



MINUTES

Operations Committee

held at

Council Administration Centre
Committee Room
180 Mort Street, Lithgow

on

Wednesday 18 November 2020

at 4:00 PM

ORDER OF BUSINESS

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The Chairperson declared the meeting open at 04:01 pm.

1. Present

| | |
|-----------------------|------------------|
| Councillor W McAndrew | Chair |
| Councillor R Thompson | Mayor) |
| Councillor J Smith | |
| Councillor D Goodsell | *arrived at 4:07 |
| Councillor S Ring | *arrived at 4:12 |

Officers:

| | |
|--------------------|--|
| Jonathon Edgecombe | Director Infrastructure Services |
| Lewis Bezzina | Transport Manager |
| David Anderson | Building and Recreation Facilities Manager |
| Matt Trapp | Water & Waste Water Senior Engineer (Acting Water & Waste Water Director) |
| Kaitlin Cibulka | Minutes |

2. Apologies

| | |
|----------------|------------------------------|
| Craig Butler | General Manager |
| Daniel Buckens | Director Water & Waste Water |

3. Confirmation of Minutes

The minutes of the Operations Committee meeting held on 7th October 2020 are proposed to be presented to the Council on Monday 23rd November 2020.

ACTION

THAT the Minutes of the meeting held on the 7th October of be taken as read and confirmed.

MOVED: Councillor R Thompson

SECONDED: Councillor J Smith

4. Matters Arising from Previous Minutes

The Chair called for any matters arising from previous minutes.

No matters were raised.

5. Declaration of Interest

Nil

6. Staff Reports

6.1. Standing Item - Intergrated Water Cycle Management Plan (IWCMP)

The Water and Waste Water Senior Engineer gave an overview of the report. The data provided to the consultants are based on Clarence information from water security. The proposal is expected to be complete in the next 2 weeks and Administration will apply for funding.

ACTION

THAT the committee accept the report as an update on the IWCM Development.

MOVED: Councillor J Smith

SECONDED: Councillor D Goodsell

CARRIED: Unanimously

6.2. Standing Item - Water and Sewer Infrastructure Update

The committee read the report and raised many questions in relation to water and sewer matters.

Clr W McAndrew noted that there is still 450 meters to be installed particularly in the rural areas of the LGA. It was asked if administration is comfortable with the readings that we Council is receiving from the meters. The Water & Waste Water Senior Engineer advised that it is very reflective and administration is picking up on questionable ones which have been double checked to confirm. It was advised that a total of 30 meters have been sent back due to failure.

Clr R Thompson asked what the life expectancy of the meter is. It was confirmed that the battery is expected to last approximately 10 years.

The committee were advised the last of the meter installation will be conducted from 30th November with contractors arriving from South Australia and Victoria. Works are expected to be completed by 4th December 2020.

It was noted that the Coalbrook Street and Stephenson Street Water Main Renewal project is delayed due to cashflow and internal resourcing matters. Financial reporting will determine when works will commence.

The Water and Waste Water Senior Engineer advised that Fish River Water supply issues are expected to be resolved by mid December 2020. It was also raised that Iron has been presenting itself in Oberon Dam which has been found as part of regular daily testing conducted by Fish River causing discoloured water. It is expected that the water will become clearer with a timeline of 3 months provided by Fish River (Water NSW).

ACTION

THAT the report be accepted as an update on water and wastewater infrastructure projects and issues.

MOVED: Councillor J Smith

SECONDED: Councillor R Thompson

CARRIED: Unanimously

6.3. Standing Item - Cullen Bullen Sewerage Scheme Update

The committee noted that the land acquisition is still ongoing with negotiations being undertaken with land owners for preferred sites by the General Manager.

ACTION

THAT the committee notes the update on the progress of the Cullen Bullen Sewerage Scheme.

MOVED: Councillor R Thompson

SECONDED: Councillor J Smith

CARRIED: Unanimously

6.4. Standing Item - Monthly Project Update

The Director Infrastructure Services advised that administration have been working to create a report to present to the committee with valuable information from an internal reporting system. It was noted that some updates were required and should have the reporting ready for future meetings.

Clr J Smith noted that the toilets at Glanmire have been demolished therefore rendering the project complete.

It was noted that the shade sails to be installed at Wallerawang and Portland are scheduled for installation in December.

