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**LITHGOW CITY COUNCIL LIQUID TRADE WASTE APPLICATION FORM  
NEW SOUTH WALES OFFICE OF WATER  
CLASSIFICATION A**

This Application for is for **Classification A** businesses that wish to discharge liquid trade waste to Council's sewerage system. Please complete all sections, and supply all information and plans as requested. When completed, please submit this form to Council, along with any relevant attachments. Please allow up to three (3) weeks for assessment, and appropriate tax invoice(s) will be forwarded upon receipt of your Application.

**Property Owners Details:**

Name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Contact Number: Bus Hours: \_\_\_\_\_ After Hours: \_\_\_\_\_  
Email address: \_\_\_\_\_  
I/We consent to this application: \_\_\_\_\_ (Signature/s)

**Property Details:**

Street Address: \_\_\_\_\_  
Lot : \_\_\_\_\_ Section: \_\_\_\_\_ DP: \_\_\_\_\_ Property No: \_\_\_\_\_

**Applicant Details:**

Name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Contact Number: Bus Hours: \_\_\_\_\_ After Hours: \_\_\_\_\_  
Email address: \_\_\_\_\_

**Business Details:**

Business Trading Name: \_\_\_\_\_  
Postal Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Number: Bus Hours: \_\_\_\_\_ After Hours: \_\_\_\_\_  
Email address: \_\_\_\_\_

**Normal Hours of Operation:**

Mon to Fri:	_____	to	_____
Sat	_____	to	_____
Sun	_____	to	_____

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**Type of Business**

- Commercial retail food preparation activities – Please fill out and attach Form C2
- Other commercial activities – Please fill out and attach as appropriate form Forms C3-C5

**Number of Potato Peeling Appliance(s):** \_\_\_\_\_

**Number of Dishwasher(s):** \_\_\_\_\_

**Description of Flow**

- Unknown (Council will determine based upon water consumption from property)
- Known  
 Maximum rate of discharge to sewer (either kL/h or L/s) \_\_\_\_\_  
 Maximum daily discharge to sewer (kL) \_\_\_\_\_

**Are there any water meters installed on the property? YES/NO**

*If yes, please complete the following table*

Meter Number	Details of where water is supplied to from this meter
<i>Eg 20INV061</i>	<i>Water to Laundry and Kitchen</i>
<i>Eg 20INV061</i>	<i>Water to Bar and Garden</i>

**Existing/proposed pretreatment systems on the property? (grease arrestor, basket arrestor, cooling pit, etc)**

- **Type:** \_\_\_\_\_
- **Size/flow rate:** \_\_\_\_\_

**Proposed cleaning schedule of the pretreatment equipment and names of contractors used:** \_\_\_\_\_

**Location of the sampling point:** \_\_\_\_\_

**Plans – Council requires two (2) copies of plans, detailing the following:**

- Details and location of all processes, tanks, pits and apparatus associated with the generation of commercial waste (see Attachment 2);
- Details, location, capacity/dimensions, material of construction and lining of the existing/proposed pre treatment facilities;
- Details of pipes and floor drainage conveying the effluent, including location of sampling point (See Attachment 3); and
- Stormwater drainage plan (See Attachment 3).

It is advisable to contact a plumber or trade waste consultant who may be able to assist with preparing plans and information.

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Concentrations of key parameters shall not exceed:

I. pH shall be maintained within the range of:	7.0 – 9.0
II. BOD (Biological Oxygen Demand)	300mg/L
III. COD (Chemical Oxygen Demand)	900mg/L
IV. Suspended Solids	300mg/L
V. Oil and Grease	100mg/L
VI. Nitrogen	100mg/L
VII. Phosphorus	20mg/L
VIII. Conductivity	4000 EC

Other parameters as per Council's Liquid Trade Waste Policy.

**SUBSTANCES PROHIBITED FROM BEING DISCHARGED INTO THE  
SEWERAGE SYSTEM**

The following substances are prohibited from being discharged into the sewerage system:

*The following substances are prohibited from being discharged into sewers or drains:*

- a) *Animal matter (including carcasses but not including human waste), wool, hair, grease, dust, ashes, cinders, soil, rubbish, filth, oil, salt, mud, sand, gravel, garbage, offal, vegetable or fruit parings, rags, house refuse, steam or solid matter;*
- b) *Any flammable or explosive substance;*
- c) *Waste liquid that contains a percentage of any substance, or waste liquid that is of a temperature, specified by the council as being:*
  - a) *likely to endanger public health, public safety or public amenity or the environment, or*
  - b) *damaging to, or liable to form compounds that may damage, the council's sewerage system or treatment works, or*
  - c) *likely to injure employees engaged in the operation or maintenance of the council's sewerage system or treatment works or the health of those employees;*
  - d) *Except in the case of a public drain or a council gutter – roof, rain, surface, flood, see page or subsoil water.*
- e) *organochlorin weedicide, fungicides, pesticides, herbicides and substances of similar nature and/or wastes arising from the preparation of these substances;*
- f) *organophosphate pesticides and/or wastes arising from the preparation of these substances;*
- g) *any substances liable to produce noxious or poisonous vapors in the sewerage system;*
- h) *organic solvents and mineral oils;*
- i) *discharges from 'Bulk Fuel Depots';*
- j) *natural or synthetic resins, plastic monomers, synthetic adhesives and rubber plastic emulsions;*
- k) *chromate from cooling towers; and*
- l) *waste liquids that contain pollutants at concentrations which inhibit the sewage treatment processes – Guidelines for Sewerage Systems: Acceptance of Trade Waste (Industrial Waste) (ARMCANZ/ANZECC, 1994).*

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**Fees and Charges**

Liquid Trade Waste fees and charges are charged and listed in Councils Fees and Charges, which are available on-line or from Councils customer service. In submitting this form, the applicant is aware that:

If approved:

- There is an application fee;
- There is an annual fee;
- There are additional charges that may be applied if re-inspection are required; and
- Charges may be applied if adequate pre-treatment has not been installed

The Applicant should be aware that approval of this application does not constitute a guarantee of any future approval of any future approval of a variation to the approval. This will be dependent on the available capacity of the sewerage system at that time and any future approval must not be assumed.

