



# MINUTES

Youth Advisory Committee

held at

Council Administration Centre  
Committee Room  
180 Mort Street, Lithgow

on

Monday 19 April 2021

at 4:00 PM

# ORDER OF BUSINESS

---

<b>1. Present.....</b>	<b>3</b>
<b>2. Apologies .....</b>	<b>3</b>
<b>4. Confirmation of Minutes .....</b>	<b>3</b>
<b>5. Declaration of Interest.....</b>	<b>3</b>
<b>6. Presentations .....</b>	<b>3</b>
<b>7. Agenda Items .....</b>	<b>3</b>
<b>7.1. Planet Youth.....</b>	<b>3</b>
<b>7.2. Headspace.....</b>	<b>4</b>
<b>7.3. Grants .....</b>	<b>4</b>
<b>7.4. Youth Week .....</b>	<b>4</b>
<b>7.5. New Business .....</b>	<b>5</b>
<b>8. Meeting Close .....</b>	<b>5</b>

The Chairperson declared the meeting open at 4:10pm

## 1. Present

---

Present: Christian Broome, Nina Sheather, Ollyver Baker, Tess Sheather, Jack Sheather, Alisha cook, Ella Zorz, Joss Arkley-Smith

Officers: Criss Portilla, Ali Kim

## 2. Apologies

---

Libby Balske

## 3. Acknowledgement of Country

---

Ella Zorz

## 4. Confirmation of Minutes

---

The minutes were endorsed by two members of the Committee being: Alisha cook and Joss Arkley -Smith

The minutes are proposed to be presented to the Council on April 26th

### ACTION

**THAT** the Minutes of the meeting of be taken as read and confirmed.

**MOVED:** Alisha Cook

**SECONDED:** Joss Arkley- Smith

## 5. Declaration of Interest

---

All musicians present declared an interest in the Youth Week budget discussions.

## 6. Presentations

---

Nil

## 7. Agenda Items

### 7.1. Planet Youth

---

Planet Youth is going well and we have relocated for this term to the Tin Shed as it has more space.

The youth council wish to share the venue around town and some suggestions for term 3 and 4 include Wollemi Bakery and Onelias Cafe.

Once the headspace renovation is complete the drop in will move permanently to that space.

### ACTION / RECOMMENDATION

---

**THAT Council note the success of the Drop in space.**

**MOVED:** Christian Broome

**SECONDED:** Tess Sheather

**CARRIED:** Unanimously

## 7.2. Headspace

---

No recent meeting of Headspace committee.

## 7.3. Grants

---

The Create Lithgow grant first workshop went well however we need more participants. How can we get them? Youth council members will approach directly friends and people they think will be interested.

Sharron Bowman will have the promotion ready and Ali will share by end of next week.

## 7.4. Youth Week

---

**The good:** Approximately 200 attendees. Music was awesome and very professional, the whole event ran very smoothly, face painting was great. It's always good to have headspace as collaborators. The circus performer was Amazing.

**The bad:** posters were not printed on the day so event was not very visible. Lack of promotion so numbers were disappointing.

**For next year:** Start planning early.

Ask young people what they want via: school consultation, online survey etc.

Criss will present a 30 minute consultation workshop at the next Youth Council meeting to equip the Youth Councillors to consult effectively.

We need a year planner for the event. Increased meetings in the lead up.

Possible idea for next year is a Carnival. Like the Lithgow Show and a pop up Youth council event at the Show.

We need to make sure there is a connection between the activities so it feels like one big event rather than the disjointed approach this year.

**Budget:** The budget has not yet been finalised as we are waiting on a couple of invoices. However Ali has spoken with the Youth Week funding body and they are happy for us to use the unspent funds to run a few satellite events over the next 4-6 weeks. The Youth council discussed and agreed to do Saturday morning music events. Small and unplugged in Cook Street Plaza or other venues around town. Ali to organise and inform ASAP.

## **ACTION / RECOMMENDATION**

---

**THAT Council note the success of the Youth Week event.**

**MOVED:** Nina Sheather

**SECONDED:** Ella Zorz

**CARRIED:** Unanimously

## **7.5. New Business**

---

**Tshirts:** Ali will order and distribute forms so you can select your size.

**Badge maker:** To be purchased from youth week funds for events and projects.

### **Social media:**

The youth council raised the issue of social media and their concerns around promotion of events targetting Youth. Although events are promoted widely on facebook the young people who we want to engage don't use facebook. They are active on instagram, snap chat and tiktok. The youth council strongly recommend that they be allowed to use instagram to promote youth activities.

### **ACTION / RECOMMENDATION**

**THAT An Instagram account be set up for the Youth council. To promote events and programs. This could be managed by the CDO and ensure appropriate approvals before posting.**

**MOVED:** Joss Arkley Smith

**SECONDED:** Christian Broome

**CARRIED:** Unanimously

## **8. Meeting Close**

---

Next Meeting: 17 May at 4pm in the Library meeting room ( upstairs at the Lithgow Library Learning centre)

There being no further business the Chairperson declared the meeting closed at 5:15pm