



DRAFT MINUTES

Traffic Advisory Local (TALC)

held at

Council Administration Centre
Council Chambers
180 Mort Street, Lithgow

on

Thursday 26 November 2020

at 11:00 AM

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The Chairperson declared the meeting open at 01:07 pm.

1. Present

Councillor R Thompson	Mayor
Councillor D Goodwin	Chair
Col Sheils	Lithgow Police
Jackie Barry	RMS

Officers:

Leanne Kearney	Assets and Infrastructure Planning Manager
Jonathon Edgecombe	Director Infrastructure Service
Kaitlin Cibulka	Minutes

2. Apologies

Councillor S Lesslie

M McGrath Lithgow Buslines

3. Confirmation of Minutes

The minutes of the TALC Committee meeting held on 15th October 2020 were presented to Council on 23rd November 2020.

ACTION

THAT the Minutes of the meeting of be taken as read and confirmed.

MOVED: Councillor R Thompson

SECONDED: C Shiels

4. Declaration of Interest

The Chair called for any declarations of interest.

There were Nil declarations of interest.

5. Presentations

Nil

6. Staff Reports

6.1. Resident Concern - Volume of Traffic - Rowsell Street Portland

The committee reviewed the report provided and agreed with the recommendation with no further discussion on the matter.

C Shiels requested a copy of the detailed traffic count to be provided to the Police.

RECOMMENDATION

THAT Council

1. Advise the resident of the results of this analysis and make no change to the current traffic arrangements in the vicinity of Rowsell Street and Railway Parade, Portland, and
2. Liaise with the local Police regarding high average vehicle speeds along Railway Avenue, Portland.

MOVED: Cllr R Thompson

SECONDED: C Shiels

CARRIED: Unanimously

6.2. Railway Parade - Pedestrian Crossing Audit

The committee discussed the pedestrian crossing on Railway Parade. C Shiels suggested that a count should be done to investigate other options as this used to be a high volume area and does not believe it is currently high volume. J Barry raised concern that the current no stopping does not meet the 10 metre legislative requirement. It was noted that this was a previous recommendation of TALC. The committee also discussed the additional of kerb extensions but was confirmed that they would not fit there. It is believed that the crossing / route is very well used by school children

The committee agreed to add additional recommendation for Council to review the No Stopping zones on the approach and departures, as well as linemarking for edge and well as centre lines.

RECOMMENDATION

THAT Council undertakes the following improvements in relation to the Railway Parade pedestrian crossing:

1. Realign both W6-2 sign in Railway Parade to prevent further collision with parked cars and allow adequate visibility by motorists;
2. Reinstate centerline and edge lane markings in Railway Parade ;
3. Relocate waste bin on a fixed stand closer to property boundary, not kerb side; and
4. Review the approach and departure zones for compliance.

MOVED: C Shiels

SECONDED: Cllr R Thompson

CARRIED: Unanimously

6.3. Proposed Event - Bondi2BlueMountains - Charity Bike Event - March 2021

The committee reviewed the report.

C Sheils noted that the route may not work with the planned road works/ closure of the McKanes Falls bridge during this period and may need to revise route.

RECOMMENDATION

THAT the Council approves the charity bike event – Bondi2Berry on 6th and 7th March 2021 as identified in their submitted Covid-19 Safety Plan, Event Management Plan, Risk Management Plan and subject to the following conditions:

1. The Applicant provide Council with a copy of their Public Liability Certificate of Currency, demonstrating coverage of minimum \$20 million;
2. The Applicant undertake public notification via local media sources at least two (2) weeks prior to the event
3. Approval be granted by NSW Police for any additional event approvals required; and
4. Approval be granted by TfNSW for any additional event approvals required
5. Inform organisers of proposed closure of McKanes Falls bridge and route may need to be adjusted.

MOVED: C Sheils

SECONDED: L Kearney

CARRIED: Unanimously

6.4. No Stopping Zone - Main Street / Daintree Lane Wallerawang No Stopping Zone – Main Street / Daintree Lane, Wallerawang

The committee noted that this matter was raised due to an accident occurring in the vicinity during the year. Council officers have undertaken an investigation of the area.