The Director Infrastructure Services provided a brief update on the proposed installation of toilets within the Rydal village. The committee were advised that a survey of the preferred site has been completed with approval pending from State Rail Authority. A Development Application will be submitted and assessed, with a second round of funding to be applied for to cover the septic facilities and accessibility ramps.

Clr Ring requested further information on Lake Wallace in relation to the recent upgrade of the amenities. The Building and Recreation Facilities manager advised the committee that there was an issue removing the existing tiles from the wall as part of the wall was coming away. It was approved for the new tiles to be laid over the existing tiles, but the tapware had to be modified. The committee requested that the locked in round toilet roll holder be installed at the site. Administration will investigate.

Additional Project Update Document, supplied at Meeting. The Committee reviewed and discussed the projects.

Clr Goodsell raised the questions via email with answers provided by administration:

- I would like an update on the one way traffic being investigated by Jono up Hassan's Walls, this came to the Ops meeting some time ago and was going to be reported back to Council – Council Asset and Infrastructure Planning Manager is still investigating the option of the proposed idea of one way traffic up to Hassans Walls Road. New software has been purchased to conduct this exercise and ensure that the feasibility of this proposal is adequately assessed. While work on this plan has commenced, it is expected that a report will be presented to the Operations Committee with findings / recommendation in early 2021. We will notify the committee of this in the Operations Committee this afternoon.
- I would like to know how often the road up Hassan's is assessed, in particular the road down to Braceys lookout which in some parts is in very poor condition. Council's Transport Manager advises that this road is assessed at least monthly and maintenance is undertaken as resources permit.

Could I please have a response to the following as i would like to respond to a resident and I would like to add Ops Agenda.

- What is the regular mowing, maintenance, poisoning schedule for our high profile areas. Mowing & maintenance completed every 3 – 4 weeks depending on growing season, poisoning is completed by contractors when available (small gardens, parks are poisoned by us as part of maintenance)
- Who maintains the Eskbank Street car park and how often. This carpark is Council owned and is maintained as resources permit, in line with the priority of the work.
- Who maintains the car park behind Braceys and how often. This carpark is Council owned and is maintained as resources permit, in line with the priority of the work.
- Who is responsible for maintaining the 70km speed zones along the Great Western Highway in and out of Lithgow. . Council is responsible for this area in line with an agreement with RMS which was entered into many years ago. Council also now maintain from the 70Km zone to the twin bridges heading west as per an agreement between Council & RMS, entered into when the maple trees were planted at Council's request. Contractors are engaged to complete this work when required at significant cost.
- Who maintains the median strips around town in high profile areas and how often. Recreation maintain (mow) these strips every 3 – 4 weeks or as required.
- Who maintains Cook Street Plaza plants and boxes and how often. Garden staff maintain the plant boxes in Cook Street Plaza every 2 – 3 weeks depending on the season. Low maintenance plants were planted here due to limited staff resources. The pots in the Main Street are replanted with potted colour every 6 months rotating between the seasons. This has also been difficult to maintain with limited staff.
- How often does state rail maintain the inside of the corridor that adjoins Lithgow through the middle of town (eg Bride Street, Gas works lane, car park behind Braceys etc) – From Coerwull Road travelling east, the rail corridor is the responsibility of Sydney Trains. As it stands, Council does not have information regarding the frequency of maintenance. However, if required, the administration can write to Sydney Trains on Council's behalf to request this information.

Clr D Goodsell left the meeting at 5:02pm.

ACTION

THAT the committee note the information provided in the report.

MOVED: Councillor S Ring

SECONDED: Councillor R Thompson

CARRIED: Unanimously

7. General Business

Clr Ring requested a regular report be presented based on level of service that Council is providing with relation to complaints , breaks & repairs to the water & sewer infrastructure in the local government area.

Clr R Thompson requested that the parks located in Lemnos Street and Climbing Equipment on Great Western Highway (across from the hospital) require mowing maintenance as there have been reports of snakes sighted in the area.

Clr W McAndrew raised the ongoing yearly discussion surrounding the summer growing season. Requested that a report be presented to the Operations Committee with options of maintenance in the area and possible outside services / contractors to assist during this period.

The Director of Infrastructure Services advised that in lieu of no monthly meeting being held until February 2021 , administration will provide a monthly update of projects.

8. Meeting Close

Next Meeting: Wednesday 3rd December at 4:00pm in the Committee Room.

There being no further business the Chairperson declared the meeting closed at 05:16 pm.