



# MINUTES

Operations Committee

held at

Council Administration Centre  
Committee Room  
180 Mort Street, Lithgow

on

Wednesday 3 November 2021

at 4:00 PM

# ORDER OF BUSINESS

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The Chairperson declared the meeting open at 04:30 pm.

## **1. Present**

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Councillor Wayne McAndrew (Chair)  
Councillor Ray Thompson (Mayor)  
Councillor Deanna Goodsell

Officers:

Craig Butler	General Manager
Jonathon Edgecombe	Director Infrastructure Services
Paul Creelman	Transport Manager
David Anderson	Building and Recreation Facilities Manager
Matt Trapp	Executive Manager Water and Waste Water
Kaitlin Cibulka	Minutes

## **2. Apologies**

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Councillor Joe Smith  
Councillor Steven Ring

## **3. Confirmation of Minutes**

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The minutes of the Operations Committee Meeting held on 6th October 2021 are proposed to be presented to the Council on Monday 22nd November 2021.

### **ACTION**

**THAT** the Minutes of the meeting of be taken as read and confirmed.

## **4. Matters Arising from Previous Minutes**

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The Chair called for any matters arising from previous minutes.

Clr W McAndrew raised the following matters:

- Golf Club Shed

It was advised by the Building and Recreation Facilities Manager that the approval has been gained with works due to commence shortly. It was also noted that this budget is still running on time and on budget.

- Bins at Rotunda at Portland

It was confirmed by the Director Infrastructure Services that the works are scheduled for December with the bin in Saville Park being moved closer to the Rotunda and a bin being placed closer to the school.

## **5. Declaration of Interest**

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Nil

## **6. Staff Reports**

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### **6.1. Standing Item - Water and Sewer Infrastructure Update**

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The Executive Manager Water and Waste Water provided an overview of the water and waste water report:

- Contact has been made with Taggle to complete the installation of commercial meters in the LGA
- The tenders were approved at the last Council meeting in relation to the Portland Foundations, contracts are being finalised.
- The Farmers Creek project has been put on hold as divers are required to scour the dam , this project will be over a few financial years.

Clr R Thompson noted that water pressure subject was touched at the last meeting of Council and asked if Council used a pump system. It was advised that Council are currently looking at systems that require a pump.

Clr W McAndrew also raised the pressure at Marrangaroo. The Executive Manager Water and Waste Water advised that Marrangaroo is on fish river supply but when the township of Lithgow is supplied by Fish River the pressure significantly drops in the Marrangaroo area. This issues is being investigated to find a solution to better feed water in Marrangaroo when Fish River supplier is being used in the Lithgow Township.

- The Clarence / Wallerawang Pipeline is still progressing with consultants working on the project carrying works such as surveys to get a front foot on land matters and easements.
- Works are also ongoing with the IWCM

Clr W McAndrew also asked about accessing water from Lake Wallace. The Executive Manager advised that Council would still need to gain a water access licence from the government to access this body of water. This options is being investigated as part of the IWCM

### **ACTION**

**THAT** the committee note the report on the Water and Wastewater operations.

**MOVED:** Councillor R Thompson

**SECONDED:** Councillor D Goodsell

**CARRIED:** Unanimously

## **6.2. Standing Item - Cullen Bullen STP Update**

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The Committee noted that contracts have been exchanged in relation to the project and the Executive Manager Water and Waste Water will be meeting with the contractors over the next few weeks.

The Committee also discussed setting a date for the Community Consultation. Management advised that suitable date would be towards the end of November to prepare and advise the community. With the easing COVID restrictions it was decided to see if the Cullen Bullen Hall would be available and aim for the date of Tuesday 30th November for the meeting.

### **ACTION**

**THAT** the Committee note the report on the Cullen Bullen Sewerage Scheme

**MOVED:** Councillor R Thompson

**SECONDED:** Councillor D Goodsell

**CARRIED:** Unanimously

## **6.3. Standing Item - Monthly Project Update**

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The committee reviewed the table and raised questions on the following:

- A timeframe on the Waste Centre was requested. It advised that on the table that works are progressing and is expected to be complete by June 2022.
- Page 9 - Significant road sealing projects on Thompsons Creek /Hartley Vale Road/ Stephenson Street are expected to be sealed week ending 17th November ( weather depending)
- Page 10 - Cllr W McAndrew noted that Structural assessment on the Civic Ballroom. The Building and Recreation Facilities Manager advised that there are turrets in the building particularly above the amenities are damaged and will require replaced and will be carried out as part of the roof restoration. Projects like this are a proactive approach to review of structural elements of Council buildings.
- It was advised that Council has made application for some playgrounds to receive a much needed upgrade. Awaiting to advice if Council was successful.
- Page 11 - Cllr W McAndrew noted the Public Amenities project for Conran & Watsford Oval. This amenities block is aims to provide amenities to the cycle way and better facilitate the sporting fields.
- Page 12 - Rydal Amenities - The Director Infrastructure Services advised that the unit will be arriving shortly. The Development Application will be presented to Council in January 2022. Shortly after the application is approved the unit will be put in place. It was noted that there was a minor issue with storm water disposal as John Holland does not want any more storm water disposed of in the rail corridor. A solution has been put in place to capture the run off in to a water collection tank and irrigate the park.
- The Director Infrastructure Services advised the Committee that Council are still waiting on correspondence in relation to the funding announcement on Kremer Park, Portland.
- Councils Project Officer has been working closely with contractors for the Glen Davis Road Bridges Project. It was noted that there is sufficient contingency to meet the full scope with budget constraints.
- Cllr D Goodsell asked about the Glanmire to Marjorie Jackson shared path way. It was confirmed that earth works have commence for the new footpath with majority of the works being carried out by internal staff.

## **ACTION**

**THAT** the Committee note the progress of the listed projects.

**MOVED:** Councillor D Goodsell

**SECONDED:** Councillor R Thompson

**CARRIED:** Unanimously

## **7. General Business**

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Clr D Goodsell asked about the Asset Management Plan. It was noted that the system is complete but does not include water infrastructure as this will be separate. The system is currently being tested and working through asset plan with next stage will be full training of staff / release across the Council.

In terms of older playgrounds, many will be assessed for compliance / use. Many may be removed with resources being put to facilities that have a higher use and better manage assets.

It was confirmed by the Director Infrastructure Services that the community will be consulted during this process.

The state of Emora Park / Nature Strips and walk ways in the Landa Street area. The Director Infrastructure Services advised that the mowing maintenance is carried out by the property owners (Department of Housing) who Council have made contact with to carry out maintenance.

The Director Infrastructure Services also advised that Council are in discussion with Transport for NSW in relation to the mowing / maintenance of the median strip on the highway from the 70km zone to Coorwull Road.

Clr D Goodsell raised that matter of the Burton Street. It was advised that the Director Infrastructure Services is working with the Director of People and Services on the project and will provide a brief to the General Manager. A report will also be brought to a Council meeting.

Clr R Thompson raised the mowing schedule around the Lithgow LGA in particular at Lake Wallace. It was noted that the recreation team is short staffed however the team is adhering to the schedule that was presented to a previous Operations Committee meeting. It was confirmed that it will be resent to members for information.

## **8. Meeting Close**

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Next Meeting: TBA - February 2022

There being no further business the Chairperson declared the meeting closed at 05:15 pm.