J Barry advised that the signage code within the report / recommendation is for no parking rather than no stopping. It was also advised that legislation requires a ten (10) metre No Stopping Zone either side of the intersection, rather than the six (6) metre distance indicated. The recommendation was amended.

RECOMMENDATION

THAT a No Stopping zone be created in Main Street, Wallerawang, located 10 metres either side of the intersection with Daintree Lane (including the installation of appropriate R5-400 signs)

MOVED: C Sheils

SECONDED: Clr R Thompson

CARRIED: Unanimously

6.5. 5 minute Parking Zone - Coerwull Infants School, Lithgow

The committee reviewed the report and discussed that the proposed zones will be policed & supervised by the schools.

The committee also discussed making the zone applicable during school pick up and drop off times.

RECOMMENDATION

THAT

1. Council install a 5 minute Parking zone during morning and afternoon school drop off / pick up times on the western side of Malvern Street, between Malvern / Martini Lane and Methven Street, Lithgow, to allow parents / careers to safely drop off and pick up students in the morning and afternoon; and
2. Council notify the school to advise that the zones must be managed and communicate with parents/ care givers; and
3. Council completes a review of the implementation of the 5 minute Parking zone be undertaken after two (2) terms (July 2021).

MOVED: C Sheils

SECONDED: Clr R Thompson

CARRIED: Unanimously

6.6. 5 minute Parking Zone - Coerwull Primary School, Lithgow

The committee noted that Councils Asset and Infrastructure Planning Manager spoke with TfNSW to seek information on schools applying for a school safety supervisors through RMS.

J Barry also suggested that the school should promote students to walk down to the refuge to cross safely.

It was noted that no changes will be made to existing zones and the proposed zones will slot in where appropriate.

The committee also discussed making the zone applicable during school pick up and drop off times due to being a residential / business area, and RBT also operating in the area.

Schools need to police the area, and will be providing notification to parents / care givers.

RECOMMENDATION

THAT

1. Council install a 5 minute Parking zone during morning and afternoon school drop off / pick up times on both sides of Ordnance Avenue, between Main street and Main Street Lane, Lithgow, to allow parents / careers to safely drop off and pick up students in the morning and afternoon; and
2. Council notify the school to advise that the zones must be managed and communicate with parents/ care givers; and

3. Council completes a review of the implementation of the 5 minute Parking zone be undertaken after two (2) terms (July 2021).

MOVED: Cllr R Thompson

SECONDED: C Sheils

CARRIED: Unanimously

6.7. 5 minute Parking Zone - St Joseph's School, Portland

Councils Assets and Infrastructure Planning Manager advised that whilst the school has less than 40 students, a designated teacher watches and makes sure that parents do not walk students across the road. It was noted that the nearby pedestrian crossing is not manned by a school crossing supervisor. The committee discussed adding jersey kerbs to the area to prevent parents/ care givers parking illegally.

RECOMMENDATION

THAT

1. Council install a 5 minute Parking zone during morning and afternoon school drop off / pick up times on the western side of Williwa Street, between High Street and Portland Road, Portland, to allow parents / care givers to safely drop off and pick up students in the morning and afternoon; and
2. Council notify the school to advise that the zones must be managed and communicate with parents/ care givers; and
3. Council completes a review of the implementation of the 5 minute Parking zone be undertaken after two (2) terms (July 2021).

MOVED: Cllr R Thompson

SECONDED: L Kearney

CARRIED: Unanimously

6.8. 5 minute Parking Zone - Zig Zag Public School, Lithgow

Council Asset and Infrastructure Planning Manager advised that the Zig Zag Public School already have a plan in place which they have created themselves. It was noted that they use the No Stopping zone as a 3 minute parking zone during school drop off and pick up times. The only issue that they have raised is that many parents won't move on until another parent arrives to take their place. As discussed within previous items, this needs to be monitored and enforced by the school. The committee noted that the recommendation is to change the existing signage from no parking to 5 minute parking.