However, alerting Council to the Applicant's future plans and proposals may assist Council in planning future sewerage management and/or infrastructure additions/modifications

**Are any other supporting documents included with this Application?      YES/NO**

- Environmental Impact Statement
- Consultants Report
- NSW Office of Water considerations/restrictions
- Other(s): \_\_\_\_\_

Signature of Owner(s) : \_\_\_\_\_ Date: \_\_\_\_\_

**(Owners authorisation to making the Application is mandatory as per Section 78 of the Local Government Act 1993)**

**PLEASE NOTE THAT THE OWNER OF THE PROPERTY WILL BE BILLED FOR WATER SUPPLY, SEWERAGE AND LIQUID TRADE WASTE SERVICES PROVIDED, AND IT'S THE OWNERS RESPONSIBILITY TO PAY SUCH FEES AND CHARGES WITHIN THE PERIOD SPECIFIED. THE OWNER MAY ARRANGE TO RECOVER SUCH FEES AND CHARGES THROUGH THE LEASE ARRANGEMENT BETWEEN THE OWNER AND THE OCCUPIER**

Signature of Occupier/Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Position within Company: \_\_\_\_\_

**PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE**

By completion of this form you may be providing Council with personal information. Council will collect the information only for a lawful purpose directly related to the function of Council. Information provided to Council may be used in conjunction with any of Council's business operations. We will take reasonable care not to disclose personal information. Exempt documents may come under the Government Information (Public Access) Act 2009.

Maintained by Dept:	Community	Effective Date: February 2013	Review Date: February 2014
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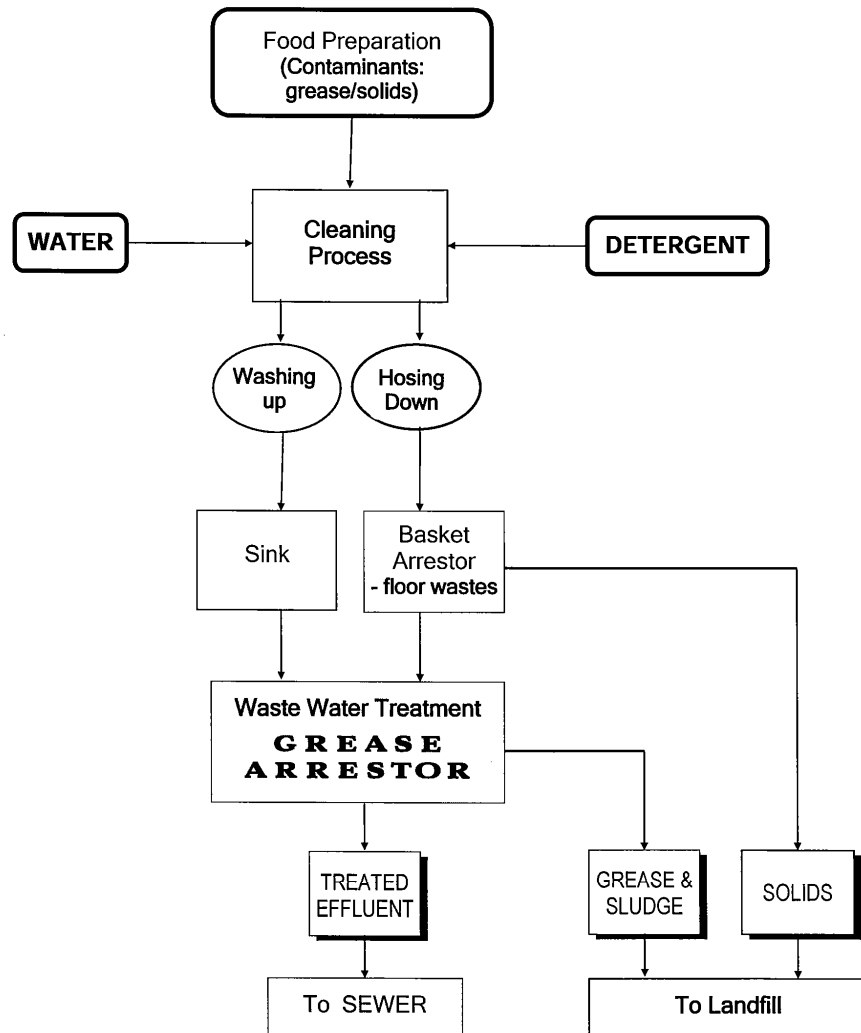
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Attachment 2 – Process Plans

Plans detailing the business activity on the property need to be provided for Council to accurately assess your application. For more than one activity, please provide a separate process plan for each activity.

Example Process Flow Chart

PROCESS: Bakery – washing of utensils and hosing down of floor area used for meat filling preparation



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Please provide a diagram of your own system.  
Below is an example trade waste diagram only.

