation/Action:

1. Council review its street naming policy to include as a criteria for name selection the heritage (including European, indigenous and natural) of the area.

MOVED: Clr Ring

SECONDED: Clr Lesslie

ITEM 7 – GENERAL BUSINESS

Nil

Meeting Closed 5.28pm

ITEM 8– NEXT MEETING

The next meeting of the LLHAC is to be held at **3.30pm on Monday 7 December 2020** in the Hartley Building Meeting Room.