RECOMMENDATION

THAT

1. Council replace the existing No Parking Zone with a 5 minute Parking zone during morning and afternoon school drop off / pick up times on the southern side of Victoria Avenue, between Mills Street and the end, Lithgow for quick entry and exit, and to minimise traffic / pedestrian congestion and risk when used properly by all parents and careers; and
2. Council notify the school to advise that the zones must be managed and communicate with parents/ care givers; and
3. Council completes a review of the implementation of the 5 minute Parking zone be undertaken after two (2) terms (July 2021).

MOVED: Cllr R Thompson

SECONDED: C Sheils

CARRIED: Unanimously

7. General Business

The following table summarises the progress of actions approved / recommended by TALC, for the Committee's information.

TALC Date	Item	Recommendation	Progress
6/8/2020	5.2 Blue Mountains Grammar School - 45km Charity Walk	Council administration requests the event organiser to provide further information such as TCP plans and COVID19 Safe plans for this event	Event was cancelled due to COVID restrictions
6/8/2020	5.3 Request for Stop Signage - Intersection of Sunny Corner Road & Great Western Highway Meadow Flat	Council re paints the lines on Sunny Corner Road in accordance with Give Way standards and does not pursue the installation of stop signage	Repainting of the Give Way lines at the intersection of Great Western Highway and Sunny Corner Road has been placed on Council's works program to be completed when resources are available
15/10/2020	Cllr D Goodwin - Email correspondence received from Hampton resident (7th September 2020) requesting signage to be installed along Wicketty War Road / Old Bindo Road in relation to road closures during snow and rain events.	Council to investigate appropriately worded signage for installation	

15/10/2020	Clr J Smith - Request for no parking signs on the corner of Main Street and Blackberry Lane Wallerawang	Council to seek clarification from Clr Smith if the location is Main Street / Daintree Lane intersection (not Blackberry Lane), and to be reported to TALC	Reported as agenda Item 6.4
15/10/2020	6.1 Tweed Road / Caroline Avenue, Lithgow - Traffic Issues	THAT Council: 1. Install line marking of double centre lines in both Tweed Road and Caroline Avenue; 2. Install a give way holding line and signage in Caroline Avenue; and 3. Reassessed the success of the line marking in deterring vehicles crossing to the incorrect side of the road the corner when turning from Tweed Road into Caroline Avenue in six (6) months' time and report back to the TALC.	Installation of line marking of double centre lines in both Tweed Road and Caroline Avenue, and a give way holding line and signage in Caroline Avenue, has been placed on Council's works program to be completed when resources are available
15/10/2020	6.2 Silcock Street / Bent Street Intersection Lithgow - Request for Traffic Mirror	THAT the "No Stopping" zone on the southern side of Bent Street, between Silcock Street and Waratah Street, Lithgow (adjacent to JobLink Plus) be extended an additional 20m to the east, to increase visibility of approaching vehicles.	Correspondence forwarded to JobLink and neighbouring residents advising of proposal, and given 28 days to make comment (12 December 2020)
15/10/2020	6.3. Signage Request - Chapel House, Rydal	THAT Council approves the request for the installation of three (3) x directional signs to Chapel House at: 1. intersection of Charles Street and Coach Road (new post and sign required)	Applicant has agreed to pay for signage, signs have been ordered and are pending manufacture and installation

		<p>2. Intersection of Old Western Road and Railway Street (new sign only required)</p> <p>3. Intersection of Bathurst Street and Market Street (new sign only required)</p> <p>4. Council install the signage above once payment of \$937.00 is received</p>	
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The Asset and Infrastructure Planning manager advised that this will be a regular report to note the actions that have been undertaken or awaiting action from previous resolutions/ recommendations of TALC.

ACTION

THAT the committee note the actions taken.

MOVED: Councillor D Goodwin

SECONDED: Councillor R Thompson

CARRIED: Unanimously

Traffic Count Request – Sandford Avenue

Clr D Goodwin advised that residents have approached him in relation to excessive speed in Sandford Avenue. It was requested for traffic counters to be installed in the bottom section of Sandford Avenue from Coalbrook Street to Macauley Street and report back to a future TALC Committee meeting.

8. Meeting Close

Next Meeting: Thursday 4th February 2020 at 11:00am in the Committee Room

There being no further business the Chairperson declared the meeting closed at 01:47 pm.